

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 16, 1994

PRESENT: HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, approved minutes from Monday, May 2, 1994.

At 9:15 A.M., Charlie Johnson was sworn in as Chief Deputy for the Wood County Sheriff's Department. (John Canfield also resigned on this date.)

At 9:30 A.M., the County Commission met with Betty Moore, who presented a letter of request from residents of Sun Valley Road to assist in the installation of a water line. The said water line would connect on to the Lubeck Public Service District at the end of the Wakefield Addition and run to the intersection of Homewood Drive, approximately two miles in length and would benefit twenty-seven families. The above request has been given prior approval as a self-help project by the County Commission in an Order appearing in Order Book 55, at Page 476 and bearing the date of December 13, 1993. An Order was prepared regarding this matter.

At 9:35 A.M., the County Commission met with Sheriff Merritt, Captain Gandee and Chief Johnson from the Sheriff's Department to discuss the gasoline storage tank used by the Sheriff's Department. Captain Gandee stated that they could install an above ground tank behind the Magistrate Court Building. Commissioner Grimm asked what the cost would be. Mary Rader, County

Administrator informed the County Commission that it would be \$12,900.00 for the removal of old tank and the installation of a new above ground tank (quote from Bosley Construction). The Commission would need to purchase the new tank. Ms. Rader then informed them that it would cost approximately \$7,750.00 to upgrade the current tank to meet EPA standards. Commissioner Grapes asked if the Sheriff's Department had a place in mind. Commissioner Shaver suggested behind the law enforcement building. Chief Johnson stated that this could be done and walls would be put in around the tank for protection. Captain Gandee stated that they may not need as big a tank as they currently have. Commissioner Grimm asked Captain Gandee to bring back the cost of a new tank and the cost of converting to natural gas. Commissioner Shaver wants them to determine which is cheapest.

At 10:30 A.M., the County Commission met with Tim Knopp and Toni Tiano, Tiano-Knopp Associates, Inc. to discuss a budget revision in the Community Traffic Safety Program Grant No. 94HS-07. Upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, the County Commission authorized Holmes R. Shaver, as President, to sign the letter requesting the budget revision in said Grant. The transfer of \$1,200.00 from the Other Category to the Training/Travel Category would allow the program coordinators to attend various training seminars/meetings which will be held during the next several months. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Randall Boyd, Susan Salmons and Dugal Watkins to discuss the Juvenile Detention Center. Mr. Boyd stated that they need to get improvements done on the building and it needs to be a joint effort. Mr. Boyd stated that the liability lies with the County Commission. Commissioner Shaver informed Mr. Boyd that the County Commission has physically viewed the property. Robert Hogan, Assistant Prosecuting Attorney for Wood County was present and stated that WV law provides that

the State has the burden of providing these facilities, not the County. The County has been contributing to this for a number of years and it is not in the best interest of the County to put money into something its not responsible for, unless a very comprehensive lease is prepared that protects the interest of Wood County. Commissioner Shaver stated that the County Commission would consider possibly entering into a lease, leasing the property and all other expenses would be borne by the Center. Mr. Boyd stated that was one possibility, but the problem may be that they get little money for a repairs/alterations line out of the budget from the State. Commissioner Grapes informed Mr. Boyd that she doesn't think that it is an adequate building and another building would be better. Mr. Boyd will work with Social Services to see if there are any extra funds. He then stated that cost numbers need to be developed. Commissioner Grapes stated that she is willing to do a lease for \$1.00, if they take full responsibility. More discussion took place in regard to Juvenile Detention Centers in other parts of West Virginia. Mr. Boyd will check on this matter and get in touch with either the County Commission or Mr. Hogan.

On this date, the County Commission approved an Exoneration for Veronica V. Albright - City District.

