

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, OCTOBER 14, 1993

PRESENT: HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, approved minutes from Thursday, September 30, 1993.

On this date, the County Commission approved Personal Property Improvers for Michelle's Records & Video, Clifford A. & Sheryl L. Cleland, Interstate Exxon #59 and Dorothy M. Ward-Lowe. The County Commission also approved Exonerations for Michael J. Bowser, Ray K. & Helen L. Casto, Gertrude & Russel Ullom and Hazel Booker, Steven D. & Carolyn S. Ayers, Connie Harper and David B. & Brenda R. Wamsley.

At 9:00 A.M., Edwin Dils was sworn in to the Wood County Development Authority.

At 9:30 A.M., the County Commission met with Bill Packard to discuss a letter written by Dale L. Sole in regard to obtaining Public Water Service for the residents of Homewood Road and Kesterson Ridge Road area. The residents are seeking enough funds to purchase and install booster pumps. In 1991 Lubeck Public Service District estimated that the cost would be \$40,000.00 to \$50,000.00 for the purchase and installation of said pumps. The County Commission asked Mr. Packard to put his suggestions in writing. A copy of the letter from Mr. Sole is attached to these minutes.

At 10:00 A.M., the County Commission opened a sealed bid for the roof of the Wood County Magistrate Court Building pursuant to an Order bearing the date of September 27, 1993 at which time the County Commission Ordered that the bid

be let for the above-mentioned project. The Legal Notice, inviting the submission of bids, appeared as a Class II Legal Advertisement in both local newspapers. The sole sealed bid was received from Buckeye Wood Care, Inc., 1705 Rockland Avenue, Belpre, OH in the amount of \$17,943.00. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission took the bid under advisement. An Order was prepared regarding this matter.

On this date, the County Commission Ordered that the Order appearing in Order Book 55, at Page 426 and bearing the date of September 27, 1993 in which it is stated that bid opening in regard to the roof of the Magistrate Court Building will be held by the County Commission at 10:00 A.M. on Thursday, October 21, 1993 should state that the bid will be opened on Thursday, October 14, 1993. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission met with Mark Rhodes, Jail Administrator to discuss the need for computer equipment. Mr. Rhodes stated that he would like \$25,000.00 for hardware and software to allow jail records to be put on computer. The County Commission asked Mr. Rhodes to put his request in writing and also to check his budget to see how much of it he could pay.

Mr. Rhodes then presented a sample letter in regard to inmate medical care. Mr. Rhodes would like to start billing inmates for medical services they receive while they are confined in the Wood County Correctional Center. Under WV State Code 7-8-2b, inmates are obligated to repay the County Commission for medical treatments. If this might present an undue hardship, the inmate may seek an appointment with the County Commission. The County Commission has the authority to waive the payment until their financial situation might change. The County Commission will discuss this matter. A copy of Mr. Rhodes sample letter is attached to these minutes.

On this date, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and made unanimous by Steven A. Grimm, gave approval to the request, by memorandum, from Stephen W. George, Chief Probation Officer, to advertise for a Drug/Alcohol Counselor for twelve hours per week to provide individual and group counseling to offenders under the Drug Control and System Improvement Grant No. 93-DC-070. As per Mr. George's memorandum, the Criminal Justice and Highway Safety Office, Charleston, WV, has given tentative approval to modify the said Grant to allow an additional counselor. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President, to sign the letter addressed to the Criminal Justice and Highway Safety Office, Charleston, WV, in regard to the Section 408 Alcohol Incentive Plan Grant No. 93-471 (previously referred to as Grant No. 93-HSP). In addition to the letter, the Quarterly Progress Report is being submitted to the State in regard to the above-stated Grant. The said Grant is for the purpose of purchasing In-Car Mobile Video VHS Recorder Systems and for the purpose of conducting Sting Operations. As stated in said Quarterly Progress Report, the County Commission awarded the bid for eighteen such camera systems to Crim Tec Systems, Inc., Livonia, Michigan on September 30, 1993. Said camera systems would be divided equally among three law enforcement agencies (City of Parkersburg, City of Vienna and Wood County Sheriff's Department). Due to internal problems with the law enforcement agencies, Sting Operations were cancelled during the quarter of July 1, 1993 through September 30, 1993; however, it is anticipated that such operations will be conducted in the quarter of October 1, 1993 through December 31, 1993. All documentation pertaining to said Section 408 Alcohol Incentive Plan Grant is on file in the County Administrator's Office. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, reappointed Keith Litton to the Wood County Recreation Commission. Mr. Litton's term will expire on September 15, 1996. An Order was prepared regarding this matter.

On this date, the County Commission announced to all concerned that a vacancy exists on the Wood County Historic Landmarks Commission. Such announcement is being made due to the resignation of Jeffry Martin. Mr. Martin's term would have expired on December 31, 1996. President Shaver placed Robert K. Tebay III in nomination per a memo from Bernard Allen, Chairman of the Wood County Historic Landmarks Commission. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President, to sign the letter addressed to the Criminal Justice and Highway Safety Office, Charleston, WV, in regard to the Drug Control and System Improvement Grant No. 93-DC-070. In addition to the letter, the Monthly Progress Reports for August and September, 1993 are being submitted to the State in regard to said Grant. The said Grant is for the continuation of the contractual position currently in place in the Wood County Adult Probation Office which conducts counseling under the drug and alcohol offender treatment program. As stated in the said Monthly Reports, a contract has not been executed by and between the Counselor, Kurt A. Klettner, and the County Commission in reference to the duration of said Grant No. 93-DC-070. In fact, an advertisement will be placed in both local newspapers for a Counselor to assist in such program. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, adopted a Resolution in reference to Budget Revision No. 6 in the General County Fund budget for the fiscal year

