

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
MONDAY, AUGUST 17, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., there were no public comments.

At 9:42 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, appointed Chris Graham to fill a vacancy on the Lubeck Public Service District Board. Mr. Graham's term will expire December 31, 2029. (Order A/3334)

At 9:45 A.M., the County Commission discussed the rate increase requests from the Lubeck Public Service District. PSD representatives were in attendance.

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby find that the Lubeck Public Service District sewer system is in financial distress and did hereby AUTHORIZE a two-step increase applicable to all rate schedules of the Lubeck Public

Wood County
Joe Bonzales, Clerk
Instrument 88307734
9/15/2026 @ 12:18:33 PM
COMMISSION MINUTES
Book 420 Page 814
Pages Recorded 12

District. Effective August 22, 2026, an eight percent (8.0%) increase in rates is in effect and a six point zero three percent (6.03%) increase is in effect as of August 22, 2027. (Order C/319)

The County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby find that the Lubeck Public Service District water system is in financial distress and did hereby AUTHORIZE a two-step increase applicable to all water rate schedules of the Lubeck Public Service District to be in effect for all services rendered on and after the date of this Order. Effective August 22, 2026, an eighteen percent (18.0 %) increase in rates is in effect and a twelve-point twenty-two percent (12.22%) increase is effective August 22, 2027. (Order C/318)

At 10:30 A.M., the County Commission met with Assessor John Kelly, to discuss a budget shortfall in his Assessor's Valuation Fund. After hearing several suggestions, the County Commission asked that they bring back proposals in a week.

At 10:50 A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. County Commissioners met with Marty Seufer, County Administrator; Rick Woodyard, Sheriff; Pat Lefebure, Prosecuting Attorney; Joe Gonzales, County Clerk; John Kelly, Assessor; Connie McAtee, Chief Tax Deputy; James Poling, County Clerk's Office and Brett Burns, Auditor. All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding a personnel matter. The

Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:02 A.M. (C/317)

Having no scheduled appointments or business to attend to, the County Commission adjourned at approximately 11:20 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

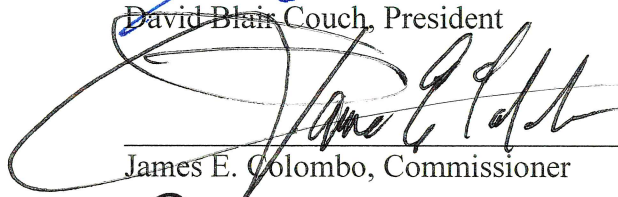
A/3334, C/317, C/318, C/319

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style.

David Blair Couch, President

A black ink signature of James E. Colombo, written in a cursive style.

James E. Colombo, Commissioner

A black ink signature of James E. Hamric, written in a cursive style.

James E. Hamric, Commissioner



Wood County Commission
Agenda

August 17, 2026 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Public Comment	
	Consider appointing Chris Graham to the Lubeck Public Service District	
9:45 A.M.	Consider sewer and water rate increase request for Lubeck Public Service District	
10:00 A.M.	Discuss Assessor Budget	John Kelly, Assessor
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.

Budget revisions

Purchase orders and requisitions

Revisions, reimbursement requests, resolutions and correspondence for grants

Grant disbursements to other entities

Invoices for expenditures to be paid

Reimbursements for travel expenses

Bid specifications and procedures for bids previously authorized by the Commission

Monthly Hotel Occupancy Tax Collection disbursements

Disbursements for previously approved Innovative Programming Grants

Tax refunds, exonerations, improprieties and consolidations

Probate items, including settlements, petitions and Fiduciary Commissioner reports

General Fund disbursements to entities

Funding requests from local organizations by written form

Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department

Mid-Ohio Valley Regional Council

Parkersburg/Wood County Visitors & Convention Bureau

Parks & Recreation Commission (Mountwood Park)

