

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 23, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric, and made unanimous by James E. Colombo, appointed Jason Blue, Democrat, to the Wood County Airport Authority. The new term will expire June 30, 2030. (Order A/3322)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric, and made unanimous by James E. Colombo, announced that a vacancy exists on the Wood County Solid Waste Authority. Said vacancy is due to the term of Wayne Dunn expiring on June 30, 2026. (A/3323)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, appointed Pete McMullen to the West Virginia Little Kanawha River Parkway Authority. Mr. McMullen's term will expire June 30, 2030 (A/3321)

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, placed Stephen Smith, At Large; Wil Helmick, representing the Mid-Ohio Valley Health Department; and Sam Scalise, At Large, in nomination to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. (Order A/3324)

The County Commission of Wood County was in receipt of a seventeen thousand nine hundred dollar check and 00/100ths (\$17,900.00), which represents reimbursement for July 1, 2026 through September 30, 2026, in regard to the Victims of Crime Assistance (VOCA) Grant Number 23-VA-2078. (Order A/3319)

At 9:50 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator; Rick Woodyard, Sheriff; Pat Lefebure, Prosecuting Attorney; Joe Gonzales, County Clerk; and Dale McEwuen, E911 Director. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matter, and investment of public funds. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:32 A.M. (Order C/309)

Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:32 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

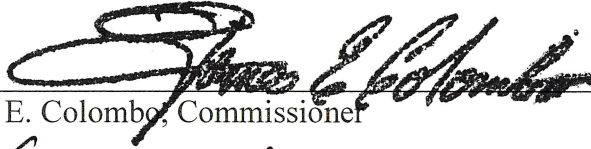
A/3319, A/3321, A/3322, A/3323, A/3324, C/309

APPROVED:

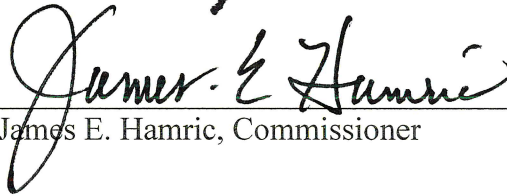
THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature, likely of David Blair Couch, written in a cursive style.

David Blair Couch, President

A black ink signature, likely of James E. Colombo, written in a cursive style.

James E. Colombo, Commissioner

A black ink signature, likely of James E. Hamric, written in a cursive style.

James E. Hamric, Commissioner



Wood County Commission Agenda

July 23, 2026 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider appointing Jason Blue to the Wood County Airport Authority	
	Consider announcing a vacancy on the Wood County Solid Waste Authority	
	Consider appointing Pete McMullen to the WV Little Kanawha River Parkway Authority	
	Consider announcing vacancies on the Wood County Alternative Transportation System Council	
	Consider putting Stephen Smith, Walt Helmick and Sam Scalise in nomination to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
 Mid-Ohio Valley Regional Council
 Parkersburg/Wood County Visitors & Convention Bureau
 Parks & Recreation Commission (Mountwood Park)
 Wood County Community Corrections
 Wood County Solid Waste Authority
 WVU Extension Service Committee
 Wood County Airport Authority
 Wood County Commission on Crime, Delinquency & Correction
 Wood County Development Authority
 Wood County Recreation Commission
 Work Force Investment Act Board
 Downtown Task Force
 E-911 Communications Advisory Board
 Mid-Ohio Valley Regional Airport Committee
 Wood County Local Emergency Planning Committee
 Wood County Planning Commission
 Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held July 23, 2026

Please Print

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JULY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION WAS IN RECEIPT OF A
CHECK IN THE AMOUNT OF \$17,900.00 IN REGARD TO
THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT
NO. 23-VA-2078.

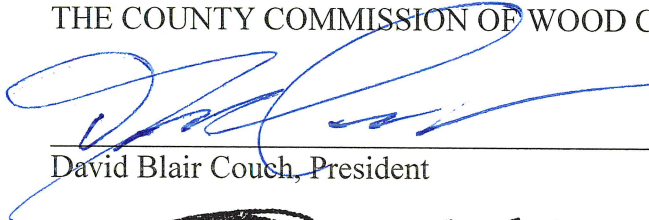
ORDER

On this date, the County Commission of Wood County was in receipt of a check in the amount of seventeen thousand nine hundred dollars and 00/100ths (\$17,900.00), which represents reimbursement for July 1, 2026 through September 30, 2026, in regard to the Victims of Crime Assistance (VOCA) Grant Number 23-VA-2078.

