

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 25, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:45 A.M., the County Commission signed a Proclamation recognizing “West Virginia Goes Purple”. Said Proclamation is attached to these minutes and shall be made a part thereof.

At 10:00 A.M., the County Commission held a hearing in regard to the Estate of Delores M. Sears. Heather Summers, Executor, with her attorney, George Chandler and Christopher Sears, Beneficiary of the Estate were present. Mr. Sears requested a Verified Emergency Motion for Status Quo Preservation and Expedited Hearing and Verified Petition for Removal of Executrix, Compulsion of Accounting and for Fiduciary Surcharge. After discussion, the County Commission Ordered that the parties appear in person or by telephone on September 17, 2026, to report on progress made in the Estate. (Probate Order)

At 10:14 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County

Commission, to EXECUTE an Application for a Victims of Crime Act (VOCA) Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of one hundred fifteen thousand nine hundred ninety-three dollars and zero cents (\$115,993.00) and is on behalf of the Wood County Prosecutor's Office. (Order A/3311)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 10:18 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

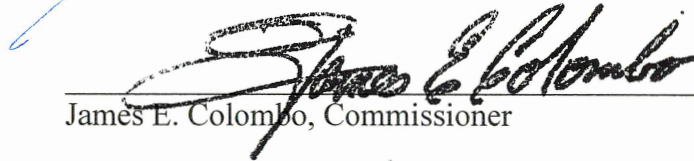
A/3311, Probate Order

APPROVED:

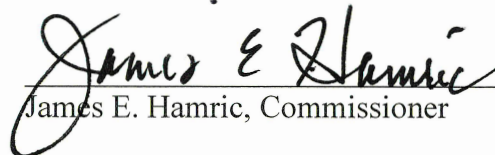
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner



Wood County Commission
Agenda

June 25, 2026 | 9:30 A.M.
No. 1 Court Square, Suite 203
Parkersburg, WV 26101

9:45 A.M.	Consider signing WV Goes Purple 2026 Proclamation	
10:00 A.M.	Estate of Deloras M. Sears – consider emergency motion for status quo preservation and expedited hearing	Christopher Sears, Petitioner
10:15 A.M.	Discuss VOCA Grant	Toni Tiano, Grant Writer
	Administrator's Report	Marty Seuffer, County Administrator
	County Commission Reports	
	WCC to tour the PHS Planetarium	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department

Mid-Ohio Valley Regional Council

Parkersburg/Wood County Visitors & Convention Bureau

Parks & Recreation Commission (Mountwood Park)

Wood County Community Corrections

Wood County Solid Waste Authority

WVU Extension Service Committee

Wood County Airport Authority

Wood County Commission on Crime, Delinquency & Correction

Wood County Development Authority

Wood County Recreation Commission

Work Force Investment Act Board

Downtown Task Force

E-911 Communications Advisory Board

Mid-Ohio Valley Regional Airport Committee

Wood County Local Emergency Planning Committee

Wood County Planning Commission

Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held June 25, 2026

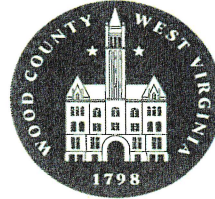
Please Print

1.	Elisha Seabolt
2.	Crystal Belisky
3.	Sara Smith
4.	Misty Mason
5.	Toni O Tiano
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JUNE 25, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

PROCLAMATION



WHEREAS, National Recovery Month is observed each September to increase awareness and understanding of mental health and substance use disorders and to celebrate those in recovery for their strength and resilience; and

WHEREAS, the color purple symbolizes the ongoing struggle faced by individuals, families, healthcare providers, and law enforcement in addressing the opioid and substance use crisis across our communities; and

WHEREAS, West Virginia Goes Purple®, founded by Tara Mayson, Founder and Executive Director of The Hope Dealer Project, is a statewide movement dedicated to raising awareness, reducing stigma, and supporting individuals and families impacted by substance use disorder; and

WHEREAS Wood County Goes Purple promotes prevention, treatment, and recovery resources while emphasizing the vital role local agencies and community members play in addressing this public health crisis; and

WHEREAS Wood County Goes Purple encourages open dialogue, community engagement, and collective action to combat substance misuse and support recovery;

NOW, THEREFORE, We, the Wood County Commission, in the State of West Virginia, do hereby proclaim the month of September 2026 as:

“WOOD COUNTY GOES PURPLE”

and call upon the citizens of Wood County to observe this month through awareness, education, and community engagement. We encourage all residents to:

- Wear purple
- Light homes and businesses with purple lights
- Display purple ribbons or signage
- Participate in recovery-focused events and initiatives

IN WITNESS WHEREOF, we have hereunto set our hands this 25th day of JUNE, 2026.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

