

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 27, 1994

PRESENT: HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER

ABSENT: STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and passed, approved minutes from Thursday, December 9, 1994.

At 9:30 A.M., the County Commission met with Steve Nicely from the Parkersburg/Wood County Visitors and Convention Bureau to discuss new legislation and funding. Mr. Nicely discussed a letter he received from Maggie Ivy, Executive Director of the Greater Morgantown Convention & Visitors Bureau. Said letter is attached to these minutes.

On this date, the County Commission was in receipt of an Asbestos Inspection which was made on the Old Woodlands Building, which is being leased to Western District Guidance Center. A copy of said Report is attached to these minutes.

On this date, the County Commission discussed the January 20, 1994 letter from Michele Rusen, Prosecuting Attorney, in regard to the cleaning of her offices. The County Commission does not feel it is feasible to hire a cleaning person. The County Commission also stated that Ms. Rusen should let Mary Rader know what problems she is having with the cleaning so that Ms. Rader can discuss this with the County maintenance crew.

On this date, the County Commission discussed the January 20, 1994 letter in regard to monies collected in connection with drug arrests and forfeitures. The County Commission approved doing a letter to the Finance Department setting

up a line item in the General County Fund for said monies per the West Virginia Department of Tax and Revenue.

On this date, the County Commission, upon a motion made by Jean Grapes and passed, ORDERED that the Proposed Order Re Infant Estate - Non Reference, prepared by Attorney Charles V. Renner, be entered upon the official Court Order Books of the County Commission. Said Proposed Order is in reference to the Settlement or Compromise of Infant Claims or Actions. Said action taken by the County Commission was following positive response received from the Circuit Judges and the Prosecuting Attorney of Wood County. An Order was prepared regarding this matter.

On this date, the County Commission announced that a vacancy will exist on the Wood County Emergency Services Board effective February 1, 1994. Said vacancy is a result of Carl Jarzynski's term expiring on said date. An Order was prepared regarding this matter.

On this date, the County Commission placed Patricia T. Vincent in nomination to fill a vacancy on the Wood County Historic Landmarks Commission. Said vacancy was announced on November 29, 1993. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and passed, authorized Holmes R. Shaver, as President, to sign the Request for Reimbursement for the month of December, 1993 in regard to the Drug Control and System Improvement Grant No. 93-DC-065. The Request for Reimbursement is in the amount of \$1,816.00 which represents 113.5 hours devoted to the said Grant by Assistant Prosecuting Attorney, Scott Durig. The allowable expense under said Grant for drug prosecuting is \$16.00 per hour. The Grant has a 10% matching fund requirement which will be provided through the current annual salary of Assistant Durig. In addition the Request, the Monthly Progress Report and the Project Financial Report are being

submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

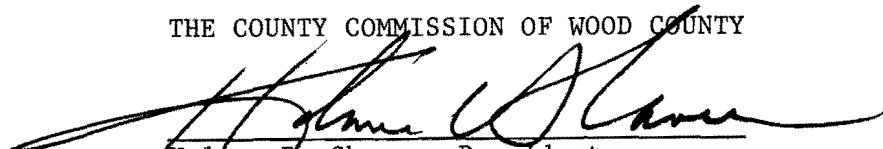
On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and passed, gave authorization to United National Bank, Parkersburg, WV, to release the following security pledged to the County as a County Depository. \$200,000.00 Marlboro Co. Sc. 8.50 - 6/1/94 - 570799BZ8. With the above release of securities, United National Bank has remaining securities pledged in the amount of \$1,425,000.00. As stated in a letter of request dated January 13, 1994, United National Bank will add sufficient collateral if the County's balance increases. An Order was prepared regarding this matter.

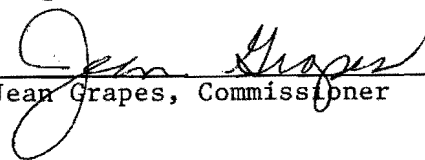
On this date, the County Commission was in receipt of a letter from WesBanco Parkersburg, Parkersburg, WV, in which is pledged the following securities to the Wood County Commission as a County depository: \$50,000.00 Federal Home Loan Banks, 9.150% due March 25, 1997. Said letter was signed by Robert E. Coen, Vice-President and Cashier of WesBanco Parkersburg. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner

