

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, JULY 15, 1991

PRESENT: PRESIDENT PRO TEM HOLMES R. SHAVER
COMMISSIONER JEAN GRAPES

ABSENT: PRESIDENT STEVEN A. GRIMM

On this date, the County Commission met in regular session. They signed purchase orders, invoices and correspondence. They approved Personal Property Improvers for A. Elizabeth Mills, Linda L. Elliott, John E. Burchard, Henry W. King and JR's Donut Castle.

At 9:30 A.M., the County Commission met with Jeffrey Reed to discuss possible ways of speeding up the preparation of the filing with the WV Court of Claims for housing and feeding prisoners incarcerated in the Wood County Correctional Center. After discussion, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, authorized additional overtime compensation in the amount not to exceed \$800.00 to the Sheriff's Department and overtime compensation in the amount not to exceed \$200.00 to the Prosecuting Attorney's Office for hours worked. Said additional overtime compensation is needed to meet the deadline for filing of July 31, 1991, set internally, according to Jeff Reed. An Order was prepared regarding this matter.

Jeffrey Reed and the County Commission also discussed the appointing of Ed Boso to the Wood County Airporthy Authority. The Commission was trying to determine whether it would be a conflict of interest or not to appoint Mr. Boso.

Jeffrey Reed read several cases that the Judges ruled were conflicts of interests. These cases were somewhat similar to this one. Mr. Reed stated that the Commission needed to look at the facts not the people who are to be appointed. The Commission will not make a decision until they receive a letter from Jeff Reed in regard to the conflicts of interest. The Commission was later in receipt of a letter from Ed Boso stating that he no longer wishes to be nominated for this position. They also received a resume from Virgil Flinn.

At 11:00 A.M., the County Commission heard the case of Hazel B. Bell, alleged incompetent. William Jacobs was the Attorney representing Vernon W. Bell, son of Mrs. Bell. Guardian Ad Litem was Joe Brown. Mr. Bell stated that Mrs. Bell has been in the Worthington Manor for over four years, she is disoriented and can't make conversation. She is unable to make decisions. Dr. Powderly sent an affidavit to the County Commission. Mr. Bell stated that Mrs. Bell suffers from Alzheimer's disease. Mr. Brown visited Mrs. Bell on July 1, 1991 at Worthington Manor and asked her questions. She was not able to communicate. Mr. Brown agrees with the Petition. Upon a motion made by Jean Grapes and seconded by Holmes R. Shaver declared Hazel B. Bell incompetent. Mrs. Bell's property is tied up in her husband's will. She will receive the property once the will is probated. She receives \$601.00 in Social Security, has a checking account with approximately \$1700.00, and received a \$10,000.00 from the life insurance policy from her husband. Mr. Bell has been taking care of his mother's bills and other matters. He will continue to take care of her home. Upon a motion made by Holmes R. Shaver and seconded by Jean Grapes, the County Commission appointed Vernon Bell as the Committee with a real property bond of \$3500.00 subject to a letter from Mrs. Bell's daughter stating that she has no objections.

At 2:00 P.M., the County Commission met with Helen Lambert, President of Records Information Services. Ms. Lambert discussed with the Commission a Micrographics program. They would assist with the processing and the quality check of the film. Commissioner Shaver stated that the Commission's priority was to identify their needs and then set up a program. He would like for someone with her expertise to show them how to do it the cheapest way. They may have Ms. Lambert write the specifications if they were to go out to bid. The Commission instructed Ms. Lambert to discuss this further with Mary Rader, Administrator.

The County Commission received approval from the Mountain State Blue Cross/Blue Shield in regard to the County's application for health insurance coverage for employees. In accordance with David Roberts, receipt of said approval

makes the effective date retroactive to July 1, 1991. An Order was prepared regarding this matter.

The County Commission authorized Holmes R. Shaver to sign the coverage selected by the Wood County Commission in regard to health insurance for County employees. An Order was prepared regarding this matter.

The County Commission authorized Holmes R. Shaver to sign the Application for Deputy Brett Pickens of the Wood County Sheriff's Department to attend the WV State Police Training Academy Intermediate Accident Investigation Course. Said training will be held August 19-23, 1991 at Institute, WV. An Order was prepared regarding this matter.

On this date, the County Commission authorized Holmes R. Shaver to co-sign along with R.L. Rogers, a letter requesting an extension of time in regard to the Drug Control and Safety Improvement Grant No. 90-DC-059. Said extension of time is from July 31, 1991 to August 31, 1991 which would permit the opportunity for a more meaningful appropriation of funds regarding program functioning. An Order was prepared regarding this matter.

