

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 6, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

The County Commission, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, approved minutes of June 29, 2026, July 20, 23, 27, 30 and August 3, 2026.

At 9:45 A.M., there was no one present to discuss the Happy Valley Flood Mitigation Project.

At 10:00 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, placed Chris Graham in nomination to fill a vacancy on the Lubeck Public Service District Board. The vacancy is due to the fact that Jerry Martin resigned. (Order A/3331)

At 10:15 A.M., Jerry Martin, Lubeck Public Service District member, met with the County Commission to tender his resignation.

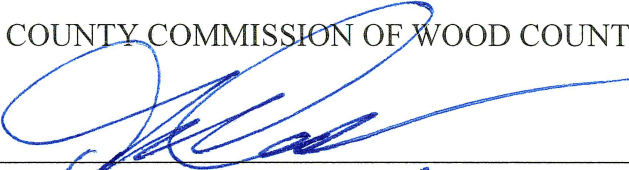
Having no scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:51 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

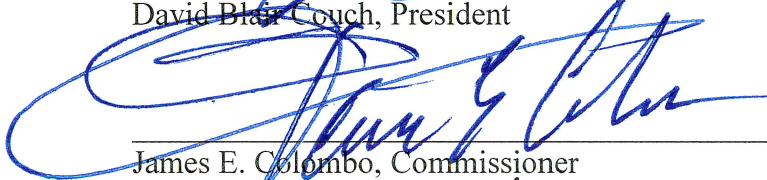
A/3331

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner



Wood County Commission
Agenda

August 6, 2026 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Discuss budget policy	
9:45 A.M.	Happy Valley Flood Mitigation Project – FEMA	Drew Thomas, MOVRC
	Consider nomination for Lubeck Public Service District Board	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, impropers and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
Mid-Ohio Valley Regional Council
Parkersburg/Wood County Visitors & Convention Bureau
Parks & Recreation Commission (Mountwood Park)
Wood County Community Corrections
Wood County Solid Waste Authority
WVU Extension Service Committee
Wood County Airport Authority
Wood County Commission on Crime, Delinquency & Correction
Wood County Development Authority
Wood County Recreation Commission
Work Force Investment Act Board
Downtown Task Force
E-911 Communications Advisory Board
Mid-Ohio Valley Regional Airport Committee
Wood County Local Emergency Planning Committee
Wood County Planning Commission
Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held August 6, 2026

Please Print

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AUGUST 6, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION PLACED CHRIS GRAHAM IN
NOMINATION TO FILL A VACANCY ON THE LUBECK
PUBLIC SERVICE DISTRICT BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, placed Chris Graham in nomination to fill a vacancy on the Lubeck Public Service District Board. The vacancy is due to the fact that Jerry Martin resigned.

Mr. Graham's term will expire December 31, 2029.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3331

Wood County
Joe Gonzales, Clerk
Instrument 88385530
08/06/2026 @ 10:15:36 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 828
Pages Recorded 1

Jerry R. Martin

Chairman, Lubeck Public Service District Board
12 Haislop Rd.
Washington, WV 26181

August 6, 2026

Wood County Commission
Wood County Courthouse
Parkersburg, WV 26101

**SUBJECT: Statement to the Wood County Commission & Retirement
Announcement**

Dear Commissioners,

I come to the county commission today with mixed emotions. I feel that my work with Lubeck PSD is never truly finished, but my age and health are starting to make me realize that there may be younger people out in our community with fresh energy, new ideas, and a strong willingness to serve the district.

I have given well over 23 years to my community, serving as Chairman of the Lubeck PSD board for more than 16 years of my time on the board. While I feel that my mental sharpness is as strong as ever, I know it may be time to relinquish the reins. When I was first appointed, I stated that I would do my best to bring our services to as many people as possible, and I feel proud to say we have succeeded. During my tenure, we have extended water lines to Wadesville, New England Ridge, Belleville, Lost Pavement, Ball School Road, and soon Pine Run Road—bringing safe, reliable water and our services to over 1,600 customers.

I didn't do this alone. I have had the help and knowledge of past board members along the way, and when we appointed Rocky McConnell as General Manager, his deep knowledge of the district and how things work out in the field proved to be a major asset to our operations.

