

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, DECEMBER 9, 1993

PRESENT: HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:30 A.M., the County Commission met with Tim Knopp and Toni Tiano, Grant Consultants to again discuss the in-car cameras. Ms. Tiano gave an update on the in-car camera situation. She informed the Commission that the City of Parkersburg held a finance committee meeting; the paperwork is done but has not been approved as of yet; and she proposes that the Commission give the City a deadline of Wednesday, December 15, 1993 to make a decision on whether or not they wish to purchase the in-car cameras. Upon a motion duly made, seconded and passed, the County Commission authorized Holmes R. Shaver, as President, to sign the letter addressed to the Mayor of the City of Parkersburg, Helen G. Albright, in regard to the Section 408 Alcohol Incentive Plan Grant No. AI93-05 of which the County Commission is the grantee. Upon approval of said Grant from the State, the County Commission purchased eighteen in-car video cameras to be distributed equally among the Wood County Sheriff's Department, the City of Parkersburg Police Department and the City of Vienna Police Department. Numerous attempts have been made with the Parkersburg Police Department to schedule the installation of said cameras; therefore, the County Commission requests a written response of their intentions to be received in the County Administrator's Office no later than 4:30 P.M. on December 15, 1993. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Chief John Canfield, Wood County Sheriff's Department to discuss the underground fuel tank. Chief

Canfield stated that they have to meet Federal guidelines by 1994; he has called three companies in regard to this matter. Bosley Construction informed Chief Canfield that they need to excavate the ground down to the tank, remove the tube that is in there and the tube will either need to be replaced or worked on. The basic cost would be approximately \$1500.00. Chief Canfield informed the Commission that they would need to determine if the County's work crew would do the excavating or would they want to contract it out. Further discussion took place. Chief Canfield informed the Commission that he would check into this further and try to contact other companies.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, entered into a Consultation Agreement by and between the County Commission and Tiano-Knopp Associates, Inc. Administrative, management and consultation services will be provided by Tiano-Knopp Associates, Inc. to the Wood County Commission regarding their grantee status in regard to Military Affairs and Public Safety Grants in regard to Criminal Justice and Highway Safety Grants. The term of said Consultation Agreement will be for the period of twelve months beginning October 1, 1993 and continuing through September 30, 1994. The Consultation fees for the twelve month period is in the amount of \$24,960.00 to be paid on a monthly basis. The terms of said Consultation Agreement may be changed only by mutual consent in writing by the above stated parties. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, authorized Holmes R. Shaver, as President, to sign the letter addressed to the Criminal Justice and Highway Safety Office, Charleston, WV, requesting the reallocation of grant funds in the amount of \$2,400.00 from the Overtime category to the Equipment category in regard to the Section 408 Alcohol Incentive Plan Grant NO. AI93-05. The

said Grant provides funding to conduct Sting Operations by the Wood County Sheriff's Department, the City of Parkersburg Police Department and the City of Vienna Police Department. Due to difficulties involved with two of the law enforcement agencies in getting these operations scheduled, there appears that the said Overtime category will have a balance of \$2,400.00. If the above request to reallocate funds would be approved, the above stated balance would allow Wood County to purchase a TV, VCR and stand for the Prosecuting Attorney's Office and VCR Tape Storage Equipment for the Sheriff's Department. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, authorized Holmes R. Shaver, as President, to sign the Quit-Claim Deeds by and between the County Commission and the PM Company; by and between the County Commission and Robert J. Bobier; by and between the County Commission and Pat Minnite III; and by and between the County Commission and John K. Nestor and Hanna A. Nestor. Said Quit-Claim deeds were prepared by Attorney Lawrence M. Ronning and are pursuant to the Final Order appearing in Order Book 55, at Page 470 and bearing the date of December 6, 1993. The Order that was prepared regarding this matter is attached to these minutes.

On this date, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, ORDERED that Precincts 64 and 66 be moved from Magisterial District C to Magisterial District A in order to bring Wood County into compliance with the provisions set forth in Chapter 3, Article 4A, Section 30 of the Code of West Virginia. The Final Order is pursuant to an Order appearing in Order Book 55, at Page 430 and bearing the date of October 4, 1993 at which time the County Commission directed the Clerk of the County Commission to begin the process for publication and procedure in regard to the realignment of Magisterial Districts. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, adopted a Resolution in reference to Budget Revision No. 10 in the General County Fund budget for the fiscal year 1993/1994. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Holmes R. Shaver, President of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, authorized Holmes R. Shaver, as President, to sign the Equipment Agreement with American Telephone and Telegraph Company (AT&T), to sign the Customer Service Protection Plan Addendum and to sign the Customer Approval to comply with all of the environmental requirements. The signing of these documents is in regard to the purchase of the Merlin Legend Communications System to be installed in the Wood County Magistrate Court Building and is pursuant to an Order bearing the date of December 9, 1993 (nunc pro tunc December 2, 1993) at which time the County Commission gave approval to the purchase of the said Communications System. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Statements of Accounts from One Valley Bank, Charleston, WV, for the Cost of Issuance Fund, the Expense Fund, the Rebate Fund and the Bond Fund in regard to the Wood County Single Family Mortgage Revenue Bonds, Series 1991. The said Statements of Accounts are for the period of August 31, 1993 through November 30, 1993. An Order was prepared regarding this matter.

