

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 4, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:45 A.M., representatives from the Lubeck Public Service District met with the County Commission to discuss a possible rate increase for their district. Zach Dobbins, Accountant for the Public Service District, stated they are early in the process and just want to inform the County Commission this will be happening soon. He stated the Public Service District will need to hold two public meetings prior to bringing the request to the County Commission for possible approval. He further stated they are anticipating a 14% sewer rate increase and a 30% water rate increase.

At 10:20 A.M., representatives from the Mid-Ohio Valley Airport met with the County Commission to update them on the airport. Ben Auville, Airport Director, stated that Contour Air has committed to running two weekly flights from Parkersburg to Myrtle Beach, South Carolina on a weekly basis. The flights will run on Wednesday and Saturday.

At 10:46 A.M., upon motion of David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator; Sheriff Rick Woodyard and Pat Lefebure, Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding investment of public funds. The Commission, having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:04 o'clock A.M. (Order A/3296)

At 11:06 o'clock A.M., upon motion of David Blair Couch, seconded by James E. Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended: WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator; Sheriff Rick Woodyard and Pat Lefebure, Prosecuting Attorney. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding attorney/client privilege. The Commission, having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:16 o'clock A.M. (Order A/3297)

At 11:17 A.M., the County Commission approved the hiring of Brannon Turner as Maintenance Director, Nicholas Berry and Emma Davis as E-911 Telecommunicators

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 11:21 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

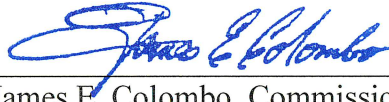
A/3297, A/3296

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style.

David Blair Couch, President

A blue ink signature of James E. Colombo, written in a cursive style.

James E. Colombo, Commissioner

A black ink signature of James E. Hamric, written in a cursive style.

James E. Hamric, Commissioner



Wood County Commission
Agenda

June 4, 2026 | 9:30 A.M.
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:45 A.M.	Discuss rate increase for Lubeck Public Service District	Rocky McConnell, Lubeck PSD
10:00 A.M.	Discussion on real estate	
	Sign Assessor property books	
	Request for funding to hire expert	Pat Lefebure, Prosecuting Attorney
	Consider Request to Hire Brannon Turner as Maintenance Director - \$60,000.00/yr.	
	Consider Request to Hire Nicholas Berry as a Full-time Telecommunicator - \$46,606.56/yr.	
	Consider Request to Hire Emma Davis as a Full-time Telecommunicator - \$46,606.56/yr.	
10:15 A.M.	Update on Airport	Ben Auville, Director
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department

Mid-Ohio Valley Regional Council

Parkersburg/Wood County Visitors & Convention Bureau

Parks & Recreation Commission (Mountwood Park)

Wood County Community Corrections

Wood County Solid Waste Authority

WVU Extension Service Committee

Wood County Airport Authority

Wood County Commission on Crime, Delinquency & Correction

Wood County Development Authority

Wood County Recreation Commission

Work Force Investment Act Board

Downtown Task Force

E-911 Communications Advisory Board

Mid-Ohio Valley Regional Airport Committee

Wood County Local Emergency Planning Committee

Wood County Planning Commission

Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held June 4, 2026

Please Print

1.	Zach Dobbins
2.	Ron Kestner
3.	KEVIN WATKINS
4.	Benjamin Auville
5.	Linda Hedrick
6.	Andy Doral
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JUNE 4, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

ORDER

This 4th day of June, 2026, at 11:06 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and passed, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended:

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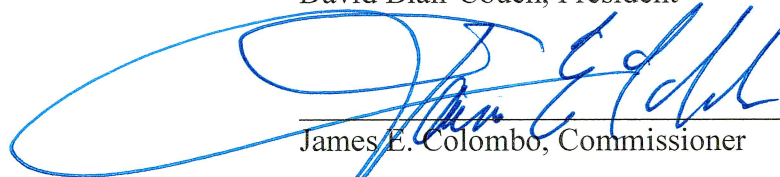
The Commission, having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:16 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88391271
06/04/2026 @ 03:17:25 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 723
Pages Recorded 1

JUNE 4, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

ORDER

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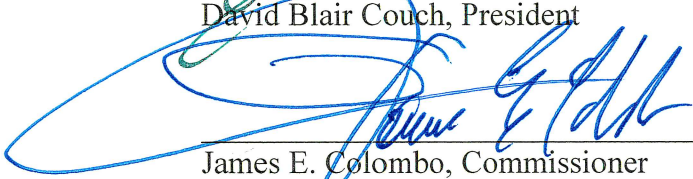
The Commission, having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:04 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



