

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, NOVEMBER 22, 1993

PRESENT: HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Personal Property Improvers for Richard E. & Gina Hill and Danny P. & Vicki Williams. The County Commission also approved an Exoneration for Steven D. & Carolyn S. Ayers.

At 10:00 A.M., the County Commission met with Carole Jones, Circuit Clerk. Mrs. Jones discussed the need of a terminal and monitor for her new employee. The cost would be approximately \$2,500.00. She also requested that money allocated for part-time help be used to train her new employee. Mrs. Jones then discussed the need for space and stated that she will check on a room in the Probation Office. The County Commission instructed Mrs. Jones to get a list of what she needs and submit it to Mary Rader, County Administrator.

At 10:30 A.M., the County Commission was to hold a bid opening for computer equipment for the Wood County Correctional Center but no bids were received. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission Ordered that bids be let a second time for said equipment. Therefore, a Legal Notice will appear for a second time as a Class II Legal Advertisement in both The Parkersburg News and The Parkersburg Sentinel on November 29, 1993 and on December 6, 1993 with bid opening to be held on Monday, December 20, 1993 at 10:00 A.M. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with John Hern and Don Wilson from the Wood County Fellowship Home. Mr. Hern is the Director of the Home and presented their audit and annual report. Mr. Hern then informed the

Commission they are opening a Women's half-way house; the counseling for residents is through Western District; residents are required to perform twenty hours of community service and the Open House for the women's facility is December 11, 1993. Mr. Wilson gave examples of how residents have benefited from staying at this facility. Mr. Wilson also stated that he feels it is the responsibility of all governments to help people who can't control alcohol and he would like the County Commission to increase their contribution to the Home. Commissioner Grapes asked what the requirements are to stay in the Home. Mr. Hern stated that they have to have seventy-two hours of "clean time". He then stated that they have been at this location for twenty-two years; a group of alcoholics (and some who weren't) started the Home, but it is now ran by a Board of Directors. Mr. Wilson informed the County Commission that Mr. Hern also works out in the community to help people with problems. They had twenty-eight residents last year and had to turn away nine women. They are requesting \$3,000.00 in addition to the \$1,000.00 that they already receive. President Shaver informed Mr. Hern and Mr. Wilson that they will discuss this further.

At 3:00 P.M., the County Commission held a hearing on the Annexation of Property by Minor Boundary Adjustment, Tygart District. This was held over from a previous hearing that was held on November 18, 1993. Attorney for the City of Parkersburg, Beryl Cunningham was present. Names of others in attendance are attached to these minutes. Questions arose in regard to a road that would be involved if this Boundary Adjustment was approved. Michele Rusen, Prosecuting Attorney was present and informed the County Commission she would have to research the matter of the road. After much more discussion, the County Commission called for this hearing to be continued to December 2, 1993 at 10:00 A.M.

At 3:15 P.M., the County Commission held a hearing for Richard Rexroad, alleged incompetent. Attorney was Lawrence Ronning. Guardian Ad Litem was

George Zivkovich. Deanna L. Dooley was sworn in and stated that she is the daughter of Mr. Rexroad; she is an only child; her mother died in the same accident that her father sustained his injuries (October 17, 1993); Mr. Rexroad was in the Morgantown Hospital for approximately two weeks, but is now at the Western Hills Rehabilitation Center; he suffered a broken pelvic, broken ribs, cracked hip, a punctured lung and a fractured skull; he can remember things but cannot handle his physical affairs or business affairs; he will hopefully return to his home in Murphytown, but will need twenty-four hour care and she would like to be his Committee. Mr. Zivkovich requested that the Petition be granted. He visited Mr. Rexroad and found him non-coherent. Philip Postlewait was sworn in and informed the County Commission that he was unable to say his (Mr. Postlewait) name until he was reminded. Ms. Dooley stated that she has been told that her father may not have a one hundred percent recovery. Mr. Zivkovich stated that the doctors told him they cannot tell him anything definite on how much of a recovery he will have. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission declared Richard Rexroad Incompetent. Mr. Ronning then stated that Mr. Rexroad has approximately \$117,000.00 in assets. Ms. Dooley agreed. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission appointed Deanna L. Dooley as Committee with a Corporate Surety Bond in the amount of \$120,000.00.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded and amended by Jean Grapes and made unanimous by Holmes R. Shaver, authorized payment of one half of the estimated cost for the duct heater and for re-activating the economizer on the said heater as set forth in the letter of request from the Mid-Ohio Valley Health Department to be made by Wood County. Commissioner Grimm's motion was to authorize payment to be made by Wood County for one half of the estimated cost as set forth in the

letter of request from the Health Department. Commissioner Grimm's motion received a second from Jean Grapes, who added to the motion, to encourage the Board of Health to go out to bid and the authorized payment be provided by Wood County not to exceed one half of the total estimated cost of \$6,088.00 as set forth in the said letter of request. The motion with amendment set forth above was made unanimous by Holmes R. Shaver. An Order was prepared regarding this matter.

