

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 19, 1991

PRESENT: PRESIDENT STEVEN A. GRIMM
COMMISSIONER HOLMES R. SHAVER

ABSENT: COMMISSIONER JEAN GRAPES

On this date, the County Commission met in regular session. They signed purchase orders, invoices and correspondence.

On this date, Jamie Six reported that he had been in contact with Gretchen Anthony from Harrison County in regard to viewing Wood County's voting precincts for accessibility of the handicapped. He stated she would be willing to do this for Wood County at \$50.00 an hour plus expenses. If she viewed the precincts on a Wednesday, stayed at a local hotel or motel and then met with the Commission the following Thursday, her cost to the County would be \$500.00 plus expenses for the two days. After discussion, the Commission stated they would like to discuss the Disabilities Act with Mary K. Buchmelter from the Attorney General's Office to see what their responsibilities are prior to meeting with Ms. Anthony.

In reference to the letter dated September 12, 1991, from William D. Staats, Superintendent of Wood County Schools, the County Commission gave approval of the use of the County-owned voting booths for the Special Election to be held on Saturday, December 14, 1991. After the voting booths are returned to the County, Commissioner Holmes R. Shaver, County Clerk Jamie Six and Maintenance Superintendent Emmett Pickens will check for damage and if such occurs, the Board of Education is to replace damaged and/or broken pieces of equipment.

At 9:15 A.M., the County Commission met with Emmett Pickens to discuss the possibility of allowing Tom Morris to drop his family health insurance. The County Commission stated that they would check into this matter.

At 10:00 A.M., the County Commission opened the sealed bid for a 1989 or later model, new or used vehicle for use by the Wood County Sheriff's Office. Opening of said bid is pursuant to an Legal Notice appearing in both The Parkersburg News and The Parkersburg Sentinel on August 30, 1991 and September 6, 1991. The one bid was received from Dils Ford, 1601 13th Street, Parkersburg, WV in the amount of \$7,500.00 for a 1989 Ford Mustang LX Sedan. The County Commission took the bid under advisement upon a motion made by Holmes R. Shaver and seconded by Steven A. Grimm. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Gordon Kamka from the Supreme Court, Dale Wilcox and Mark Rhodes to discuss dispatchers in Wood County. They discussed having the dispatchers moved out of the jail. President Grimm stated that he would meet with the E-911 representatives and discuss this with them. They also discussed hiring a person for the House Arrest Program. The Commission took this under advisement.

On this date, the County Commission gave authorization to One Valley Bank, Charleston, WV, by letter, to replace lost Bond No. R-8536 in the amount of \$15,000.00 and registered in the name of Thomas S. Lanava in regard to Single Family Mortgage Revenue Bonds: Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia Single Family Mortgage Revenue Bonds, 1984 Series A 10.125% due September 1, 2010 Cusip #084112CT6. In addition to the letter of request for approval/rejection signed by the Corporate Trust Operations Coordinator of One Valley Bank, a copy of the Affidavit and Agreement with Respect to Lost, Stolen or Destroyed Securities; a copy of the Affidavit of Loss and Indemnity Agreement and a copy of the General Power of Attorney are attached to the Order that was prepared regarding this matter.

On this date, the County Commission adopted a Resolution in reference

to Budget Revision No. 7 in the General County Fund budget for the fiscal year 1991/1992. The Request for Revision to Approved Budget is being submitted to the Department of Tax and Revenue, Charleston, WV. An Order was prepared regarding this matter.

On this date, the County Commission adopted a Resolution in reference to Budget Revision No. 8 in the General County Fund budget for the fiscal year 1991/1992. The Request for Revision to Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Steven A. Grimm, President. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget in regard to Revision Nos. 2, 3, 4 and 5 in the General County Fund budget for the fiscal year 1991/1992. Copies of the Approvals are attached to the Order that was prepared regarding this matter.

On this date, the County Commission authorized Steven A. Grimm to sign the Request for Reimbursement in the amount of \$945.00 for expenditures in regard to Drug Control and System Improvement Grant No. 90-DC-059. The signing of said Request for Reimbursement is to replace the previous Request signed by President Pro Tem Holmes Shaver on August 8, 1991, that apparently has been misplaced by the Criminal Justice and Highway Safety Office. An Order was prepared regarding this matter.

On this date, the County Commission signed a Resolution authorizing Steven A. Grimm to sign Drawdown Request No. 16 in regard to the Small Cities Block Grant for the Union Williams Public Service District - Waverly Sewer Project. Invoices in the amount of \$38,767.70 from Hemlock Pipeline, Inc. and invoices in the amount of \$108,873.80 from Wesam Construction were signed by the Commission giving authorization to pay said invoices from Small Cities Block Grant funds that are received. In addition to the Resolution and the Drawdown Request, a Financial Report for said project is being submitted to

the Governor's Office of Community and Industrial Development, Charleston, WV. An Order was prepared regarding this matter.

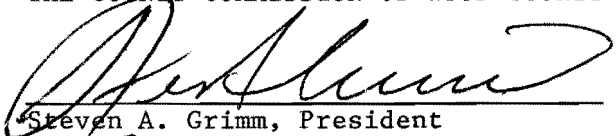
On this date, the County Commission authorized Steven A. Grimm to enter into an Agreement with Record Information Services, Inc. for microfilming service on site in the County Clerk's Office at \$10.00 an hour for thirty-five hours for a total amount of \$350.00 with this amount to be taken from the County Clerk's budget in the fiscal year 1991/1992. The purchase of twenty rolls of Kodak film in the amount of \$226.40 will be taken from Data Processing line item under the control of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission gave authorization to go out to bid to paint the offices of the Prosecuting Attorney and to do inside repairs at the Wood County Courthouse. The Legal Notice will appear in both The Parkersburg News and The Parkersburg Sentinel on September 26, 1991 and On October 3, 1991 with the bid opening to be held at 9:30 A.M. on Thursday, October 17, 1991. An Order was prepared regarding this matter.

Having no scheduled appointments or further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Steven A. Grimm, President


Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 19, 1991

No. 14967	S&W Graphics	\$ 9.00
15006	Williams and Company	266.00
15018	Byers Lock & Key	26.68
15052	Universal Supply	77.17
15062	Camera Corner	615.82
15071	CWS	42.85
15077	Parkersburg Lumber	11.55
15079	Lowe's Home Center	433.79
15082	BSSI	59.59
15083	Parkersburg Office Supply	81.41
15087	Hobart Sales and Service	272.70
15088	Broadwaters Motorcar	35.00
15089	Goodyear Auto Service Center	356.08
15092	Phar-Mor	46.70
15093	Parkersburg Lumber Co.	6.23
15103	Parkersburg Office Supply	33.15