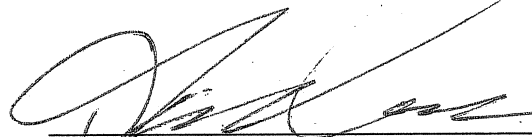
James E. Colombo, Commissioner

James E. Hamric, Commissioner

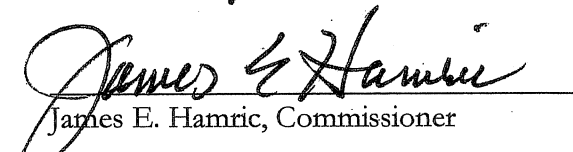
BEFORE THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: THE ESTATE OF DELORES M. SEARS,
DECEASED**

This 25th day of June 2026 came the Executrix of the Estate of Delores M. Sears, Heather Summers, in person by her attorney, George Y. Chander, and came Christopher Sears, beneficiary of the Estate of Delores M. Sears, for hearing upon Christopher Sears' Verified Emergency Motion for Status Quo Preservation and Expedited Hearing and verified Petition for Removal of Executrix, Compulsion of Accounting and for Fiduciary Surcharge and it appearing to the Commission that the Executrix has now retained Counsel and has filed her Appraisement of the Estate of Delores M. Sears, it is ORDERED that the parties shall either appear in person or by telephone (304-424-0190 before the Commission on September 17, 2026 at 9:45 a.m. to report on progress made in the settlement of this Estate.



David Blair Conely, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8838527
06/25/2026 @ 02:53:44 PM
FIDUCIARY ORDER
Book 80 @ Page 769
Pages Recorded 1

JUNE 25, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
DAVID BLAIR COUCH, AS PRESIDENT, TO EXECUTE AN
APPLICATION FOR A VOCA GRANT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, did hereby AUTHORIZE David Blair Couch, in his official capacity as President and on behalf of the County Commission, to EXECUTE an Application for a Victims of Crime Act (VOCA) Grant with the West Virginia Division of Justice and Community Services. Said grant application is in the amount of one hundred fifteen thousand nine hundred ninety-three dollars and zero cents (\$115,993.00) and is on behalf of the Wood County Prosecutor's Office.

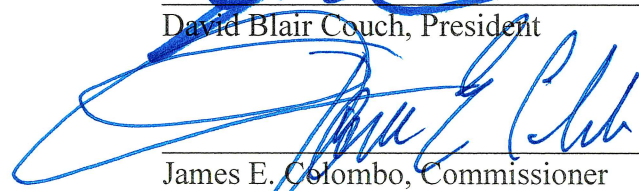
Further information submitted with the Application is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3311

**Victims of Crime Act (VOCA)
Formula Grant Program
Application**

**General Administrative Information
Page 1**

APPLICANT AGENCY:

WOOD COUNTY COMMISSION

ADDRESS:

One Court Square, Parkersburg, WV 26101

PHONE:

304-424-1984

FAX:

304-424-0194

EMAIL:

tianoknopp@gmail.com

TYPE OF AGENCY

☐ State

☒ County

☐ Municipality

☐ Non-Profit

**Project
Director:**

Toni Tiano

Address:

One Court Square,
Parkersburg, WV 26101

Phone:

304-481-6409

Fax:

304-424-0194

Email:

tianoknopp@gmail.com

Fiscal Director:

Joe Gonzales

Address:

One Court Square, Parkersburg,
WV 26101

Phone:

304-424-1850

Fax:

304-424-0194

Email:

jgonzales@woodcountywv.com

Did you receive funds last year?

☒ Yes* ☐ No

*Are you on track to spend last
year's award?*

*If yes, list amount awarded: \$71,600

☒ Yes ☐ No*

*If no, please explain: _____

Project Title:

Victims Advocate Program – Wood County Prosecuting
Attorney's Office

Project Description:

To provide services to victims within Wood County – Services
provided by a full-time Victims Advocate and Victims Advocate
Assistant as well as a part-time Victims Advocate Assistant

Project Period:

October 1, 2026 – September 30, 2027

Amount of Funding Requesting:

\$ 115,993.00

Area(s) To Be Served:

Wood County, WV

Victimization Breakdown:

Sexual Assault: 20 %

Child Abuse: 6 %

Domestic Violence: 35 %

Underserved: 2 %

Authorized Official:

David Blair Couch

Address:

One Court Square
Parkersburg, WV 26101

Title:

President

Phone:

304-424-1984

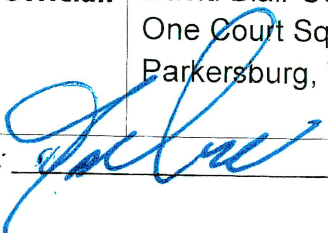
Fax:

304-424-0194

Email:

seufer@woodcountywv.com

AO Signature:



Date Signed:

05/25/2026

Certification: To the best of my knowledge, the information contained in this application is true and correct. The submission thereof has been duly authorized by the governing body and the applicant will comply with the attached special conditions and assurances, if funding is provided.

