

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 20, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:30 A.M., the County Commission approved the hiring of Brett Johnson as a full-time Court Officer for the Sheriff's Department.

At 9:35 A.M., Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable Patrick Morrissey, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Calvin Vinton Bradleu, who stands charged with Delivery of a Controlled Substance, Conspiracy to Commit Delivery of a Controlled Substance; Delivery of a Controlled Substance and several others, which offenses were committed in the County of Wood, in the State of West Virginia, on March through June, 2025, and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in the County of Washington. The County Commission, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, authorized David Blair

Couch, in his official capacity as President, to sign the Application. A copy of the said Application is on file in the Office of the County Administrator. (Order A/3333)

At 9:36 A.M., the Sheriff discussed a problem in the Assessor's Office in not getting back taxes on the tax tickets. Connie McAtee, Chief Deputy for the Assessor's Office, stated the fault was not receiving the information from the State Tax Office.

At 9:45 A.M., the County Commission held a hearing in regard to the Frederick Yoho Estate. Sherry Miller, Petitioner, was present. Robert K. Tebay, III, failed to show as counsel for Donna Yoho, Administratrix CTA DBN. After discussion, the County Commission continued the hearing until September 10, 2026. (Probate Order)

At 10:00 A.M., Assessor John Kelly met with the County Commission to discuss his office's finances.

At 10:10 A.M., the County Commission held a hearing in regard to the Patricia Loy Ward Estate. Kirk Ward, Petitioner, asked to be removed as the Executor of the Estate. After review, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Hamric and passed, removed Kirk Ward as Executor and appointed Bryan C. Morris-Ward as Executor DBN. (Probate Order)

At 10:15 A.M., the County Commission held a hearing in regard to the Estate of William F. Nichols. Amanda Vincent, Beneficiary of the Estate, asked for a Status Hearing. After discussion, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, Ordered this hearing be continued for sixty days to allow time to list and sell the real estate. (Probate Order)

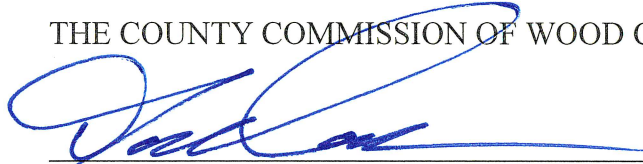
Having no scheduled appointments or business to attend to, the County Commission adjourned at approximately 11:16 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

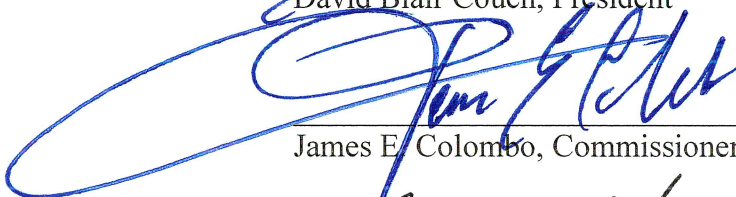
A/3332, Probate Orders

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

A blue ink signature of David Blair Couch, written in a cursive style.

David Blair Couch, President

A blue ink signature of James E. Colombo, written in a cursive style.

James E. Colombo, Commissioner

A blue ink signature of James E. Hamric, written in a cursive style.

James E. Hamric, Commissioner



Wood County Commission
Agenda

August 20, 2026 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Brett M. Johnson as full-time Court Officer for the Sheriff's Department - \$37,595.00/yr.	
	Consider signing Governor's Warrant for Calvin Bradley	
	Discuss Assessor Budget	
9:45 A.M.	Estate of Frederick O. Yoho - Status Hearing	Sherry Miller, Petitioner
10:00 A.M.	Estate of Patricia Ward - Resignation of Executor	Kirk Ward, Petitioner
10:15 A.M.	Estate of William F. Nichols - Status Hearing	Amanda Vincent, Petitioner
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
 Mid-Ohio Valley Regional Council
 Parkersburg/Wood County Visitors & Convention Bureau
 Parks & Recreation Commission (Mountwood Park)
 Wood County Community Corrections
 Wood County Solid Waste Authority
 WVU Extension Service Committee
 Wood County Airport Authority
 Wood County Commission on Crime, Delinquency & Correction
 Wood County Development Authority
 Wood County Recreation Commission
 Work Force Investment Act Board
 Downtown Task Force
 E-911 Communications Advisory Board
 Mid-Ohio Valley Regional Airport Committee
 Wood County Local Emergency Planning Committee
 Wood County Planning Commission
 Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held August 20, 2026

