

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Minutes of the Meeting held June 15, 1982

PRESENT: President, Holmes R. Shaver
Commissioner, William C. Parrish
Commissioner, Dexter L. Buckley, Jr.

The County Commission on this the 15th day of June, 1982 approved and adopted a RESOLUTION for participation in the Mid-Ohio Valley Board of Health. WHEREAS, this Commission agrees to participate in the development of the Mid-Ohio Valley Board of Health and to take such further official action as may be necessary and consistent to accomplish the objectives outlined in the Proposed Plan for a Multi-County Public Health Department through the Board of Health, as per Agreement of the Wood County Commission to participate in the proposed Multi-County Health System entered into record on the 14th day of January, 1982. A copy of said RESOLUTION is in attachment.

Also, upon advertisement to bid for three (3) 1982 Ford LTD S 4 Dr. Sedans for the Wood County Sheriff's Department. The County Commission upon the motion of Commissioner Dexter L. Buckley, Jr., seconded by Commission President, Holmes R. Shaver and passed accepted and approved the only bid received from; Dils Ford, 1601 - 13th Street, Parkersburg, WV 26101, at a monthly rate of \$820.09 per unit, which includes a purchase option at the end of the lease with buy out price in the amount of \$2,500.00 per unit.

Upon advertisement to bid to furnish and install labor and materials for H.V.A.C. (Heating, Ventilation and Air Conditioning System) for the Wood County Court House, the County Commission

accepted the bid as submitted by Tri-State Roofing, in the total amount of \$167,500.00 upon the motion of Commissioner William C. Parrish, seconded by Commissioner Dexter L. Buckley, Jr., and passed. Commission President, Holmes R. Shaver abstained. A 100% performance bond equal to contract amount shall be required, being included in bid. A copy of this ORDER is in attachment.

The Commission also accepted and approved an ORDER of Preliminary Determination to proceed with the provisions of Article 3A, Chapter 44, of the West Virginia Code of 1931, as amended and as it pertains the the administration of estates. A copy of this ORDER is in attachment.

At 1:32 p.m. the Commission met with Mr. Ros^e Lockney, a representative from Advertising Dimensions and Mr. Mike Nixon, Manager of Customer Services at the Post Office. The purpose of the meeting was to discuss the mail pick-up at the Court House. Prosecuting Attorney, Harry G. Deitzler also being present at the meeting and upon hearing Mr. Lockney's presentation pointed out that the problem with their company handling the mail occurred do to the fact that they must account for the fact that their mail (legal documents) must be deposited in the U. S. mail. And their company was not the U.S. mail. Mr. Lockney further pointed out to the Commission that he felt that he could save the County thousand of dollars on other parts of mail from the Court House. The Commission pointed out that the Circuit Judges could not participate in this type of mailing system. However, Commission President, Holmes R. Shaver pointed out that upon the completion of the new Court House Judicial Annex, the proposal could be studied again.

The Commission also witnessed the swearing in of Mr. Steven Meyer as a member of the Wood County Planning Commission.

The Commission also received and approved various 1982 Personal Property Tax Tickets to be impropered for clerical errors. The Commission received and approved the tickets and forwarded them to the Probate Office to be recorded. Copies are in attachment.

The following Purchase Orders were received and approved by this Commission:

Purchase Order #6067, to I.B.M., in the amount of \$1,354.00, for the County Clerk's Office.

Purchase Order #6122, to Four Seasons Power Equipment, in the amount of \$299.34, for the Maintenance Department.

Purchase Order #6124, to Things Remembered, in the amount of \$9.00, for the Correctional Center.

Purchase Order #6125, to R. D. Wilson & Sons, in the amount of \$35.34, for the Maintenance Department.

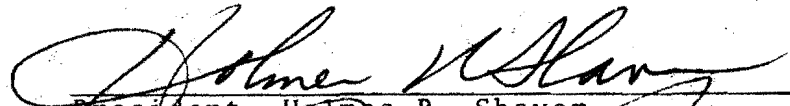
Purchase Order #6126, to Clarke Paper Co., in the amount of \$26.20, for the Maintenance Department.

Purchase Order #6128, to Parkersburg Office Supply, in the amount of \$98.44, for the Prosecuting Attorney's Office.

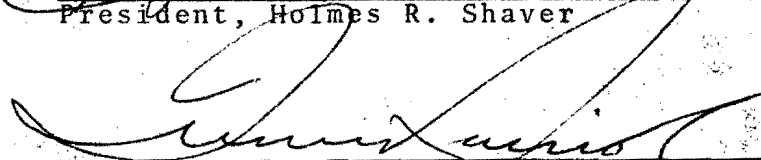
Purchase Order #6129, to Parkersburg Office Supply, in the amount of \$8.46, for the County Commission.

