

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

NO. 1 COURT SQUARE, SUITE 203
PARKERSBURG, WV 26101

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 3, 2026

PRESENT: DAVID BLAIR COUCH, PRESIDENT
JAMES E. COLOMBO, COMMISSIONER
JAMES E. HAMRIC, COMMISSIONER

At 9:30 A.M., the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

AGENDA AND DISCUSSION ITEMS

At 9:45 A.M., Stacey DeCeccio from the United Way met with the County Commission to thank them for the donation to the West Virginia 2-1-1 System.

At 9:53 A.M., the County Commission approved the hiring of Casey Friese as a Deputy Sheriff.

At 9:54 A.M., the County Commission approved the hiring of Ben Ward as a County Clerk employee.

At 9:55 A.M., Assessor John Kelly met with the County Commission and informed them he is working on the budget for next fiscal year to present a balanced budget.

At 9:57 A.M., the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, did hereby authorize the purchase of a 2026 GMC Pickup Truck off the West Virginia State Bid Sheet. Said

truck is being purchased from Matheny Motor Truck Company, Parkersburg, WV, at a cost of forty-four thousand nine hundred twenty-three dollars and zero cents (\$44,923.00). (Order A/3337)

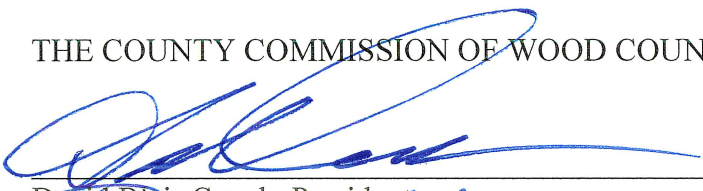
Having no further scheduled appointments or business to attend to, the County Commission adjourned at approximately 10:43 A.M.

ORDERS APPROVED AND ATTACHED TO THESE MINUTES

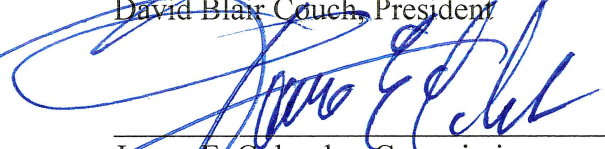
A/3337

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President



James E. Colombo, Commissioner



James E. Hamric, Commissioner



Wood County Commission
Agenda

September 3, 2026 | 9:30 A.M.
1 Court Square, Suite 203
Parkersburg, WV 26101

9:30 A.M.	Consider Request to Hire Casey S. Frieese as a Deputy Sheriff - \$52,606.65 yr.	
	Discuss Assessor's Office	
	Administrator's Report	Marty Seufer, County Administrator
	County Commission Reports	

Discussion, Review, and Approval of expenditures and disbursements identified on Exhibit 1, hereto attached

Correspondence for this meeting will be available for public review during regular office hours in Room 205 of the Wood County Courthouse two (2) days before the meeting

Discussion, Review and Approval of the following items may be included during this meeting and are available for public inspection in the Office of the County Administrator two days prior to this meeting.
Budget revisions
Purchase orders and requisitions
Revisions, reimbursement requests, resolutions and correspondence for grants
Grant disbursements to other entities
Invoices for expenditures to be paid
Reimbursements for travel expenses
Bid specifications and procedures for bids previously authorized by the Commission
Monthly Hotel Occupancy Tax Collection disbursements
Disbursements for previously approved Innovative Programming Grants
Tax refunds, exonerations, improprieties and consolidations
Probate items, including settlements, petitions and Fiduciary Commissioner reports
General Fund disbursements to entities
Funding requests from local organizations by written form
Payroll modification as submitted by elected officials

Updates on Board and Commissions, if needed:

Mid-Ohio Valley Health Department
 Mid-Ohio Valley Regional Council
 Parkersburg/Wood County Visitors & Convention Bureau
 Parks & Recreation Commission (Mountwood Park)
 Wood County Community Corrections
 Wood County Solid Waste Authority
 WVU Extension Service Committee
 Wood County Airport Authority
 Wood County Commission on Crime, Delinquency & Correction
 Wood County Development Authority
 Wood County Recreation Commission
 Work Force Investment Act Board
 Downtown Task Force
 E-911 Communications Advisory Board
 Mid-Ohio Valley Regional Airport Committee
 Wood County Local Emergency Planning Committee
 Wood County Planning Commission
 Wood-Washington-Wirt Interstate Planning Commission

Wood County Commission Meeting
Held September 3, 2026

Please Print

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Office of the Wood County Clerk

Wood County Courthouse
1 Court Square
P.O. Box 1474
Parkersburg, WV 26102-1474

Joe Gonzales
County Clerk

Phone: 304-424-1850

September 2, 2026

Wood County Commission
Wood County Courthouse
1 Court Square
Parkersburg, WV 26101

Dear Commissioners:

Benjamin Ward will be on the payroll as a Deputy County Clerk in the Voter Registration Office, effective Wednesday, September 16, 2026.