A copy of said check is on file in the County Administrator's Office.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

TOTAL OF INVOICE(S) : \$17,900.00

VENDOR CODE: 00000212365

DATE: 07/17/2026

CHECK
DESCRIPTION

23-VA-2078 7/1/26 - 9/30/26

INVOICE
NUMBER

23VA207820254

NET
AMOUNT

\$17,900.00

1323.1583

Unless the VC code starts with MV, log on Vendor Self Service at www.vvoasis.gov. If you need additional payment detail, please contact BRYAN ARTHUR, 304-558-2350x43428.

WEST VIRGINIA COMMISSION

REMOVE DOCUMENT ALONG THIS PERFORATION

CTL# 40259896

THIS WARRANT HAS MULTIPLE SECURITY FEATURES TO DETECT FRAUD AND COUNTERFEITING
VOID UNLESS PRESENTED FOR PAYMENT WITHIN SIX MONTHS

State of West Virginia

STATE WARRANT # 1008021191

PAYEE

WOOD CO COMMISSION

07/17/2026

*****\$17,900.00**

WEST VIRGINIA TREASURY

STATE TREASURER

STATE AUDITOR

1008021191

5270537822

Wood County

Joe Gonzales, Clerk

Instrument 88384663

07/23/2026 @ 11:51:59 AM

COUNTY COMMISSION ORDER

Book 100 Page 798

Pages Recorded 2

James E. Edwards
JA

JULY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED PETE MCMULLEN
TO THE WEST VIRGINIA LITTLE KANAWHA RIVER
PARKWAY AUTHORITY.

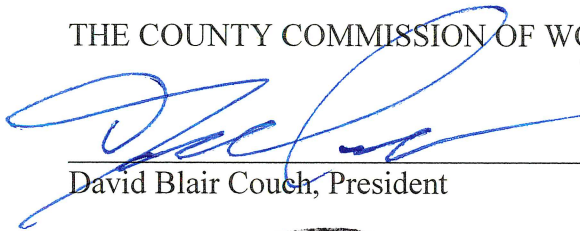
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, appointed Pete McMullen to the West Virginia Little Kanawha River Parkway Authority.

Mr. McMullen's term will expire June 30, 2030.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3321

Wood County
Joe Gonzales, Clerk
Instrument 88386661
07/23/2026 @ 11:49:04 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 796
Pages Recorded 1

JULY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED JASON BLUE TO
THE WOOD COUNTY AIRPORT AUTHORITY.

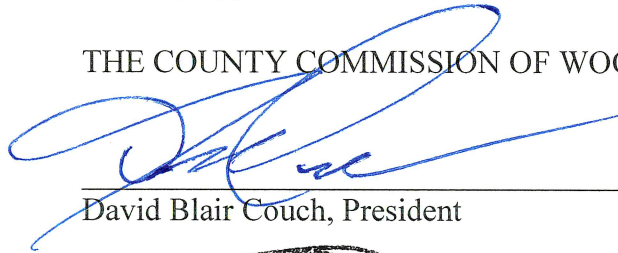
ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric, and made unanimous by James E. Colombo, appointed Jason Blue, Democrat, to the Wood County Airport Authority.