Wood County Community Corrections

Wood County Solid Waste Authority

WVU Extension Service Committee

Wood County Airport Authority

Wood County Commission on Crime, Delinquency & Correction

Wood County Development Authority

Wood County Recreation Commission

Work Force Investment Act Board

Downtown Task Force

E-911 Communications Advisory Board

Mid-Ohio Valley Regional Airport Committee

Wood County Local Emergency Planning Committee

Wood County Planning Commission

Wood-Washington-Wirt Interstate Planning Commission

The County Commission of Wood County

No. 1 Court Square, Suite 203 Parkersburg, West Virginia 26101
(304) 424-1984



DAVID BLAIR COUCH
President

JAMES E. COLOMBO
Commissioner

JAMES E. HAMRIC
Commissioner

PUBLIC COMMENT PORTION OF WOOD COUNTY COMMISSION MEETINGS

SIGN-IN SHEET

3 MINUTES PER PERSON

AUGUST 17, 2026

PLEASE PRINT NAME	ADDRESS

Wood County Commission Meeting
Held August 17, 2026

Please Print

1.	John SINE
2.	DAVE WILLS
3.	KEVIN WATKINS
4.	Zack Dubbins
5.	Todd Swanson
6.	Rocky McConnell
7.	JOHN R. KELLY
8.	Connie McAtee
9.	Brett Burns
10.	
11.	
12.	
13.	
14.	
15.	
16.	
17.	
18.	
19.	
20.	

AUGUST 17, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION APPOINTED CHRIS GRAHAM
TO FILL A VACANCY ON THE LUBECK PUBLIC SERVICE
DISTRICT BOARD.

ORDER

On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, appointed Chris Graham to fill a vacancy on the Lubeck Public Service District Board. Mr. Graham's term will expire December 31, 2029.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3334

Wood County
Joe Gonzales, Clerk
Instrument 88386794
08/17/2026 @ 12:22:17 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 860
Pages Recorded 1

AUGUST 17, 2026

EXECUTIVE SESSION OF THE WOOD COUNTY COMMISSION

This 17th day of August, 2026, at 10:50 o'clock A.M., in Room 203, of the Wood County Courthouse, Parkersburg, West Virginia, upon motion of David Blair Couch, seconded by James E. Colombo and made unanimous by James E. Hamric, County Commissioners, upon prior adjournment of the regular session, convened in EXECUTIVE SESSION upon authority granted by the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended.

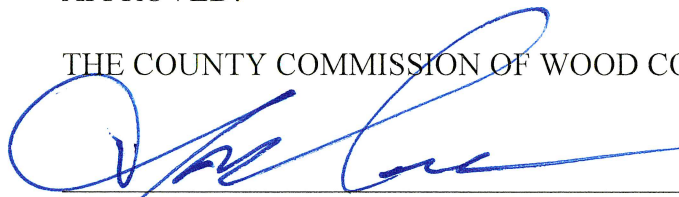
WHEREUPON, the said James E. Hamric, James E. Colombo and David Blair Couch, County Commissioners met with Marty Seufer, County Administrator, Rick Woodyard, Sheriff, Pat Lefebure, Prosecuting Attorney, Joe Gonzales, County Clerk, John Kelly, Assessor, Connie McAtee, Assessor's Office, James Poling, County Clerk's Office, and Brett Burns, Auditor.

All those present proceeded to discuss the matter for which the said EXECUTIVE SESSION was held, regarding personnel matter.

The Commission having concluded said discussion, the said EXECUTIVE SESSION adjourned at 11:02 o'clock A.M.

APPROVED:

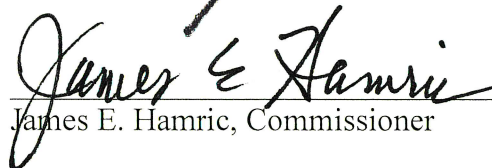
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

CW/317

Wood County
Joe Gonzales, Clerk
Instrument 88386239
08/17/2026 @ 01:55:13 PM
COUNTY COMMISSION ORDER
Book 60 @ Page 859
Pages Recorded 1

AUGUST 17, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
WATER RATE INCREASE FOR LUBECK PUBLIC SERVICE
DISTRICT.

