IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 30, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

Upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, the County Commission approved minutes of July 2, 6, 9 and 13, 2026.

**AGENDA AND DISCUSSION ITEMS**

At 9:30 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners, met with Marty Seufer, County Administrator; Rick Woodyard, Sheriff; Pat Lefebure, Prosecuting Attorney; Joe Gonzales, County Clerk; John Kelly, Assessor; Connie McAtee, Assessor's Office; James Poling, County Clerk's Office; Brett Burns, Auditor; and Jodey Altier, Auditor. All those present proceeded to discuss the matter for which

the said EXECUTIVE SESSION was held, regarding a personnel matter. The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:12 o'clock A.M. (Order C/311)

At 10:12 A.M., Jim Miracle from Carlin's Battery Civil War Re-enactors, met with the County Commission and requested they purchase a building to house their cannon. He updated the Commission on the events they have been attending.

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby authorize a donation of three thousand dollars and zero cents ($3,000.00) to Carlin's Battery Civil War Reenactment. Said donation is towards the purchase of a building to house the Battery's Cannon. (Order C/310)

At 10:21 A.M., Rocky McConnell from the Lubeck Public Service District met with the County Commission to answer questions the County Commission have prior to them considering increases in water and sewer rates. The County Commission asked Mr. McConnell to provide them with information on what the increased rates would be used for and also what their intentions are as far as annual increases.

At 10:42 A.M., the County Commission, upon a motion by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, did hereby AUTHORIZE an Agreement for Services between the Wood County Commission and the Wirt County Commission for services to be performed by the Wood County Day Report Center. (Order A/3328)

At 10:43 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, reappointed Wayne Dunn to the Wood County Solid Waste Authority. Mr. Dunn's new term will expire June 30, 2030. (Order A/3326)

At 10:44 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, appointed Stephen Smith, At Large; Wil Helmick, representing the Mid-Ohio Valley Health Department; and Sam Scalise, At Large, to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance. (Order A/3327)

At 10:46 A.M., representatives from the Wood County Airport met with the County Commission to request assistance with runway lighting. They were asked to get on a future agenda to request the funds.

The County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, did hereby authorize a donation of a Fenton Art Glass Courthouse Vase 99 to the Fenton Art Glass Collectors of America (FAGCA) for their new museum located at 501 Caroline Avenue, Williamstown, West Virginia. (Order C/312)

The County Commission of Wood County, upon a motion made by James E. Hamric, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 23-VA-2078. The

Request for Reimbursement is in the amount of six thousand six hundred seventy dollars and eighty-four cents ($6,670.84) for the month of June, 2026. (Order A/3329)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by Robert K. Tebay, and made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 1 in the General County Fund Budget for the fiscal year 2026/2027. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Joe Gonzales, Clerk of the Wood County Commission. (Order A/3330)

Having no scheduled appointments or business to attend to, the County Commission adjourned at approximately 11:02 A.M.

**ORDERS APPROVED AND ATTACHED TO THESE MINUTES**

A/3326, A/3327, A/3328, A/3329, A/3330, C/310, C/311, C/312

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

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|---|---|
| | Wood County Commission<br>Agenda<br><br>July 30, 2026 \| 9:30 A.M.<br>1 Court Square, Suite 203<br>Parkersburg, WV 26101 |

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|---|---|---|
| 9:30 A.M. | Discuss budget - Assessor | |
| 9:40 A.M. | Carlin's Battery update on events | Jim Miracle |
| 10:00 A.M. | Discuss Lubeck Public Service District | Rocky McConnell |
| 10:15 A.M. | Consider Wood County Day Report Center Agreement with Wirt County | |
| | Consider reappointing Wayne Dunn to the Wood County Solid Waste Authority | |
| | Consider appointing Stephen Smith, Wil Helmick and Sam Scalise to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance | |
| | Administrator's Report | Marty Seufer, County Administrator |
| | County Commission Reports | |

**Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached**

**Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting**

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| Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting. |
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| Budget revisions |
| Purchase orders and requisitions |
| Revisions, reimbursement requests, resolutions and correspondence for grants |
| Grant disbursements to other entities |
| Invoices for expenditures to be paid |
| Reimbursements for travel expenses |
| Bid specifications and procedures for bids previously authorized by the Commission |
| Monthly Hotel Occupancy Tax Collection disbursements |
| Disbursements for previously approved Innovative Programming Grants |
| Tax refunds, exonerations, impropers and consolidations |
| Probate items, including settlements, petitions and Fiduciary Commissioner reports |
| General Fund disbursements to entities |
| Funding requests from local organizations by written form |
| Payroll modification as submitted by elected officials |

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
Mid-Ohio Valley Regional Council
Parkersburg/Wood County Visitors & Convention Bureau
Parks & Recreation Commission (Mountwood Park)
Wood County Community Corrections
Wood County Solid Waste Authority
WVU Extension Service Committee
Wood County Airport Authority
Wood County Commission on Crime, Delinquency & Correction
Wood County Development Authority
Wood County Recreation Commission
Work Force Investment Act Board
Downtown Task Force
E-911 Communications Advisory Board
Mid-Ohio Valley Regional Airport Committee
Wood County Local Emergency Planning Committee
Wood County Planning Commission
Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held July 30, 2026

**Please Print**

| | |
|---|---|
| 1. | Jim Mirace Carlisle Bartley D |
| 2. | Connie McAtee |
| 3. | John Kelly |
| 4. | Rocky McConnell Lubeck PSD |
| 5. | Andy Daniel MOVRA |
| 6. | Linda Hedrick MOVRA |
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JULY 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION REAPPOINTED WAYNE DUNN TO THE WOOD COUNTY SOLID WASTE AUTHORITY.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, reappointed Wayne Dunn to the Wood County Solid Waste Authority.

Mr. Dunn's new term will expire June 30, 2030.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3326

Wood County
Joe Gonzales, Clerk
Instrument 666242
07/30/2026 @ 03:03:18 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 627
Pages Recorded 1

JULY 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED STEPHEN SMITH, WIL HELMICK AND SAM SCALISE TO THE ENFORCEMENT AGENCY FOR THE ABANDONED AND DILAPIDATED BUILDING ORDINANCE.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, appointed Stephen Smith, At Large; Wil Helmick, representing the Mid-Ohio Valley Health Department; and Sam Scalise, At Large, to the Enforcement Agency for the Abandoned and Dilapidated Building Ordinance

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3327

Wood County
Joe Ohnezeit, Clerk
Instrument 000020641
07/30/2026 @ 03:01:24 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 621
Pages Recorded 1

JULY 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE AN AGREEMENT FOR THE WOOD COUNTY DAY REPORT CENTER.