Please Print

1.	Sherry Miller (9:45)
2.	Robin Nichols
3.	AMANDA VINCENT
4.	Heather Dillon
5.	Kenneth Dale Nichols Jr
6.	Roby W. Nichols
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August 20, 2026

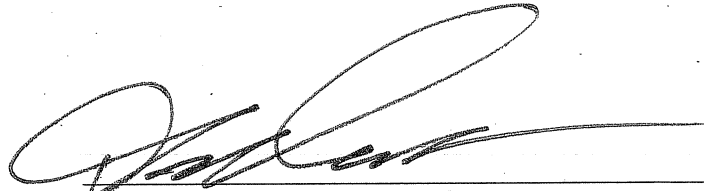
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

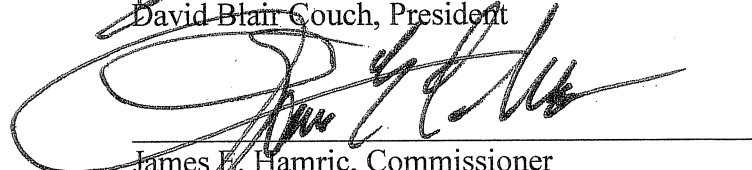
IN RE: ESTATE OF FREDERICK O. YOHO, DECEASED

ORDER

This 20th day of August, 2026, came SHERRY YOHO MILLER, beneficiary to the Estate of FREDERICK O. YOHO for a status hearing. Robert K. Tebay, III, counsel for Donna Yoho, Administratrix CTA DBN, for the Estate of Frederick Yoho, did not attend. After discussion County Commission continued the hearing until September 10, 2026, 9:45 a.m. to allow Mr. Tebay to present documents to further this estate.

APPROVED:



David Blair Couch, President

James E. Hamric, Commissioner

James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8639058
08/20/2026 @ 02:51:38 PM
JUDICIAL ORDER
Book 61 @ Page 33
Pages Recorded 1

August 20, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ESTATE OF WILLIAM FLOYD NICHOLS, DECEASED

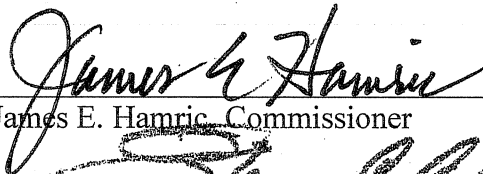
ORDER

This 20th day of August, 2026, came AMANDA VINCENT, beneficiary to the Estate of WILLIAM FLOYD NICHOLS for a status hearing. After discussion and review of said Estate, the County Commission, upon a motion made by David Blair Couch, seconded by James E. Colombo and passed, ordered, this hearing be continued for 60 days to allow time to list and sell the real estate.

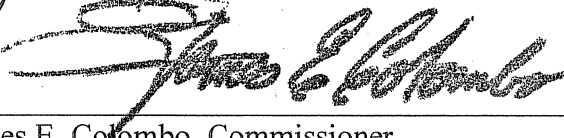
APPROVED:



David Blair Couch, President



James E. Hamric, Commissioner



James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument 8136795
08/20/2026 @ 12:33:47 PM
FIDUCIARY ORDER
Book 00 @ Page 861
Pages Recorded 1

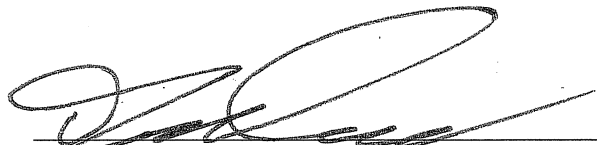
August 20, 2026

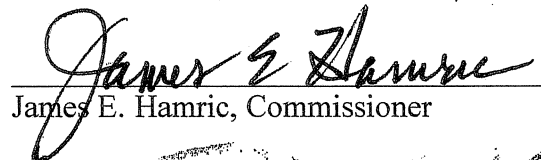
IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA
IN RE: ESTATE OF PATRICIA LOU WARD, DECEASED

ORDER

This day came KIRK WARD, PETITIONER, for the Estate of PATRICIA LOU WARD, to submit a request to be removed, as EXECUTOR of the estate. The County Commission, after reviewing said request, upon a Motion made by David Blair Couch, seconded by James E. Hamric, states KIRK WARD, EXECUTOR, is hereby removed and BRYAN CLARK MORRIS-WARD, be allowed to serve, with bond, as EXECUTOR DBN.