He will be paid one thousand seven hundred (\$1,700.00) dollars per pay. His salary will be charged to line item #1-402-10-103.

Sincerely,

Joe Gonzales, Clerk
Wood County Commission

JG:bj

Wood County
Joe Gonzales, Clerk
Instrument 88387064
09/03/2026 @ 12:09:02 PM
COUNTY COMMISSION ORDER
Book 80 @ Page 864
Pages Recorded 1

SEPTEMBER 3, 2026

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COUNTY COMMISSION DID HEREBY AUTHORIZE
THE PURCHASE OF A GMC TRUCK TO BE USED BY THE
MAINTENANCE DEPARTMENT.

ORDER

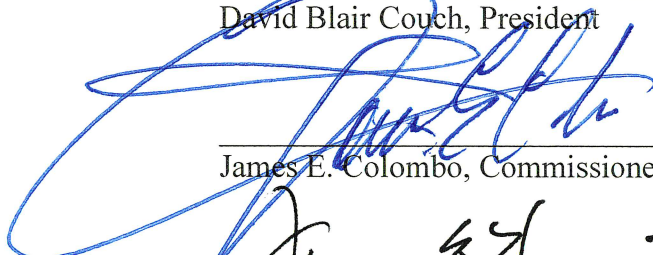
On this date, the County Commission of Wood County, upon a motion made by David Blair Couch, seconded by James E. Hamric and made unanimous by James E. Colombo, did hereby Authorize the purchase of a 2026 GMC Pickup Truck off the West Virginia State Bid Sheet.

Said truck is being purchased from Matheny Motor Truck Company, Parkersburg, WV, at a cost of forty-four thousand nine hundred twenty-three dollars and zero cents (\$44,923.00)

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY



David Blair Couch, President

James E. Colombo, Commissioner

James E. Hamric, Commissioner

A/3337

Wood County
Joe Gonzales, Clerk
Instrument 8838723
09/03/2026 @ 10:16:12 AM
COUNTY COMMISSION ORDER
Book 80 @ Page 874
Pages Recorded 1

Check Register Report for Wood County Commission



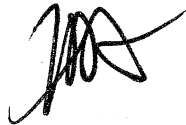
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
7432	APPROVED	APPROVED ATTORNEYS TITLE CO	REGULAR	09/02/2026	60.00	
7433	BOWLES	BOWLES RICE LLP	REGULAR	09/02/2026	17.00	
7434	BRIANRPETERS	BRIAN R PETERS	REGULAR	09/02/2026	1.00	
7435	GOLDEN &	GOLDEN & AMOS PLLC	REGULAR	09/02/2026	162.00	
7436	NESTOR	JASON NESTOR	REGULAR	09/02/2026	22.00	
7437	NTC	NTC	REGULAR	09/02/2026	1.00	
7438	PALMER,DG	DAVID PALMER	REGULAR	09/02/2026	6.00	
7439	RABER	RABER LAW OFFICES	REGULAR	09/02/2026	3.00	
7440	THEISEN	THEISEN BROCK	REGULAR	09/02/2026	1.00	
7441	WHITESAM	SAMUEL I WHITE PC	REGULAR	09/02/2026	12.00	

