

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 21, 1992

PRESENT: PRESIDENT STEVEN A. GRIMM  
COMMISSIONER HOLMES R. SHAVER  
COMMISSIONER JEAN GRAPES

On this date, the County Commission met in regular session. They signed purchase orders, invoices and correspondence.

On this date, the County Commission approved the following Personal Property Improvers: Grand Station, Inc., Beauty Fair USA, Rosemar Medical Associates, Inc., Mountain State Steel Products, Vannie W. Chalk, William H. Ferguson, Robert L. Griffith, Norge Drying Village, TV Serviceman, Inc., Hattman Glass Service Inc., Mountain State Steel Foundries, Snider Leasing, Marshall & O Rourke D'Orazio, Bill & Polly Grocery, C.H. Moore & Associates Inc., C.H. Moore Leasing Inc., Doors of WV Inc., Law International Steel, Viking Rope, Tri State Vending Inc. DBA Welsh Amusement, Donlen Leasing Corporation, Superior Lincoln Mercury Inc. DBA Superior Leasing, Corams Grocery, Prima Pet Foods Inc., Days TV Inc., Majestic Limousine Service, Standard Coffee Service Co., The Oven Pretzel, Nila's Bridal Showcase, Auto Body Specialists, American Construction Company, Steinbru Inc., Patricia Malone DBA Carousal, Altman Electric Shop, Dave's Auto Sales, Robert Shuman and Corams Grocery.

On this date, the County Commission approved minutes from Thursday, April 9, 1992 upon a motion made by Jean Grapes and seconded by Steven A. Grimm. Upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and made unanimous by Steven A. Grimm, the Commission approved minutes from Thursday, April 23, 1992 and Monday, April 27, 1992.

At 9:00 A.M., the County Commission met with Mary Rader to discuss County business.

At 9:30 A.M., the County Commission met with Creed McCauley and Ted Shephard to discuss water extension at Sam's Creek. Mr. Shephard stated that he has had to sell cattle because the creek dries up and there is no water. They can't get Mineral Wells Public Service District to get the money for them. President Grimm stated that they need to get an engineering report and have an income survey done by the Mid-Ohio Valley Regional Council. Mr. Shephard stated that he has written to the Governor. President Grimm stated that he thinks that the Kites Run/Walker project needs to be completed before they can get any more grant money from the Governor's Office of Community and Industrial Development. Mr. Shephard stated that the EPA may get involved because this water problem could lead to sewer problems. The Commission told Mr. Shephard and Mr. McCauley to contact the Mid-Ohio Valley Regional Council.

At 10:00 A.M., the County Commission held a hearing for Burdell Cook, alleged incompetent. Robert Full was the Attorney, Guardian Ad Litem was Gerald Townsend. Richard Cook, nephew of Burdell Cook, was sworn in. Mr. Cook stated that Burdell is ninety-three years old; is living in the Americare Arlington Nursing Home; had her second stroke on March 4, 1992; she can't speak except to say yes or no; she gets confused; is paralyzed on her right side; she can't walk; she is taking speech therapy at the Nursing Home. Mr. Full stated that there is no one else in the area to take care of her or her business transactions. Mr. Townsend stated that he visited Mrs. Cook and interviewed Laura Sams, an employee of the nursing home and feels that she is never in a stable condition and she needs assistance. He feels that Richard Cook would be a suitable Committee for Mrs. Cook. Upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and made unanimous by Steven A. Grimm, the Commission declared Burdell Cook Incompetent. Mrs. Cook receives \$55.00 from the Wood County Teachers Association, \$557.01 from the West Virginia Teachers Association (pension) and \$662.00 from Social Security each month. She has a savings account at One Valley Bank and one at Bank of Commerce. Mrs. Cook had no children. Upon a motion made by Holmes R. Shaver, seconded by Jean

Grapes and made unanimous by Steven A. Grimm, the County Commission appointed Richard L. Cook as Committee with a Corporate Surety bond in the amount of \$100,000.00.

