

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Minutes of the Meeting held April 9, 1981

PRESENT: President, Holmes R. Shaver
Commissioner, William C. Parrish
Commissioner, Dexter L. Buckley, Jr.

At 10:00 a.m. the Commission met with Mr. Roscoe Lockney from Advertising Dimensions to submit a contract to the Commission for their approval, whereas Advertising Dimensions proposes to presort the mail. Commission President, Holmes R. Shaver stated that they would have to submit the contract to the Prosecuting Attorney for his comments and or recommendations.

Also, this day came Joseph L. Carrico, Director of the Wood County Community Development & Planning Commission to submit a grant application to the Commission for their approval; WHEREAS the Sheltered Workshop of Wood County proposes to expand the present Workshop facilities from the present 6000 sq. ft. to 22,000 sq. ft. by adding an additional 16,000 sq. ft. to the present facilities. The new addition would be production and storage areas while the present facility would be remodeled for offices, multi-purpose lunch area, and a Rehabilitation Service area. The proposed expansion will cost \$500,000. A copy of this Grant Application is in attachment.

The following Purchase Orders were received and approved by this Commission:

Purchase Order #4826, to Mullen Motors, in the amount of \$15.00, for the Sheriff's Department.

Purchase Order #4840, to Mullen Motors, in the amount of \$23.49, for the Sheriff's Department.

Purchase Order #4869, to Mahone Tire, in the amount of \$121.16, for the Sheriff's Department.

Purchase Order #4870, to Discout Tire, in the amount of \$5.00, for the Assessor's Office.

Purchase Order #4872, to McClinton Chevrolet, in the amount of \$11,358.32, for the Assessor's Office.

Purchase Order #4873, to W. H. Smith Hardware, in the amount of \$23.90, for the Maintenance Department.

Purchase Order #4874, to Parkersburg Office Supply, in the amount of \$41.92, for the County Clerk's Office.

Purchase Order #4875, to W.V. Uniform & Equipment, in the amount of \$301.50, for the Correctional Center.

Purchase Order #4877, to Park Chem, in the amount of \$244.59, for the Correctional Center.

Purchase Order #4878, VOIDED.

Purchase Order #4879, to Parkersburg Office Supply, in the amount of \$13.25, for the Assessor's Office.

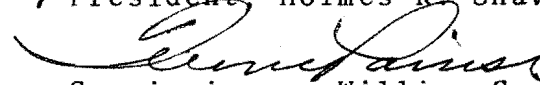
Purchase Order #4880, to Mahone Tire, in the amount of \$60.11, for the Sheriff's Department.


Purchase Order #4881, to H & I Wholesale, in the amount of \$23.60, for the Correctional Center.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


President, Holmes R. Shaver


Commissioner, William C. Parrish


Commissioner, Dexter L. Buckley, Jr.

**Governor's Office of Economic and
Community Development
Partnership Grants and Loans Program**

1. Title and description of Project The Sheltered Workshop of Wood County Building Expansion Project. The proposed project is to expand the present Workshop facilities from the present 6,000 sq.ft. to 22,000 sq.ft. by adding an additional 16,000 sq.ft. to the present facilities. The new addition would be production and storage areas while the present facility would be remodeled for offices, multi-purpose lunch area, and a Rehabilitation Service area. The proposed expansion will cost \$500,000.

2. Legal Applicant Recipient

a. Applicant Name Wood County Commission
b. Organizational Unit Community Development Department
c. Street/P.O. Box 307 Fourth Street
d. Contact Person Joseph L. Carrico, Phone 428-4252
e. County/Zip Code Wood County 26101

3. Project Cost

a. State \$100,000.00
b. Federal \$100,000.00
c. Local \$300,000.00
d. Other (Specify) _____
e. Total Cost \$500,000.00

