

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Minutes of the Meeting held February 25, 1981

PRESENT: President, Holmes R. Shaver
Commissioner, William C. Parrish
Commissioner, Dexter L. Buckley, Jr.

At 11:05 a.m. the Commission met with Mr. George Fox, Director of the Wood County Emergency Services to discuss building space needed to house Emergency Services. Commission President, Shaver suggested the possibility of purchasing the "76" Gas Station situate on Staunton Avenue, Mr. Shaver suggested to Mr. Fox that he check in to the suggestion and see what could be done and report back to the Commission.

Upon the motion of Holmes R. Shaver, and seconded by William C. Parrish, and made unanimous by Dexter L. Buckley, Jr., it was ORDERED that the FEES for keeping and maintaining Prisoners in the Wood County Correctional Center for the months of March and April, 1981, be at the rate of eighteen dollars and sixty-five cents (\$18.65) per prisoner day. This ORDER excludes keeping of FEDERAL Prisoners, by reason of separate contract. A copy is in attachment.

Also, the Commission received notification from the United States Department of Interior in relation to their review of the Recovery Action Plan for Wood County, of which outlines areas of which need further attention and clarified before completing their review for approval of the Recovery Action Program. Complete copies of this letter are in attachment.

Purchase Order #4691, to Newells Auto Supply, in the amount of \$23.90, for the Assessor's Office.

Purchase Order #4692, to McClinton Chevrolet, in the amount of \$7,815.00, for the Sheriff's Department.

Purchase Order #4693, to Sherwin-Williams, in the amount of \$91.92, for the Maintenance Department.

Purchase Order #4694, to Skyland Hospital Supply, in the amount of \$22.04, for the Correctional Center.

Purchase Order #4695, to W.V. Uniform & Equipment, in the amount of \$18.00, for the Correctional Center.

Purchase Order #4696, to Parkersburg Office Supply, in the amount of \$52.59, for the Probate Office.

Purchase Order #4697, to Parkersburg Office Supply, in the amount of \$175.95, for the Circuit Clerk's Office.

Purchase Order #4698, to Parkersburg Office Supply, in the amount of \$45.97, for the Sheriff's Department.

Purchase Order #4699, to Karl's Camera, in the amount of \$17.40, for the Sheriff's Department.

Purchase Order #4700, VOIDED.

Purchase Order #4701, to Parkersburg Office Supply, in the amount of \$27.04, for the Sheriff's Department.

Purchase Order #4702, VOIDED.

Purchase Order #4703, to Bearings Inc., in the amount of \$4.33, for the Maintenance Department.

Purchase Order #4704, to Chancellor Hardware, in the amount of \$4.20, for the Maintenance Department.

Purchase Order #4705, to W.V. Uniform & Equipment,
in the amount of \$131.30, for the Correctional Center.

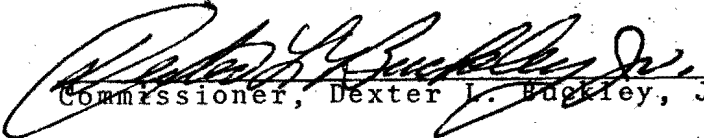
Purchase Order #4706, to Kincheloe Motors, in the
amount of \$693.18, for the Sheriff's Department.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


President, Holmes R. Shaver


Commissioner, William C. Parrish


Commissioner, Dexter L. Buckley, Jr.

Minutes
AMS
WARR
cert



United States Department of the Interior

HERITAGE CONSERVATION AND RECREATION SERVICE NORTHEAST REGION

600 Arch Street — Room 9310
Philadelphia, Pennsylvania 19106

IN REPLY REFER TO:

FEB 13 1980

Holmes R. Shaver, President
The County Commission of Wood County
Parkersburg, WV 26101

Dear Mr. Shaver:

We have completed our initial review of the Recovery Action Program for Wood County, the City of Parkersburg and other incorporated communities in Wood County. We believe this RAP is the product of considerable effort throughout the county. We sincerely appreciate the attention this effort has received from the County Commissioners, Mayors and staff of the Mid Ohio Valley Regional Council. Without the commitment of all these individuals an effort of this kind would not reap the benefits which we anticipate for the citizens of your area.

The RAP you have submitted will be the basis for planning efforts under the UPARR program for the next three years. In order to help us at HCRS and others in your city who may not be so familiar with your park and recreation system, I have outlined areas which need further attention on your part. These areas need to be clarified before we can complete our review for approval of the Recovery Action Program.

A major issue is that the Wood County RAP is more complicated than most RAPs because it is assisting a number of independent jurisdictions. The county-wide approach is excellent, however it requires further organization to clarify which community is being discussed at various points in the RAP. For instance, if a citizen or Mayor of Parkersburg, Vienna, Williamstown or North Hills wants to see what can be expected in their community next year, they will have a difficult time finding that information and the reasoning behind it in the RAP. This may be solved through the inclusion of an index and a more detailed table of contents. I believe that if this RAP is to be used as intended, that this problem must be solved.