**ORDER**

On this date, the County Commission of Wood County, upon a motion by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, did hereby AUTHORIZE an Agreement for Services between the Wood County Commission and the Wirt County Commission for services to be performed by the Wood County Day Report Center.

A copy of the Agreement is attached to this Order and shall be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3328

**DAY REPORT CENTER SERVICES AGREEMENT BY AND BETWEEN THE WOOD COUNTY COMMISSION AND THE WIRT COUNTY COMMISSION**

This Day Report Center Services Agreement ("Agreement") is entered into by and between the **WOOD COUNTY COMMISSION**, a county commission and political subdivision of the State of West Virginia ("Wood County"), and the **WIRT COUNTY COMMISSION**, a county commission and political subdivision of the State of West Virginia ("Wirt County"). Wood County and Wirt County may be referred to individually as a "Party" and collectively as the "Parties."

**RECITALS**

WHEREAS, Wood County, through its community corrections program and Day Report Center, operates a regional community corrections program commonly known as the Mid-Ohio Valley Regional Day Report Center or Wood County Day Report Center ("DRC");

WHEREAS, the DRC provides community-based corrections services, supervision, assessments, treatment services, drug and alcohol screening, case management, and related services to eligible adult participants referred by courts, probation officers, parole officers, and other authorized referral sources;

WHEREAS, Wirt County desires to make DRC services more accessible to eligible Wirt County participants by supporting the operation of a DRC satellite service location in Wirt County;

WHEREAS, Wood County represents that it has authority to provide community corrections services to Wirt County participants and that no additional state, grantor, Community Corrections Subcommittee, Division of Justice and Community Services, or other approval is required as a condition precedent to Wood County providing DRC services through a Wirt County satellite location;

WHEREAS, Wirt County desires to obtain DRC services from Wood County as a service arrangement only, and does not intend by this Agreement to become a represented county on the Local Community Criminal Justice Board for purposes of W. Va. Code § 62-11C-6;

WHEREAS, the Parties intend this Agreement to constitute a contract between public agencies for services pursuant to W. Va. Code § 8-23-7 and W. Va. Code § 62-11C-5(e), and not a joint or cooperative undertaking creating a new legal entity, joint board, joint employer, joint program, or statutory multi-county representation arrangement under W. Va. Code § 62-11C-6;

WHEREAS, the Parties desire for this Agreement to automatically renew on an annual fiscal-year basis, provided that each renewal is subject to lawful appropriation, availability of funds, and the right of either Party to provide timely notice of non-renewal;

NOW, THEREFORE, in consideration of the mutual promises contained herein, the Parties agree as follows:

## 1. PURPOSE

The purpose of this Agreement is to allow Wood County, through the DRC, to provide community corrections services to eligible adult Wirt County participants and to establish a DRC satellite service location in Wirt County, subject to the terms and limitations set forth herein.

## 2. TERM AND ANNUAL RENEWAL

**2.1 Initial Term.** This Agreement shall begin on July 1, 2026, and shall continue through June 30, 2027, unless terminated earlier pursuant to this Agreement.

**2.2 Automatic Annual Renewal.** After the Initial Term, this Agreement shall automatically renew for successive one-year fiscal-year terms, each beginning July 1 and ending June 30, unless either Party provides written notice of non-renewal to the other Party at least one hundred twenty (120) days before the beginning of the next fiscal year. For administrative convenience, notice of non-renewal should be provided on or before March 1 preceding the next fiscal year.

**2.3 Annual Fiscal-Year Limitation.** Each renewal shall constitute an annual renewal for the next fiscal year only. No renewal shall create a debt, obligation, or financial liability of Wirt County beyond the fiscal year for which funds have been lawfully appropriated and made available.

**2.4 Subject to Appropriation.** Wirt County's obligations under this Agreement, including any automatically renewed term, are expressly subject to lawful appropriation and availability of funds by the Wirt County Commission for the applicable fiscal year. If funds are not appropriated or are not available for any renewal term, this Agreement shall terminate at the end of the then-current fiscal year without penalty or further liability to Wirt County. The 120-day notice requirement for ordinary non-renewal shall not require Wirt County to appropriate funds for a future fiscal year and shall not create any financial obligation beyond funds lawfully appropriated and available for the applicable fiscal year.

**2.5 Renewal Amount.** Unless the Parties execute a written amendment changing the monthly contribution, Wirt County's monthly contribution for each renewed fiscal year shall remain Two Thousand Eighty-Three Dollars and Thirty-Three Cents ($2,083.33) per month, subject to the annual cap set forth in this Agreement.

**2.6 Amendment for Changed Terms.** Any change to the monthly contribution, annual cap, scope of services, facility obligations, reporting requirements, insurance requirements, liability provisions, or other material terms shall require written approval by both County Commissions.

## 3. LEGAL STRUCTURE OF AGREEMENT

**3.1 Service Contract.** This Agreement is intended to be a service contract by which Wood County provides DRC services to Wirt County and eligible Wirt County participants.

**3.2 No Joint Undertaking.** This Agreement does not create a separate legal entity, joint board, joint administrative body, joint employer relationship, partnership, agency relationship, or joint venture between the Parties.

**3.3 No Transfer of Governmental Authority.** Except as expressly provided herein, neither Party transfers, delegates, or surrenders any governmental power, duty, discretion, or authority to the other Party.

**3.4 No Wirt County LCCJB Representation.** Wirt County is not joining the Local Community Criminal Justice Board as a represented county for purposes of W. Va. Code § 62-

11C-6. Wirt County shall have no voting membership rights, appointment rights, budgetary control rights, or statutory representation rights on the Local Community Criminal Justice Board by virtue of this Agreement.

**3.5 Non-Voting Liaison.** Wirt County may designate one non-voting liaison to communicate with the DRC and, to the extent permitted by law, Board policy, and applicable meeting procedures, attend public portions of Local Community Criminal Justice Board meetings. The Wirt County liaison shall not be a voting member of the Board, shall not count toward quorum, and shall not possess authority to bind the Board, Wood County, or the DRC.

## 4. SERVICES TO BE PROVIDED

**4.1 General Services.** Wood County, through the DRC, shall provide or make available community corrections services to eligible adult Wirt County participants, which may include, depending on participant needs, staffing, program availability, referral requirements, and DRC resources:

a. intake and orientation;

b. biopsychosocial assessment;

c. risk and needs assessment;

d. case management;

e. community corrections supervision;

f. drug and alcohol screening;

g. treatment services or treatment referrals;

h. substance abuse education and treatment programming;

i. relapse prevention programming;

j. cognitive-behavioral programming;

k. domestic violence or abuse intervention programming, where appropriate and available;

l. DUI safety and treatment programming, where appropriate and available;

m. parenting education;

n. life skills programming;

o. anger management programming;

p. theft prevention or victim impact programming, where appropriate and available;

q. progress reports to referral sources; and

r. completion, dismissal, or noncompliance reports.