This brings me to the point I started with. I am officially announcing my intention to retire from the Lubeck PSD board, effective September 1, 2026.

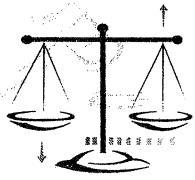
I feel confident in our new board member and the selection of future board members. I know that with the continued help from the Wood County Commission and the West Virginia Public Service Commission, Lubeck PSD will continue to function as the county leader in service excellence that has made Lubeck the envy of PSDs statewide.

Sincerely,

Jerry R. Martin

Chairman, Lubeck PSD Board





MID-OHIO VALLEY DAY REPORT CENTER

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

304-422-8570 * Fax: 304-422-8579

To: Wood County Commission

From: Amy Church, DRC Personnel Director

Date: August 6, 2026

Re: Wood County DRC Request to Hire

Please regard this notice as my request to hire Tiffany Dickerson as a temporary/part-time, Support Staff at all satellite offices as well as the Wood County DRC, at the rate of \$20 per hour and working approximately twenty-nine (29) hours per week. Ms. Dickerson has previous knowledge of the treatment centers and their workings. She held a similar position at Amity Treatment Center for approximately a year.

If this request is approved, she is available to begin her employment as soon as possible.

This hiring is necessary in order fill the vacancy that has been temporarily left by Emma Lattea. Emma is off on unpaid medical leave and has filed for Short Term Disability. She has an unknown return to work date. This position is one that cannot remain empty indefinitely and current staff cannot continue to fill the vacancy and keep up with their regular duties. Tiffany is aware of the uncertainty of this position. She is also aware that, if Emma is unable to return, there could be the possibility to transition into full-time employment.

Please let me know if you require any further information.

RECEIVED

AUG 06 2026

COUNTY
ADMINISTRATOR

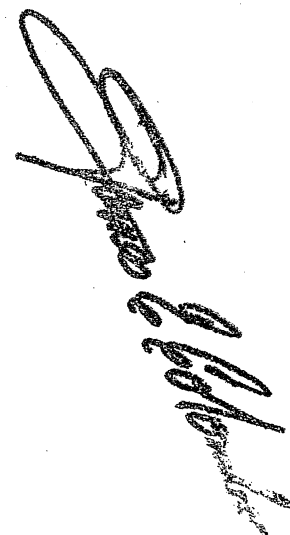
Wood County
Joe Gonzales, Clerk
Instrument 8838529
08/06/2026 @ 10:12:25 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 827
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9678	AAP	ADVANCE AUTO PARTS	REGULAR	08/03/2026	210.05	
9679	AT&T MOBILE	AT&T MOBILITY	REGULAR	08/03/2026	514.50	
9680	COMPUTERPROJ	COMPUTER PROJECTS OF ILLINOIS, INC.	REGULAR	08/03/2026	990.00	
9681	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	08/03/2026	120.00	
9682	FEDERAL	FEDEX	REGULAR	08/03/2026	69.40	
9683	FRONTIER	FRONTIER	REGULAR	08/03/2026	248.34	
9684	WCC	WOOD COUNTY COMMISSION	REGULAR	08/03/2026	4,586.26	