Approved:

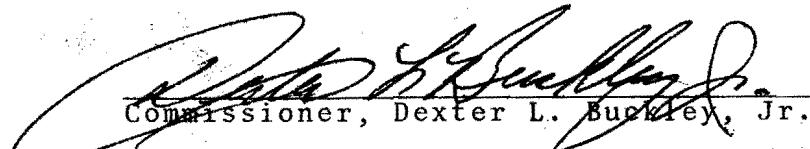
THE COUNTY COMMISSION OF WOOD COUNTY



President, Holmes R. Shaver



Commissioner, William C. Parrish



Commissioner, Dexter L. Buckley, Jr.

The County Commission of Wood County

PARKERSBURG, WEST VIRGINIA 26101

MEMBERS OF COUNTY COMMISSION

HOLMES R. SHAVER, PRESIDENT

W. C. "BILL" PARRISH, COMMISSIONER

DEXTER L. BUCKLEY, JR., COMMISSIONER

H. K. SMITH, CLERK

SIBYL ROWAN, ADMINISTRATOR

June 15, 1982

RESOLUTION FOR PARTICIPATION IN MID-OHIO VALLEY BOARD OF HEALTH

WHEREAS, there is at present a local Board of Health serving Wood County, West Virginia, organized pursuant to the provisions of Article 2A, Chapter 16, of the CODE OF WEST VIRGINIA of 1931, as Amended; and,

WHEREAS, the Wood County Commission has been considering the propriety of participating in a proposed multi-county public health department to be known as the Mid-Ohio Valley Board of Health composed of WOOD, PLEASANTS, RITCHIE, ROANE, WIRT AND CALHOUN Counties and the municipality of PARKERSBURG, said participating being authorized by Section 3, Article 2, Chapter 16 of the CODE OF WEST VIRGINIA of 1931, as Amended; and

WHEREAS, the Wood County Commission is endeavoring by the adoption of this resolution to create an effective and cost efficient improvement in the delivery of public health care service to its citizens.

NOW, THEREFORE, BE IT RESOLVED, by the Wood County Commission to participate in the development of the Mid-Ohio Valley Board of Health and to take such further official action as may be necessary and consistent to accomplish the objectives outlined in the Proposed Plan for a Multi-County Public Health Department through the Mid-Ohio Valley Board of Health, as per Agreement of the Wood County Commission to participate in the proposed Multi-County Health System entered into record on the 14th day of January, 1982.


AND, THAT, said Commission does agree to the inclusion of Wood County in the formation of the Mid-Ohio Valley Board of Health effective July 1, 1982, with the understanding that future funds will be evaluated on a year to year basis.

This RESOLUTION adopted this the 10th day of June,
1982.

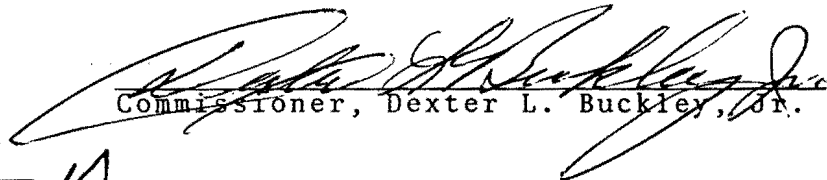
THE COUNTY COMMISSION OF WOOD COUNTY



President, Holmes R. Shaver



Commissioner, William C. Parrish



Commissioner, Dexter L. Buckley, Jr.

Attest:



H. K. Smith, County Clerk



TRI-STATE

ROOFING & SHEET METAL COMPANY

P. O. B. 1836 150 NINETEENTH STREET PARKERSBURG, WEST VIRGINIA, 26101 • TELEPHONE (304) 485-6593

CONTRACTORS FOR:
ROOFING
ROOF DECKS
INDUSTRIAL SHEETING
SHEET METAL FABRICATION AND ERECTION

June 7, 1982

Wood County Commissioners
Parkersburg, WV 26101

Gentlemen:

The progress on the design and installation of the HVAC system for the Court House is as follows:

Prepare working drawings and order equipment
June 14th through June 30th.

Install ductwork and accessories
July 1st to August 15th.


Install equipment August 15th to August 30th.

Start system - test and balance
September 1st through September 30th.