**4.2 Services at Wirt County Site.** The specific services physically provided at the Wirt County satellite location may vary based upon client census, client needs, available staffing, staff qualifications, program requirements, and availability of DRC personnel from other DRC locations. Wood County does not guarantee that every DRC program or service will be physically available in Wirt County at all times.

**4.3 Services at Other DRC Locations.** Wirt County participants may be required or permitted to attend certain services at other DRC locations if a service is not available at the Wirt County satellite location or if the DRC determines that services at another location are clinically, operationally, or programmatically appropriate.

**4.4 No Minimum Referral Guarantee.** Wirt County does not guarantee a minimum number of referrals. The Parties acknowledge that continuation of the Wirt County satellite location will depend upon operating costs, available funding, referral volume, participant needs, and program feasibility.

**4.5 DRC Discretion.** Acceptance into DRC services is subject to DRC eligibility criteria, staffing, program capacity, participant suitability, safety considerations, referral requirements, and applicable law. Nothing in this Agreement requires the DRC to accept any particular referral.

## 5. ELIGIBLE REFERRALS AND EXCLUSIONS

**5.1 Adult Participants Only.** The DRC shall not accept juvenile or minor participants under this Agreement.

**5.2 Sex Offender Exclusion.** The DRC shall not be required to accept participants who are convicted of sexual offenses, are required to register as sex offenders, or are otherwise prohibited by DRC policy from participation due to sexual offense history.

**5.3 Violent Offender Exclusion.** The DRC shall not be required to accept violent offenders except to the extent permitted by DRC policy, including any limited exception for certain parole referrals as determined by the DRC.

**5.4 Authorized Referral Sources.** Referrals may be accepted from authorized sources, including Circuit Court, Magistrate Court, probation officers, parole officers, pretrial or bond supervision sources, prosecutors, defense counsel, law enforcement, or other agencies, provided that acceptance remains within DRC discretion and applicable law.

**5.5 No Right to Services.** This Agreement creates no right in any defendant, offender, participant, referral source, or third party to require acceptance into or continuation in DRC services.

## 6. REPORTING TO REFERRAL SOURCES AND WIRT COUNTY

**6.1 Progress Reports.** The DRC shall provide participant progress reports to the applicable referral source at the frequency requested by the referral source, as reasonably practicable and consistent with DRC policy, confidentiality requirements, and applicable law.

**6.2 Completion Reports.** The DRC shall promptly provide program completion reports to the applicable referral source upon successful completion, unsuccessful completion, dismissal, or termination from the program.

**6.3 Noncompliance Reports.** The DRC shall report significant participant noncompliance, including failures to report, positive drug or alcohol screens, program dismissals, or other material violations, to the applicable referral source in accordance with DRC policy and referral requirements.

**6.4 Wirt County Reports.** In addition to reports to referral sources, Wood County shall provide Wirt County with quarterly written reports regarding Wirt County services. Such reports should include, to the extent available and legally permissible:

a. number of Wirt County referrals;

b. source of referrals;

c. number of active Wirt County participants;

d. number of successful completions;

e. number of unsuccessful completions or dismissals;

f. number of drug or alcohol screens administered to Wirt County participants;

g. general description of services provided at the Wirt County satellite location;

h. general description of services provided to Wirt County participants at other DRC locations;

i. participant fees collected from Wirt County participants, if separately tracked;

j. expenditures or costs attributable to the Wirt County satellite location, if separately tracked;

k. jail-cost impact or jail-bill data, if available; and

l. other performance measures reasonably requested by Wirt County and reasonably available to Wood County.

**6.5 LCCJB Reports Not Exclusive.** Reports provided during Local Community Criminal Justice Board meetings shall not be the exclusive method of reporting to Wirt County. Wirt County shall receive written quarterly reports regardless of whether a Wirt County liaison attends Board meetings.

## 7. WIRT COUNTY SATELLITE LOCATION

**7.1 Location**. Wirt County shall make available space for use as a DRC satellite service location at the following location:

The same property and/or building as Wirt County Magistrate Court located at 90 Market Street, Elizabeth, WV 26143, with new mailing address to be determined.

**7.2 Nature of Use**. Wirt County's provision of space constitutes a limited, nonexclusive, revocable license for the public purpose of providing DRC services. This Agreement does not create a lease, tenancy, property interest, easement, or exclusive right of possession in favor of Wood County or the DRC.

**7.3 Space, Utilities, and Communications Provided**. Unless otherwise agreed in writing, Wirt County shall provide the following for use in connection with the Wirt County satellite location:

a. reasonable office or meeting space for DRC services;

b. access during mutually agreed business hours;

c. ordinary utilities, including telephone and internet connectivity, already available at the facility;

d. restroom access;

e. reasonable participant waiting area, if available;

f. reasonable parking access, if available; and

g. ordinary facility access for DRC staff necessary to provide services.

The Parties shall mutually determine the number and placement of telephone lines, internet connection points, and other communications connections reasonably necessary for operation of the satellite location.

**7.4 Equipment and Supplies Not Provided**. Except for the facility, utilities, internet connectivity, telephone lines, and basic telephone service expressly provided under Section 7.3, Wirt County shall not be responsible for providing computers, computer peripherals, software, software licenses, printers, cellular telephones, mobile data service, office supplies, drug-testing supplies, treatment materials, specialized equipment, locked records cabinets, signage, dedicated security personnel, transportation, or equipment used by DRC employees.

Any telephone handsets, specialized telecommunications equipment, printers, computers, or other devices required by the DRC shall be provided by Wood County or the DRC unless the Parties otherwise agree in writing.

**7.5 Facility Rules**. Wood County, DRC staff, and participants shall comply with all reasonable Wirt County facility rules, security procedures, access restrictions, and courthouse or building policies.

**7.6 Access and Security**. The Parties shall mutually agree on staff access, keys, building entry, after-hours access, participant entry, and security procedures before services begin. DRC staff shall not provide participants access to areas of the facility not authorized by Wirt County.

**7.7 Maintenance and Cleaning**. Wirt County shall be responsible for ordinary building maintenance and cleaning of common areas. Wood County shall be responsible for keeping the DRC work area reasonably clean and for promptly reporting damage, safety concerns, or maintenance needs to Wirt County.