1993/1994. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Holmes R. Shaver, President of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Review of Assets for the Revenue Fund and for the Repair Fund from United National Bank, Charleston, WV, in regard to the Wood County Industrial Development Revenue Bonds, Series A 1980, (Kroger Company Project). The said Review of Assets is for the period of July 1, 1993 through September 30, 1993. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Statement of Assets for the Debt Service Account, the Debt Service Investment Account, the Debt Service Repair Account and the Bonds Depreciation Reserve Fund from Commercial Banking & Trust Company, Parkersburg, WV, in regard to the St. Joseph's Hospital, Wood County Building Commission, Revenue Refunding Bonds, Series 1984. The said Statement of Assets are dated as of September 30, 1993. An Order was prepared regarding this matter.

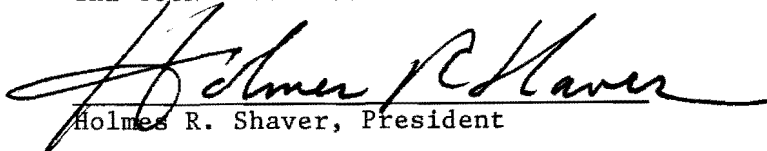
On this date, the County Commission was in receipt of the Statement of Accounts for the Mortgage Reserve Fund, the Expense Fund and the Bond Fund from Bank One WV, Charleston, WV, in regard to the Brooke, Harrison, Marshall, Wetzel and Wood County, WV Single Family Revenue Refunding Bond, Series 1992. Said Statement of Accounts are dated as of September 30, 1993. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Review of Assets for the Deposit Fund, the Bond Fund and the Reserve Account Fund from United National Bank, Charleston, WV, in regard to the Wood County Building Commission Bond (Wood County Courthouse Annex Project) Series 1983. The said Review of Assets is for the period of July 1, 1993 through September 30, 1993. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON OCTOBER 14, 1993

No. 17628	Bernhardt's	\$ 1,580.29
17697	Architectural Interior Products	251.40
17733	Miller Communications	2,990.00
17805	AAA Printing Services	1,150.13
17830	Architectural Interior Products	83.90
17844	Carolina Ribbon	148.15
17849	Dravo Basic Materials	456.87
17856	Quill Corporation	71.23
17862	Miller Communications	46.50
17867	State Electric Supply	133.10
17869	Miller Communications	75.35
17870	Miller Communications	98.50
17882	Broadwaters Motorcar	29.42
17885	KMart	93.60
17886	Broadwaters Motorcar	215.40
17892	Viking Office Products	55.30
17893	Newberry Hardware	11.90
17895	JKS Computer Systems & Consulting	4,995.00
17897	Goodyear Auto Service	50.40
17898	Lowe's Home Centers	606.74
17900	Miller Communications	157.65
17901	WV Sheriffs Association	320.00
17902	WV Sheriffs Association	20.00
17903	Architectural Interior Products	231.85
17904	Architectural Interior Products	40.00
17905	State Chemical Manufacturing	715.00
17906	Char Ann Service	50.90

SHERIFF AND TREASURER OF WOOD COUNTY  
300 SECOND STREET  
PARKERSBURG, WEST VIRGINIA 26101  
304-424-9145

To: Craig Whited

The Wood County Commission is seeking reimbursement for medical expenses that were incurred in behalf of you during your confinement in the Wood County Correctional Center. Under West Virginia State Code 7-8-2b, you are obligated to repay the Wood County Commission for the following medical treatment:

Dental exam and x-ray	Dr. Morford	\$18.00
16 Hydrocodon/APAP tablets	Super-X	5.62
Nasal Decongestant	Super-X	4.59
	Total	\$28.21

If you feel that the reimbursement would present an undue hardship on you, you may seek an appointment with the Wood County Commission by calling 304-424-1976 to schedule an appointment. The Commission has the authority to waive the payment until should time as your financial situation changes.

If you wish to set up a payment plan contact me at 304-424-1945.

Sincerely,

M. D. Rhodes  
Chief Jailer

EXAMPLE

-IF YOU WANT TO  
DISCUSS IT OR HAVE  
ANY Q'S CALL MARK.

OCT 13 1993

an.

8/24/93

Wood County Commissioners  
Wood County Courthouse  
3rd and Market Street  
Parkersburg, West Virginia

Gentlemen:

We are writing to you regarding the possibility of getting some assistance in obtaining Public Water Service for the residents of Homewood Road (9/5) and Kesterson Ridge Road area.

We've been trying to get water service for several years and would have had it in 1992 had we been able to obtain the booster pumps necessary for the project. There are forty two families involved. The people were willing to purchase the pipe and the fittings necessary and pay for the installation of the line, at a cost of approximately \$2700 dollars per user. Normally this is all that's required, but, in our case we are at a higher elevation than the Lubeck Public Service reservoir and booster pumps will be required.

We are seeking enough funds to purchase and install the booster pumps needed. At the time our project was estimated in the fall of 1991 the cost was estimated by the Lubeck Public Service to be \$40/\$50 thousand for the purchase and installation of the pumps.

Feel free to contact Bill Packard at the Lubeck Public Service water works to verify anything I've said in this letter.

We are desperately in need of water service in this area and would appreciate any help you could give us.

Thank You!  
Sincerely,

*Dale L. Sole*

Dale L. Sole

*10/14/93  
Bill Packard*