

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Minutes of the Meeting held April 28, 1981

PRESENT: President, Holmes R. Shaver
Commissioner, William C. Parrish
Commissioner, Dexter L. Buckley, Jr.

At 9:30 a.m. the Commission met with Mr. Edward Lehew, from Mountwood Park. The purpose of the meeting was to get the permission of the Wood County Commission to install a radio in the Mountwood Park Security Vehicle. The Commission gave their approval, installation of the radio will be as soon as possible.

At 9:32 a.m. the Commission met with Mr. Victor Scholl, from Pitney-Bowes. The purpose of Mr. Scholl's meeting with the Commission was to introduce a computerized postal scale to the Commission. Mr. Scholl stated that the cost of the scales would be \$1,297.00 ^{to purchase} or \$51.00 ^{FEEL} per month. The Commission stated that they would discuss and review his proposal and get back with him as soon as possible. Mr. Scholl stated that the Commission would save money buy using the scales.

Upon advertisement to bid for vehicles under a lease agreement for the Wood County Sheriff's Department, the following quotations were received:

McClinton Chevrolet
712 Liberty Street
Parkersburg, WV 26101
(2) 1981 Chevrolet Impala's
Lease Payment Per Unit Per Month \$500.00
Lease Payment for two units per month \$1,000.00
Guaranteed Buy Back Per Unit \$3,000.00
Guaranteed Buy Back For Both Units \$6,000.00
(2) 1981 Chevrolet Chevette's
Lease Payment Per Unit Per Month 385.00
Lease Payment For Both Units Per Month 770.00

continued...

Guaranteed Buy Back Per Unit	\$2,700.00
Guaranteed Buy Back For Both Units	\$5,400.00

and

Dils Ford	
1601 - 13th Street	
Parkersburg, WV 26101	
(2) 1981 Ford Escort	
One year lease w/option to purchase	\$3,000.00
Monthly payment per vehicle.....	490.86
(2) 1981 Ford LTD	
One year lease w/option to purchase	2,500.00
Monthly payment per vehicle	750.63
(3) 1981 Ford LTD - Police Patrol Cars	
One year lease.....	957.00

Upon the motion of Commissioner William C. Parrish, seconded by Commissioner Dexter L. Buckley, Jr., and made unanimous by Commission President, Holmes R. Shaver it is hereby ORDERED that the aforementioned bids be held over for further discussion and review with disposition to be made at a later date.

At 2:30 p.m. the Commission met with Mr. J. Michael Kinsella, Architect from Burgess and Niple and Mr. Greg Harrick, also from Burgess & Niple. The purpose of the meeting with the Commission was to discuss the renovation of the Wood County Court House. Mr. Kinsella stated that the complete cost for replumbing the entire court house would be \$92,000.00 and they would also bring the building up to handicap code specifications. The representative also presented the Commission with a preliminary estimate of construction. A copy is in attachment.

Upon the motion of Commissioner William C. Parrish, seconded by Commissioner, Dexter L. Buckley, Jr., and made unanimous by Commission President, Holmes R. Shaver it was ORDERED that the Contract Agreement entered into by and between Ad Mail a division of Advertising Dimensions and the Wood County Commission

to presort mail upon an ORDER date April 22, 1981 was canceled.

The Commission also received various 1981 Personal Property Tax Tickets to be impropered for clerical errors. The Commission received and approved the Personal Property Tax Tickets; and forwarded them to the Probate Office to be recorded. Copies are in attachment.

The following Purchase Orders were received and approved by this Commission:

Purchase Order #4932, to National Muffler, in the amount of \$102.50, for the Sheriff's Department.

Purchase Order #4933, to Superintendent of Documents, in the amount of \$15.00, for the Sheriff's Department.

Purchase Order #4934, to Precision Tune, in the amount of \$38.85, for the Sheriff's Department.

Purchase Order #4935, to Precision Tune, in the amount of \$38.85, for the Sheriff's Department.

Purchase Order #4936, to Parkersburg Office Supply, in the amount of \$25.11, for the County Clerk's Office.

Purchase Order #4937, to Mahone Tire, in the amount of \$8.00, for the Sheriff's Department.

Purchase Order #4938, to W.V. Uniform & Equipment, in the amount of \$107.80, for the Sheriff's Department.


Purchase Order #4939, to Parkersburg Office Supply, in the amount of \$39.11, for the Sheriff's Department.