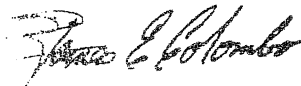
Wood County
Joe Gonzales, Clerk
Instrument 88383126
06/25/2026 @ 10:23:04 AM
COUNTY COMMISSION CLERK
Booked @ Page 78
Page Recorded 2

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9646	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/22/2026	514.24	

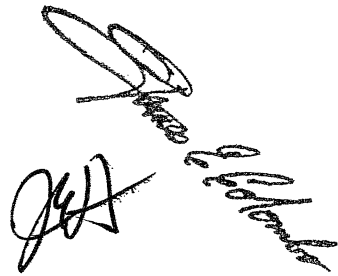
E-911 FUND Bank Id 107 Totals

514.24



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9516	AMERICANPLAT	AMERICAN PLATE GLASS INC.	REGULAR	06/22/2026	154.00	
9517	HARRISTECH	HARRIS TECHNOLOGY SERVICES. INC.	REGULAR	06/22/2026	3,867.84	
9518	LAMP	LAMP PESTPROOF	REGULAR	06/22/2026	128.40	
9519	MONPOWER	MON POWER	REGULAR	06/22/2026	109.59	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					4,259.83	
Report Totals					221,244.92	

Handwritten signatures and initials, including a large signature at the top and initials 'JH' below it.

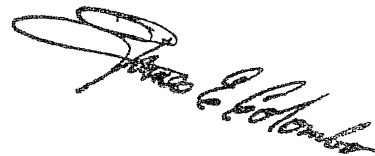
Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
45	KS	KS STATEBANK	REGULAR	06/22/2026	38,288.99	
46	WATERWAYINC	WATERWAY SOUTHWEST PENNSYLVANIA	REGULAR	06/22/2026	2,153.50	
COUNTY FIRE PROTECTION Bank Id 041 Totals					40,442.49	

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Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
182064	AAP	ADVANCE AUTO PARTS	REGULAR	06/22/2026	198.94	
182065	AT&T MOBILE	AT&T MOBILITY	REGULAR	06/22/2026	3,311.42	
182066	DUNBAR PRINTII	DUNBAR PRINTING AND GRAPHICS	REGULAR	06/22/2026	740.31	
182067	E911FUND	E911 FUND	REGULAR	06/22/2026	144,293.66	
182068	ELEC SPECIALTY	ELECTRONIC SPECIALTY COMPANY	REGULAR	06/22/2026	1,534.24	
182069	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	06/22/2026	31.00	
182070	HARRISTECH	HARRIS TECHNOLOGY SERVICES, INC.	REGULAR	06/22/2026	2,042.20	
182071	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	06/22/2026	1,007.74	
182072	JASONSILLAMAN	JASON SILLAMAN	REGULAR	06/22/2026	1,700.00	
182073	MARIETTAOFFIC	MARIETTA OFFICE SUPPLY	REGULAR	06/22/2026	550.00	
182074	ODEPOT	ODP BUSINESS SOLUTIONS, LLC	REGULAR	06/22/2026	187.73	
182075	PARKERSBURG F	PARKERSBURG PLUMBING SUPPLIES	REGULAR	06/22/2026	2,518.95	
182076	PLANET	PLANET TECHNOLOGIES	REGULAR	06/22/2026	9,926.04	
182077	RUNYON	RUNYON LOCK SERVICE	REGULAR	06/22/2026	175.00	
182078	SEGRA	SEGRA	REGULAR	06/22/2026	3,174.00	
GENERAL FUND Bank Id 101 Totals					171,391.23	

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4691	AUTOZONE	AUTOZONE	REGULAR	06/22/2026	147.78	
4692	DOMINIONH	HOPE GAS INC.	REGULAR	06/22/2026	33.30	
4693	ITECH	ITECH	REGULAR	06/22/2026	19.42	
4694	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	06/22/2026	20.18	
4695	OPTIMUMB	OPTIMUM BUSINESS	REGULAR	06/22/2026	218.55	
4696	SAM'S C	SAM'S CLUB	REGULAR	06/22/2026	59.52	
4697	TOTALITSOLUTI	TOTAL IT SOLUTIONS, LLC	REGULAR	06/22/2026	1,642.96	
4698	WEX	WEX BANK	REGULAR	06/22/2026	730.53	
4699	WVSFA	WV STATE FIREMANS ASSOCIATION	REGULAR	06/22/2026	100.00	
4700	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	06/22/2026	924.73	
4701	MONPOWER	MON POWER	REGULAR	06/22/2026	15.57	
4702	WVSFA	WV STATE FIREMANS ASSOCIATION	REGULAR	06/22/2026	21.00	
FIRE SERVICE FEE Bank Id 120 Totals					<u><u>3,933.54</u></u>	



Handwritten signatures and initials, including a large signature that appears to read 'James G. Wood' and several initials.