

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 9, 1993

PRESENT: HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, approved minutes from Thursday, August 26, 1993. Upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, the County Commission approved minutes from Thursday, September 2, 1993.

On this date, the County Commission approved Personal Property Improvers for Ruth Grimm, James M. & Betty L. Thompson and Ola V. Nichols, Jr. (High Chaparral). The County Commission also approved an Exoneration for Marie Pittman.

At 10:00 A.M., the County Commission held a hearing in regard to the Annexation of Property by Minor Boundary Adjustment in Tygart District. Petitioner was the City of Parkersburg, Beryl A. Cunningham, Attorney. In attendance were Mayor Helen Albright, Fire Chief David Blasingame, John S. Green and Mr. Cunningham. Mr. Green and Charles E. & Joan Tait petitioned the City of Parkersburg in regard to this matter. Said property is located on 26th Avenue behind Ren-Dor Lanes. A detailed description of the property is in the Order that is attached to these minutes. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission authorized Holmes R. Shaver to sign the Final Order.

At 10:30 A.M., the meeting with the Assessor's Office to discuss maps was rescheduled for Monday, September 13, 1993.

At 11:00 A.M., the meeting with Brent Lowther was rescheduled for Monday, September 13, 1993.

At 11:30 A.M., the County Commission met with Carole Jones. Mrs. Jones first discussed the matter of selecting two Emergency Absentee Messengers for the November election. The County Commission asked that Wanda Sams and Clara Pierce be asked to be said Messengers. The second matter Mrs. Jones discussed was in regard to the filing cabinets in her office. She stated that they need to be moved but there is no room in the Magistrate Court Building where they are currently storing filing cabinets. Commissioner Grapes suggested that Mrs. Jones meet with Mary Rader, County Administrator and Emmett Pickens, Maintenance Superintendent to see what can be done with the Magistrate Court Building. Mrs. Jones then informed the Commission that she has spoken with Judge Hill, who is in favor of putting an addition on the side of the Judicial Annex. The Commission will discuss this matter. The County Commission then informed Mrs. Jones that the Circuit Clerk's Office will be able to hire an extra employee for the remainder of the fiscal year ending June 30, 1994, at which time they will determine if there is funds to keep the new employee. Mrs. Jones then discussed microfilming. Mrs. Jones stated that they will need to go out to bid to have her records microfilmed. Commissioner Grimm instructed Mrs. Jones to get a bid proposal to the Commission. Commissioner Grapes wants to know what year they would like to start the microfilming at. Mrs. Jones will check on this matter.

Upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, the County Commission approved the hiring of an Assistant Prosecutor for the remainder of the fiscal year ending June 30, 1994 for the amount of \$26,700.00.

On this date, the County Commission was in receipt of the Adjustment Notice from the Criminal Justice and Highway Safety Office, Charleston, WV, in regard to the Comprehensive Community Highway Safety Grant No. 93HS-14. Receipt of said Adjustment Notice is pursuant to an Order bearing the date of

August 23, 1993, at which time the request for revision to transfer \$625.00 to the Travel/Training line item from two other line items was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the letter addressed to the Criminal Justice and Highway Safety Office, Charleston, WV, in regard to the continuation of the Offender Treatment Program in the Adult Probation Office for Wood County. Enclosed with the letter is the monthly progress report for August, 1993. The Offender Treatment Program continues to operate; however, as of this date, the Contract between the Wood County Commission and the State of WV has not been received and therefore has not been executed. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of Verbal Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to the Revision No. 1 in the General County Fund Budget for the fiscal year 1993/1994. Receipt of said Verbal Approval is pursuant to an Order bearing the date of August 19, 1993 at which time the Request for Revision was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Renewal Agreement with Vision Service Plan, Columbus, OH, in reference to vision insurance coverage for County employees. The signing of said Renewal Agreement is pursuant to an Order bearing the date of August 19, 1993, at which time the Commission by letter of request elected Plan B as set forth in the Vision Care Renewal Alternatives. Execution of said Renewal Agreement finalizes the Commission's selection of Plan B vision

coverage for County employees for the period of September 1, 1993 through August 31, 1994. The rates and deductibles remain the same as set forth in the Order bearing the date of August 19, 1993. The Order signed by Holmes R. Shaver, President, and dated August 19, 1993, did not specifically set forth the rates and deductibles as did the Renewal Alternatives; therefore, the reason for the execution of the attached Renewal Agreement. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Application for a Commercial Crime Policy for Governmental Agencies from Century Surety Company received from the County's agent, Bailey Insurance Agency, Parkersburg, WV. Said Policy No. SU022353-04 provides a blanket bond on County employees, excluding deputy sheriffs, in the amount of \$10,000.00, Chief Tax Deputy in the amount of \$15,000.00. The completion of application is for the purpose of renewing the current policy in effect. The said same motion authorized the payment of the premium for said coverage on County employees in the amount of \$591.00 for the period of September 9, 1993 until 12:01 on September 9, 1994. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President to sign the Approval of the Issuance Bonds for the Purpose of Providing Financing for a Certain Airplane Hangar by the Wood County Airport Authority. As per Section 147 (f) of the Internal Revenue Code of 1986, as amended, the signature of the President of the County Commission, as the duly elected representative of the County of Wood, is required to approve the issuance of the Bonds after a public hearing has been held following reasonable notice. A duly advertised Public Hearing was held on Wednesday, September 8,