ORDER

On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby FIND that the Lubeck Public Service District water system is in financial distress and did hereby AUTHORIZE a two step increase applicable to all water rate schedules of the Lubeck Public Service District to be in effect for all service rendered on and after the date of this Order. Effective August 22, 2026, and eighteen percent (18.0 %) increase in rates is in effect and twelve-point twenty-two percent (12.22%) increase is effective August 22, 2027.

APPROVED:

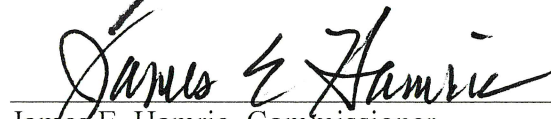
THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner

CW/318

Wood County
Joe Gonzales, Clerk
Instrument 88387762
08/17/2026 @ 02:45:15 PM
COUNTY COMMISSION ORDER
Book 81 @ Page 23
Pages Recorded 1

AUGUST 17, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

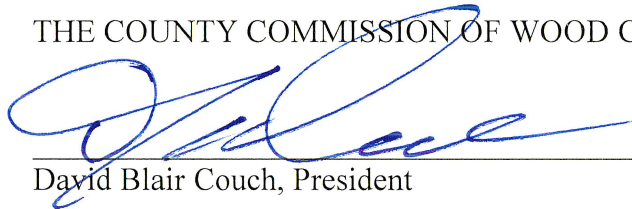
IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE A
SEWER RATE INCREASE FOR LUBECK PUBLIC SERVICE
DISTRICT.

ORDER

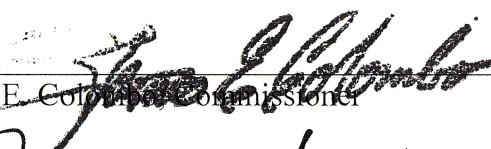
On this date, the County Commission of Wood County, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, did hereby find THAT the Lubeck Public Service District sewer system is in financial distress and did hereby AUTHORIZE a two step increase applicable to all rate schedules of the Lubeck Public Service District. Effective August 22, 2026, and eight percent (8.0%) increase in rates is in effect and a six point zero three percent (6.03%) increase is in effect as of August 22, 2027.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



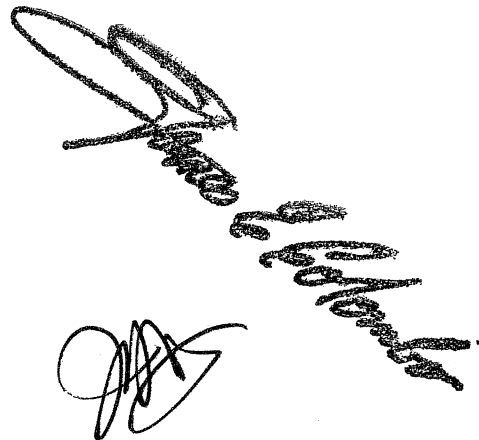
James E. Hamric, Commissioner

CW/319

Wood County
Joe Bonzales, Clerk
Instrument 88386237
08/17/2026 @ 01:40:10 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 857
Pages Recorded 1

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6287	CHILD	CHILD SUPPORT ENF DIV	REGULAR	08/14/2026	768.92	
6288	EMPOWER	EMPOWER RETIREMENT	REGULAR	08/14/2026	155.00	
6289	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	08/14/2026	125,186.14	
6290	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	08/14/2026	2,364.00	
6291	USBANKEQUIP	US BANK EQUIPMENT FINANCE	HAND	08/14/2026	620.51	
6292	USBANKEQUIP	US BANK EQUIPMENT FINANCE	HAND	08/14/2026	3,111.44	
6293	MOO	MUTUAL OF OMAHA	HAND	08/14/2026	8,461.45	
GENERAL FUND Bank Id 101 Totals					140,667.46	
Report Totals					140,667.46	



James G. Thompson