Purchase Order #4940, to Kramer's Photo Supply, in the amount of \$36.00, for the Sheriff's Department.

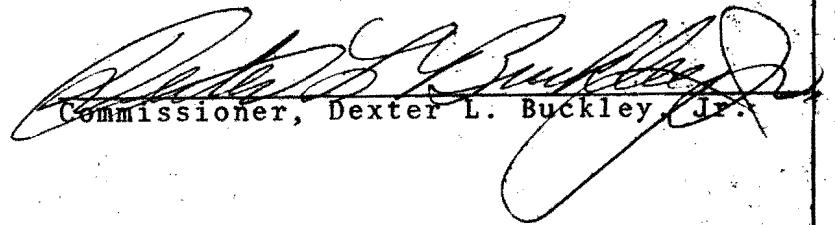
Purchase Order #4947, to the Department of Finance & Administration, for the Prosecuting Attorney's Office, in the amount of \$522.25.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


President, Holmes R. Shaver


Commissioner, William C. Parrish


Commissioner, Dexter L. Buckley, Jr.

PERSONAL PROPERTY

WOOD COUNTY

Reed, Larry & Sharon
700 Division St. Ext
Pburg

DISTRICT City

TICKET NO. 52793

DATE 4/28/81

This is to certify that this ticket or portion thereof, as noted, is improper for the following reason:
Assessed in wrong district - "City" should be "Tygart"

The erroneousess of this ticket has been checked by: John Cochran
DEPUTY

Approved by EUGENE A. KNOTTS, Assessor, or his authorized deputy,

Commissioner [Signature]

Commissioner [Signature]

[Signature]

PERSONAL PROPERTY

WOOD COUNTY

Seevers, Thomas R
Box 104
Waverly W. Va

DISTRICT Union

TICKET NO. 02551 22 (79)

DATE April 24, 1981

This is to certify that this ticket or portion thereof, as noted, is improper for the following reason:
Improper, Double paid supp. April 13, 1980

The erroneousess of this ticket has been checked by: Fray Watson
DEPUTY

Approved by EUGENE A. KNOTTS, Assessor, or his authorized deputy,

Commissioner [Signature]

Commissioner [Signature]

[Signature]

PERSONAL PROPERTY

WOOD COUNTY

Boyles, Belinda S.
204 Henderson Ave
Williamstown, W.Va.

DISTRICT Williamstown

TICKET NO. 01284

DATE 4/23/81

This is to certify that this ticket or portion thereof, as noted, is improper for the following reason:

Improper - 1980 supplemental paid 3/30/81

The erroneousness of this ticket has been checked by: Joh Eickhoyzi

DEPUTY

Approved by EUGENE A. KNOTTS, ASSESSOR, or his authorized deputy,

Commissioner [Signature]

Commissioner [Signature]

PERSONAL PROPERTY

WOOD COUNTY

Brown, Stephen T. Jr.
2500 23rd St.
Parkersburg, W.Va.

DISTRICT City

TICKET NO. Supplemental #502

DATE 4-23-81

This is to certify that this ticket or portion thereof, as noted, is improper for the following reason:

DOUBLE - 1980 personal property supplement paid 7-29-80

The erroneousness of this ticket has been checked by: J. Eickhoyzi

DEPUTY

Approved by EUGENE A. KNOTTS, ASSESSOR, or his authorized deputy,

Commissioner [Signature]

Commissioner [Signature]

31/19

CHAPMAN PRINTING CO.

Forest D. Shelene
314 15th Ave
Vienna, W Va 26105
295-6033

WOOD COUNTY COURT
ERRONEOUS ASSESSMENT

2489

4-8-81

State of West Virginia
County of Wood

Upon the application of Reeves, Donald W. & Margaret L., who is aggrieved by an erroneous assessment upon real estate in Vienna District, in the County of Wood, for the year 1980, the attorney for the State being present and accepting due and sufficient notice of the filing of this application and defending the same as required by law; and it appearing to the court that this application is made within less than one year after the Commissioner's real estate book for said year was certified.

It is ordered by the court that the said real estate be exonerated from payment.