1993, at which time the Wood County Airport Authority proposed the issuance of \$170,000.00 of Wood County Airport Authority Airport Improvement Revenue Bonds 1993 Series B for the purpose of providing funds for the financing of the acquisition, construction and equipping of an airplane T hangar to be leased to various issuers at the Authority's facilities. An Order was prepared regarding this matter.

On this date, the County Commission reappointed David Righter to the Mid-Ohio Valley Board of Health upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed. Said vacancy was announced and Mr. Righter placed in nomination on August 26, 1993. Mr. Righter's term will expire on September 6, 1998. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission and presented to the County Commission a plat of Country View Manor Subdivision. Said Subdivision is located in Slate District, consists of sixteen lots and is being developed by E&B Limited Liability Company. Water and sewer service to the said Subdivision will be provided by the Mineral Wells Public Service District. An Erosion Sediment Plan has been prepared under the direction of the Soil Conservation Service. A Homeowners' Association has been completed and filed with the Secretary of State, Charleston, WV. A bond in the amount of \$5,000.00 has been required by the Planning Commission to insure the completion of Meadowlark Lane which serves as access to the Country View Manor Subdivision. Upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, the County Commission gave approval to the plat of Country View Manor Subdivision for recordation contingent upon the posting of the required \$5,000.00 bond by E&B Limited Liability Company. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, adopted a Resolution in reference

to Budget Revision No. 3 in the General County Fund budget for the fiscal year 1993/1994. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

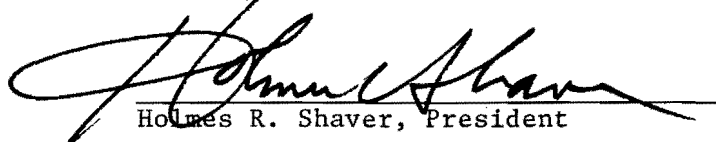
On this date, the County Commission was in receipt of the fully executed Contract of Lease by and between the County Commission and the State of West Virginia. Said Contract of Lease renews the lease of two rooms located on the fourth floor of the Wood County Courthouse used by Veterans' Affairs. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, signed a letter to the Department of Tax and Revenue in regard to a concert to be held at the West Virginia Motor Speedway featuring the Beach Boys on September 25, 1993. A copy of said letter is attached to these minutes.

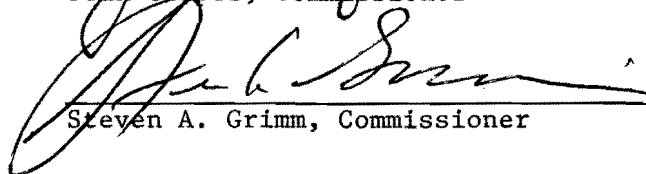
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner


Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 9, 1993

No. 17548	Metro Computer	\$ 193.80
17656	Compuadd Computer Corporation	1897.18
17722	State Electric Supply	52.24
17723	Lowe's	231.35
17744	AIP	40.00
17743	Parkersburg Printing	17.85
17745	MISCO	307.12
17746	Great American Floor Care	25.90
17759	Quill Corporation	207.87
17760	Radio Shack	5.98
17767	Artcraft Studio	35.00
17781	Sam's Club	599.82

The County Commission of Wood County

PARKERSBURG, WEST VIRGINIA 26101



COUNTY ADMINISTRATOR
MARY R. RADER
424-1976

HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER
STEVEN A. GRIMM, COMMISSIONER

COUNTY CLERK
JAMIE SIX
424-1850

September 9, 1993

Department of Tax & Revenue
WV Non-intoxicating Beer Division
Charleston, WV 25305

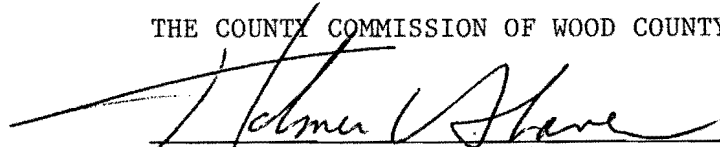
To Whom It May Concern:

We have been approached by William N. Malloy concerning a proposed concert to be held in Wood County, West Virginia on September 25, 1993 at the West Virginia Motor Speedway featuring the Beach Boys. This is to verify that this Commission supports the concert but is not to be misconstrued that we either approve or disapprove of the sale of alcoholic beverages at this event.