PURCHASE ORDERS SIGNED ON JANUARY 27, 1994

No. 17629	West Virginia Uniforms	\$ 34.45
17957	West Virginia Uniforms	111.40
18165	Viking Office Products	191.27
18180	Dils Ford	142.70
18196	Parkersburg Lock Service	64.80
18228	Emergency Product Sales	101.28
18229	Northern Automotive Corp.	50.70
18243	S.W. Graphics	9.60
18246	Miller Communications	147.24
18248	Broadwaters Motorcar	10.13
18249	Broadwaters Motorcar	39.99
18250	Broadwaters Motorcar	88.27
18251	Broadwaters Motorcar	28.92
18252	Wharton Cadillac Olds.	38.44
18253	Goodyear Auto Service Center	162.68
18261	Vienna Office Supply	7.48
18262	Broadwaters Motorcar	215.31
18265	Dernberger's Ford Tractor	17.80
18271	Parkersburg Office Supply	3.62
18272	MISCO	61.42
18277	Viking Office Products	172.15
18286	PAMS	26.39
18289	Parks Hardware & Supply	20.38
18290	Quality Sales & Service	175.00
18293	Viking Office Products	99.94
18294	Parkersburg Office Supply	16.00
18296	Artercraft Studio	15.00



OFFICE OF THE
WOOD COUNTY PROSECUTING ATTORNEY
WOOD COUNTY JUDICIAL BUILDING
PARKERSBURG, WV 26101

MICHELE RUSEN
PROSECUTING ATTORNEY

TELEPHONE
(304) 424-1776

January 20, 1994

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Re: Account for forfeiture money

Dear Commissioners:

As you may know, from time to time, the Prosecutor's Office collects monies in connection with drug arrests and forfeitures. At the present time, a small amount of this money has been placed in to the Criminal Investigations line item. This creates a problem because at the end of the fiscal year, this money would revert to the County general fund as I understand it. By statute, it belongs to the Prosecuting Attorney's Office.

I would request that a special line item of some sort be placed into my budget which would be a permanent account. The County would be under no obligation to fund this account in any way, and it would be solely for the purpose of depositing these forfeiture monies and withdrawing the for the purposes allowed by law.

Thank you for your help.

Very truly yours,

Michele Rusen
Prosecuting Attorney

RECEIVED
JAN 19 1994
COUNTY ADMINISTRATOR



OFFICE OF THE
WOOD COUNTY PROSECUTING ATTORNEY

WOOD COUNTY JUDICIAL BUILDING
PARKERSBURG, WV 26101

MICHELE RUSEN
PROSECUTING ATTORNEY

TELEPHONE
(304) 424-1776

Wood County Commissioners
Wood County Courthouse
Parkersburg, WV 26101

Re: Office cleaning

Dear Commissioners:

This is to inform you that there are still problems with the cleaning of this Office. I am not sure who is now cleaning the office, but as you know, it is unacceptable for inmates to clean the Prosecutor's Office for security reasons that should be obvious.

I have pondered the question of a suitable alternative, and am very much aware of the struggle you have had in finding someone who will properly clean the county offices. I have a suggestion to make, at least with respect to my Office. I have found an individual who is willing to clean my office to my specifications at a cost of \$30.00 per week. This seems very reasonable to me. Then, all that would need to be done by maintenance is to take the trash out.

Would you consider this and advise me of the possibility of undertaking such an arrangement?

Very truly yours,

A handwritten signature in cursive script that reads "Michele Rusen".

Michele Rusen
Prosecuting Attorney

RECEIVED
JAN 19 1994
COUNTY ADMINISTRATOR

EMPIRE BUILDERS

2619-13th Avenue
Parkersburg, WV 26101
304-422-0682

January 24, 1994

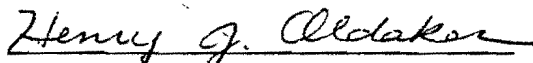
"ASBESTOS INSPECTION" OLD WOODLANDS BUILDING

An inspection for Asbestos Contained Building Materials was made at the request of Dominic Kim of The Old Woodlands Building, 2001 Mission Drive, Parkersburg, WV.

This one story brick and block structure with full basement is situated facing in a Northeasterly direction. The complete exterior is brick with masonry block basement and concrete foundation. The interior walls and ceilings are of plaster and some drywall. The newly installed roof is pitched to rear of building.

The heat source is forced air gas, vented to roof. Hot water source is storage tank, gas vented.