E-911 FUND Bank Id 107 Totals

6,738.55



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
182255	ASTORGFORD	ASTORG AUTO OF PARKERSBURG	REGULAR	08/03/2026	1,562.25	
182256	BARRETTJ	J. J. BARRETT	REGULAR	08/03/2026	43.89	
182257	CARLIN'S	CARLIN'S BATTERY D	REGULAR	08/03/2026	3,000.00	
182258	DEARBORNGROU	DEARBORN LIFE INSURANCE COMPANY	REGULAR	08/03/2026	109.80	
182259	EQUIPMENTREP	EQUIPMENT REPAIR SERVICE INC	REGULAR	08/03/2026	307.50	
182260	FORE TIMB	FORE TIMBER COMPANY INC	REGULAR	08/03/2026	63.39	
182261	FRONTIER	FRONTIER	REGULAR	08/03/2026	86.80	
182262	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	08/03/2026	15.50	
182263	GOODYEAR	GOODYEAR AUTO SERVICE CENTER	REGULAR	08/03/2026	5,230.00	
182264	HARDMANS SPEI	HARDMAN'S OF SPENCER	REGULAR	08/03/2026	115.17	
182265	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	08/03/2026	1,084.91	
182266	JASONSILLAMAN	JASON SILLAMAN	REGULAR	08/03/2026	2,000.00	
182267	JIMMIE	JIMMIE HARPER CONSTRUCTION INC	REGULAR	08/03/2026	195.30	
182268	MILLER CO	MILLER COMMUNICATIONS IN	REGULAR	08/03/2026	105.00	
182269	MINERAL	MINERAL WELLS PUBLIC SERVICE DISTRICT	REGULAR	08/03/2026	616.48	
182270	NOLANS	NOLAN'S SERVICES LLC	REGULAR	08/03/2026	630.00	
182271	ROCKYTOW	ROCKYS TOWING	REGULAR	08/03/2026	80.00	
182272	TAYLOR'S	TAYLOR'S TRASH REMOVAL	REGULAR	08/03/2026	568.85	
182273	UNION WIL	UNION WILLIAMS PSD	REGULAR	08/03/2026	60.09	
182274	VERIZONW	VERIZON WIRELESS	REGULAR	08/03/2026	92.28	
182275	STELLAR	STELLAR INNOVATION SOLUTIONS CORP.	REGULAR	08/04/2026	31.38	

GENERAL FUND Bank Id 101 Totals

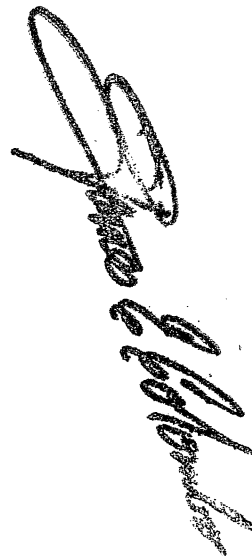
15,992.59

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
1077	WV ST AUD	WV STATE AUDITOR	REGULAR	08/03/2026	16,900.00	

GENERAL SCHOOL FUND Bank Id 104 Totals

16,900.00



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4751	ARMSTRONG GR	ARMSTRONG	REGULAR	08/03/2026	43.76	
4752	CAS CABLE	CAS CABLE	REGULAR	08/03/2026	403.36	
4753	DOMINIONH	HOPE GAS INC.	REGULAR	08/03/2026	35.95	
4754	MONPOWER	MON POWER	REGULAR	08/03/2026	421.00	
4755	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	08/03/2026	38.00	
4756	RYANALES	ALESHIA RYAN	REGULAR	08/03/2026	1,000.00	
4757	UNION WIL	UNION WILLIAMS PSD	REGULAR	08/03/2026	248.98	
4758	WEX	WEX BANK	REGULAR	08/03/2026	212.58	

FIRE SERVICE FEE Bank Id 120 Totals

2,403.63



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
8908	CHAPMAN	CHAPMAN PRINTING	REGULAR	08/03/2026	7,282.81	
8909	GLACIER	GLACIER MOUNTAIN BOTTLED WATER	REGULAR	08/03/2026	8.75	
8910	GLOBAL S	GLOBAL SCIENCE & TECH INC	REGULAR	08/03/2026	2,545.00	
8911	SHIRT	SHIRT FACTORY	REGULAR	08/03/2026	407.90	
8912	SIR SPEED	SIR SPEEDY PRINTING	REGULAR	08/03/2026	2,180.59	
8913	WCC	WOOD COUNTY COMMISSION	REGULAR	08/03/2026	7,328.00	

ASSESSOR'S VALUATION Bank Id 156 Totals

19,753.05



Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9547	APP-POWER	APPALACHIAN POWER	REGULAR	08/03/2026	162.06	
9548	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	08/03/2026	54.75	
9549	DOMINIONH	HOPE GAS INC.	REGULAR	08/03/2026	150.67	
9550	FRONTIER	FRONTIER	REGULAR	08/03/2026	764.86	
9551	MONPOWER	MON POWER	REGULAR	08/03/2026	2,159.80	
9552	TIANO	TIANO-KNOPP ASSOCIATES INC	REGULAR	08/03/2026	416.67	
9553	VERIZONW	VERIZON WIRELESS	REGULAR	08/03/2026	237.27	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,946.08	
Report Totals					65,733.90	