**7.8 Damage**. Each Party shall be responsible for damage to property caused by its own employees, agents, or invitees, to the extent permitted by law and subject to applicable governmental immunities and defenses.

**7.9 Internet, Telecommunications, and Information Technology**. Wirt County shall provide and pay the ordinary service charges for the internet connectivity and telephone lines

identified in Section 7.3. Wood County or the DRC shall provide and maintain all computers, telephone handsets, printers, software, networking devices, and other equipment used in DRC operations. DRC personnel shall comply with Wirt County's reasonable information-technology and network-security policies and shall not install cabling or communications equipment without Wirt County's prior approval. Wirt County does not guarantee uninterrupted internet or telephone service and shall not be liable for interruptions outside its reasonable control.

## 8. FINANCIAL TERMS

**8.1 Monthly Contribution.** Wirt County shall pay Wood County Two Thousand Eighty-Three Dollars and Thirty-Three Cents ($2,083.33) per month during the term of this Agreement.

**8.2 Annual Cap.** Wirt County's total payment obligation under this Agreement shall not exceed Twenty-Four Thousand Nine Hundred Ninety-Nine Dollars and Ninety-Six Cents ($24,999.96) for any fiscal year, unless an additional amount is expressly approved in writing by the Wirt County Commission for that fiscal year. The annual cap applies only to direct monetary payments made by Wirt County to Wood County and does not include the cost or value of the facility, utilities, internet connectivity, telephone service, maintenance, or other in-kind obligations expressly assumed under Section 7.

**8.3 Due Date.** Monthly payments shall be made on or before the seventh ($7^{th}$) day of each month for services to be provided or made available during that month, unless the Parties agree otherwise in writing.

**8.4 No Additional Financial Obligation.** Except for the in-kind obligations expressly stated in Section 7, Wirt County shall have no obligation to pay any amount beyond the monthly contribution and annual cap set forth above unless separately approved in writing by the Wirt County Commission.

**8.5 No Grant Repayment Liability.** Wirt County shall not be responsible for grant repayment obligations, grant disallowances, deficits, audit findings, employee costs, benefit costs, equipment costs, lease costs, insurance costs, indirect costs, termination costs, or other liabilities of Wood County, the DRC, or the Local Community Criminal Justice Board, unless such obligation is expressly approved in writing by the Wirt County Commission.

**8.6 Subject to Appropriation and Annual Renewal**. Wirt County's payment obligations under this Agreement, including any renewal term, are subject to lawful appropriation and availability of funds for the applicable fiscal year. No provision of this Agreement shall be construed to require Wirt County to appropriate funds in any future fiscal year. If funds are not appropriated or available, Wirt County may terminate or decline renewal of this Agreement without penalty and without further liability except for amounts owed for services already provided or made available during a fiscal year for which funds were appropriated.

**8.7 Invoices**. Wood County shall submit invoices or payment requests to Wirt County identifying the month for which payment is requested and confirming that DRC services were provided or made available pursuant to this Agreement.

## 9. PARTICIPANT FEES, GRANTS, DONATIONS, AND PROGRAM FUNDS

**9.1 Fiscal Agent**. Wood County shall serve as the fiscal agent for funds associated with the DRC and shall be responsible for receipt, deposit, accounting, expenditure, audit compliance, and reporting of DRC funds.

**9.2 Participant Fees**. Participant fees collected from Wirt County participants shall be collected and deposited in accordance with Wood County and DRC fiscal policies, audit requirements, and applicable law.

**9.3 No Automatic Offset**. Participant fees, grant funds, donations, or other revenue associated with DRC operations shall not automatically offset Wirt County's monthly contribution unless the Parties agree otherwise in writing.

**9.4 Accounting**. Wood County shall use reasonable efforts to track and report participant fees and costs associated with Wirt County participants if such tracking is feasible within existing accounting systems.

**9.5 Use of Funds**. Wood County shall be responsible for ensuring that funds received for DRC purposes are used in accordance with applicable law, grant requirements, fiscal policies, and audit standards.

## 10. GRANT AND PROGRAM COMPLIANCE

**10.1 Wood County Responsibility**. Wood County shall be solely responsible for DRC grant compliance, program compliance, fiscal compliance, reporting, employee supervision, audit responses, and compliance with applicable community corrections standards.

**10.2 Representation Regarding Approval**. Wood County represents and covenants that it has obtained, or shall timely obtain, all approvals, authorizations, certifications, and permissions required by applicable law, program standards, and funding sources to provide the services contemplated by this Agreement. Wood County shall maintain all such authority throughout the term and shall promptly notify Wirt County of any matter that materially affects its authority or ability to perform.

**10.3 Notice of Change**. Wood County shall promptly notify Wirt County if Wood County becomes aware of any grant, state, regulatory, or program issue that materially affects the operation of the Wirt County satellite location or Wood County's authority to provide DRC services to Wirt County participants.

**10.4 No Wirt County Grant Responsibility**. Wirt County is not a grant recipient, subrecipient, fiscal agent, program operator, or grant administrator by virtue of this Agreement.

## 11. PERSONNEL

**11.1 DRC Employees**. All DRC staff providing services under this Agreement shall be employees, contractors, or agents of Wood County, the DRC, or the appropriate DRC-related entity, and shall not be employees, contractors, or agents of Wirt County.

**11.2 Supervision**. Wood County and/or the DRC shall be solely responsible for hiring, training, supervising, disciplining, evaluating, compensating, and terminating DRC personnel.

**11.3 No Joint Employer**. Nothing in this Agreement shall be construed to make Wirt County a joint employer of any DRC employee or contractor.

**11.4 Conduct at Wirt Facility**. DRC personnel shall comply with reasonable Wirt County facility policies while present in Wirt County facilities.

## 12. RECORDS, CONFIDENTIALITY, AND PUBLIC RECORDS

**12.1 Participant Records.** DRC participant records shall be maintained by Wood County and/or the DRC in accordance with applicable law, confidentiality requirements, court orders, treatment-record requirements, program standards, and DRC policy.

**12.2 Confidentiality.** The Parties shall comply with all applicable confidentiality laws and restrictions concerning participant records, treatment information, substance abuse treatment information, drug and alcohol testing information, risk and needs assessments, criminal justice information, and court-related information.

**12.3 Limited Access.** Wirt County shall not receive confidential participant information except as permitted by law, court order, participant release, referral-source authority, or legitimate governmental purpose.