The new term will expire June 30, 2030.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3322

Wood County
Joe Bonzales, Clerk
Instrument 88384630
07/23/2026 @ 09:37:32 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 795
Pages Recorded 1

JULY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

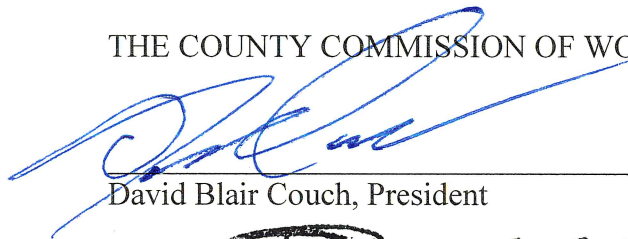
IN RE: THE COUNTY COMMISSION ANNOUNCED THAT A VACANCY
EXISTS ON THE WOOD COUNTY SOLID WASTE
AUTHORITY.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, announced that a vacancy exists on the Wood County Solid Waste Authority. Said vacancy is due to the term of Wayne Dunn expiring on June 30, 2026.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3323

Wood County
Joe Gonzales, Clerk
Instrument 88384603
07/23/2026 @ 02:20:14 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 794
Pages Recorded 1

JULY 23, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

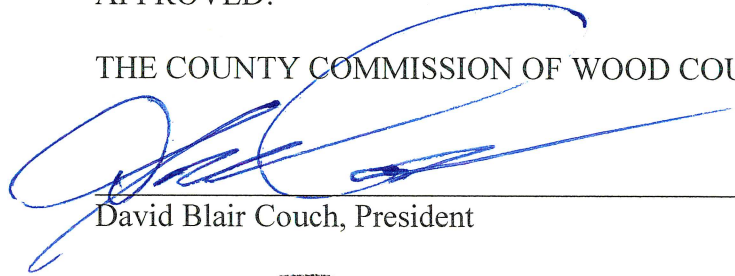
IN RE: THE COUNTY COMMISSION PLACED STEPHEN SMITH, WIL
HELMICK AND SAM SCALISE IN NOMINATION FOR THE
ENFORCEMENT AGENCY FOR THE ABANDONED AND
DILAPIDATED BUILDING ORDINANCE.

ORDER

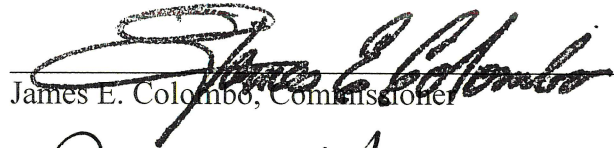
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, placed Stephen Smith, At Large; Wil Helmick, representing the Mid-Ohio Valley Health Department; and Sam Scalise, At Large, in nomination to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3324

Wood County
Joe Gonzales, Clerk
Instrument 88384602
07/23/2026 @ 02:18:35 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 793
Pages Recorded 1

JULY 23, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 23rd day of July, 2026, at 9:50 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator, Rick Woodyard, Sheriff, Pat Lefebure, Prosecuting Attorney, Joe Gonzales, County Clerk, Dale McEwuen, E911 Director.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matter, and investment of public funds.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:32 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 88394822
07/23/2026 @ 01:58:25 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 600
Pages Recorded 1

WOOD COUNTY

(304) 424-1834
(304) 424-1832 fax



SHERIFF'S OFFICE

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

July 21, 2026

Wood County Commission

Brayden Modesitt has resigned his position as a Deputy Officer for the Wood County Sheriff's Office effective July 21, 2026. He has 84 hours of sick time remaining. He does have 65 hours of Vacation that will need to be paid to him.

Sincerely,

R L Woodyard, Sheriff

County Commission

JUL 29 2026

Wood County
Joe Gonzales, Clerk
Instrument 88384825
07/29/26 @ 02:06:36 PM
COUNTY COMMISSION ORDER
Book 800 Page 803
Page recorded 1

WOOD COUNTY

(304) 424-1834
(304) 424-1832 fax



SHERIFF'S OFFICE

401 Second Street Suite# 11
Parkersburg, W.Va. 26101

R.L. Woodyard, Sheriff

G.M. Deem, Chief Deputy

July 21, 2026

Wood County Commission

Cody McClung has resigned his position as a Deputy Officer for the Wood County Sheriff's Office effective August 7, 2026. He has 1,312 hours of sick time remaining. He does have 94 hours of Vacation that will need to be paid to him.

Sincerely,

R L Woodyard, Sheriff

County Commission

JUL 29 2026

Received

Wood County
Joe Gonzales, Clerk
Instrument 88384824
07/23/2026 @ 02:02:36 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 802
Pages Recorded 1