At 10:30 A.M., the County Commission met with Becky Grogg. Upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, the County Commission authorized Steven A. Grimm to sign the Request for Reimbursement in regard to the Drug-Free Communities Grant No. DFC-90-104 which is being administered by Judith K. Sutton at Mountain State College. The Request is in the amount of \$6,300.56 which represents money expended by Wood County during the month of April, 1992. In addition to the Request, a Project Financial Report and a Monthly Progress Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission held a hearing for Arietta Butcher, alleged incompetent. Attorney was Tom Zimmerman. Guardian Ad Litem was Phil Tripple. Roger L. Butcher, son of Arietta was sworn in and stated that she had seven children, is living at Worthington Manor, has a fractured hip, gets confused sometimes and can't comprehend. Mr. Butcher is currently paying her bills. She owns a home on 10th Avenue and has a savings account with approximately \$3500.00 and a monthly income of \$815.52. The Commission was in receipt of an affidavit from Dr. Heavner. Mr. Tripple visited her and stated that she is unable physically to do anything. He agrees with the petition. Upon a motion made by Holmes R. Shaver and seconded by Steven A. Grimm, the Commission declared Arietta Butcher Incompetent. Commissioner Grapes abstained from this because of dealings with the family. Upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm, the Commission appointed Roger L. Butcher as Committee with a \$10,000.00 bond.

At 11:10 A.M., the County Commission met with Jody Boylen to discuss the Civil Service for Deputy Sheriff's. Ms. Boylen discussed one of the cases that is in regard to promotional tests for the Deputies. Ms. Boylen stated that

they need to hire an attorney. They all agreed on Richard Hayhurst. Ms. Boylen also informed the Commission that she would have to give up her position as of May 31, 1992 due to an overload of work and wanting to spend time with her family.

On this date, the County Commission was in receipt of a letter from the Governor's Office of Community and Industrial Development, Charleston, WV, in regard to the Small Cities Block Grant No. B88/89-DC-54-0001, Waverly Sewer Project being completed through the Union-Williams Public Service District. Said letter advises the County Commission that the above-mentioned project is hereby considered to be closed out on an interim basis, pending receipt of final audit of all Small Cities Block Grant funds. A Final Closeout will not be issued until final audit reports are received and any findings are resolved. The Final Performance Report was accepted by the State according to the above said letter. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, ORDERED that an advertisement be placed in the Help Wanted section of The Parkersburg News and The Parkersburg Sentinel to accept resumes for a Construction Project Coordinator for the Waverly Library project. Funding for the construction of said Library in Waverly is being provided through a Community Partnership Grant. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and made unanimous by Steven A. Grimm, appointed Jeffry Martin and Robert Enoch to the Wood County Historic Landmark Commission. Jeffry Martin's term will expire on December 31, 1996. Robert Enoch will be filling the unexpired term of Samuel Harford which will expire on December 31, 1994. These vacancies were announced on May 4, 1992. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and made unanimous by Steven A. Grimm, placed Bill Richardson, Jr. in nomination for the Wood County Airport Authority. Said

vacancy was announced on April 27, 1992 as a result of Larry Conoway's term expiring on June 30, 1992. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, authorized Steven A. Grimm to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Formula Grant No. 91-DC-078. There were no expenditures made during April, 1992. In addition to the Request, the Monthly Progress Report No. 9 and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

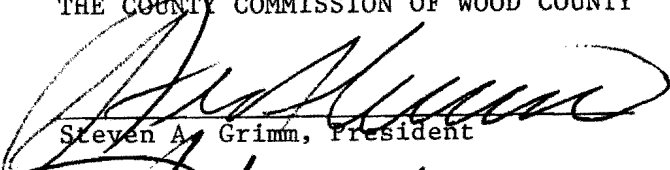
On this date, the County Commission signed a Budget Certification in regard to Fiscal Year 1992-1993 Budget for Mental Health Services from Western District Guidance Center, Inc. Wood County has budgeted \$30,000.00. Said Budget Certification was sent to Richard J. Lindroth, Fiscal Officer, Division of Continuum of Care, Office of Behavioral Health Services, WV Department of Health and Human Resources.

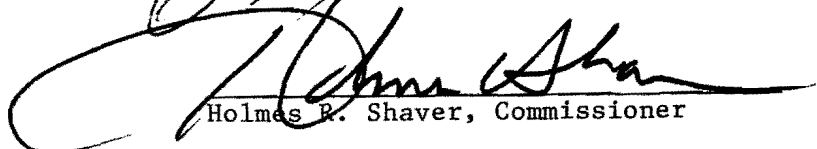
On this date, the County Commission was in receipt of the LEPC Prototype Budget submitted by Gail Hartshorn. The Grand total was \$77,415.00. This budget will be used for informational purposes only. Said Prototype Budget is attached these minutes.


