

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, APRIL 18, 1994

PRESENT: HOLMES R. SHAVER, COMMISSIONER  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, approved minutes from Monday, February 7, 1994. The County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and passed, approved Board of Equalization and Review minutes from February 8, 1994. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission approved Board of Equalization and Review minutes from Wednesday, February 9, 1994. Upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, the County Commission approved minutes from Thursday, February 10, 1994.

On this date, the County Commission approved a Personal Property Improper for Ruth E. Morris - Williamstown District.

At 9:30 A.M., Pauline Petty failed to show for her appointment with the County Commission to discuss fallen trees in Wood County.

At 10:00 A.M., the County Commission held a hearing to appoint co-administrators for the estate of Normus S. Vincent, deceased. In attendance were the following heirs: Evelyn Alexander, Russell Vincent, Walter Vincent, Carl Vincent, Normus D. Vincent, Nora Metz, Karen S. Wolfe, Debra J. Mullenix, Cheryl Dawson, Donna Snider and Janet Dutton. Another heir, Helen Mason Grant was not present but had previously submitted an affidavit. Mr. Vincent died in 1993 at which time Normus D. Vincent was appointed as Administrator. He

has since relinquished his duties. Attorney David Palmer stated that seven of the twelve heirs have agreed that they want Evelyn Alexander and Russell Vincent to serve as Co-Administrators of the estate. After discussion erupted, Mr. Palmer asked for a recess which was granted. After the recess, the County Commission allowed counsel to amend his motion to request the appointment of Janet L. Dutton as administratrix c.t.a.d.b.n. The only objection to this motion was heard from Karen S. Wolfe. Upon a motion made by Jean Grapes, seconded by Holmes R. Shaver, the County Commission appointed Janet L. Dutton as Administratrix c.t.a.d.b.n. with a corporate surety bond in the amount of \$50,000.00.

At 11:00 A.M., the County Commission held a hearing for Bonnie A. Cutshaw, alleged mentally retarded. Shirley A. Huffman, sister of Bonnie and Elsie P. Cutshaw, mother of Bonnie were present. The guardian ad litem William Richardson, Jr. was not present and has not yet filed an answer. Elsie P. Cutshaw wants Shirley and her husband James E. Huffman to be appointed stand-by guardians. Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission declared Bonnie A. Cutshaw mentally retarded and appointed Elsie P. Cutshaw as guardian. Also in the motion, the County Commission appointed Shirley A. & James E. Huffman as stand-by guardians, with a property bond of \$100.00. Said motion is subject to the concurrence of the Guardian Ad Litem.

At 1:15 P.M., the County Commission met with members of the Volunteer Action Center of the Mid-Ohio Valley to discuss a proclamation. Upon a motion duly made, seconded and passed, the County Commission signed a Proclamation declaring the period of April 17 to 23, 1994 as National Volunteer Week on behalf of the Volunteer Action Center. The said National Volunteer Week has been set aside to honor dedicated volunteers and to celebrate the volunteer programs which contribute to the life of our communities throughout Wood

County, West Virginia. An Order was prepared regarding this matter.

At 3:00 P.M., the County Commission met with Kenneth R. & Ramona Davis, and their attorney, Fred D. Clark for a Public Hearing in regard to the closing of "Leta Street" in the O.J. Haymond Subdivision, Waverly, WV, Union District. Upon a motion duly made, seconded and passed, the County Commission Ordered that the street known as "Leta Street", being thirty feet in width and bounded on the east by Lot No. N-1 (Block 10); and bounded on the south by Lot Nos. 101 through 111, inclusive (Block 10); and bounded on the west by Lot No. "L" (Block 100); and bounded on the north by Lot. Nos. 112 through 117 and Lot No. "A" (Block 10); and being situated in the O.J. Haymond Subdivision be permanently closed and vacated. An Order was prepared regarding this matter.

