IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD

MONDAY, NOVEMBER 4, 1991

PRESENT: PRESIDENT STEVEN A. GRIMM

COMMISSIONER JEAN GRAPES

ABSENT: COMMISSIONER HOLMES R. SHAVER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and correspondence.

At 9:30 A.M., the County Commission met with Helen Lambert, with Records Information Services, Inc. to discuss microfilming. Mrs. Lambert has studied the different offices in the County and made her presentation to the elected officials who could use her services.

On this date, the County Commission announced to all concerned that they are calling a SPECIAL SESSION to be held on Tuesday, the 5th of November, 1991, at 8:30 A.M. Said SPECIAL SESSION is to appoint poll workers for the Special Election to be held on December 14, 1991 as required by Chapter3, Article 1, Section 28 of the West Virginia Code. An Order was prepared regarding this matter.

On this date, the County Commission approved Exonerations for Lloyd C. & Betty Matheny, which were all revised.

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

Steven A. Grimm, President

Grapes, Commossioner

## PURCHASE ORDERS SIGNED ON NOVEMBER 4, 1991

No.	15203	S.W. Graphics	\$22.55
	15292	Parkersburg Lumber Co.	91.36
	15307	Parkersburg Lumber Co.	68.46
	15308	Universal Supply Co.	39.99
	15309	Parkersburg Lumber Co.	4.26