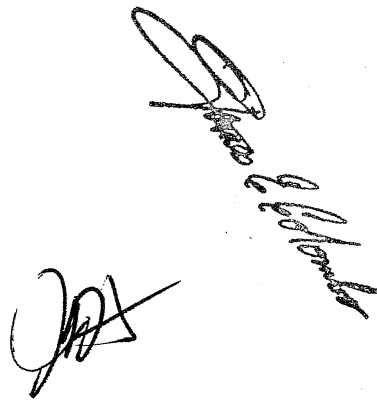
James E. Hamric, Commissioner

A/3296

Wood County
Joe Bonzales, Clerk
Instrument 88381274
06/04/2026 @ 03:20:00 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 725
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2944	ASSESSOR V	ASSESSOR VALUATION FUND	REGULAR	06/02/2026	2,280.00	
2945	E911FUND	E911 FUND	REGULAR	06/02/2026	456.00	
2946	SWC	SHERIFF OF WOOD COUNTY	REGULAR	06/02/2026	134,999.11	
2947	SWC61	Sheriff of Wood County	REGULAR	06/02/2026	2,381.77	
2948	SWC62	Sheriff of Wood County	REGULAR	06/02/2026	2,381.77	
2949	WV ST AUD	WV STATE AUDITOR	REGULAR	06/02/2026	3,017.60	
2950	WV ST TRE	WV STATE TREASURER'S OFFICE	REGULAR	06/02/2026	9,687.00	
2951	WVAFFORD	WV HOUSING DEVELOPMENT FUND	REGULAR	06/02/2026	2,880.00	
2952	WVHDF	WV HOUSING DEVELOPMENT FUND	REGULAR	06/02/2026	60.00	
COUNTY CLERK Bank Id 405 Totals					158,143.25	



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7376	APPROVED	APPROVED ATTORNEYS TITLE CO	REGULAR	06/02/2026	6.00	
7377	GOLDEN &	GOLDEN & AMOS PLLC	REGULAR	06/02/2026	90.00	
7378	MCCAULEY	MCCAULEY WEBSTER & EMRICK	REGULAR	06/02/2026	1.00	
7379	MORTGAGE CON	MORTGAGE CONNECT	REGULAR	06/02/2026	20.00	
7380	NATIONWIDE	NATIONWIDE TITLE CLEARING	REGULAR	06/02/2026	1.00	
7381	NESTOR	JASON NESTOR	REGULAR	06/02/2026	4.50	
7382	PALMER,DG	DAVID PALMER	REGULAR	06/02/2026	41.00	
7383	RANSONLAWGR	RANSON LAW GROUP	REGULAR	06/02/2026	1.00	
7384	SERVICELINKNL	SERVICELINK LLC	REGULAR	06/02/2026	20.00	
7385	SIMPLIFILE	SIMPLIFILE RECORDING ACCOUNT	REGULAR	06/02/2026	2.00	
7386	SMITHR	LAW OFFICE OF RYAN M SMITH LTD	REGULAR	06/02/2026	12.00	
7387	STEWARTTITLE	STEWART TITLE GUARANTY COMPANY	REGULAR	06/02/2026	20.00	
7388	THEISEN	THEISEN BROCK	REGULAR	06/02/2026	20.00	
7389	TITLESYNCLLC	TITLESYNC LLC	REGULAR	06/02/2026	15.00	
7390	WHITESAM	SAMUEL I WHITE PC	REGULAR	06/02/2026	2.00	

COUNTY CLERK REFUND Bank Id 405R Totals

255.50

Report Totals

345,606.77




Check Register Report for Wood County Commission

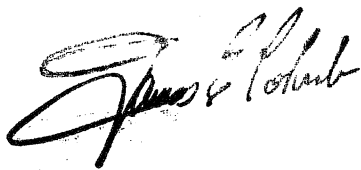
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6193	CHILD	CHILD SUPPORT ENF DIV	REGULAR	05/29/2026	659.83	
6194	EMPOWER	EMPOWER RETIREMENT	REGULAR	05/29/2026	115.00	
6195	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	05/29/2026	119,665.46	
6196	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	05/29/2026	2,244.00	
6197	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	05/29/2026	1,985.49	
6198	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	05/29/2026	29,469.10	
6199	DOMINIONH	HOPE GAS INC.	REGULAR	05/29/2026	346.84	
6200	MONPOWER	MON POWER	REGULAR	05/29/2026	26,866.71	
6201	EMSRS	EMERGENCY MEDICAL SERVICES	REGULAR	05/29/2026	18,762.62	
6202	WV DEPUTY	WV DEPUTY SHERIFF'S RETIREMENT	REGULAR	05/29/2026	54,798.64	
6203	WV RETIRE	WV PUBLIC EMP RETIREMENT	REGULAR	05/29/2026	96,972.45	
181940	AMERICAN	AFLAC	REGULAR	05/29/2026	41.54	
181941	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	05/29/2026	613.30	
181942	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	05/29/2026	30.80	