APPROVED:


David Blair Couch, President


James E. Hamric, Commissioner


James E. Colombo, Commissioner

Wood County
Joe Gonzales, Clerk
Instrument BR86796
08/20/2026 @ 12:25:07 PM
JUDICIAL ORDER
Book 80 @ Page 882
Pages Recorded 1

AUGUST 20, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PATRICK LEFEBURE, PROSECUTING ATTORNEY FOR WOOD COUNTY, PRESENTED AN APPLICATION IN WHICH IT IS REQUESTED THAT THE GOVERNOR OF WV ISSUE A REQUISITION ON THE GOVERNOR OF OHIO FOR THE EXTRADITION OF CALVIN VINTON BRADLEY.

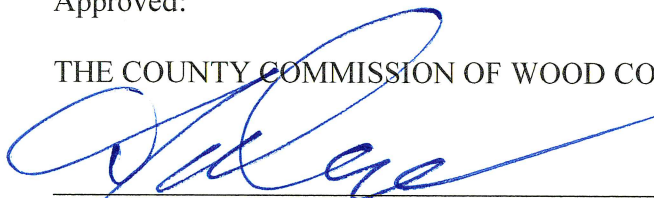
ORDER

On this date, came Patrick Lefebure, Prosecuting Attorney for Wood County and presented unto the County Commission of Wood County, an Application in which it is requested that the Honorable Patrick Morrissey, Governor of the State of West Virginia, issue a requisition on the Governor of the State of Ohio for the extradition of Calvin Vinton Bradleu, who stands charged with Delivery of a Controlled Substance, Conspiracy to Commit Delivery of a Controlled Substance; Delivery of a Controlled Substance and several others, which offenses were committed in the County of Wood, in the State of West Virginia, on March through June, 2025, and who is now a fugitive from justice of this State, and is now within the jurisdiction of the State of Ohio, in the County of Washington. The County Commission, upon a motion made by James E. Colombo, seconded by James E. Hamric and made unanimous by David Blair Couch, authorized David Blair Couch, in his official capacity as President, to sign the Application.

A copy of the said Application is on file in the Office of the County Administrator.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



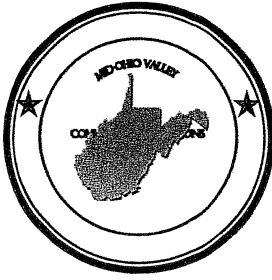
James E. Colombo, Commissioner



James E. Hamric, Commissioner

A/3333

Wood County
Joe Gonzales, Clerk
Instrument 8836238
08/20/2026 @ 01:44:05 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 858
Pages Recorded



MID-OHIO VALLEY COMMUNITY CORRECTIONS

Wood County Office: 1531 Garfield Ave, Parkersburg, WV 26101

(304)422-8570 * fax: (304)422-8579

August 19, 2026

Wood County Finance Dept

Re: Tiffany Dickerson

To Whom it May Concern,

Tiffany Dickerson was hired as a part-time/temporary General Support Staff person to cover all counties of the DRC. She began her employment on August 18, 2026 and resigned her position this morning at 6:30 am. She cited a family emergency that will need her attention for the foreseeable future.

I apologize for the inconvenience. She worked for 5.5 hours yesterday at \$20/hour.

Thank you for your assistance in this matter. If you need any further information from me, please contact me at your convenience.

Sincerely,

Amy Church

Amy Church, ADC
Personnel Director,
Wood County DRC

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Wood County
Joe Gonzales, Clerk
Instrument 88386235
08/20/2026 @ 01:37:47 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 856
Pages Recorded 1