Having no scheduled appointments or further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Steven A. Grimm, President

  
Holmes R. Shaver, Commissioner

  
Jean Grapes, Commissioner

PURCHASE ORDERS SIGNED ON MAY 21, 1992

No. 15928	KMart	\$ 34.97
15938	Walter F. Stephens, Jr.	533.30
15998	Walter F. Stephens, Jr.	320.08
16001	Camera Corner	636.98
16015	Kincheloe Motors	30.00
16016	Goodyear Auto Services	86.22
16019	Broadwaters Motorcar	15.88
16021	Newberry Hardware	22.25
16024	Assurance Business Forms	73.50
16029	Lowe's Home Centers	10.67
16032	Tesa Company, Inc.	140.00
16033	Broadwaters Motorcar	67.50
16035	Camdex, Inc.	15.00
16037	Shultz Towing	25.00
16038	Newberry Hardware	6.00
16041	A.E. Supply Co.	15.81
16045	Franklin Order Dept.	134.90

WEST VIRGINIA



ASTON CAPERTON  
GOVERNOR


STATE EMERGENCY RESPONSE COMMISSION

STATE CAPITOL BUILDING, ROOM EB-80  
CHARLESTON, WEST VIRGINIA 25305  
(304) 348-5380

May 14, 1992

MEMORANDUM

TO: All LEPC Chairman

FROM: Carl L. Bradford, Chairman 

SUBJECT: Preparation of Hypothetical Budget for LEPC

As you are aware, the SERC was unable to implement the fee system for Tier II Reporting under the emergency rule making procedure. Therefore, we are pursuing establishment of the fee system through the regular Legislative rules making procedure.

In order for the SERC to make a case for the fee system we need to be able to substantiate the need for financial assistance at the LEPC level.

Therefore, we are asking you to complete the enclosed LEPC prototype budget form and return it to the SERC by June 15, 1992.

The budget should reflect the level of funding that you feel is necessary for your LEPC to operate at a level adequate to perform its responsibilities under SARA Title III.

This budget will be used for informational purposes only and is not an application for funding from any source.

When the fee system is implemented, we will be providing you with an application packet to permit you to request funds from this source.

Also when additional information is made available in regard to the HMTUSA program of the U.S. Department of Transportation, we will provide you with information on how to make application for these funds.

I would appreciate your prompt response to this request for budget information as it will help us make a case for an adequate fee system to support SARA Title III activities.

CLB/bk

LEPC PROTOTYPE BUDGET

NAME OF LEPC Wood County

SUBMITTED BY Gail Hartshorn  
Co-Chairman

TITLE Director-Wood County OES

1. COMPENSATION

Salaries (Positions and work status (full/part time))

Full Time .....\$ 18,000.00

Secretary full time .....\$ 12,000.00

.....\$

.....\$

Sub-Total \$ 30,000.00

Benefits.....\$ 10,250.00

Consulting Fees.....\$ 5,000.00

Sub-Total \$ 45,250.00

2. GENERAL OFFICE EXPENSES

Postage.....\$ 2,400.00

Telephone.....\$ 3,600.00

Office and Computer Supplies.....\$ 2,000.00

Computer Software.....\$ 500.00

Office Equipment Maintenance.....\$ 2,000.00

Duplicating.....\$ 1,000.00



Printing.....\$ 800.00

Books and Subscriptions.....\$ 150.00

Membership Dues.....\$ 250.00

Sub-Total \$ 12,700.00

3. CONFERENCE/TRAINING EXPENSES

Food.....\$ 1,300.00

Lodging.....\$ 2,200.00

Mileage.....\$ 500.00

Registration Fee.....\$ 600.00

Sub-Total \$ 4,600.00

4. CAPITAL IMPROVEMENTS

Office Equipment.....\$ 6,250.00

Work Stations/Furniture.....\$ 4,000.00

Computer Equipment.....\$ 3,815.00

Miscellaneous Support.....\$ 800.00

Sub-Total \$ 14,865.00

GRAND TOTAL.....\$ 77,415.00