Our other comments relate to the contents of the RAP and range from general questions to specific items of information which are unclear. Our questions include the following:

Economic Status of the City or County

- What are the total operation and capital budgets for each jurisdiction and what percentage of those budgets are applied to their respective park and recreation systems.

Relationship of the Park and Recreation Function to the Government Structure

- We need organizational charts showing parks and recreation in relation to the overall government structure;
- We also need department personnel organizational charts. Right now, the information on Wood County only indicates the office, not the position or titles within it.

Means for Planning for Parks and Recreation

- What is the process for considering projects and programs?
- What is the extent of coordination between parks and recreation and the planning department?

Brief Descriptive Overview of the System

- More detailed information on populations served is needed. We are most concerned with pockets of poverty, the elderly, minority, youth and handicapped. This will enable you and us to assess their needs more clearly.
- In conjunction with this, the location of services should be more specific to indicate the ability of these populations to reach your services.

A Discussion of Factors Common to Park and Recreation and Other Community Services: housing, health, education, arts and culture, etc.

- What is current or potential coordination in planning, acquisition and development, programming, operation and maintenance and financing when other community services affect the park and recreation system.

Facilities of Historical/Architectural Significance

- The Federal Register calls for a description of the number, location and use of sites managed by the Park and Recreation System.

Coordination with Federal, State, and Regional Plans

- How is the RAP tied into SCORP, local capital and service programs such as transportation and housing plans?

Management Issues

- Process for developing procedures and policies: this should include an indication of key personnel responsible for evaluating and developing these.
- Staffing levels would be better explained with:
 - 1) an organizational chart showing positions as previously mentioned in this letter.
This would indicate full-time/part-time and temporary or seasonal personnel.
- Hiring and, more importantly, training procedures should be discussed.
- Actions being taken in the development of volunteer programs. I must add that such an effort is required under the UPARR innovation grant for Wood County.
- Parkersburg has addressed, but Wood County has not indicated, the policy and current use of contractual services.

Action Plan Strategies

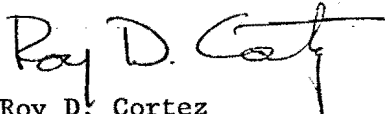
- The formulation and evaluation of choices for potential strategies is not indicated. How did you arrive at your current choices; what were the alternatives and how did citizen participation influence this?
- How do the strategies address low and moderate income people, distressed neighborhoods and revitalization?

Recommendations

- Implementation of capital projects is clear, but implementation of management, maintenance and program improvements are unclear. Two areas which seem to warrant development are programs for obtaining volunteer services and an arrangement for continued coordination of city/county efforts.

I realize this may appear lengthy to you. Please understand that we fully acknowledge the efforts and progress that you have made. We are eager to assist you as you conclude this initial RAP planning process.

Sincerely,



Roy D. Cortez
Community Planning Assistance

cc: Ed Lehew
Michael Matheny
Robert J. Brown
Terry Tamburini
Steven B. McBride

Tuesday, February 24, 1981

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: CORRECTIONAL CENTER (JAIL) FEES FOR MAINTAINING
PRISONERS FOR THE MONTHS OF MARCH, 1981.


O R D E R

Upon the motion of Holmes R. Shaver, and seconded by William C. Parrish, and made unanimous by Dexter L. Buckley, Jr. it is hereby ORDERED that the FEES for keeping and maintaining Prisoners in the WOOD COUNTY CORRECTIONAL CENTER (JAIL) for the month of March ^{and April, 1981,} will be at the rate of eighteen dollars and sixty-five cents (\$18.65) per prisoner day.

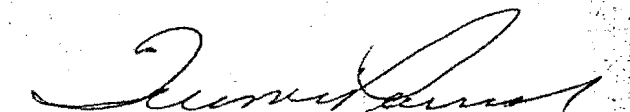
It is further ORDERED that the appropriate municipalities, Agencies and Authorities be notified by forwarding them a Copy of this ORDER.

This ORDER excludes keeping of FEDERAL Prisoners, by reason of Separate Contract.

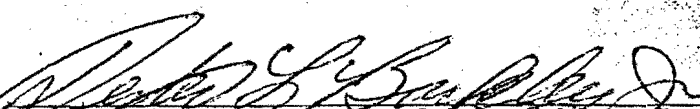
THE COUNTY COMMISSION OF WOOD COUNTY



President, Holmes R. Shaver



Commissioner, William C. Parrish



Commissioner, Dexter L. Buckley, Jr.

ENTER: FEBRUARY 24, 1981

COPY:

City of Parkersburg, City of Williamstown
City of Vienna, U.S. Army, Navy and Marines
Correctional Center, Magistrates
Police Chief of Parkersburg, Wirt County Commission.