

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 18, 1991

PRESENT: PRESIDENT STEVEN A. GRIMM
COMMISSIONER HOLMES R. SHAVER
COMMISSIONER JEAN GRAPES

On this date, the County Commission met in regular session. They signed purchase orders, invoices and correspondence.

At 11:00 A.M., the County Commission met with Charlie Burd, Ron Smith and Terry Tamburini to discuss a Site Evaluation Study. Mr. Tamburini stated that this study was discussed at an Area Roundtable meeting. They need to know which sites and buildings would be best for industrial purposes. There are buildings available but they could not compete with buildings in other areas. Mr. Tamburini stated that they would like to pursue an outside source to help them decide which buildings would be best to pursue. They want the buildings to be compatible with others in the area. They would like to have the person who did the FANTAS to help them with this study. They would like to develop a publicly controlled park. It would be approximately \$2,000.00 for the person to do a report. Mr. Tamburini stated that they have talked to the Area Roundtable and the Airport Authority about the cost. Commissioner Shaver stated that at the present time, they do not have sites to show people. Mr. Tamburini stated that they are trying to regain areas such as those in the floodplain and reinforce the areas that they already know are marketable. They would like to get the jump on others and they want Wood County to be ahead. The study would be County wide with emphasis on areas outside city limits. Mr. Tamburini stated that the study would only take one day because the person who would do the report has studied the area before. Commissioner Shaver asked Mr. Tamburini to submit a letter in regard to the funds needed from the County Commissioner.

At 2:00 P.M., the County Commission met with Jeff Reed. In reference to the inquiry from the County Commission, Jeff Reed advised the Commission to have the property in which the crossing of railroad tracks on Twelfth Street, Vienna, is located to be surveyed to ascertain ownership. The Commission was in agreement to have Paul Kim Marshall do the survey for them.

Mr. Reed also made his recommendations to the Commission in regard to the purchase of a copy machine to be used in his office. After the review of all bids received, Mr. Reed did not recommend that the Commission award the bid to the lowest bidder, American Business, on a Lanier copier because with the addition of an automatic feed the speed is reduced from their desired thirty (30) copies per minute and during the test period, there were numerous jams when the automatic feed was added. Mr. Reed's first choice was the Sharp copier, \$5,088.14 from Best Office Machines, Inc. and his second choice was the Ricoh copier, \$4,850.00 from Quorum Corporation. The maintenance agreement was a big factor in his first choice because toner was included and the 80,000 copy stipulation would carry his office for approximately eighteen (18) months.

At 2:49 A.M. the County Commission went into Executive Session with Jeff Reed and adjourned at 3:41 P.M.

On this date, the County Commission awarded the bid to Best Office Machines, Inc. for a copy machine to be used in the Prosecutor's Office. The bid for said photocopier is in the amount of \$5,088.14 and is a Sharp - Model SF8570 with automatic feeder and bin sorter. An Order was prepared regarding this matter.

On this date, Jean Grapes said "No" to Exoneration #1936 for Parkersburg Distributing Co. due to the property having been sold in June of 1991.

On this date, George Kesterson, member of the Mineral Wells Public Service District, appeared before the Commission to advise them that member Tonie Cottrell had moved from the district two months ago. Mr. Kesterson's

recommendation was Jimmy Lett and Charlie Stewart's recommendation was Jeff Matheny, a former member of the board. The County Commission announced to all concerned that the vacancy exists on the Board. Mr. Kesterson further wished to advise the Commission that the appointment of Roy Radabaugh to fill the unexpired term of Mr. Cottrell, as stated in a letter to the Commission from Attorney Howard E. Suefer, Jr., was not the desired appointee as per himself and Charlie Stewart, the other member of the public service District. A copy of the letter of resignation from Attorney Howard E. Suefer, Jr., is attached to the Order that was prepared regarding this matter. His resignation will become effective December 11, 1991; however, the County Commission declared a vacancy as of this date since Mr. Cottrell has moved from the district.

At 3:00 P.M., the County Commission met with Dan Marshall in regard to the Wood County, WV, Single Family Mortgage Revenue Refunding Bonds, Series 1991A. The Commission adopted a Resolution authorizing and directing the issuance of said Bonds. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a check in the amount of \$19,065.00 which represents reimbursement of Drawdown No. 17 in regard to the Small Cities Block Grant No. B88-DC-54-0001, Union-Williams Public Service District, Waverly Sewer Project. An Order was prepared regarding this matter.

On this date, the County Commission ORDERED that a Legal Notice be prepared to accept sealed bids for the cleaning of the exterior of the Wood County Courthouse. A Legal Notice will appear in both The Parkersburg News and The Parkersburg Sentinel on November 22, 1991 and November 30, 1991. The bid opening will be held by the Commission during regular session at 10:00 A.M. on Monday, December 16, 1991. An Order was prepared regarding this matter.

On this date, the County Commission announced to all concerned that a

vacancy exists on the Wood County Airport Authority. Said announcement is being made as a result of the letter of resignation from Elwood Miller. An Order was prepared regarding this matter.

On this date, the County Commission adopted a Resolution in reference to Budget Revision No. 14 in the General County Fund budget for the fiscal year 1991/1992. The Request for Revision to Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by President Grimm. An Order was prepared regarding this matter.

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Steven A. Grimm, President


Holmes R. Shaver, Commissioner


Jean Grapes, Commissioner

PURCHASE ORDERS SIGNED NOVEMBER 18, 1991

<u>P.O NUMBER</u>	<u>VENDOR</u>	<u>AMOUNT</u>
15192	Parkersburg Lumber Co.	15.79
15257	Broadwaters Motorcar	105.87
15338	General Glass Company	186.59
15343	Broadwaters Motorcar	23.40
15352	Broadwaters Motorcar	5.70
15353	Battery Mart	70.95
15354	Bill Dunning Motors	20.42
15371	Commercial Office Equipment Co.	180.00
15372	Bear Graphics	181.26