On this date, the County Commission was in receipt of a letter denying the Application of the Wood County Commission for Juvenile Justice and Delinquency Prevention Program Grant funds in the amount of \$6,000.00. The Application for funding was signed by Holmes R. Shaver on May 16, 1994. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a letter from the Governor of West Virginia, Gaston Caperton, which gives authorization to the County Commission to enroll fourteen youth participants and two crew supervisors in the Governor's Summer Youth Program for 1994. The Request for

Participation was signed by Holmes R. Shaver, President, on April 7, 1994. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to Revision No. 21 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of May 19, 1994, at which time the Request for Revision was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, authorized Holmes R. Shaver, as President, to sign the letter addressed to Marvin Stead, Mayor of the City of Williamstown, WV, requesting reimbursement in the amount of \$260.57 which represents overtime compensation for Sgt. Donald G. Balog during the month of May, 1994. The said overtime compensation is for thirteen hours spent on the D.A.R.E. Program Activities conducted at Waverly Elementary School, and is in accordance with an Agreement entered into by and between the County Commission and the City of Williamstown in regard to the Drug Control and System Improvement Grant No. 93-DC-040 awarded to the City of Williamstown. Said Agreement is pursuant to an Order bearing the date of February 14, 1994. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, authorized Holmes R. Shaver, as President, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant No. 93-DC-070. Expenditures in the amount of \$1,806.50 were made by the County during May, 1994 for services provided by Kurt A. Klettner and Bridgett Reger, Counselors for the Offender Treatment Program being provided through the Adult Probation Office of Wood County and for materials purchased for use in the said

Program. However, the Request for Reimbursement is in the amount of \$1,648.50 since there is a ten percent matching fund requirement set forth in the Grant to be met by the County. In addition to the Request, the Monthly Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, authorized Holmes R. Shaver, as President to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant NO. 93-DC-037. Expenditures in the amount of \$811.76 were made during the month of May, 1994 which represents overtime compensation for Sgt. Donald G. Balog of the Wood County Sheriff's Department who has been assigned as the officer to work on the D.A.R.E. Program for Wood County. However, the Request for Reimbursement is in the amount of \$730.58 since there is a ten percent stipulation in the said Grant that requires the said percentage from the County as matching funds. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a letter denying the Application of the County Commission for Juvenile and Delinquency Prevention Program Grant funds in the amount of \$25,000.00. Receipt of said letter denying the request is pursuant to an Order bearing the date of May 19, 1994 at which time the Application for funding was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, awarded the bid for microfilming services in the Office of the Circuit Clerk to Records

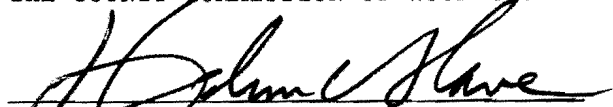
Information Services, Inc. The awarding of said bid is pursuant to an Order bearing the date of June 13, 1994, at which time the County Commission opened sealed bids and took the bids under advisement. An Order was prepared regarding this matter.


On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Holmes R. Shaver and made unanimous by Steven A. Grimm, awarded the bid for the copy machine, to be located in the Office of the County Administrator, to Xerox Corporation. The awarding of said bid is pursuant to an Order bearing the date of June 13, 1994, at which time the County Commission opened sealed bids and took the bids under advisement. An Order was prepared regarding this matter.

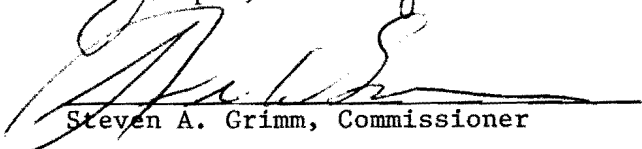
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner


Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON JUNE 16, 1994

No. 18707	Xerox Corporation	\$ 6,271.00
18716	Miller Communications	142.80
18736	Shirt Tales	290.00
18750	Wildt's Photo Lab	7.97
18760	NOE Office Equipment	110.55
18792	Miller Communications	41.50
18796	Gall's	112.99
18801	Broadwaters Motorcar	16.78