

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 20, 1993

PRESENT: HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:00 A.M., the County Commission opened sealed bids for computer equipment to be used at the Wood County Correctional Center pursuant to a Legal Notice appearing in both local newspapers and further pursuant to an Order bearing the date of November 22, 1993 at which time the County Commission Ordered that bids be let. Bids were received from the following: Applied Business Systems - \$12,094.55; JKS Computer Systems and Consulting - \$17,500.00; and BSSI - \$18,261.00. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission took the bids under advisement. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a hearing for George C. Dugan, Incompetent. Attorney was Bruce White. United National Bank is currently taking care of Mr. Dugan's business matters. Robert F. Dugan, brother of George C. Dugan, wishes to be Committee for George. Gladys Newcomer, mother of George stated that George lives with her and approves of Robert being appointed Committee. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission appointed Robert F. Dugan as Committee for George C. Dugan with a justification of surety bond in the amount of \$100.00.

At 11:00 A.M., the County Commission met with Steve Nicely and Dave Ashley to discuss the purchase of a new building for the Parkersburg/Wood County Visitors and Convention Bureau. After studying the options, they found that

it would be most cost effective to purchase a building and renovate. They have found a good location on Seventh Street, Parkersburg, WV. It is currently vacant, it has a full basement and would cost \$30,000.00. They have put a budget together for the renovations which came to \$92,000.00. They have hotels that will contribute funds. The City of Parkersburg is going to give \$8,000.00 in addition to their regular amount of funding. They are asking the County Commission to contribute \$30,000.00 in addition to their regular contribution. They would like to start on the building on January 17, 1993 and would like to be in the building by May. Mr. Ashley stated that the Board of Directors is 100% behind this project and they are requesting the additional money so that the money they currently receive can stay in the programs that they have going on at the present time. President Shaver asked what would happen if the Visitors and Convention Bureau dissolved. Mr. Nicely stated that the assets would be sold and the money would go to similar organizations. President Shaver asked if the County Commission would get back their portion if the property was sold. Mr. Nicely informed him that they would, and that it could be put in the paperwork that the County Commission would get their share. Commissioner Grapes stated that this matter deserves consideration.

At 2:00 P.M., the County Commission met with Jail Administrator Mark Rhodes, Correctional Officer Mark Harris and Sheriff Merritt to discuss the Home Detention Program. Mr. Rhodes informed the Commission that the Federal charge to be on the program is \$15.00 per week. They would like to find out the monthly income for persons confined on Home Detention and charge them a percentage. Sheriff Merritt recommended using 15% or 20% of their annual wages. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, the County Commission Ordered that the fee schedule for persons confined on Home Detention would be set at 15% of their gross income with the stipulation that home detention officers would have the capability to pro rate

the said fee schedule if deemed necessary by them. An Order was prepared regarding this matter.

At this time, Sheriff Merritt informed the County Commission that Mark Rhodes, who had put in his resignation to further his education, is now going to stay as Jail Administrator.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, awarded the bid for the copy machine to be located in the Wood County Circuit Clerk's Office to Quorum Corporation, Parkersburg, WV. Said action is pursuant to an Order bearing the date of September 16, 1993 at which time the County Commission opened sealed bids and took them under advisement. The awarding of the bid to Quorum Corporation in the amount of \$27,995.00 is subject to a deduction not to exceed \$1,700.00 as per the letter dated December 10, 1993 and signed by Richard Harper, Territory Manager of Quorum Corporation. The said deduction is in reference to a penalty payoff of the maintenance agreement currently in existence on the IBM copy machine located in the Office of the Wood County Circuit Clerk. An Order was prepared regarding this matter.

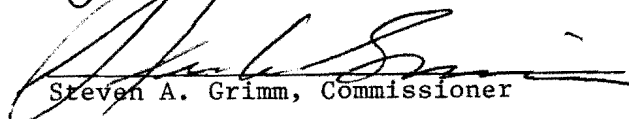
Having no further scheduled appointments or further business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON DECEMBER 20, 1993

No. 18144	Workingman Store	\$ 104.88
18159	PPCT Products	138.43
18162	Miller Communications	161.70
18164	Miller Communications	48.00
18182	Parks Hardware & Supply	3.60
18189	United States Postal Service	93.00
18195	Sun TV & Appliance	1500.00
18200	Quorum Corporation	27995.00