4. Type of Assistance (Check)

Basic Grant ☐
Supplemental ☒
Grant
Loan ☐

5. Has other Federal Assistance (Grant or Loan) been requested for this project?

☒ Yes — Complete the information on the right.
☐ No

Name of Program HUD - Community Development Block Grant

Catalog of Federal Domestic Assistance No. 14.218

Amount \$ 100,000.00

Status as of: (Date) March 24, 1981

☐ Pre-Application submitted
☐ Application pending
☐ Application was submitted, but applicant has requested that it be withdrawn from consideration
☐ Approved but not funded
☒ Approved, and this application is a request for supplementary funding
☐ Denied

6. Objectives of Project The primary objective of the project is to increase current employment from 50 handicapped individuals to a total of 150 handicapped individuals.

7. Estimated Number of Persons Benefiting

100 handicapped persons

8. Project Period

A. Project Start Date

Yr. 81 Mo. 9 Date 30

B. Project Duration

_____ 6 _____ Months

9. Does this project require Federal, State, Regional, or local clearance, approvals or permits for construction?

☒ Yes What is (are) the name(s) of the Agency(ies) or Board(s) which has (have) the authority to issue the clearance, approvals or permits for construction?

☐ No

City of Parkersburg Building Permits with approval by

Code Enforcement Division

A-95 concurrence has been received from the Regional Clearinghouse

Attach Clearance Document(s) or Permit(s) as Exhibit 9-A.

10. Relationship to plans

Does the proposed project relate to existing state, local or regional development plans or programs?

☒ Yes-Identify Titles & Date of Plan The project is included within the Regional Development Program of the Mid-Ohio Valley Regional Council.

☐ No

11. Does the proposed project advance longer range plans & programs if different from 2a?

☐ Yes-Identify Titles & Date of Plan _____

☒ No _____

12. Will the project for which the assistance is requested cause the displacement of individuals, families, businesses, or farms?

☐ Yes - State the approximate date(s) of displacement(s) mentioned above:

Date(s) _____

☒ No

13. Economic Impact Statement — The attached pages should provide an evaluation of the project indicating its feasibility, taking into consideration the pros and cons of implementation as impact on the area's economy.

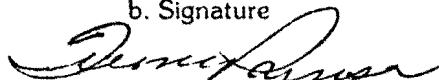
Positive economic impact should indicate the project's effect upon the creation of new jobs (both type and number), anticipated revenue generated within the area's economy (taxes, payroll, etc.), and the project's influence on further economic development of the area.

Negative factors regarding the project's effect upon the area would include, but not necessarily be limited to, the burden or demand the project might have upon transportation facilities, water and sewer facilities, county and/or city government services, health services and facilities, education etc. (Please attach copy of plans and specifications.)

14. a. Name and Title

William C. Parrish,
President Pro Tem

b. Signature



c. Date

4/9/81

15. Assurances

The applicant hereby assures and certifies that it shall comply with the following regulations, policies, guidelines and requirements.

