

UNION WILLIAMS PUBLIC SERVICE DISTRICT

Regular Board Meeting

May 12, 2026

**COPY**

Roll Call:

Present -

S. L. Nulter, Chairman

G. K. Arnott, Treasurer

D. A. Raines, Secretary

Attended:

Ashley Tomko, Thrasher Engineers, by phone

Conner Wickline, Thrasher Engineers, by phone

Location and Time:

4:30 P.M. – District Office

Minutes by:

K. A. Sanders

S. L. Nulter called the meeting to order at 4:30 P.M.

Minutes from the regular board meeting held on April 14, 2026 were read. G.K. Arnott moved to accept the minutes. D.A. Raines second. Unanimous.

Reviewed monthly financial statements. D.A. Raines made motion to approve the financial statements. G.K. Arnott second. Unanimous.

Ashley Tomko gave an update on the sewer project.

The monthly construction meeting was held today at 2:00PM.

Contract 1:

We are currently 47% into the project time allotment with zero work completed. J. Haslett is still working with the District to get the second sewer decanter repaired. Once this is complete a change order will be created to include both the time allotment change and the charge for the decanter work.

The submittals for the blowers, piping and valves have been reviewed and approved by the District personnel and Thrasher Engineers.

The belt press submittal is currently on hold while we investigate the possibility of replacing the screw conveyor with a cake pump. Mr. Haslett expects a price for that change shortly. This information will be submitted to the Board for approval, along with any cost change.

Mr. Haslett also advised that Huber will not ship the influent screens and grit remover until the end of the year.

Contract 2:

We are currently 47% into the project time allotment with zero work complete. A change order needs created for approval to add additional time to the end of the project to account for the winter shutdown.

Dunlap Contracting has ordered the electrical conduit needed to relocate the sewer line at the mobile home park. He should receive that in the next couple of weeks. Manholes have been delivered.

MINUTES & TREASURER'S REPORT

**APPROVED**

BY: S. L. Nulter

DATE: 6-9-2026

Mr. Dunlap will contact AirVac and have them start shipping the vac valves to the District so that District employees can start replacing them.

Further discussion was held concerning the office personnel dealing with irate and agitated customers on shutoff days. K.A. Sanders advised the Board members that a sign stating "Threatening or violent behavior would not be tolerated, and prosecuted to the full extent of the law" has been hung in the lobby. We discussed video cameras and additional signage to help deter these types of behaviors. K.A. Sanders to purchase video cameras for installation.

Tetrick and Bartlett submitted the annual audit for fiscal year 25-26 to review. G.K. Arnott made motion to accept the audit as presented. D.A. Raines second. Unanimous.

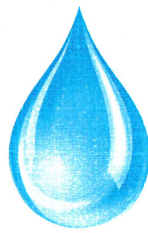
This month's District unaccounted for water loss is 7%.

A discussion was held concerning the preparation of the rights-of-ways needed for the Parkerstown Housing Development. Bowles Rice attorney, Ryan Kent, stated the work would take approximately 25 hours at a cost of \$9,000. D.A. Raines approved the proposal and work. G.K. Arnott second. Unanimous.

S.L. Nulter requested the board go into an executive session at 5:15PM. The board returned from executive session at 5:45PM. G.K. Arnott moved to approve the salary increases discussed during the executive session. D.A. Raines second. Unanimous.

The next regular meeting will be June 9, 4:30 PM, at the District office.

Meeting was adjourned at 6:00 PM.



# Union Williams

PUBLIC SERVICE DISTRICT

This Institution is an equal opportunity provider and employer  
P.O. Box 243 ■ Waverly, WV 26184 ■ 304-464-5121 ■ Fax 304-464-4793

June 10, 2026

Wood County Commissioners  
No. 1 Court Square, Suite 203  
Parkersburg, WV 26101

Re: Minutes of Board Meeting

Dear Commissioners:

Enclosed is a copy of the minutes of our Regular Board Meeting held on May 12, 2026.  
The meeting was held in the district's office, Waverly, West Virginia.

Should you have any questions, please give me a call.

Cordially,

Tracy Orr  
Office Supervisor

enclosure