**12.4 FOIA and Public Records.** Each Party shall be responsible for responding to public records requests directed to that Party. To the extent a request involves records held by the other Party, the receiving Party shall promptly notify the other Party so that the Parties may coordinate a lawful response.

**12.5 Records Retention.** Wood County shall be responsible for retention and disposition of DRC records in accordance with applicable records retention requirements.

## 13. INSURANCE, LIABILITY, AND IMMUNITY

**13.1 Insurance.** Each Party shall maintain insurance coverage or self-insurance appropriate to its respective operations, property, employees, and responsibilities.

**13.2 Wood County Coverage.** Wood County shall maintain or ensure appropriate coverage for DRC operations, DRC employees, workers' compensation, general liability, vehicle use, and other risks associated with DRC services.

**13.3 Wirt County Coverage.** Wirt County shall maintain or ensure appropriate coverage for the Wirt County facility and Wirt County employees.

**13.4 Proof of Coverage.** Upon request, each Party shall provide reasonable proof of applicable insurance or coverage.

**13.5 No Waiver of Immunity**. Nothing in this Agreement shall be construed as a waiver of governmental immunity, qualified immunity, statutory immunity, constitutional immunity, insurance defenses, policy limits, or any defense available to either Party, its officials, employees, agents, or insurers.

**13.6 No Broad Indemnification**. Neither Party assumes responsibility for the debts, liabilities, negligence, intentional acts, omissions, employees, contractors, or obligations of the other Party, except to the extent expressly required by law or expressly agreed in writing.

**13.7 Responsibility for Own Acts**. Each Party shall be responsible for the acts and omissions of its own officials, employees, agents, and contractors to the extent provided by law.

## 14. TERMINATION

**14.1 Termination Without Cause; Non-Renewal**. Either Party may terminate this Agreement without cause by providing one hundred twenty (120) days' written notice to the other Party. Either Party may also prevent automatic renewal by providing written notice of non-renewal at least one hundred twenty (120) days before the beginning of the next fiscal year. For administrative convenience, notice of non-renewal should be provided on or before March 1st preceding the next fiscal year.

**14.2 Termination for Non-Appropriation**. Notwithstanding the 120-day notice provision for termination without cause or non-renewal, Wirt County may terminate this Agreement or decline renewal without penalty if funds are not lawfully appropriated or are not available for the applicable fiscal year. In that event, Wirt County shall provide written notice as soon as reasonably practicable after determining that funds are not appropriated or available.

**14.3 Termination for Loss of Authority or Funding**. Either Party may terminate this Agreement upon written notice if a grantor, state agency, court, or other authority determines that the Wirt County satellite location may not lawfully or practically continue.

**14.4 Termination for Material Breach**. Either Party may terminate this Agreement for material breach if the breaching Party fails to cure the breach within thirty (30) days after receiving written notice identifying the breach.

**14.5 Immediate Safety Termination or Suspension.** Wirt County may immediately suspend use of Wirt County facilities if Wirt County reasonably determines that continued operation creates a material safety, security, facility, or legal concern. The Parties shall then confer regarding whether services may resume, be modified, or be terminated.

**14.6 Effect of Termination or Non-Renewal.** Upon termination or non-renewal, Wirt County shall owe only amounts due for services provided or made available through the effective date of termination or the end of the then-current fiscal year, as applicable. Wirt County shall not be responsible for future costs, grant obligations, employee costs, deficits, equipment costs, leases, termination costs, or other continuing obligations of Wood County, the DRC, or the Local Community Criminal Justice Board. Nothing in this section shall limit Wirt County's right to terminate or decline renewal for non-appropriation, loss of funding, loss of legal authority, material breach, or safety/security concerns as otherwise provided in this Agreement.

**14.7 Transition.** Upon termination, Wood County shall use reasonable efforts to assist with orderly transition of Wirt County participants, subject to confidentiality requirements, court orders, referral-source directions, and DRC policy.

## 15. NOTICES

**15.1 Notices to Wirt County shall be sent to:**

Wirt County Commission
P.O. Box 53
Elizabeth, WV 26143

With copy to:

Wirt County Prosecuting Attorney
P.O. Box 387
Elizabeth, WV 26143

**15.2 Notices to Wood County shall be sent to:**

Attention: DRC Director
Mid-Ohio Valley Day Report Center
1531 Garfield Ave
Parkersburg, WV 26101

With copy to:

Wood County Commission
#1 Court Square, Suite 205
Parkersburg, WV 26101

**15.3 Method of Notice.** Notices may be delivered by hand delivery, certified mail, recognized courier, or email with confirmation of receipt. Notice shall be effective upon receipt.

## 16. DISPUTE RESOLUTION

The Parties shall first attempt to resolve disputes informally through communication between the DRC Director, the Wirt County liaison, and appropriate representatives of the County Commissions. If the dispute cannot be resolved informally, either Party may request that the matter be placed on the agenda of the respective County Commissions for discussion and possible action.

## 17. NO THIRD-PARTY BENEFICIARIES

This Agreement is solely for the benefit of Wood County and Wirt County. It creates no rights, claims, or causes of action in favor of any participant, defendant, offender, referral source, employee, contractor, service provider, or other third party.

## 18. AMENDMENTS

This Agreement may be amended only by a written instrument approved and signed by both County Commissions.

**19. ASSIGNMENT**

Neither Party may assign this Agreement without the prior written consent of the other Party.

**20. SEVERABILITY**

If any provision of this Agreement is held invalid or unenforceable, the remaining provisions shall remain in effect to the fullest extent permitted by law.

**21. ENTIRE AGREEMENT**

This Agreement constitutes the entire agreement between the Parties concerning the subject matter herein and supersedes all prior drafts, discussions, understandings, or agreements concerning the Wirt County DRC satellite location.

**22. GOVERNING LAW**

This Agreement shall be governed by and construed in accordance with the laws of the State of West Virginia.

**23. APPROVAL BY COUNTY COMMISSIONS**

This Agreement shall become effective only upon approval by official action of both the Wood County Commission and the Wirt County Commission and execution by authorized representatives of both Parties. Approval of this Agreement by the County Commissions authorizes the automatic annual renewal mechanism set forth herein, but does not constitute an appropriation of Wirt County funds for any future fiscal year and does not create a financial obligation beyond any fiscal year for which funds are lawfully appropriated and available.

**24. COUNTERPARTS**

This Agreement may be executed in counterparts, each of which shall be deemed an original, and all of which together shall constitute one agreement.

## SIGNATURES

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized representatives.