1. It has legal authority to apply for the grant, and to finance and construct the proposed facilities: that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It shall comply with the provisions of Federal regulations relating to evaluation of flood hazards, and relating to the prevention, control and abatement of water pollution.
3. If the requested financial assistance is for a supplementary grant to a Federal Agency, the Federal Agency's financial assistance has been approved and is immediately available and sufficient funds shall be available when construction is completed to assure effective operation and maintenance of the facility for the purposes constructed.
4. It shall submit to the appropriate Federal Agency, if Federal funds are involved, for prior approval changes that alter the costs of the project, use of space, or functional layout; that it shall not enter into a construction contract(s) for the project or undertake other activities until the conditions of the construction grant program(s) has(have) been met.
5. It shall provide and maintain competent and adequate architectural engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications, that it shall furnish progress reports and such other information as the Governor's Office of Economic and Community Development may require.
6. It shall operate and maintain the facility in accordance with the minimum standards as may be required or prescribed by the applicable Federal, State and local agencies as to the maintenance and operation of such facilities.
7. It shall give the grantor agency, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the grant for the entire time period, beginning with project approval and ending three years after the final disbursement of grant funds.
8. It shall require the facility to be designed to comply with the "American Standard Specifications for Making Buildings and Facilities Accessible to, and Usable by, the Physically Handicapped," Number A117.1-1961, as modified (41 CFR 101-17.703) and 13 CFR 309.14. The applicant shall be responsible for conducting inspections to insure compliance with these specifications by the contractor.
9. It shall have the project under construction within twelve months after receipt of notification from the Governor's Office of Economic and Community Development that funds have been approved. The applicant further understands that if the project is not under construction within a twelve month period that it must resubmit the application at which time the Governor's Office of Economic and Community Development will reevaluate its obligation to provide funds for the project.
10. It assures that as a Recipient receiving Federal financial assistance from the Governor's Office of Economic and Community Development, it shall comply with Title VI and Title VII of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d et seq.); Presidential Executive Order 11246 as amended by Executive Order 11375.
11. It shall establish safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being, motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
12. It shall comply with the requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646), 42 U.S.C. 4601 et. seq. and 13 CFR Part 310, which provides for fair and equitable treatment of persons displaced as a result of Federal and federally assisted programs.
13. It shall comply with the provisions of the Hatch Act which limits the political activity of employees.

14. It shall comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospitals and educational institution employees of State and local governments.


15. It shall comply with provisions of the Davis-Bacon Act, as amended (40 U.S.C. 276a-276a-5). Such provisions include the payment of prevailing wage rates of the area, as determined by the Secretary of

Labor, to laborers and mechanics employed by contractors and sub-contractors for all construction undertaken in connection with this project.

16. In accordance with these assurances and without limiting the above, it agrees that these assurances shall be binding upon the applicant, its grantees, assignees, transferees, lessees, and successors in interest. These assurances shall also be binding through every modification or amendment to the project.

William C. Parrish, President Pro Tem

Typed Name and Title


Signature

4/9/81
Date

13. ECONOMIC IMPACT STATEMENT

The expansion of the Sheltered Workshop of Wood County, Inc. will have a significant positive impact in four ways on the local community's economy.

I. EMPLOYMENT

- a. The expansion will increase employment of handicapped individuals at the Workshop from 50 to 150 which will directly result in a payroll to handicapped individuals of approximately \$150,000 per year, up from the present \$47,000 per year. That increase will be solely the result of an increased number of employees. It is also projected, based on available data, that expansion will allow the Workshop to increase productivity of the handicapped employees and to secure more complex and more higher paying sub-contracts. This will result in higher wages being paid to handicapped employees. Within five years, the potential being a payroll as high as \$250,000 per year. These are real wages paid to handicapped individuals for productive employment, not make work projects. Employment that adds real value to the goods and services provided to the local community.

In addition to the direct gain in wages paid individuals, the community will also receive an additional benefit in that many of these individuals, who without the services of the Workshop, would have in some way been a burden on the local economy. Through the Workshop, they become tax payers instead of tax burdens.

- b. Another benefit, in terms of employment, is the expansion of staff necessary to operate the Workshop program. It will be increased accordingly. Projections indicate present staffing of seven, with a payroll of \$95,000, will be increased over the next five years to approximately twenty-one staff persons with a total payroll in excess of \$250,000 per year.

II. EXPANSION OF COMMUNITY INDUSTRIAL BASE

The Sheltered Workshop of Wood County, Inc. provides a valuable service to local business and industry. The Sheltered Workshop could be defined as a light manufacturing job shop. The Workshop provides many business services, such as packaging, assembling, salvage and reclaiming of material,

II. EXPANSION OF COMMUNITY INDUSTRIAL BASE - Cont'd.

mailing and other related activities. These are services and activities not available in the community to businesses.

