

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 30, 1993

PRESENT: JEAN GRAPES, PRESIDENT PRO TEM
STEVEN A. GRIMM, COMMISSIONER

ABSENT: HOLMES R. SHAVER, PRESIDENT

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, approved minutes from Monday, September 13, 1993.

On this date, the County Commission approved Exonerations for Arthur A. & Joyce Tucker, Thomas C. & Helen R. Smith, Norma E. Dye, James & Tracy Gault, Frank & Carol Reynolds and Candace D. Jones. The County Commission also approved Personal Property Improvers for Mary Helsel and Elizabeth Donahue.

At 9:15 A.M., the County Commission met with Joe Livesay from Edward D. Jones & Company. Mr. Livesay stated that he saw an article in the newspaper in regard to the County Commission investing money. Commissioner Grapes informed Mr. Livesay that the money has to be guaranteed. Mr. Livesay stated that it could be in treasury bond or a mutual fund as long as it was government backed; with a bond, the County would know exactly how much money they will get back; with a mutual fund, if interest rates go up then the original money value goes down (which Mr. Livesay stated he thought was the better of the two). Commissioner Grapes stated that she is not interested in anything that will fluctuate and would feel better if it were in a local bank. Commissioner Grimm suggested that Mr. Livesay leave the information with the County Administrator.

At 9:30 A.M., the County Commission met with Tim Knopp and Toni Tiano to discuss in-car mobile video recorder systems for area law enforcement

agencies. The County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, accepted the proposal presented by Tiano/Knopp Associates, Inc., Consultants, in regard to said video recorder systems. The low bid per camera in the amount of \$4,295.00 was less than anticipated; therefore additional in-car video camera systems could be purchased. Following discussion with the City of Vienna Police Department, the City of Parkersburg Police Department and the Wood County Sheriff's Department, all entities agreed that the County Commission, the grantee of the Section 408 - Alcohol Incentive Plan Grant No. 93HSP, accept the low bid from Crim Tec Systems, Inc. 30777 Schoolcraft, Livonia, Michigan and further agreed that additional camera systems be purchased since the said above bid came in much lower than originally anticipated. At the total price of \$4,350.00 per camera system which included installation, shipping and microphone holster, all entities agreed that six camera systems be purchased for each law enforcement agency with remaining monies to be used for the purchase of VCR tapes. The total grant award in the amount of \$79,800.00 has a 10% matching fund requirement. Therefore, each law enforcement agency is responsible for matching funds in the amount of \$2,660.00. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, awarded the bid for In-Car Mobile Video VHS Recorder Systems to Crim Tec Systems, Inc. Awarding of said bid is pursuant to an Order bearing the date of July 26, 1993 at which time sealed bids were opened by the County Commission and taken under advisement upon a motion duly made, seconded and passed. The bid award from the West Virginia Development Office, Charleston, WV, was in the amount of \$71,820.00 with a matching fund requirement in the amount of \$7,980.00 for a total of \$79,800.00. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Michele Rusen, Prosecuting Attorney for Wood County to discuss mental hygiene matters. The first was regarding a specific case in which a person was admitted to the hospital during the course of commitment proceedings due to neurological injuries; the fees were approximately \$3,000.00. Ms. Rusen tried to get the State of WV to pay but they declined since this person was in the County's custody. The County Commission asked Ms. Rusen to put a cover letter on the bills and send to the County Administrator.

The second matter Ms. Rusen discussed was in regard to Lewis County's charges to Wood County. Ms. Rusen stated that Lewis County is charging \$130.00 to \$160.00 per person for paper process, copies, postage, etc. Ms. Rusen then stated that she doesn't think they can charge the State for service process so she discontinued payment. She has received a letter addressed to the Wood County Commission asking why the County hasn't paid the bills and she wanted to bring this to the County Commission's attention and would also like to know what the County Commission wants to do. The County Commission agreed that the County should not pay these bills. Ms. Rusen will write a letter stating that that payment will not be made.

At 10:30 A.M., the County Commission met with Attorney Charles Renner. Mr. Renner first wanted to discuss the fact that according to the West Virginia Code, the County Commission has the authority to appoint Guardians for minors and every guardian must give a bond. Mr. Renner's recommendation is that the Commission require a bond of \$100.00 and it is the responsibility of the County Commission not the County Clerk.