**WOOD COUNTY COMMISSION**, by:

Name: David Blair Lauch

Title: PRES

Date: 8-3-26

ATTEST: Joe Gonzales
Wood County Clerk

**WIRT COUNTY COMMISSION**, by:

Name: _____

Title: _____

Date: _____

ATTEST: _____
Wirt County Clerk

APPROVED AS TO FORM:

_____
Wood County Prosecuting Attorney

Date: 8-5-26

_____
Wirt County Prosecuting Attorney

Date: _____

WOOD COUNTY
Joe Gonzales, Clerk
Instrument 862661
07/30/2026 @ 10:30:47 AM
COUNTY COMMISSION ORDER
Bok 80 @ Pge 029
Pages Recorded 19

JULY 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION AUTHORIZED DAVID BLAIR COUCH TO SIGN THE REQUEST FOR REIMBURSEMENT IN REGARD TO THE VICTIMS OF CRIME ASSISTANCE (VOCA) GRANT NUMBER 23-VA-2078. SAID REQUEST IS IN THE AMOUNT OF $6,670.84 AND IS FOR JUNE, 2026.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Hamric, seconded by David Blair Couch and made unanimous by James E. Colombo, did hereby AUTHORIZE David Blair Couch, on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Assistance Grant Number 23-VA-2078. The Request for Reimbursement is in the amount of six thousand six hundred seventy dollars and eighty-four cents ($6,670.84) for the month of June, 2026.

Documentation pertaining to the Victims of Crime Advocate Grant is on file in the Office of the County Administrator.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3329

Wood County
Joe Gonzales, Clerk
Instrument 888846
07/30/2026 @ 03:17:55 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 025
Pages Recorded 1

JULY 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION ADOPTED A RESOLUTION IN REFERENCE TO BUDGET REVISION NO. 1 IN THE GENERAL COUNTY FUND BUDGET FOR THE FISCAL YEAR 2026/2027.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric, and made unanimous by David Blair Couch, adopted a Resolution in reference to Budget Revision No. 1 in the General County Fund Budget for the fiscal year 2026/2027. The Request for Revision to the Approved Budget, being submitted to the West Virginia State Auditor - Chief Inspector Division, Charleston, West Virginia, was signed by Joe Gonzales, Clerk of the Wood County Commission.

Copies of the Resolution and Request for Revision are attached to this Order and should be made a part thereof.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3330

Office of the Wood County Clerk
Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

# RESOLUTION

At a regular session of the county commission, held July 30th, 2026 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) for the County of Wood. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices, the county commission does hereby direct the General County Budget be revised **PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS,** as shown on Fund 1 Gen Budget Revision Number 1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and seconded by _____, the vote thereon was as follows:

_____ Yes or No

_____ Yes or No

_____ Yes or No

WHEREUPON, David Blair Couch, declared said resolution be, and the same is, hereby adopted as so stated above, and the President authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

Wood County
Joe Gonzales, Clerk
Instrument 88387885
07/30/2026 @ 12:12:23 PM
COUNTY COMMISSION ORDER
Book 81 @ Page 26
Pages Recorded 2

July 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A DONATION OF $3,000.00 FOR THE Carlin's Battery.

**O R D E R**

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby Authorize a donation of three thousand dollars and zero cents ($3,000.00) to Carlin's Battery Civil War Reenactment. Said donation is towards the purchase of building to house the Battery's Cannon.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

cw/310

Wood County
Joe Gonzales, Clerk
Instrument 0000016
07/30/2026 @ 02:42:27 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 809
Pages Recorded 1

JULY 30, 2026

**EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION**

This 30th day of July, 2026, at 9:30 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator, Rick Woodyard, Sheriff, Pat Lefebure, Prosecuting Attorney, Joe Gonzales, County Clerk, John Kelly, Assessor, Connie McAtee, Assessor's Office, James Poling, County Clerk's Office, Brett Burns, Auditor, Jodey Altier, Auditor.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matter.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 10:12 o'clock A.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 0000014
07/30/2026 @ 09:37:52 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 607
Pages Recorded 1

CW/311

July 30, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A DONATION OF COURTHOUSE VASE.

**ORDER**

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, did hereby Authorize a donation of a Fenton Art Glass Courthouse Vase 99 to the Fenton Art Glass Collectors of America (FAGCA) for theirs new museum located at 501 Caroline Avenue, Williamstown, West Virginia.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

cw/312

Wood County
Joe Gonzales, Clerk
Instrument 0000015
07/30/2026 @ 02:40:46 PM
COUNTY COMMISSION ORDER
Book 60 @ Page 000
Pages Recorded 1

# Wood County
## Central Telecommunications Center
### Wood County, WV E911
### Homeland Security and Emergency Management

July 28, 2026

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

This letter is to advise you Kelsey Doolittle has resigned her position as a Full Time Administrative Assistant. Her last day is July 24, 2026. She is due full pay for ~~June~~ JULY 31, 2026. She also has the following accrued:

6 hours Comp time

Thank you for your attention to this matter.

Respectfully;

Dale R. McEwuen
Director, Wood County, WV E911

980 Altman Ave
Parkersburg, WV 26104
Office: (304) 420-0911 Fax: (304) 422-6270

Wood County
Joe Gonzales, Clerk
Instrument 883946632
07/30/2026 @ 02:58:06 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 805
Pages Recorded 1

# Wood County
## Central Telecommunications Center
### Wood County, WV E911
### Homeland Security and Emergency Management

July 28, 2026

Wood County Commission
#1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Please make the following addition to July 31, 2026 pay period.
Melissa Tracewell was hired as a Full-Time Administrative Assistant as of July 27, 2026.

Listed is her approved starting salary:

$46,350/Annually $1,931.25/Bi-Monthly $22.28/Hourly

She is due 5 days of pay due to starting on the 27th.

$178.24 x 5 days = $891.20

Line Item: 1-712-184

Thank you for your time and consideration in this matter.