As the Workshop serves both major industries and local small business, it is important to the overall local economy that the services provided by the Workshop are available locally. If these services were not available, local business and industry would have to purchase these services outside of the general area. When these services are purchased outside of the area, important dollars to this community are lost.

It is also important to remember, jobs in the community are directly related to the ancillary support services necessary to maintain that job. Without these support systems in place, these jobs may have to be exported to other areas where those services are available. The Sheltered Workshop provides many of the ancillary support functions necessary for industry to perform certain tasks and maintain certain jobs within the community.

The existence of a strong, healthy Sheltered Workshop in a community which provides necessary ancillary services to industry can also be a consideration in an industry choosing to locate in a particular community.

Because of a growing reputation for providing a quality service, increasingly business and industry outside the area are purchasing Workshop goods and services. Some of the companies currently purchasing Workshop goods and services are Shell Oil in Belpre, Kardex Systems in Marietta, and Gulf Oil in Belpre. Though small in volume, these are new jobs and new dollars brought into West Virginia and the Wood County area.

III. INCREASE OF COMMUNITY BUSINESS ACTIVITY

Currently, the Workshop operates with a budget of \$250,000. Approximately \$100,000 is now spent in the community purchasing goods and services for the operation of the Workshop. With the current rate of development and with expanded facilities, it can be reasonably projected that the total budget of the Workshop may approach \$750,000 within five years. This is money that will be generated through productive endeavors to be circulated back into the community through the purchase of goods and services.

IV. REVITALIZATION OF THE IMMEDIATE NEIGHBORHOOD

The expansion of the Sheltered Workshop will dramatically change and improve three-quarters of the City block bordered by Seventh, East, Mary and George Streets. This will revitalize a block that has traditionally been a deteriorating area on a major throughfare through the center of Parkersburg. The new construction will complement the current improvements in the general area already accomplished through the construction of the Miller's Communication building, two new fast-foods organizations - McHappy's and Napoli's Pizza, remodeling and opening of Amaco Transmission Shop, construction of the Singer Sheet Metal building, and improvements to the Carl Stephens Construction Company building. These are improvements that have already occurred within the general area. The construction of the new Workshop building will help provide stimulus for the continuation of improvements to this area. The spinoff will be new growth and revitalization which will ultimately result in a new tax base for both the City and County from this general area. The County will benefit from increased property tax due to new construction and revitalization and the City will benefit from the stimulation of business activity resulting from the revitalization of the area.

V. NEGATIVE ECONOMIC IMPACT FACTORS

As the proposed project would not displace any area residents or business and current water and sewer services are more than adequate to serve the present and anticipated needs of the project area, and because Workshop expansion would complement existing County, City services as well as actually relieving some pressures on area health and educational services and facilities, there are no negative economic factors projected by the Workshop expansion.

MOVRC

MOVRC

MID-OHIO VALLEY REGIONAL PLANNING AND DEVELOPMENT COUNCIL

P.O. Box 247, 925 Market Street, Parkersburg, WV 26101

(304) 485-3801

Terry Tamburini, Executive Director

Paul Villers, Chairman
George Looney, Vice Chairman
Holmes Shaver, Secretary/Treasurer

March 23, 1981

Mr. William S. Eaton
Director Community Improvement
City of Parkersburg
P.O. Box 1627
Parkersburg, WV 26101

SUBJECT: Wood Co.: Parkersburg CDBG
FY 81-82

Bill
Dear Mr. Eaton:

The A-95 Comment and Review Committee of the Mid-Ohio Valley Regional Council has reviewed the above referenced project and finds it to be consistent with Regional Goals and Objectives. In addition, the project meets the selection criteria set by appropriate funding source.

By this action, the Regional Council has complied with the A-95 Review process as promulgated by OMB Circular A-95.

Sincerely,

Jay Sanders
Jay Sanders
Regional Planner

JS:sm

CALHOUN — JACKSON — PLEASANTS — RITCHIE — ROANE — TYLER — WIRT — WOOD COUNTIES