Mr. Renner then stated that Judge Hill issued an Order in 1991 stating matters withdrawing references to Fiduciary Commissioners discharging bonds. Mr. Renner stated that Judge Hill did not inform the County Commission of this but did tell the Wood County Bar Association. Mr. Renner then stated that if

there is misconduct by the guardian in regard to the minor or infant, he can tell them what they should be doing but to enforce it, the matter would have to go to Circuit Court; the statute states that the County Commission can appoint Guardians but the Circuit Court can remove them; Fidiciary Commissioners are paid fees, but he feels they can not do it for less than \$300.00 which is taken from the minor's estate, which he doesn't feel is right. Mr. Renner then stated that this is just his opinion and that this information should go to the Prosecuting Attorney. Commissioner Grapes stated that the County Commission will pass this information and obtain an opinion from the Prosecuting Attorney. Mr. Renner stated that he won't talk with Judge Hill until he hears from the County Commission. Mr. Renner presented a proposed Order.

At 11:00 A.M., the County Commission met with Allen Conrad from the Eastwood Volunteer Fire Department. Mr. Conrad read a letter from Chief James Ancell to the Commission. Said letter stated that they are requesting an additional \$4,950.00 to comply with the new Federal Standards to purchase the serum for Hepatitis B for the thirty Eastwood firemen at \$165.00 per series for three shots. OSHA issued standards that state that any person who comes in contact with human body fluids must or may be offered within ten days of employment without cost to the individual; firefighters are considered employees even though they are not paid. Mr. Conrad then stated that due to reduction in contributions, they are unable to provide the vaccinations. Commissioner Grapes asked who will administer the shots for \$165.00. Mr. Conrad stated that the Health Department would. Commissioner Grapes stated that the County Commission will need to discuss this due to all of the requests for funds.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, gave approval to the Republican Poll

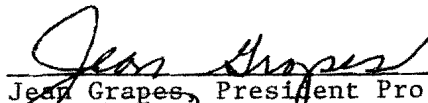
Worker List for the November 2, 1993 election signed by the Chairman of the Republican Party, Chester L. Woollard. Said same motion gave approval to the Democrat Poll Worker List for the November 2, 1993 election signed by the Chairman of the Democrat Executive Committee, James A. Fittro. An Order was prepared regarding this matter.

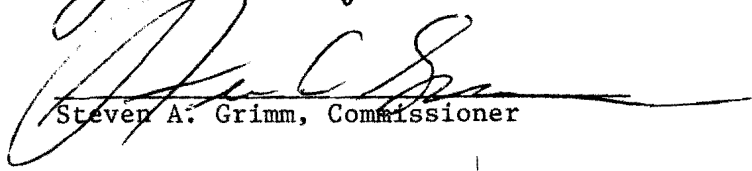
On this date, the County Commission announced to all concerned that a vacancy exists on the Wood County Recreation Commission. The term of Keith Litton expired on September 15, 1993. Per a telephone conversation with Loren Elder, Director of the Recreation Commission, Keith Litton wishes to be reappointed as a Board member. Therefore, the County Commission placed Mr. Litton in nomination on this date. An Order was prepared regarding this matter.

Having no further scheduled appointments or further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Jean Grapes, President Pro Tem


Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 30, 1993

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| No. 17645 | Goodyear Auto Services | \$ 77.00 |
| 17741 | Easton Printing | 189.05 |
| 17794 | Miller Communications | 46.50 |
| 17813 | Sturm Supply | 22.28 |
| 17816 | KMart | 31.92 |
| 17818 | KMart | 49.97 |
| 17823 | Broadwaters Motorcar | 52.26 |
| 17824 | Broadwaters Motorcar | 16.71 |
| 17825 | Broadwaters Motorcar | 23.97 |
| 17826 | NAPA Auto Parts | 22.00 |
| 17828 | Galls Inc. | 260.50 |
| 17834 | Broadwaters Motorcar | 23.97 |
| 17836 | Casto & Harris | 157.95 |
| 17837 | Williams and Company | 39.90 |
| 17842 | Radio Shack | 3.98 |
| 17848 | Brewer & Company of WV | 6500.00 |
| 17855 | Parkersburg Printing | 320.00 |