Best Regards,

Dale McEwuen
Director
Central Communications Center

Wood County
Joe Gonzales, Clerk
Instrument 0000806
07/30/2026 @ 02:11:34 PM
COUNTY COMMISSION ORDR
Book 00 @ Page 004
Pages Recorded 1

980 Altman Ave.
Parkersburg, WV 26104
Office: (304) 420-0911 Fax: (304) 422-6270

# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 4731 | BOUND | BOUND TREE MEDICAL LLC | REGULAR | 07/20/2026 | 280.31 | |
| 4732 | CARDINAL | CARDINAL PHARMACY | REGULAR | 07/20/2026 | 292.20 | |
| 4733 | D&RAUTOMOTIV | D & R AUTOMOTIVE & TRUCK REPAIR. LLC | REGULAR | 07/20/2026 | 3,032.43 | |
| 4734 | EASTWOOD | EASTWOOD VOLUNTEER FIRE DEPT | REGULAR | 07/20/2026 | 3,277.05 | |
| 4735 | GLATFELTER | GLATFELTER SPECIALTY BENEFITS | REGULAR | 07/20/2026 | 7,138.67 | |
| 4736 | LUBECKVFD | LUBECK VOLUNTEER FIRE DEPARTMENT | REGULAR | 07/20/2026 | 53.08 | |
| 4737 | MONPOWER | MON POWER | REGULAR | 07/20/2026 | 412.65 | |
| 4738 | WEX | WEX BANK | REGULAR | 07/20/2026 | 674.70 | |
| 4739 | ATLANTIC ES | ATLANTIC EMERGENCY SOLUTIONS | REGULAR | 07/27/2026 | 1,396.45 | |
| 4740 | BLAVOS | BLAVOS DIESEL REPAIR | REGULAR | 07/27/2026 | 7,624.20 | |
| 4741 | DOMINIONH | HOPE GAS INC. | REGULAR | 07/27/2026 | 33.30 | |
| 4742 | FIRSTSTATEBAN | FIRST STATE BANK OF LIVINGSTON | REGULAR | 07/27/2026 | 13,420.90 | |
| 4743 | FRONTIER | FRONTIER | REGULAR | 07/27/2026 | 110.34 | |
| 4744 | GLATFELTER | GLATFELTER SPECIALTY BENEFITS | REGULAR | 07/27/2026 | 1,223.00 | |
| 4745 | ITECH | ITECH | REGULAR | 07/27/2026 | 21.36 | |
| 4746 | LUBECKPSD | LUBECK PUBLIC SERVICE DISTRICT | REGULAR | 07/27/2026 | 174.60 | |
| 4747 | OPTIMUMB | OPTIMUM BUSINESS | REGULAR | 07/27/2026 | 2.14 | |
| 4748 | SECKMAN | SECKMAN PEST CONTROL | REGULAR | 07/27/2026 | 410.00 | |

**FIRE SERVICE FEE Bank Id 120 Totals** 39,577.38

# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 3788 | WVDTL | WV DRUG TESTING LABORATORIES, INC | REGULAR | 07/20/2026 | 345.00 | |
| 3789 | AT&T MOBILE | AT&T MOBILITY | REGULAR | 07/27/2026 | 313.79 | |

**HOME CONFINEMENT Bank Id 108 Totals** 658.79

# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 9669 | CULLIGANQUEN | CULLIGAN QUENCH | REGULAR | 07/20/2026 | 149.00 | |
| 9670 | FRONTIER | FRONTIER | REGULAR | 07/20/2026 | 244.67 | |
| 9671 | LAMP | LAMP PESTPROOF | REGULAR | 07/20/2026 | 135.00 | |
| 9672 | MILLER CO | MILLER COMMUNICATIONS IN | REGULAR | 07/20/2026 | 1,110.00 | |
| 9673 | MODERNM | MODERN MARKETING | REGULAR | 07/20/2026 | 298.68 | |
| 9674 | RF TECHNOLOGY | RF TECHNOLOGY AMERICAS RFTA | REGULAR | 07/20/2026 | 1,544.00 | |
| 9675 | SIR SPEED | SIR SPEEDY PRINTING | REGULAR | 07/20/2026 | 50.00 | |
| 9676 | SPROLEVI | SPROUSE LEVI | REGULAR | 07/20/2026 | 337.90 | |
| | | **E-911 FUND Bank Id 107 Totals** | | | 3,869.25 | |

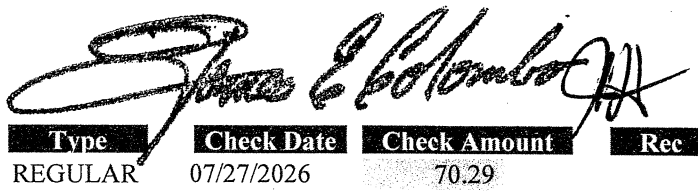
# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 9535 | ALCOHOLMONIT | ALCOHOL MONITORING SYSTEMS. INC. | REGULAR | 07/20/2026 | 69.44 | |
| 9536 | PHARCHEM | PHARMCHEM INC | REGULAR | 07/20/2026 | 127.80 | |
| 9537 | WOOD CO W | WOOD COUNTY WASTE | REGULAR | 07/20/2026 | 205.80 | |
| 9538 | WVDTL | WV DRUG TESTING LABORATORIES. INC | REGULAR | 07/20/2026 | 830.00 | |
| 9539 | AAP | ADVANCE AUTO PARTS | REGULAR | 07/27/2026 | 37.26 | |
| 9540 | CRYSTAL | CRYSTAL SPRING WATER | REGULAR | 07/27/2026 | 23.25 | |
| 9541 | DICKWARNER | WARNER PROFESSIONAL BUILDING | REGULAR | 07/27/2026 | 2,190.00 | |
| 9542 | JACKSON COUNT | JACKSON COUNTY PROPERTIES. LLC | REGULAR | 07/27/2026 | 2,087.00 | |
| 9543 | LAMP | LAMP PESTPROOF | REGULAR | 07/27/2026 | 128.40 | |
| 9544 | OPTIMUMB | OPTIMUM BUSINESS | REGULAR | 07/27/2026 | 907.63 | |
| 9545 | TRACKGROUP | TRACK GROUP | REGULAR | 07/27/2026 | 194.50 | |
| 9546 | VERIZONW | VERIZON WIRELESS | REGULAR | 07/27/2026 | 237.36 | |

**COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals** 7,038.44

**Report Totals** 406,167.71

# Check Register Report for Wood County Commission



| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 182221 | BOSLEY | BOSLEY RENTAL & SUPPLY INC | REGULAR | 07/27/2026 | 70.29 | |
| 182222 | CAS CABLE | CAS CABLE | REGULAR | 07/27/2026 | 268.98 | |
| 182223 | CELLEBRITE | CELLEBRITE INC | REGULAR | 07/27/2026 | 9,250.00 | |
| 182224 | CULLIGANQUEN | CULLIGAN QUENCH | REGULAR | 07/27/2026 | 258.00 | |
| 182225 | DISH | DISH NETWORK | REGULAR | 07/27/2026 | 139.08 | |
| 182226 | DOMINIONH | HOPE GAS INC. | REGULAR | 07/27/2026 | 201.67 | |
| 182227 | FILE& | FILE & SERVEXPRESS | REGULAR | 07/27/2026 | 26.86 | |
| 182228 | GOODYEAR | GOODYEAR AUTO SERVICE CENTER | REGULAR | 07/27/2026 | 177.00 | |
| 182229 | INTEGRATEDCOI | INTEGRATED CORPORATE HEALTH, LLC | REGULAR | 07/27/2026 | 2,400.00 | |
| 182230 | JARRELLN | NANCY S. JARRELL, CCR | REGULAR | 07/27/2026 | 296.45 | |
| 182231 | JOHNKATE | JOHNSON KATELIN | REGULAR | 07/27/2026 | 262.00 | |
| 182232 | LEFEPATR | PATRICK LEFEBURE | REGULAR | 07/27/2026 | 227.94 | |
| 182233 | LEXIS | RELX INC. DBA LEXISNEXIS | REGULAR | 07/27/2026 | 678.38 | |
| 182234 | LIFETIME | LIFETIME BENEFIT SOLUTIONS | REGULAR | 07/27/2026 | 30.00 | |
| 182235 | MARIETTAOFFIC | MARIETTA OFFICE SUPPLY | REGULAR | 07/27/2026 | 48.40 | |
| 182236 | MARSHALLB | BRENDA MARSHALL | REGULAR | 07/27/2026 | 105.00 | |
| 182237 | MOUNTAINEERC | MOUNTAINEER CUSTOM CARTRIDGE | REGULAR | 07/27/2026 | 8,296.00 | |
| 182238 | MURRAY | MURRAY SHEET METAL | REGULAR | 07/27/2026 | 582.75 | |
| 182239 | NOLANS | NOLAN'S SERVICES LLC | REGULAR | 07/27/2026 | 1,262.50 | |
| 182240 | OPTIMUMB | OPTIMUM BUSINESS | REGULAR | 07/27/2026 | 154.27 | |
| 182241 | PALMERIC | PALMER ERICA NICOLE | REGULAR | 07/27/2026 | 147.00 | |
| 182242 | ROGERSSAMUEL | SAMUEL C. ROGERS, II | REGULAR | 07/27/2026 | 300.72 | |
| 182243 | SOFTWARECOMI | SOFTWARE COMPUTER GROUP INC | REGULAR | 07/27/2026 | 1,454.00 | |
| 182244 | ST.CLAIR | MICHAEL ST. CLAIR | REGULAR | 07/27/2026 | 400.00 | |
| 182245 | SWC | SHERIFF OF WOOD COUNTY | REGULAR | 07/27/2026 | 107,433.58 | |

# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 182246 | TOLEDOTICKET | TOLEDO TICKET COMPANY | REGULAR | 07/27/2026 | 495.17 | |
| 182247 | WATERBOY | WATERBOY LLC | REGULAR | 07/27/2026 | 30.00 | |
| 182248 | WORKINGMA | WORKINGMAN'S STORE | REGULAR | 07/27/2026 | 99.00 | |
| 182249 | WV-DEPT E | WORKFORCE WEST VIRGINIA | REGULAR | 07/27/2026 | 2,277.83 | |

**GENERAL FUND Bank Id 101 Totals** 355,023.85

# Check Register Report for Wood County Commission

| Check No | Vendor Id | Vendor Name | Type | Check Date | Check Amount | Rec |
|---|---|---|---|---|---|---|
| 6265 | MOO | MUTUAL OF OMAHA | HAND | 07/21/2026 | 8,442.18 | |
| 182197 | CHAPMAN | CHAPMAN PRINTING | REGULAR | 07/20/2026 | 1,264.12 | |
| 182198 | ES&S | ES&S | REGULAR | 07/20/2026 | 21,258.50 | |
| 182199 | AAP | ADVANCE AUTO PARTS | REGULAR | 07/20/2026 | 155.27 | |
| 182200 | AIRGAS USA | AIRGAS USA, LLC | REGULAR | 07/20/2026 | 82.82 | |
| 182201 | ART CENTER | PARKERSBURG ART CENTER | REGULAR | 07/20/2026 | 5,000.00 | |
| 182202 | CWS | CWS | REGULAR | 07/20/2026 | 151.81 | |
| 182203 | GLACIER | GLACIER MOUNTAIN BOTTLED WATER | REGULAR | 07/20/2026 | 31.00 | |
| 182204 | INSIGHT | INSIGHT PUBLIC SECTOR INC | REGULAR | 07/20/2026 | 1,053.36 | |
| 182205 | JASONSILLAMAN | JASON SILLAMAN | REGULAR | 07/20/2026 | 2,000.00 | |
| 182206 | JIMMIE | JIMMIE HARPER CONSTRUCTION INC | REGULAR | 07/20/2026 | 337.05 | |
| 182207 | LAMP | LAMP PESTPROOF | REGULAR | 07/20/2026 | 420.00 | |
| 182208 | MID-OHIO | MID-OHIO VALLEY HEALTH DEPT | REGULAR | 07/20/2026 | 33,750.00 | |
| 182209 | OGDEN | PARKERSBURG NEWS & SENTINEL | REGULAR | 07/20/2026 | 19,468.60 | |
| 182210 | P-LIBRARY | PARKERSBURG & WOOD COUNTY PUBLIC LIBRARY | REGULAR | 07/20/2026 | 103,755.94 | |
| 182211 | PARKERSBURG F | PARKERSBURG PLUMBING SUPPLIES | REGULAR | 07/20/2026 | 201.98 | |
| 182212 | PEACSOLUTIONS | PEAC SOLUTIONS | REGULAR | 07/20/2026 | 845.90 | |
| 182213 | SOFTWARES | SOFTWARE SYSTEMS INC | REGULAR | 07/20/2026 | 2,932.09 | |
| 182214 | STATE ELE | STATE ELECTRIC SUPPLY CO | REGULAR | 07/20/2026 | 28.31 | |
| 182215 | STOMPNGROUNI | STOMP-N-GROUNDS CRAFT COFFEES | REGULAR | 07/20/2026 | 715.00 | |
| 182216 | WV ASSOC | WV ASSOCIATION OF COUNTIES | REGULAR | 07/20/2026 | 6,500.00 | |
| 182217 | AT&T MOBILE | AT&T MOBILITY | REGULAR | 07/27/2026 | 3,312.97 | |
| 182218 | BAILWEND | WENDY BAILEY | REGULAR | 07/27/2026 | 174.00 | |
| 182219 | BEAMERS | BEAMERS AUTO BODY | REGULAR | 07/27/2026 | 5,159.00 | |
| 182220 | BLUE360 | BLUE 360 MEDIA, LLC | REGULAR | 07/27/2026 | 611.08 | |