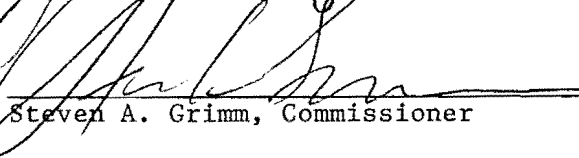
If we can be of further assistance, please feel free to contact us.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner


Steven A. Grimm, Commissioner

WCC:ah

9/9/93
55/416

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: Annexation of Property By
Minor Boundary Adjustment
Tygart District, Wood
County, West Virginia

FINAL ORDER

This 9th day of September, 1993, pursuant to the Order entered herein on the 19th day of August, 1993, this proceeding came on again for hearing before the County Commission of Wood County, West Virginia; and this day came Petitioner, the City of Parkersburg, a municipal corporation, by Beryl A. Cunningham, its Attorney.

In view of the findings of fact made herein on August 19, 1993, this Commission accordingly concludes that the Petition herein is in proper form; that the area proposed to be annexed is a proper subject for annexation by minor boundary adjustment, and therefore, it is

ORDERED that the following described property, formerly situate in District of Tygart, Wood County, West Virginia, be, and the same is, hereby annexed, by minor boundary adjustment, to the Petitioner herein and, accordingly, the corporate limits of the City of Parkersburg be, and the same are, hereby changed by virtue of such annexation, to include said property described as follows:

BEGINNING at a point in the existing Corporation Line of the City of Parkersburg, said point being the northeasterly corner of Lot 10 of South Acres Addition, as shown in Plat Book 10, Page 26, in the Office of the Clerk of the County Commission

Refer to Beryl Eaton

of Wood County, West Virginia; Thence, with the existing corporation line, and with the northerly line of Lots 10, 9, and 8 of the said South Acres Addition, North 75 degrees, 10 minutes West 150 feet to the line dividing the easterly and westerly one-half of Lot 8 of the said South Acres Addition; Thence, with the said dividing line, South 14 degrees, 50 minutes West 135 feet to the northerly line of 26th Avenue; Thence, with the northerly line of 26th Avenue, South 75 degrees, 10 minutes East 150 feet to a point in the easterly line of Lot 10 of the afore-mentioned South Acres Addition; Thence, with the easterly line of the said Lot 10, North 14 degrees, 50 minutes East 135 feet to the beginning, containing 0.46 acres.

A plat of said property for the purposes of this Order of Annexation is attached hereto and incorporated herein by reference.

Dated this 9th day of September, 1993.

ENTER:

COUNTY COMMISSION OF WOOD COUNTY

BY: *John Alan*
Its President

STATE OF WEST VIRGINIA,
COUNTY OF WOOD, TO-WIT:

I, JAMIE SIX, Clerk of the County Commission in and for the County of Wood and State of West Virginia, having a Seal, and the Officer in whose custody the files, books and records of said Office are required by laws of said State to be kept, do hereby certify that the attached and foregoing writing is a full, true and complete transcript and copy of _____

IN RE: ANNEXATION OF PROPERTY BY MINOR BOUNDARY ADJUSTMENT TYGART DISTRICT, WOOD COUNTY,

WEST VIRGINIA.

as the same appears of record in my said Office in COURT ORDER BOOK NO. 55, Page 416

IN WITNESS WHEREOF, I have hereunto set my hand and the Seal of said Office, at the City of Parkersburg, County of Wood and State of West Virginia, this the 9th day of September, 1993

JAMIE SIX

CLERK WOOD COUNTY COMMISSION

By: *Pauline Eaton*
Deputy

RECORDED
BOOK/PAGE 923- / 650-02
WOOD COUNTY COMMISSION
DATE/TIME RECORDED 09/09/1993 13:34:36:00
INST. # 126737 TYPE: ORDER
CLERK OF THE COUNTY COMMISSION
Fees Recor/Dupl: \$.00

This Instrument was presented to the Clerk of the County Commission of Wood County, West Virginia; and the same is admitted to record.

Teste: *Jamie Six* Clerk
Wood County Commission



NIAGARA STREET

EXISTING CORPORATION LINE

POINT OF BEGINNING

N 75°10' W
150'

93.40'

SOUTH ACRES ADDITION
PLAT BOOK 10, PAGE 26

PROPOSED CORPORATION LINE

S 14°50' W
135'

N 14°50' E
135'

18TH AVENUE

20250 SF.
0.46 AC.

60'

30'

S 75°10' E
150'

78.40'

26TH AVENUE



SCALE = 1 INCH = 50 FEET

DATE: 07/01/93

DRAWN BY: TMH

CHECKED BY:

MAP T.D. 51, PARCELS 8,9,&10

LOTS 9 & 10, ELY 1/2 OF LOT 8
SOUTH ACRES ADDITION
PLAT BOOK 10, PAGE 26



CITY OF PARKERSBURG, W.VA.

DEPARTMENT OF PUBLIC WORKS

DIVISION OF ENGINEERING

PROPOSED ANNEXATION
26TH AVENUE, EAST OF PIKE STREET