

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF THE MEETING HELD
MARCH 25, 1985

PRESENT: PRESIDENT PRO TEM, HOLMES R. SHAVER
COMMISSIONER, LEWIS E. GUINN

The first order of business for the Commission today was daily business. County Administrator Mary Rader informed the Commission of daily activities and mail received for the Commission. Purchase orders and invoices were signed.

The Commission today awarded a bid to Stout's Pharmacy on Dudley Avenue, for the Correctional Center, for a unit dose system. Stout's was the only bid received by the Commission. Order attached.

The Commission held a public hearing today to announce the budget for the fiscal year 1985/1986. The Commission expects to have a line by line budget ready by Thursday. A copy of the Order is attached.

Prosecuting Attorney Harry Deitzler wrapped up testimony for his budget requests today. The Commission told Harry they appreciated his concern for his office.

Having no further business or appointments, the Commission adjourned at 4:00 p.m.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


PRESIDENT PRO TEM, HOLMES R. SHAVER


COMMISSIONER, LEWIS E. GUINN

MARCH 25, 1985

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: ACCEPTANCE OF BID FOR UNIT DOSE
PHARMACY SYSTEM FROM STOUT'S PHARMACY
FOR THE WOOD COUNTY CORRECTIONAL CENTER

O R D E R

This day, after having the Sheriff's Department review and make recommendations, the County Commission accepted and awarded the bid for a unit dose pharmacy system for the Wood County Correctional Center to Stout's Pharmacy on Dudley Avenue, Parkersburg, WV. This was the only bid received for said system.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


PRESIDENT PRO TEM, HOLMES R. SHAVER


COMMISSIONER, LEWIS E. GUINN

ENTERED: MARCH 25, 1985

Mary - order on 11/11/85
3/25/85

Wood County Sheriff's Department
500 Second Street
Parkersburg, West Virginia 26101

March 7, 1985

The Honorable Wood County Commission
Court House
Parkersburg, West Virginia 26101

Gentlemen.

After revue of the sole bid received by the Commission for a unit dose pharmacy system for the Wood County Correctional Center, submitted by Stouts Pharmacy; it is my recommendation that the aforesaid bid be accepted.

It appears that Stouts Pharmacy is capable of conforming with all the preset specifications of the bid request. Further, upon speaking with the bidder, it is my opinion that they are willing to adjust their present system in any manner necessary to accommodate our facility's unusual circumstances.

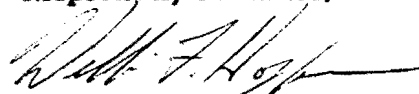
In preparing specifications for this project, it was necessary to use a hypothetical list of medications and dosages. In no way do we expect the actual costs of this system to correlate to the bid price. It was used only to give an equal service base for the bidders to compute their pricing.

It is further my opinion that the unit dose system will save the County money. I am unable to place a dollar figure on this at the present, however the speculation is based on the known fact that thousands of dollars worth of prescription medication is destroyed by this Department due to the inability to return for credit. In many cases an Inmate will be released or transferred shortly after medications are ordered or re-ordered. Due to present packaging, the medications may not be used for another Inmate in most cases.

I beleive that the potential liability to the Sheriff and the Commission will be greatly reduced through the pre-packaging of the medications into individual dosages. The security of the medications will also be increased by the double locking cabinet which is to be supplied by the bidder. Arrangements are being finalized at this time to train all of our Corrections Officers who will be involved in the handling of the system, this training is being supplied by the bidder.

It is our intention to go "on-line" with this system March 15, 1985 unless otherwise advised by the Commission.

Respectfully submitted,



William F. Hoffman
Chief Deputy
Law Enforcement Division



MARCH 25, 1985

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: PUBLIC HEARING FOR THE COUNTY BUDGET FOR
THE FISCAL YEAR 1985/1986

O R D E R

This day the County Commission held a public hearing to announce the County budget for the fiscal year 1985/1986. The following is a general breakdown of the budget:

	General County	Revenue Sharing
Social Services	\$ 103,250	\$ 56,000
Environmental Protection	15,000	
Recreation		160,000
General Government	2,397,503	273,082
Police Protection	990,503	
Fire Protection		100,000
Coal Severance	<u>69,500</u>	<u> </u>
Totals	3,575,756	589,082

An indepth breakdown is expected from the Finance department
Thursday, March 28, 1985.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY

PRESIDENT PRO TEM, HOLMES R. SHAVER



COMMISSIONER, LEWIS E. GUINN