Inasmuch, to the best of my knowledge and belief after inspecting the above referenced structure, I have determined this structure contains no Asbestos Contained Building Materials. Sample report from The Asbestos Laboratory in Charleston, WV is attached.



Henry J. Oldaker
Certified Asbestos Inspector

k y

LABORATORY WORK SHEET

SAMPLE NUMBER/LOCATION	DESCRIPTION	ANALYSIS (%)	ASBESTOS (%)
001 / Room 1	white Plaster, hard	98% Filler/Binder 2% Cellulose	NEG
002 / Room 2	white and light grey hard Plaster	96% F/B 4% Cellulose	NEG
003 / Room 3	Light grey Plaster	99% F/B 1% Cellulose	NEG
004 / Room 4	white Plaster, hard	95% F/B 5% Cellulose	NEG
005 / Room 5	white and light grey hard Plaster	97% F/B 3% Cell	NEG
006 / Room 6	As Above	97% F/B 3% Cell	NEG
		END ANALYSIS	

CLIENT: Empire Builders
 2619 13th Avenue
 Parkersburg, WV 26101

BUILDING: Deer Creek

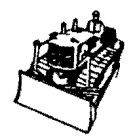
THE ASBESTOS LABORATORY
 132 OAKWOOD ROAD
 CHARLESTON, WV 25314
 (304) 345-7756

SAMPLES RECEIVED: 1-14-94
 BY: S. J. Deaton
 SAMPLES ANALYZED: 1-15-94
 BY: S. J. Deaton

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Empire Builders
 Demolition Experts



HENRY J. OLDAKER
 (304) 422-0682

2619 13th Avenue
 Parkersburg, WV 26101

GREATER MORGANTOWN CONVENTION & VISITORS BUREAU
709 BEECHURST AVENUE
MORGANTOWN, WEST VIRGINIA
(304) 292-5081

*For minutes
of 1/27/94
Steve Nicely
discusses*

January 26, 1994

SENT VIA FAX OR MAIL

Dear CVB Colleague:

There seems to be a lot of talk about the existing bed tax legislation in West Virginia and a rough "proposal" for a change in that legislation. Gerry Krueger is calling a meeting for us all on February 1. After speaking with a number of people on this issue, however, I felt strongly we should all be as informed as possible ahead of time.

The "proposal" as I understand it is to amend the existing bed tax H.B. 2090. The amendment would divert 10% of the currently collected (3%) tax to a state-wide cooperative special revenue account. Essentially this means that every CVB's budget in the state will be cut by 5% and your county and/or city bed tax budget will also be cut by 5%. The dollars collected would be spent by a marketing commission made up of four representatives appointed by WVH&TA, one House Delegate, one State Senator and a representative from the Division of Tourism and Parks.

The general idea is that out of the 10% bed tax diverted (approximately \$450,000) advertising dollars would be divided up as follows: 10% State Parks, 20% regional advertising, 70% state tourism advertising. These dollars would set the precedent of an investment by the tourism industry in hopes of adding to the revenue account, with the help of our legislators, by tapping into other funding sources in the future.

Strategically speaking WVH&TA is looking for avenues to help secure consistent funding for tourism advertising. The structure of this proposal is being set considering the success that the Department of Resources has had in securing revenue for their programs. Although the intentions of the plan are admirable and based on a long term view of the industry's needs, I believe we will be crippling very effective regional and cooperative programs already in existence.

Fax-It™ brand fax transmittal memo 7671		# of pages ▶
To	<i>Steve Nicely</i>	
cc.	From	<i>Maggie Jeff</i>
dept.	Co.	
x #	Phone #	

Governor Caperton has clearly stated his intention to increase the State Office of Tourism's advertising budget to \$4.5 million in the '94/95 budget. An alarmist reaction to a proposal of tapping into the lottery fund for school bonds doesn't appear warranted on this issue. Funding is clearly being sought.

This 10% is a drop in the bucket on a state level, but is substantial for CVB's trying to market their product effectively all over the state. A process such as this simply decentralizes the focus and effectiveness of dollars that are used locally with local input from a board of directors and a private sector membership.

My last point on this issue (today) would be that certainly to institute such a change would demand that bed tax collections be mandatory and not a local option. In other words, those of us who collect and pay the tax cannot be expected to support promoting areas of the state who have chosen not to collect the tax.

I hope this information is helpful.

Sincerely,

Maggie Ivy
Maggie Ivy
Executive Director