PAYROLL FUND Bank Id 101 Totals

352,571.78

Report Totals

352,571.78




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9488	APP-POWER	APPALACHIAN POWER	REGULAR	06/01/2026	69.80	
9489	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	06/01/2026	15.50	
9490	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	06/01/2026	1,095.00	
9491	DOMINIONH	HOPE GAS INC.	REGULAR	06/01/2026	52.69	
9492	FRONTIER	FRONTIER	REGULAR	06/01/2026	752.76	
9493	MONPOWER	MON POWER	REGULAR	06/01/2026	1,409.00	
9494	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	06/01/2026	144.71	
9495	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	06/01/2026	905.29	
9496	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	06/01/2026	416.67	
9497	TRACKGROUP	TRACK GROUP	REGULAR	06/01/2026	920.50	
9498	VERIZONW	VERIZON WIRELESS	REGULAR	06/01/2026	237.27	
9499	WVDTL	WV DRUG TESTING LABORATORIES. INC	REGULAR	06/01/2026	1,272.00	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					7,291.19	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4657	ARMSTRONG GR	ARMSTRONG	REGULAR	06/01/2026	43.58	
4658	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	06/01/2026	468.91	
4659	CAS CABLE	CAS CABLE	REGULAR	06/01/2026	402.76	
4660	DOMINIONH	HOPE GAS INC.	REGULAR	06/01/2026	41.55	
4661	FRONTIER	FRONTIER	REGULAR	06/01/2026	111.77	
4662	HAUL	HAUL AWAY TRASH LLC	REGULAR	06/01/2026	40.10	
4663	HUNTINGTONB	HUNTINGTON PUBLIC CAP CORP	REGULAR	06/01/2026	7,863.47	
4664	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	06/01/2026	171.11	
4665	MONPOWER	MON POWER	REGULAR	06/01/2026	341.35	
4666	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	06/01/2026	49.27	
4667	RYANALES	ALESHIA RYAN	REGULAR	06/01/2026	1,000.00	
4668	SECKMAN	SECKMAN PEST CONTROL	REGULAR	06/01/2026	45.00	
4669	STANLEY ELECT	STANLEY ELECTRIC	REGULAR	06/01/2026	375.00	
4670	STRYKER	STRYKER SALES, LLC.	REGULAR	06/01/2026	396.97	
4671	T&K	T&K AUTO PARTS & SERVICE, INC	REGULAR	06/01/2026	25.96	
4672	UNION WIL	UNION WILLIAMS PSD	REGULAR	06/01/2026	248.98	
4673	WATERWAYINC	WATERWAY SOUTHWEST PENNSYLVANIA	REGULAR	06/01/2026	9,070.00	
4674	WEX	WEX BANK	REGULAR	06/01/2026	218.09	

FIRE SERVICE FEE Bank Id 120 Totals

20,913.87

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
3783	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/01/2026	313.59	

HOME CONFINEMENT Bank Id 108 Totals

313.59

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9621	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/01/2026	514.24	
9622	CINTAS	CINTAS CORPORATION	REGULAR	06/01/2026	171.43	
9623	ITECH	ITECH	REGULAR	06/01/2026	50.00	
9624	JANI-SOUR	JANI-SOURCE	REGULAR	06/01/2026	107.95	
9625	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	06/01/2026	7,725.00	
9626	NOLANS	NOLAN'S SERVICES LLC	REGULAR	06/01/2026	1,575.00	
E-911 FUND Bank Id 107 Totals					10,143.62	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
181993	WOOD CO H	WOOD COUNTY HISTORICAL & PRESERVATION	REGULAR	06/01/2026	104.11	
181994	WOOD CO P	WOOD COUNTY PARKS & REC. COMM.(MOUNTWOOD PARK)	REGULAR	06/01/2026	9,369.73	
181995	WORSDOMO	WORSTELL DOMONIC	REGULAR	06/01/2026	37.00	
181996	WV	WV ASSOCIATION OF COUNTY CLERKS	REGULAR	06/01/2026	650.00	
181997	WVIF&EXP	WV INTERSTATE FAIR & EXP	REGULAR	06/01/2026	780.81	
181998	WVSHERIFF	WEST VIRGINIA SHERIFFS' ASSOCIATION	REGULAR	06/01/2026	2,200.00	
GENERAL FUND Bank Id 101 Totals					148,545.75	




Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
181968	JARRELLN	NANCY S. JARRELL, CCR	REGULAR	06/01/2026	231.25	
181969	JULIA-ANN	JULIA-ANN SQUARE HISTORICAL COMM. ASSOC.	REGULAR	06/01/2026	208.22	
181970	LAMP	LAMP PESTPROOF	REGULAR	06/01/2026	175.00	
181971	LEXIS	RELX INC. DBA LEXISNEXIS	REGULAR	06/01/2026	678.38	
181972	MARIETTAOFFIC	MARIETTA OFFICE SUPPLY	REGULAR	06/01/2026	78.60	
181973	MUNSONCOURT	MUNSON COURT REPORTING LLC	REGULAR	06/01/2026	50.05	
181974	OIL	OIL AND GAS MUSEUM	REGULAR	06/01/2026	312.32	
181975	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	06/01/2026	154.27	
181976	P-ART	PARKERSBURG ART CENTER	REGULAR	06/01/2026	312.32	
181977	P-HOMECOM	PARKERSBURG HOMECOMING	REGULAR	06/01/2026	520.54	
181978	P-WCVCB	PARKERSBURG/WOOD COUNTY CONVENTION &	REGULAR	06/01/2026	26,027.03	
181979	PMARATHON	PARKERSBURG NEWS & SENTINEL	REGULAR	06/01/2026	104.11	
181980	RIDGCELE	RIDGWAY CELESTE A.	REGULAR	06/01/2026	110.04	
181981	ROBJOHNSTON	ROB JOHNSTON APPRAISAL SERVICES	REGULAR	06/01/2026	3,950.00	
181982	ROCKYTOW	ROCKYS TOWING	REGULAR	06/01/2026	80.00	
181983	RUNYON	RUNYON LOCK SERVICE	REGULAR	06/01/2026	454.99	
181984	SHIRT	SHIRT FACTORY	REGULAR	06/01/2026	538.66	
181985	SWC	SHERIFF OF WOOD COUNTY	REGULAR	06/01/2026	68,866.48	
181986	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	06/01/2026	575.18	
181987	TIMGRAHAM	TIM GRAHAM EXCAVATING LLC	REGULAR	06/01/2026	5,500.00	
181988	UNION WIL	UNION WILLIAMS PSD	REGULAR	06/01/2026	78.49	
181989	VERIZONW	VERIZON WIRELESS	REGULAR	06/01/2026	82.24	
181990	VFW	VETERANS OF FOREIGN WARS POST 1212	REGULAR	06/01/2026	6,500.00	
181991	WATERBOY	WATERBOY LLC	REGULAR	06/01/2026	30.00	
181992	WISE GUYS	WISE GUYS POLICE TRAINING AND SERVICES	REGULAR	06/01/2026	990.00	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
181943	10-42	10-42 TACTICAL	REGULAR	06/01/2026	2,938.06	
181944	AAP	ADVANCE AUTO PARTS	REGULAR	06/01/2026	89.75	
181945	ACTOR	THE ACTORS GUILD OF PARKERSBURG	REGULAR	06/01/2026	208.22	
181946	AMERICANF	AMERICAN FLAGS & POLES	REGULAR	06/01/2026	283.00	
181947	ARTSBRIDG	ARTSBRIDGE	REGULAR	06/01/2026	416.43	
181948	ASTORG DODGE	ASTORG DODGE CHRYSLER JEEP	REGULAR	06/01/2026	1,188.14	
181949	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/01/2026	3,340.56	
181950	ATLANTICTACTI	ATLANTIC TACTICAL	REGULAR	06/01/2026	2,873.60	
181951	BAILWEND	WENDY BAILEY	REGULAR	06/01/2026	186.00	
181952	BEAMERS	BEAMERS AUTO BODY	REGULAR	06/01/2026	1,028.58	
181953	BELL HOME	BELLEVILLE HOMECOMING	REGULAR	06/01/2026	156.16	
181954	BHFI	BLENNERHASSETT HISTORICAL FOUNDATION INC	REGULAR	06/01/2026	104.11	
181955	BLONTHOM	BLONDIN THOMAS WARTON	REGULAR	06/01/2026	154.58	
181956	BOSOLIND	BOSO LINDSEY A	REGULAR	06/01/2026	313.75	
181957	CAS CABLE	CAS CABLE	REGULAR	06/01/2026	268.68	
181958	CULLIGANQUEN	CULLIGAN QUENCH	REGULAR	06/01/2026	258.00	
181959	CWS	CWS	REGULAR	06/01/2026	132.01	
181960	DISH	DISH NETWORK	REGULAR	06/01/2026	139.08	
181961	EFFECTIVE	EFFECTIVE FITNESS COMBATIVES	REGULAR	06/01/2026	1,397.00	
181962	ERICSMITHPE	ERIC SMITH	REGULAR	06/01/2026	812.50	
181963	FAM CARPE	FAMILY CARPET OUTLET	REGULAR	06/01/2026	320.00	
181964	FRONTIER	FRONTIER	REGULAR	06/01/2026	195.72	
181965	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	06/01/2026	617.40	
181966	HANCOCKD	DAVID WAYNE HANCOCK	REGULAR	06/01/2026	56.00	
181967	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	06/01/2026	1,318.60	