And the Court doth certify the following as the fact upon which it grants said relief; That said the tax listing is for Pt lot 94 Sec B East Vienna Gardens Dist Vienna Val 2170 Taps per half 34.70. The error occurs in that this has been used for storage for 3 yrs & has had utilities removed. It is being purchased on Land Sale Contract by Forest D Shelene. Full yr exp for overpmt Cl 4 for 3 yrs.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

EUGENE A. KNOTTS, Assessor

[Handwritten signature]

[Handwritten signature]
[Handwritten signature]

Wood County Commissioners

By *[Handwritten signature]*

OK
25 days
4-23-81

WCC-1 (12/77)

1256 Ticket # 3128



3/19

CHAPMAN PRINTING CO.

3 yrs. used as storage.

Forest D. Shelene
14 15th Ave
Vienna W. Va 26105
95/6033

WOOD COUNTY COURT
ERRONEOUS ASSESSMENT

2487

4-8-81

State of West Virginia
County of Wood

Upon the application of Reeves, Donald W. & Margaret L., who is aggrieved by an erroneous assessment upon real estate in Vienna District, in the County of Wood, for the year 1980, the attorney for the State being present and accepting due and sufficient notice of the filing of this application and defending the same as required by law; and it appearing to the court that this application is made within less than one year after the Commissioner's real estate book for said year was certified.

It is ordered by the court that the said real estate be exonerated from payment.

And the Court doth certify the following as the fact upon which it grants said relief; That said the tax listing is P 4 B East Vienna Gardens Dist: Vienna Cl 4 Valuation \$6060. Taxes per leaf yr. 96.91. The error occurs in that the property is assessed as Cl 4 whereas on 7-1-79 the property was owned & occupied by Forest D Shelene (Land Sale Cont) asst for his res. Cl 2. Complete yr to be exp as he has pd in Cl 4 for 7 yrs.

All of which is ordered to be certified to the Auditor of the State and the Sheriff of the County.

EUGENE A. KNOTTS, Assessor

EAK

OK
asking
4-23-81

[Signature]

Wood County Commissioners

By *[Signature]*

WCA-1 (12/77)

256 Ticket # 3126.



IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: QUOTATIONS RECEIVED UPON ADVERTISEMENT TO
BID FOR LEASE AGREEMENT OF VEHICLES FOR
THE WOOD COUNTY SHERIFF'S DEPARTMENT

O R D E R

Upon advertisement to bid for vehicles under a lease agreement for the Wood County Sheriff's Department the following quotations were received:

McClinton Chevrolet
 712 Liberty Street
 Parkersburg, WV 26101
(2) 1981 Chevrolet Impala's
 Lease Payment Per Unit Per Month \$500.00
 Lease Payment For Two Units Per Month \$1,000.00
 Guaranteed Buy Back Per Unit \$3,000.00
 Guaranteed Buy Back For Both Units \$6,000.00
(2) 1981 Chevrolet Chevette's
 Lease Payment Per Unit Per Month \$385.00
 Lease Payment For Both Units Per Month \$770.00
 Guaranteed Buy Back Per Unit \$2,700.00
 Guaranteed Buy Back For Both Units \$5,400.00

and

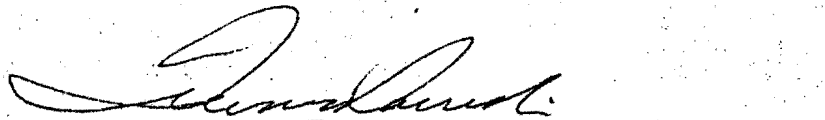
Dils Ford
 1601 - 13th Street
 Parkersburg, WV 26101
(2) 1981 Ford Escort
 One year lease w/option to purchase \$3,000.00
 Monthly payment per vehicle..... 490.86
(2) 1981 Ford LTD
 One year lease w/option to purchase \$2,500.00
 Monthly payment per vehicle..... 750.63
(3) 1981 Ford LTD - Police Patrol Cars
 One year lease..... 957.00

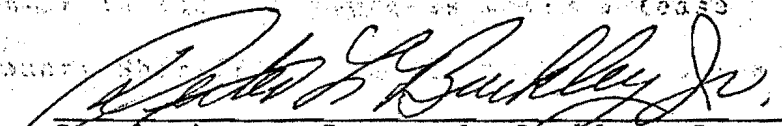
Upon the motion of Commissioner William C. Parrish, seconded by Commissioner Dexter L. Buckley, Jr., and made unanimous by Commission President, Holmes R. Shaver it is hereby ORDERED that the aforementioned bids be held over for further discussion and review with disposition to be made at a later date.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


President, Holmes R. Shaver


Commissioner, William C. Parrish


Commissioner, Dexter L. Buckley, Jr.