This schedule is contingent upon the removal of the existing system to start in approximately two weeks, and the electrical power requirements to start on or about the middle of July.

Very truly yours,

TRI-STATE ROOFING &
SHEET METAL COMPANY


Gary L. Paschen, P.E.

GLP/bnm

Handwritten note:
Decided to
concern
6/15/82 Paschen

6/15/82
44/291

June 15, 1982

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: BID ACCEPTANCE UPON ADVERTISEMENT TO BID
FOR THREE (3) 1982 FORD LTD S 4 DR. SEDANS
TO BE LEASED FOR THE WOOD COUNTY SHERIFF'S
DEPARTMENT AS SUBMITTED BY DILS FORD

O R D E R

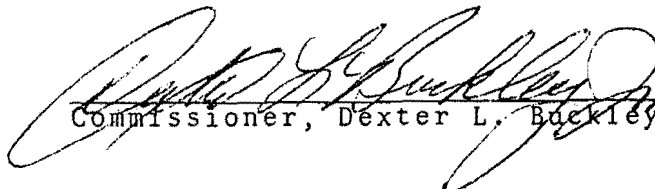
Upon advertisement to bid for three (3) 1982 Ford LTD S 4 Dr. Sedans for the Wood County Sheriff's Department. The County Commission of Wood County upon the motion of Commissioner Dexter L. Buckley, Jr., seconded by Commission President, Holmes R. Shaver and passed accepts and approves the only bid received from; Dils Ford, 1601 - 13th Street, Parkersburg, WV 26101, at a monthly rate of \$820.09 per unit, which includes a purchase option at the end of the lease with buy out price in the amount of \$2,500.00 per unit.

Dated this the 15th, day of June, 1982.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


President, Holmes R. Shaver


Commissioner, Dexter L. Buckley, Jr.

ENTERED: JUNE 15, 1982

ORDER OF PRELIMINARY DETERMINATION TO PROCEED
WITHOUT THE PROVISIONS OF ARTICLE 3A, CHAPTER
44, OF THE WEST VIRGINIA CODE OF 1931, AS
AMENDED

The County Commission, having considered the provisions of enrolled Senate Bill No. 445, effective from June 11, 1982, has made, and does hereby make, a preliminary determination to proceed without the provisions of Chapter 44, Article 3A, of the West Virginia Code of 1931, as amended, in the administration of estates pursuant to Chapter 44 of said Code dealing with the administration of estates and trusts and shall hold a public hearing as hereinafter set forth.

In making its preliminary determination, the County Commission makes the following findings:

1. An examination of the records of the County Commission discloses an expeditious and efficient administration and settlement of estates under the current system for the administration of estates and trusts.

2. There are no direct costs to the public, and there are minimal costs to the estates under the current system. The costs of the current system, i.e., secretarial help, filing of papers, newspaper publications, postage, stationery, telephone, office overhead, supplies, equipment, space, and storage and safekeeping of files, are borne without cost to the public and at a small cost to the estates. Conversely, under the optional procedure established by Article 3, Chapter 44, the aforesaid costs are borne by the public and the estates. Cost to the estates are minimal under the current system by reason of their inclusion in the general office costs of the attorney who performs the services.

Under the current system, there is convenience to the public and to those persons concerned with estates by reason of the availability of the Commissioner, his staff, his records and the availability of his office during reasonable working hours and by special appointment, which conveniences will not be available under the optional procedure of Article 3A, Chapter 44. The current system affords available and continuing skilled services in the orderly administration of estates and trusts.

3. The fees provided under Article 3A, Chapter 44, will be insufficient to fund the salary and expenses of a fiduciary supervisor as described in said Article 3A. Article 3A, Chapter 44, Section 42, provides that the fiduciary supervisor shall charge and collect a fee of \$40.00, of which sum \$5.00 shall be forwarded to the State Tax Commissioner, leaving a balance on hand of \$35.00. From said sum of \$35.00, the fiduciary supervisor shall be chargeable with paying the costs of publication of the notice required by Section 4, Article 3, Chapter 44, and the notice required by Section 19, Article 3A, Chapter 44, which combined costs will amount to approximately \$5.00 per estate, leaving a balance of \$30.00. Said balance of \$30.00 will be insufficient to pay the salary of the fiduciary supervisor and costs of secretarial help, filing of papers, postage, stationery, telephone, office overhead, supplies, equipment, space, and storage and safekeeping of files.