On this date, came Michele Rusen, Prosecuting Attorney and presented to the County Commission an Application in which it is requested that the Governor of West Virginia, Gaston Caperton issue a requisition on the Governor of Virginia for the extradition of Mark L. Lively, who stands charged with the crime of Malicious Assault, committed in Wood County on September 18, 1993 and who is now a fugitive from justice of the State of West Virginia, and as the Prosecuting Attorney is informed, is now within the jurisdiction of the State of Virginia, in the County of Prince and the City of Manassa. The said Application was signed by Holmes R. Shaver, President of the County Commission upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Statements of Account for the Escrow Account Fund and the Escrow Account Expense Fund from One Valley Bank, Charleston, WV, in regard to the Wood County Single Family Mortgage Revenue Bonds, Series 1991. The said Statements of Account are for the period of September 30, 1993 through March 31, 1994. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant No. 93-JJ-5-013. Expenditures in the amount of \$2,111.34 were made by the County during the month of March, 1994 which represents compensation to David Hinzman, Carla S. Trout and Angela K. Vincent who provided contractual services to the Day Treatment Program for youths who are considered "at risk". In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant No. 93-DC-070. Expenditures in the amount of \$1,543.50 were made by the County during the month of March, 1994 for services provided by Kurt Klettner and Bridgett Reger, Counselors for the Offender Treatment Program being provided through the Adult Probation Office of Wood County. However, the Request for Reimbursement is in the amount of \$1,389.15 since there is a ten percent matching fund requirement set forth in the Grant to be met by the County. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Request for Reimbursement in regard to the Comprehensive Community Highway Safety Grant No. 94HS-07. Expenditures in the amount of

\$8,908.66 were made by the County during the period of January 1, 1994 through March 31, 1994. In addition to the Request for Reimbursement, the Quarterly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Request for Reimbursement in regard to the Section 153 Highway Safety Grant No. 94HB-14. Expenditures in the amount of \$1,025.79 were made by the County during the period of January 1, 1994 through March 31, 1994. In addition to the Request for Reimbursement, the Quarterly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and passed, awarded the bid for a dump truck to be used by the Wood County Maintenance Department to Matheny Motor Truck, Parkersburg, WV. Bids were opened and taken under advisement on March 21, 1994. The sealed bid submitted by Matheny Motor Truck was in the amount of \$33,050.00 for a 1994 GMC Topkick. The low bid in the amount of \$32,386.00 submitted by Dils Ford, Parkersburg, WV, did not meet bid specifications. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President, to sign the Public Funds Confirmation Request received from Rich L. Gant, Auditor, United National Bank, Parkersburg, WV. The said Request is in regard to securities pledged by United National Bank for public funds deposited by the Wood County Commission. The said listed securities attached to the said Request do correspond with the securities pledged by United

National Bank on July 1, 1993. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, Ordered that the Wood County Commission Employees' Personnel Policy be amended as follows: Paid Sick Leave: Currently Reads - "Sick leave may be accrued up to 75 working days." Paid Sick Leave: Amended to Read - "Sick leave may be accrued up to 150 working days." An Order was prepared regarding this matter.

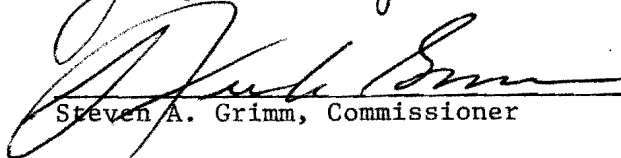
Having no scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON APRIL 18, 1994

No. 18585	Miller Communications	\$ 92.85
18586	Miller Communications	30.00
18569	Industrial Rubber Products	40.72
18596	Tri-State Roofing & Sheet Metal	1,512.00
17924	JKS Computer Systems	244.00
18198	Trainers Choice	160.00
18230	Easton Printing	95.95
18314	BSSI	60.00
18487	Tri-State Roofing & Sheet Metal	2,750.00
18511	Dils Ford	23.53
18517	Buckeye Sports Supply	831.32
18521	Wal-Mart Stores	59.13
18522	Broadwaters Motorcar	27.47
18525	Northern Automotive Corp.	97.22
18529	Mahone Tire Service	2,066.76
18543	Casto & Harris	38.75
18552	Broadwaters Motorcar	20.28
18553	Battery Warehouse	137.70
18566	State Electric Supply Company	51.17
18576	Broadwaters Motorcar	49.18
18577	Broadwaters Motorcar	130.74
18580	Broadwaters Motorcar	126.60
18581	Broadwaters Motorcar	3.92
18583	Parkersburg Veterinary Hospital	45.00
18584	Lowé's Home Center	35.47
18588	Jack B. Kincaid, DVM	79.00
18595	Parkersburg Office Supply	261.90
18597	Parkersburg Office Supply	74.00
18600	Michie Company	42.46
18602	Matheny Motor Truck	33,050.00