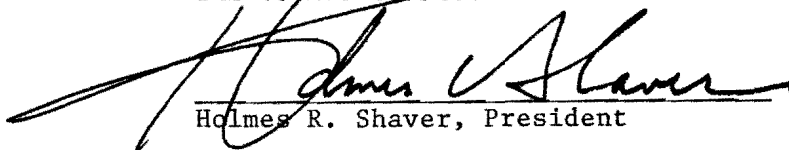
On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, ORDERED that all full-time employees hired prior to July 1, 1993 be given a one-time pay increase of \$250.00 and that all full-time employees hired after July 1, 1993 be given

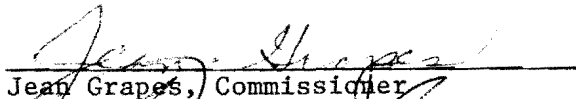
a one-time pay increase of \$125.00. The said one-time increase is to be reflected in the pay period ending December 15, 1993 and is to be taken from expenditure line item 1-101-401-10-0-200 (Salary - Other - County Commission) in the General County Fund budget for the fiscal year 1993/1994. The said motion does not include elected officials or part-time employees. An Order was prepared regarding this matter.

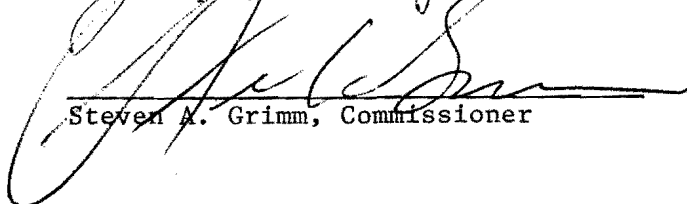
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON DECEMBER 9, 1993

P.O. 18004	Universal Lighting Products	\$ 714.11
18060	Shultz Towing	25.00
18075	Quill Corporation	29.74
18091	Hobart	93.90
18095	Quill Corporation	110.14
18096	Parkersburg Office Supply	18.55
18098	Viking Office Products	212.63
18100	Best Office Machines	29.70
18102	Broadwaters Motorcar	9.13
18103	Radio Shack	23.92
18112	Kmart	19.94
18114	Parks Hardware & Supply	2.00
18115	Steers Heating & Cooling	112.10
18116	Kmart	43.35
18118	State Chemical	158.50
18123	Parks Hardware & Supply	9.14
18136	Lowe's Home Center	1740.70
18141	Chapman Printing	395.00
18151	AT&T	7164.54

DECEMBER 9, 1993

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: THE COMMISSION AUTHORIZED HOLMES R. SHAVER TO SIGN  
QUIT-CLAIM DEEDS PREPARED BY LAWRENCE M. RONNING.  
THE QUIT-CLAIM DEEDS ARE PURSUANT TO THE FINAL ORDER  
APPEARING IN ORDER BOOK 55, AT PAGE 470.

ORDER

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, authorized Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Quit-Claim Deeds by and between the County Commission of Wood County and The PM Company; by and between the County Commission of Wood County and Robert J. Bobier; by and between the County Commission of Wood County and Bobier Electronics, Inc.; by and between the County Commission of Wood County and Pat Minnite III; and by and between the County Commission of Wood County and John K. Nestor and Hanna A. Nestor. Said Quit-Claim Deeds, prepared by Attorney Lawrence M. Ronning, are pursuant to the Final Order appearing in Order Book 55, at Page 470 and bearing the date of December 6, 1993 at which time the County Commission Ordered that the northerly twenty (20') feet of Thirty-seventh Street (formerly Jackson Avenue) from Olive Street (formerly Poplar Street) to Murdoch Avenue, and three alleys lying between Thirty-seventh Street on the south, Thirty-ninth Street (formerly Kendall Avenue) on the north, Olive Street (formerly Poplar Street) on the west, and Murdoch Avenue on the east, (excepting the alley extending from 39th Street southerly along the easterly line of Lot No. 11 of Wentz & Gangwer's Crystal Springs Addition, Plat Book 1, Page 34, and excepting that portion of the alley extending from the westerly line of Lot No. 15 of said Addition in a westerly direction to the westerly line of Lot No. 7 of said Addition) situate in the District of Parkersburg, Wood County, West Virginia, be, and the same are hereby closed and vacated as a street, alleys, and public ways, subject, however, to the restriction that no permanent buildings shall be constructed upon the portion of 37th