ENTER: APRIL 28, 1981

000.00
480.80
3,300.00
770.27
1,051.00



DILS FORD

P. O. Box 1866 1601 13th Street Phone 485-6401
PARKERSBURG, WEST VIRGINIA 26101

April 21, 1981

The County Commission of Wood County
Room 202
Wood County Court House
Parkersburg, West Virginia 26101

Gentlemen:

We are pleased to submit our quotation for two (2) automobiles to be leased for a period of one (1) year to the County Commission of Wood County, as follows:

1981 Ford Escort 4-doors
Four Cylinder Engine
Four Speed Transmission
Air Conditioning
Tinted Glass
State Inspection
Serviced and Delivered

One Year Lease with option to purchase at \$3,000.00.
Mileage not to exceed 14,000 miles for the term of the lease, with a penalty of ten cents per mile if the maximum allowable mileage is exceeded.

Monthly payments to be \$490.86 per vehicle.

Respectfully submitted,

Sheldon Patler
Lease Manager

SP/hk



DILS FORD

P. O. Box 1866 1601 13th Street Phone 485-6401
PARKERSBURG, WEST VIRGINIA 26101

April 21, 1981

The County Commission of Wood County
Room 202
Wood County Court House
Parkersburg, West Virginia 26101

Gentlemen:

We are pleased to submit our quotation for two (2) automobiles to be leased for a period of one (1) year to The County Commission of Wood County, as follows:

1981 Ford LTD-S 4-door sedans
302 V-8 engine
Vinyl bench seats
Air Conditioning
Bumper Guards
Tinted Glass
L. H. remote control mirror
Body side molding
Automatic Transmission
Full Wheel Covers
Power Door Locks
Power Brakes
State Inspection
Serviced and Delivered

One year lease with option to purchase at \$2,500.00.
Mileage not to exceed 40,000 miles for the term of the lease, with a penalty of ten cents per mile if the maximum allowable mileage is exceeded.

Monthly payments to be \$750.63 per vehicle.

Respectfully submitted,

Sheldon Patler
Lease Manager

SP/hk



DILS FORD

P. O. Box 1866 1601 13th Street Phone 485-6401
PARKERSBURG, WEST VIRGINIA 26101

April 21, 1981

The County Commission of Wood County
Room 202
Wood County Court House
Parkersburg, West Virginia 26101

Gentlemen:

We are pleased to submit our quotation for three (3) police patrol cars to be leased for a period of one (1) year to The County Commission of Wood County, as follows:

1981 Ford LTD-S 4-door sedans (police package includes no charge options)
114.4" Wheelbase
302 V-8 Engine, 2 barrel carburetor (NC)
Single exhaust (NC)
Heavy duty transmission with oil cooler (NC)
Power Brakes (NC)
100 amp. Alternator
GR 70 X15 BSW, 6.5" Wheels, Spare tire (regular size) (NC)
Electric door locks - front control only
Tinted Glass
Rear Window Electric Defogger
Air Conditioning
Limited Slip Differential
Tilt Wheel
Heavy duty battery with heat shield (NC)
Bumper Strips - front and rear
Bumper Guards - front and rear
Inoperative Door Switches on Dome Lights (NC)
Additional Dome Light between Sun Visors
Roof Wire - 8 Wire
Trunk Lid remote controlled (NC)
Gauges for oil pressure, heat and generator
Mirrors - right and left - remote controlled
Hi-Intensity Headlights (NC)
Spotlight - left side
Speedometer Gear Change (NC)
Speedometer - certified and calibrated (140 MPH - 2 MPH) (NC)
Heavy duty front bench seat - vinyl covered (NC)
Roof reinforcement plate
Power Steering (NC)

(continued on next page)



DILS FORD

P. O. Box 1866 1601 13th Street Phone 485-6401
PARKERSBURG, WEST VIRGINIA 26101

Wood County Commission
Quotation - patrol cars
April 21, 1981
Page -2-

Heavy duty cooling system (NC)
Special Police Package
Color - Black Bottom - Silver Top
Heavy duty suspension
Front and rear stabilizer bars (NC)
Windshield Washers (NC)
Single Horn (NC)
Electric Clock (NC)
State Inspection

One year lease with monthly payments of \$957.00 per vehicle.
Mileage not to exceed 60,000 miles for the term of the lease, with
a penalty of five cents per mile if the maximum allowable mileage
is exceeded.