COUNTY CLERK REFUND Bank Id 405R Totals

285.00

Report Totals

528,601.34



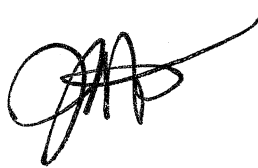
Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
2971	ASSESSOR V	ASSESSOR VALUATION FUND	REGULAR	09/02/2026	2,350.00	
2972	E911FUND	E911 FUND	REGULAR	09/02/2026	470.00	
2973	SWC	SHERIFF OF WOOD COUNTY	REGULAR	09/02/2026	175,447.34	
2974	SWC61	Sheriff of Wood County	REGULAR	09/02/2026	3,163.32	
2975	SWC62	Sheriff of Wood County	REGULAR	09/02/2026	3,163.32	
2976	WV ST AUD	WV STATE AUDITOR	REGULAR	09/02/2026	3,350.50	
2977	WV ST TRE	WV STATE TREASURER'S OFFICE	REGULAR	09/02/2026	10,545.00	
2978	WVAFFORD	WV HOUSING DEVELOPMENT FUND	REGULAR	09/02/2026	2,680.00	
2979	WVHDF	WV HOUSING DEVELOPMENT FUND	REGULAR	09/02/2026	140.00	

COUNTY CLERK Bank Id 405 Totals

201,309.48



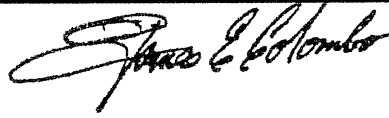
Check Register Report for Wood County Commission

Steve E. Colombo

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9569	APP-POWER	APPALACHIAN POWER	REGULAR	08/31/2026	154.40	
9570	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	08/31/2026	31.00	
9571	DICKWARNER	WARNER PROFESSIONAL BUILDING	REGULAR	08/31/2026	1,095.00	
9572	DOMINIONH	HOPE GAS INC.	REGULAR	08/31/2026	32.27	
9573	FRONTIER	FRONTIER	REGULAR	08/31/2026	778.94	
9574	JACKSON COUN1	JACKSON COUNTY PROPERTIES, LLC	REGULAR	08/31/2026	1,061.00	
9575	MONPOWER	MON POWER	REGULAR	08/31/2026	146.28	
9576	PARKERSBURG F	PARKERSBURG PLUMBING SUPPLIES	REGULAR	08/31/2026	46.47	
9577	VERIZONW	VERIZON WIRELESS	REGULAR	08/31/2026	237.36	
COMM.CRIMINAL JUSTICE FUND Bank Id 172 Totals					3,582.72	

[Signature]

Check Register Report for Wood County Commission



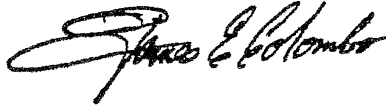
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
4789	ARMSTRONG GR	ARMSTRONG	REGULAR	08/31/2026	43.76	
4790	ATLANTIC ES	ATLANTIC EMERGENCY SOLUTIONS	REGULAR	08/31/2026	1,610.00	
4791	CAS CABLE	CAS CABLE	REGULAR	08/31/2026	201.38	
4792	CRYSTAL	CRYSTAL SPRING WATER	REGULAR	08/31/2026	73.63	
4793	FIRSTDUESAFET	FIRST DUE SAFETY	REGULAR	08/31/2026	8,808.92	
4794	FRONTIER	FRONTIER	REGULAR	08/31/2026	110.34	
4795	HUNTINGTONB	HUNTINGTON PUBLIC CAP CORP	REGULAR	08/31/2026	7,863.47	
4796	LUBECKPSD	LUBECK PUBLIC SERVICE DISTRICT	REGULAR	08/31/2026	172.85	
4797	LUBECKVFD	LUBECK VOLUNTEER FIRE DEPARTMENT	REGULAR	08/31/2026	62.30	
4798	MONPOWER	MON POWER	REGULAR	08/31/2026	358.41	
4799	MOUNTAINEERG	MOUNTAINEER GAS COMPANY	REGULAR	08/31/2026	49.48	
4800	UNION WIL	UNION WILLIAMS PSD	REGULAR	08/31/2026	269.56	
4801	WEX	WEX BANK	REGULAR	08/31/2026	197.19	
4802	WOODCOFIR	WOOD COUNTY FIRE FIGHTER'S ASSOCIATION	REGULAR	08/31/2026	318.00	
4803	RYANALES	ALESHIA RYAN	REGULAR	09/01/2026	1,000.00	

FIRE SERVICE FEE Bank Id 120 Totals

21,139.29



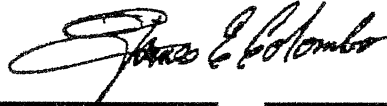
Check Register Report for Wood County Commission



Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
9711	FEDERAL	FEDEX	REGULAR	08/31/2026	6.87	
9712	RF TECHNOLOGY	RF TECHNOLOGY AMERICAS RFTA	REGULAR	08/31/2026	8,137.35	
9713	STUARTOIL	STUART OIL COMPANY	REGULAR	08/31/2026	187.29	
E-911 FUND Bank Id 107 Totals					8,331.51	



Check Register Report for Wood County Commission



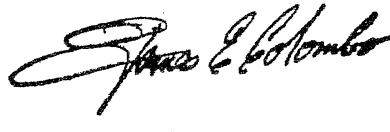
Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
182384	SWC	SHERIFF OF WOOD COUNTY	VOID	09/01/2026	(122,637.14)	X
182385	WATERBOY	WATERBOY LLC	REGULAR	08/31/2026	30.00	
182386	WV STATE TAX	STATE TAX DIVISION OPERATIONS DEPARMENT	REGULAR	08/31/2026	17,372.19	
182387	BOSLEY	BOSLEY RENTAL & SUPPLY INC	REGULAR	09/01/2026	3.00	
182388	MURRAY	MURRAY SHEET METAL	REGULAR	09/01/2026	3,400.00	
182389	SWC	SHERIFF OF WOOD COUNTY	REGULAR	09/01/2026	22,637.14	

GENERAL FUND Bank Id 101 Totals

222,234.20



Check Register Report for Wood County Commission




Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
6301	CHILD	CHILD SUPPORT ENF DIV	REGULAR	08/31/2026	880.19	
6302	EMPOWER	EMPOWER RETIREMENT	REGULAR	08/31/2026	155.00	
6303	IRS-PAY	DEPARTMENT OF TREASURY	REGULAR	08/31/2026	113,044.94	
6304	NRS	NATIONWIDE RETIREMENT SOLUTIONS	REGULAR	08/31/2026	2,364.00	
6305	OH ST TX	TREASURER OF STATE OF OHIO	REGULAR	08/31/2026	2,165.67	
6306	WV ST TX	WV STATE TAX COMM-INCOME	REGULAR	08/31/2026	28,651.35	
6307	DOMINIONH	HOPE GAS INC.	REGULAR	09/01/2026	193.72	
6308	MONPOWER	MON POWER	REGULAR	09/01/2026	5,240.69	
6309	USBANKEQUIP	US BANK EQUIPMENT FINANCE	HAND	09/01/2026	1,369.78	
182369	AMERICAN	AFLAC	REGULAR	08/31/2026	41.54	
182370	WASHINGTONH	WASHINGTON NATIONAL INSURANCE CO.	REGULAR	08/31/2026	613.30	
182371	WESTERNSO	WESTERN & SOUTHERN LIFE	REGULAR	08/31/2026	30.80	
182372	10-42	10-42 TACTICAL	REGULAR	08/31/2026	4,543.54	
182373	CULLIGANQUEN	CULLIGAN QUENCH	REGULAR	08/31/2026	129.00	
182374	CWS	CWS	REGULAR	08/31/2026	151.81	
182375	DISH	DISH NETWORK	REGULAR	08/31/2026	139.08	
182376	INSIGHT	INSIGHT PUBLIC SECTOR INC	REGULAR	08/31/2026	2,779.12	
182377	KORDUSKY MAT	MATTHEW KORDUSKY	REGULAR	08/31/2026	5,500.00	
182378	LIFETIME	LIFETIME BENEFIT SOLUTIONS	REGULAR	08/31/2026	30.00	
182379	NOLANS	NOLAN'S SERVICES LLC	REGULAR	08/31/2026	7,053.84	
182380	PARKERSBURG F	PARKERSBURG PLUMBING SUPPLIES	REGULAR	08/31/2026	866.35	
182381	SOFTWARES	SOFTWARE SYSTEMS INC	REGULAR	08/31/2026	1,213.95	
182382	STAPLES	STAPLES	REGULAR	08/31/2026	1,409.60	
182383	STUARTOIL	STUART OIL COMPANY	REGULAR	08/31/2026	224.60	
182384	SWC	SHERIFF OF WOOD COUNTY	REGULAR	08/31/2026	122,637.14	X

Check Register Report for Wood County Commission

Check No	Vendor Id	Vendor Name	Type	Check Date	Check Amount	Rec
48	WILLIAMSTOWN	WILLIAMSTOWN BANK	REGULAR	08/31/2026	71,719.14	

COUNTY FIRE PROTECTION Bank Id 041 Totals

71,719.14

James E. G. G. G.
JA