On this date, the County Commission awarded the bid for a four-wheel drive vehicle, to be used by the Director of the Wood County Emergency Services/Building Inspector, to Wharton Cadillac/Olds Company - Jeep/Eagle, Parkersburg, WV, in the amount of \$16,932.27 upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver. The awarding of said bid is pursuant to an Order bearing the date of November 18, 1993 at which time bids were opened and the County Commission took the bids under advisement. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, signed the Quit Claim deed prepared by Assistant Prosecuting Attorney Charles Houdyschell, Jr., pursuant to an Order bearing the date of November 1, 1993. The said Order of the Commission closes approximately 270 feet of Old Bull Creek Road off WV Route 2 in Williams District upon the petition of Patricia Stull and following a Public Hearing held before the County Commission. The said Quit Claim Deed prepared conveys the said portion of Old Bull Creek Road to Patricia Stull, owner of property on both sides of the said portion of Old Bull Creek Road. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Request for Reimbursement in regard to the Drug Control

and System Improvement Grant No. 93-DC-037, D.A.R.E. Program. Expenditures in the amount of \$2,214.15 were made by the County during the month of October, 1993 which represents 22.5 hours of overtime for Cpl. D.G. Balog of the Wood County Sheriff's Department while administering the D.A.R.E. Program and for the purchase of supplies and materials for use in the Program. However, the Request for Reimbursement is in the amount of \$1,992.74 since there is a ten percent matching fund requirement to be met by the County as stipulated in said Grant. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Quarterly Report Pursuant to Section 13 or 15 (d) of the Securities Exchange Act of 1934 from the Manville Corporation and from Riverwood International Corporation in regard to the Wood County, WV Industrial Development Revenue Bonds, John Manville, Series 1974. Said Quarterly Reports are for the quarter ending September 30, 1993. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to Revision No. 7 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of October 28, 1993 at which time the Request was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a letter from the WV Development Office, Charleston, WV, verifying the names of Dave Sugar, Inc. and Mid-Atlantic Storage do not appear on the current "Lists of Parties Excluded from Federal Procurement or Nonprocurement Programs" and are, therefore, eligible firms for contracting associated with the County's Small

Cities Block Grant. Said letter of verification is pursuant to a letter of request dated October 15, 1993 by the Mid-Ohio Valley Regional Council on behalf of the County Commission in regard to the Small Cities Block Grant, Claywood Public Service District/Walker-Kites Run Project, Fiscal Year 1990. The said Grant is being administered by the Regional Council on behalf of the County Commission as per an intergovernmental agreement entered into by both parties. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a letter from Governor Gaston Caperton, informing the Commission that their grant application for Section 153 Highway Safety Grant funding had been approved in the amount of \$23,000.00. Said funding would be utilized for the occupant protection and motorcycle helmet use education materials and occupant protection and motorcycle use overtime enforcement for the Wood County Sheriff's Department, the City of Parkersburg Police Department and the City of Vienna Police Department. Receipt of said approval, by letter, is pursuant to an Order bearing the date of July 15, 1993 at which time the Grant Application seeking funds in the amount of \$48,560.00 was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of an Adjustment Notice from the Criminal Justice and Highway Safety Office, Charleston, WV, in regard to the Comprehensive Community Highway Safety Grant No. 92HS-14. Receipt of said Notice is pursuant to an Order bearing the date of November 1, 1993 at which time a letter requesting funds in the amount of \$999.00 remaining in the said Highway Safety Grant be allowed to be used for the purchase of additional equipment and extends the grant closing period from September 30, 1993 to November 15, 1993. An Order was prepared regarding this matter.

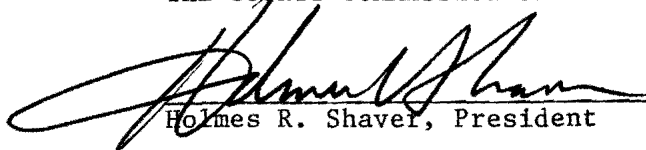
On this date, the County Commission was in receipt of the fully executed Comprehensive Elevator Preventive Maintenance Service Agreement entered into

with General Elevator Company, Inc., Pittsburgh, PA, in regard to the two Otis Hydraulic Passenger Elevators located in the Wood County Judicial Building. Receipt of said Agreement is pursuant to an Order bearing the date of October 28, 1993 at which time the said Agreement was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

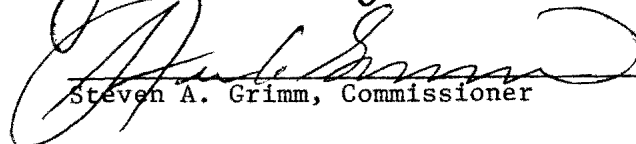
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:15 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner


Steven A. Grimm, Commissioner

Janet LaRue

11/22/93

Cathie Sykes

Naomi Cole

Ms. Sue Quary

John W. Rockwell #1

Mark E. Hickman

John Rockhold Jr

PURCHASE ORDERS APPROVED ON NOVEMBER 22, 1993

No. 17989	Michie Company	\$ 34.59
18014	Parkersburg Office Supply	146.25
18016	Vienna Office Supply	176.85
18018	Byers Lock & Key	15.00
18019	Morris Sales	128.06
18020	Broadwaters Motorcar	415.14
18021	Goodyear Auto Service	52.40
18023	Career Dynamics	22.07
18027	Parks Hardware & Supply, Inc.	35.49
18045	WV Assoc. of Counties	60.00
18046	WV Sheriffs Association	20.00
18047	Miller Communications	161.70
18062	Wal-Mart Stores	78.64
18064	B.I. Inc.	105.00
18078	Broadwaters Motorcar	19.05
18080	NOE Office Equipment	35.75
18083	Parkersburg Office Supply	194.00