4. The County Commission and the public interest may be served by the availability of the unsupervised administration of estates having sole competent beneficiaries based upon the local needs of Wood County when the appraisalment of the assets of the

estates show their value to be \$25,000.00 or less, exclusive of property held by the decedent and another person or other persons as joint tenants with right of survivorship, but the County Commission and the public interest will not be served by the availability of the unsupervised administration of estates having sole competent beneficiaries based upon the local needs of Wood County when the appraisal of the assets of the estates shows their value to be more than \$25,000.00, exclusive of property held by the decedent and another person or other persons as joint tenants with right of survivorship, because of the probability of title to real estate in Wood County and in multiple counties, inheritance tax payments, Federal estate tax payments and transfer of securities, and by reason thereof, administration of said estates should be referred to and be under the supervision of a fiduciary commissioner. An order should be entered accordingly.

5. The availability of physical facilities for the administration of this Article are currently nonexistent. A view of the Wood County Courthouse and its auxillary physical facilities graphically show that no physical facilities are available which are necessary for the administration of Article 3A, Chapter 44.


All of the foregoing which is hereby ORDERED.

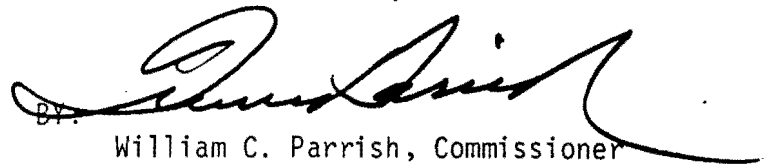
THP
Parkersburg
It is further ORDERED that a Notice be published in The Parkersburg Sentinel, a newspaper of general circulation in Wood County, West Virginia, once each week for two (2) successive weeks, namely on June 19, 1982, and June 26, 1982, that a hearing will be had before this Commission at the Courthouse in the City of Parkersburg, said County, on July 6, 1982, commencing at 10:00 o'clock, A.M., of said day stating that the County Commission has

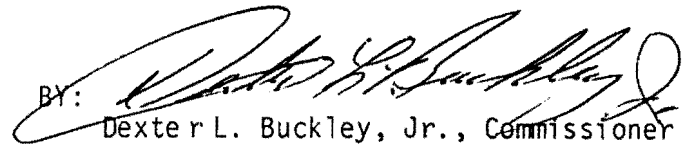
determined to proceed without the provision of said Article 3A for the reasons hereinbefore stated and that the findings made herein by the Commission can be reviewed and inspected at the Office of the County Commission.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

BY: 
Holmes R. Shaver, President

BY: 
William C. Parrish, Commissioner

BY: 
Dexter L. Buckley, Jr., Commissioner

ENTERED: JUNE 15, 1982

June 15, 1982

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ACCEPTANCE OF BID SUBMITTED BY TRI-STATE
ROOFING UPON ADVERTISEMENT TO BID TO FURNISH
AND INSTALL LABOR AND MATERIALS FOR H.V.A.C
(HEATING, VENTILATION AND AIR CONDITIONING
SYSTEM) FOR THE WOOD COUNTY COURT HOUSE

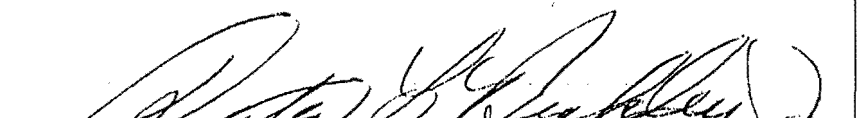
O R D E R

Upon advertisement to bid to furnish and install labor and materials for H.V.A.C. (Heating, Ventilation and Air Conditioning System) for the Wood County Court House, the County Commission of Wood County on this the 15th day of June, 1982 hereby accepts and approves the bid as submitted by Tri-State Roofing, in the total amount of \$167,500.00 upon the motion of Commissioner William C. Parrish, seconded by Commissioner Dexter L. Buckley, Jr., and passed. Commission President, Holmes R. Shaver abstained. A 100% performance bond equal to contract amount is required, being included in bid.

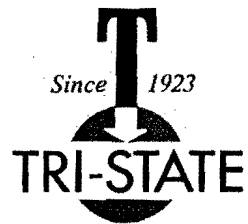
Approved: ✓

THE COUNTY COMMISSION OF WOOD COUNTY


Commissioner, William C. Parrish


Commissioner, Dexter L. Buckley, Jr.