Respectfully submitted,

Sheldon Patler
Lease Manager

SP/hk



McClinton Chevrolet Company

712 Liberty Street P. O. Box 1048 (304) 422-6501
Parkersburg, West Virginia 26101

April 20, 1981

The County Commission of Wood County
Wood County Court House
Parkersburg, WV 26101

Dear Sir:

We are pleased to submit the following bid for the lease of two (2) 1981 Chevrolet Impala's 4-Dr. and two (2) 1981 Chevrolet Chevette's 4-Dr. with the following equipment:

- 4-Dr. Impala 116" WB
- Vinyl Bench Seat
- 305 4BBL V-8
- Air Conditioning
- Bumper Guards
- Tinted Glass
- L.H. Remote Mirror
- Body Side Molding
- Black Wall Radial Tires
- Automatic Transmission With Overdrive
- Full Wheel Cover
- Power Door Locks
- Power Steering
- Power Brakes
- State Inspection
- Service & Delivered
- Freight

Lease Payment Per Unit Per Month	\$500.00
Lease Payment For Two Units Per Month	\$1000.00
Guaranteed Buy Back Per Unit	\$3000.00
Guaranteed Buy Back For Both Units	\$6000.00





CHEVROLET

McClinton Chevrolet Company

712 Liberty Street P. O. Box 1048 (304) 422-6501
Parkersburg, West Virginia 26101

Chevette 4-Dr. Sedan
Four Speed Transmission
Air Conditioning
Tinted Glass
Serviced & Delivered
Freight

Additional Standard Equipment:

1.6 Liter 2-BBL - I4 Engine
Reclining Front Bucket Seats
Day/Night Inside Rearview Mirror
Cigarette Lighter
Glove Compartment Door & Lock
Bumper Guards & Strips
Body Side Molding
W/W Glass-Belted Radial Tires
Rack & Pinion Steering
Vinyl Interior
AM Radio

Lease Payment Per Unit Per Month	\$385.00
Lease Payment For Both Units Per Month	\$770.00
Guaranteed Buy Back Per Unit	\$2700.00
Guaranteed Buy Back For Both Units	\$5400.00

The above lease's are based upon a 12 month lease with 30,000 miles per unit, any milage over this amount will be 6¢ per mile per unit. McClinton Chevrolet will handle all taxes, title and licensing fees. Wood County well be responsible for Insurance and all maintenance after the GM factory warranty expires which is a 12 month/12,000 miles warranty. An extended 12 month/12,000 mile warranty is included that has a \$100.00 deductible covering the drive train. Enclosed is a brochure explaining the extended warranty. A security deposit of \$600.00 per unit is due upon delivery plus 1 month's lease payment per unit.

*275
12/12/80, down pay*





McClinton Chevrolet Company

712 Liberty Street P. O. Box 1048 (304) 422-6501
Parkersburg, West Virginia 26101

CHEVROLET

Because of excessive mileage & constant use of the patrol cars, we have elected not to submit a bid for the lease of the 3 patrol cars..

Your contact through McClinton's will be Linda DeMoss, our Lease & Rental Manager or myself.

If you have any further questions please feel free to contact Linda or myself at any time.

Thank you,

Eugene Mellinger
Sales Representative



Burgess & Niple, Limited

Engineers

400 Berry's Run Road • Parkersburg, West Virginia 26101 • (304) 485-8541



April 28, 1981

Wood County Commission
Wood County Courthouse
Parkersburg, WV 26101

Re: Request for Proposal
Remodeling Wood County Courthouse

Gentlemen:

In response to your request we submit the following based upon preliminary estimates of construction:

Architectural	\$ 592,000.00	<i>Ceilings walls etc.</i>
Structural	75,000.00	
Demolition, Restoration	220,000.00	
Heating, Ventilation & Air Cond.	290,000.00	
Electrical	155,000.00	
Plumbing	92,000.00	<i>Handicap</i>
Sprinklers (City water pressure)	52,000.00	<i>Open Stairs</i>

Total Estimated Project Cost \$1,476,000.00

Our estimated fee for architectural/engineering services for this project would be a percentage of construction cost of $7\frac{1}{2}\%$ 7.0%. This is based upon the County providing adequate and accurate information regarding the existing conditions present in the structure.

Very truly yours,

BURGESS & NIPLE, LIMITED

Gregory L. Herrick
Gregory L. Herrick, P.E.

J. Michael Kinsella
J. Michael Kinsella, AIA