On this date, the County Commission authorized Holmes R. Shaver to sign the Request For Reimbursement for the period of April 1, 1991 to June 30, 1991 in regard to the Revoked DUI Enforcement Program Grant No. AI88-36. The Request is in the amount of \$775.84 and represents overtime compensation paid by Wood County to Deputies of the Wood County Sheriff's Department who worked on the above grant. An Order was prepared regarding this matter.

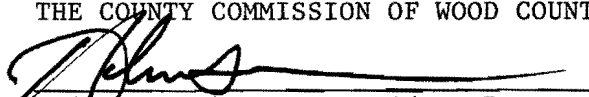
On this date, the County Commission authorized the purchase and partial payment of a Hughes 300C Helicopter for use by the Sheriff's Department under the Emergency Purchase provision set forth in an Order dated October 30, 1979 and appearing in Order Book 43, at Page 166. The County Commission of Wood County, by Order dated July 11, 1991 and appearing in Order Book 51, at Page 489 had awarded the bid for the purchase of said helicopter to Carolina Helicopters, China Grove, North Carolina. However, when members of the Wood County

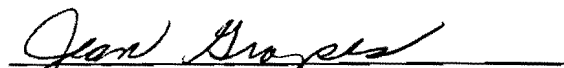
Sheriff's Department appeared before the Commission requesting a check in the amount of \$27,500.00 as partial payment, the Finance Office stated they had been instructed by the County Clerk not to issue a check for the purchase of said helicopter. The County Clerk challenged the legality of the bidding procedure, stating that the bid was opened in ten days instead of fourteen days as required by State Code. With the issuance of the 1991 Supplement to the State Code, this provision has been removed. However, the Wood County Commission had adopted an Order in 1979 that requires the fourteen day stipulation and a \$2,000.00 limit on purchases. Said Order has not been amended in accordance with changes made in the State Code. Therefore, upon the recommendation of the Prosecuting Attorney, the Emergency Purchase was ORDERED by the Wood County Commission due to the possibility of losing \$55,000.00 in Grant monies. The Wood County Commission had been advised by R.L. Rogers that the County risks losing grant monies approved by the State if action was not taken in the purchase of said helicopter. After the County Commission had ORDERED that an Emergency Purchase be made, the County Clerk again refused to issue a check until after he made a telephone call. Documentation supporting the purchase of the helicopter under an Emergency basis has been completed and signed by Lt. R.L. Woodyard of the Wood County Sheriff's Department. An Order was prepared regarding this matter.

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President Pro Tem


Jean Grapes, Commissioner

PURCHASE ORDERS SIGNED ON JULY 15, 1991

No. 14699	Industrial Rubber	\$ 35.08
14700	State Chemical	306.20
14709	Williams & Co.	132.92
14713	Phar-Mor	81.99
14749	Parkersburg Office Supply	24.00
14716	Broadwaters Motorcar	28.35
14739	Parkersburg Lumber	17.28
14745	Fuller's Wholsale	19.15
14756	U.S. Postmaster	30,000.00

July 5, 1991

Jean Grapes
Commissioner
Wood County Commission
Court House
Parkersburg, WV 26101

Dear Mrs. Grapes:

The purpose of this letter concerns the positions to be filled on the Wood County Airport Authority.

As you know I have been encouraged by a very large segment of the aviation community in the mid Ohio Valley in addition to being endorsed by MOVAA to allow my name to be placed in consideration to fill a vacant position on the authority. You also know it has never been my desire to actively seek or run for the position, although I do believe as do many others that my experiences and education would be a valuable asset to the authority. I have concluded, however, that because of various reasons the present timing is not right for me to be considered for the current vacancy. Consequently, I am asking that my name be withdrawn from consideration.

This will allow MOVAA to substitute another name in my place to serve on the airport authority. Butch Shaver has said that he would like to see a MOVAA supported individual fill the present position, thus, he will now be able to make that a reality by voting for MOVAA's representative.

Thank you for your support and consideration in this matter.

Sincerely,


Edwin C. Boso Ph.D, ATP

Virgil N. Flinn

. 1 Box 379
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one (304) 863-5245

ork Experience: Air Crewman U.S. Navy
Line Crew Wood County Airport
Customer Service Piedmont Airline
20 years Wood County Airport
12 years Kanawha Airport Charleston, W.Va.
15 years Fire Chief Lubeck Vol. Fire Dept.

etired from US Air with Free Travel Priveledge:

ducation: Graduate P.H.S. Airplane Mechanic Major
Flight Engineer School U.S.Navy
Fire Fighting Course W.V.U.
E.M.T.

nowledge of many airports W.Va. Division Chairman for Piedmont Airlines