ENTERED: JUNE 15, 1982



CONTRACTORS FOR:
ROOFING
ROOF DECKS
INDUSTRIAL SHEETING
SHEET METAL FABRICATION AND ERECTION

ROOFING & SHEET METAL COMPANY

P. O. Box 1806, 150 NINETEENTH STREET, PARKERSBURG, WEST VIRGINIA, 26101 • TELEPHONE (304) 485-6593

June 7, 1982

Wood County Commissioners
Parkersburg, WV 26101

Gentlemen:

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Prepare working drawings and order equipment
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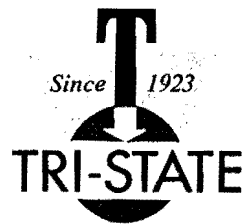
Very truly yours,

TRI-STATE ROOFING &
SHEET METAL COMPANY


Gary L. Paschen, P.E.

GLP/bnm

*6/15/82
Called to
come in
6/15 @ 9:00 AM*



CONTRACTORS FOR:
ROOFING
ROOF DECKS
INDUSTRIAL SHEETING
SHEET METAL FABRICATION AND ERECTION

ROOFING & SHEET METAL COMPANY

P. O. Box 1806, 150 NINETEENTH STREET, PARKERSBURG, WEST VIRGINIA, 26101 • TELEPHONE (304) 485-6593

May 18, 1982

Wood County Commissioners
Parkersburg, WV 26101

SUBJECT: HVAC Bid
Wood County Court House

Gentlemen:

A further clarification of our bid of May 4th is as follows:

1. Night setback energy saving type thermostats are included in the bid.
2. Restroom ventilation work such as, exhaust fans, ductwork, etc., is included for the proposed new restrooms.
3. We have included installing additional louvers as required in the third and fourth floor Mechanical Rooms, and removing existing windows for installation of louvers.
4. All work will be done after 4:30.
5. All work will be designed and supervised by a Registered Professional Engineer in the State of West Virginia.

My design took into account of preserving the architectural appearance of the building. My design also incorporates seven two-stage heating plants to facilitate in the flexibility of the design and to allow a safety factor so that at no time the building would be without heat which could happen with a single heating plant system, such as a hot water boiler.

*Bid awarded
6/15/82*

TRI-STATE ROOFING & SHEET METAL COMPANY

Wood County Commissioners
Parkersburg, West Va.
Page #2

The preliminary design prints I submitted with my bid showed some outlet locations for specific areas, such as the courtrooms and lobby area. The outlets for the offices would be installed as per the various requirements.

Thank you for the opportunity to bid.

Very truly yours,

TRI-STATE ROOFING &
SHEET METAL COMPANY


Gary L. Paschen, P.E.

GLP/bnm



CONTRACTORS FOR:
ROOFING
ROOF DECKS
INDUSTRIAL SHEETING
SHEET METAL FABRICATION AND ERECTION

ROOFING & SHEET METAL COMPANY

P. O. Box 1806, 150 NINETEENTH STREET, PARKERSBURG, WEST VIRGINIA, 26101 • TELEPHONE (304) 485-6593

May 3, 1982

Wood County Commissioners
Parkersburg, WV 26101

SUBJECT: HVAC Bid
Wood County Court House

Gentlemen:

We are pleased to submit herewith our quotation for certain work in our line to design and install an HVAC System described as follows:

For the basement floor we would utilize one 15-ton single zone system with a 400,000 BTU duct furnace with all condenser air being ducted through the existing louvers. All ductwork would be run overhead with registers supplying air at the perimeter of the building and at various internal zones as required. Return air would be above the ceiling space and transfer grilles to this space would be provided.

For the second, third and fourth floors two 10-ton units would be used for each floor with 250,000 BTU duct furnaces for each 10-ton system. Ductwork would be run overhead with the ceiling space used as the return air plenum, except in the case of the fourth floor, which the return air would be drawn directly from the space. Transfer grilles would be provided in all cases to transfer the return air as required. New equipment rooms would be required on the third and fourth floors and new louvers would be provided at the window locations for fresh air and condenser air. Ventilation would be provided for all rest rooms. Electric wall heaters would be provided in the new stair wells at the second and third floors. There would be fire dampers at all penetrations from mechanical room floors and walls. Removal of ceilings would be by others and all electrical power lines would be by others.

All work will be done in a first-class, workmanlike manner for the sum of:

ONE HUNDRED SIXTY SEVEN THOUSAND FIVE HUNDRED DOLLARS...(\$167,500.00)

I have enclosed a one line basic schematic of the system showing equipment locations, approximate size and duct runs. If you have any questions, please contact the writer.

Very truly yours,

TRI-STATE ROOFING &
SHEET METAL COMPANY

Gary L. Paschen, P.E.

GLP/bnm
Enclosures