

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, MAY 9, 1994

PRESENT: HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, approved minutes from Monday, March 7, 1994.

On this date, the County Commission approved Personal Property Improvers for Kwik Sole - Vienna District; Thomas M. Munchmeyer - City District; Wilma L. Hart - City District.

At 9:00 A.M., the County Commission met with Dennis Fell to discuss Wakefield Property Association and the future developing of Lubeck Hills. Mr. Fell stated that he would like Mr. Ralph Matheny to make provisions for water run off or obtain an engineer's report; Wakefield does not have adequate pipes for Matheny's run off; Wakefield Association had an independent engineer do a survey and found that the drains are inadequate. Commissioner Grimm stated that they have asked Mr. Matheny for an engineer's report and he hasn't submitted one. Mr. Fell stated that he has talked with Senator Byrd about subdivisions and problems with developers. Commissioner Grapes stated that the Planning Commission would not proceed until something is done (in regard to a report). Mr. Fell stated that even if Mr. Matheny hooks up to Wakefield's current system, it would be inadequate because it is already inadequate for the existing homes. Mr. Fell would like a letter saying that there will be no future progress made until the County Commission receives a report. Commissioner Grapes and Commissioner Grimm agreed to wait on President

Shaver before acting on this matter.

At 10:00 A.M., the County Commission held a hearing in regard to Dottie Mitchell, Incompetent. Fiduciary Commissioner, Ernest M. Douglass was present, along with William B. Richardson, counsel for Harold L. Mitchell at the time of his appointment as Committee for Ms. Mitchell on October, 1992. Harold Mitchell was not present. Mr. Douglass' petition asks that Mr. Mitchell be removed as Committee. Mr. Douglass' Petition states that Mr. Mitchell has failed to file within the time required by law, an inventory and appraisal of the assets of the Estate; has failed to make any accounting or settlement of such assets in his hands, nor of receipts and disbursements from the Estate. Marie Carr of Hopemont Hospital, where Ms. Mitchell resides, has been unable to communicate with Mr. Mitchell regarding payment for their services for Ms. Mitchell, which has not been paid and is delinquent, nor has the hospital been able to obtain from the Committee any direction or decision regarding care and treatment of Ms. Mitchell. Mr. Douglass requests that Kenneth D. Merritt, Sheriff of Wood County be appointed as Committee of the Estate and Person of Ms. Mitchell. Mr. Douglass also requests that Mr. Mitchell be required to file an appraisal and inventory of the Estate assets and an accounting or settlement of such Estate assets and turn over such assets to the newly appointed Committee, and upon his failure to file such appraisal and settlements and turn over such property that this matter be referred to the appropriate law enforcement agency for an investigation. It is further stated in the Petition that the \$100.00 cash bond posted by the Committee be forfeited and paid over to the Fiduciary Commissioner as his fee for the benefit of Ms. Mitchell's Estate. Upon a motion duly made, seconded and passed, the County Commission Ordered that Harold L. Mitchell be removed as Committee for Dollie F. Mitchell; that Kenneth D. Merritt, Sheriff of Wood County and his successors in office, be appointed to act as Committee without bond; that Harold L. Mitchell turn

over all assets of the Estate to the Sheriff; and that the cash bond heretofore posted be forfeited and paid to Ernest Douglass as his fee for his services as Fiduciary Commissioner.

At 1:30 P.M., the County Commission met with Toni Tiano and Tim Knopp, Consultants for the County Commission. The following grants were discussed.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Grant Contract Agreement between the Criminal Justice and Highway Safety Division and the Wood County Commission in regard to the Section 408 Alcohol Incentive Fund Grant No. AI94-07. The amount of \$49,808.00 has been awarded to Wood County for the purchase of Police Mobile Video Recorders, Sobriety Checkpoints and Public Information and Education. The said Grant Contract Agreement is for the period commencing on May 1, 1994 and continuing until December 31, 1994. In addition to the Grant Contract Agreement being executed, President Shaver also signed the Special Conditions form that assures the State of West Virginia that the Wood County Commission will comply with the Standard and Special Conditions set forth in the said Grant. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, signed a Resolution giving authorization to Holmes R. Shaver, as President, to sign a Grant Application for the Drug and Violent Crime Control Program Funds from the Criminal Justice and Highway Safety Office of the Office of Military Affairs and Public Safety, State of West Virginia. The said Grant Application requests funds in the amount of \$20,000.00 for the continuation of the Assistant Drug Prosecuting Attorney for an additional twelve month period beginning August 1, 1994 and would continue through July 31, 1995. The local matching fund requirement in the amount of \$23,949.74 will be provided through the

Prosecuting Attorney's Office since the Prosecuting Attorney would continue to assign the said duties to a full time Assistant Prosecuting Attorney. The said Grant funds would provide funding in the amount of \$16.00 per hour for twenty-five hours per week for fifty weeks with the County supplementing the salary and benefits of the said Assistant Prosecuting Attorney to equal his salary level and benefits. In addition to the Grant Application, President Shaver signed the Special Conditions and Assurances form in regard to said Grant. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, signed a Resolution which gives authority to President Shaver to sign the Grant Application for the Drug and Violent Crime Program Funds from the Criminal Justice and Highway Safety Office of the Office of the Department of Military Affairs and Public Safety, State of West Virginia. The Grant Application requests funds in the amount of \$8,783.51 for the continuation of the D.A.R.E. Program by the Wood County Sheriff's Department in the County's four elementary schools and will provide overtime compensation for the existing deputy assigned to the program by the Sheriff's Department. The said Grant Application requests the continuation of the D.A.R.E. Program for the period of September, 1994 through June, 1995. The local matching funds in the amount of \$975.94 is to be provided by the Wood County Commission. In addition to the Grant Application, President Shaver signed the Special Conditions and Assurances form in regard to the Grant. An Order was prepared regarding this matter.

The final grant discussed was in regard to the operation of treatment programs to deal with probationers and inmates with drug/alcohol substance abuse problems. The County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, signed a Resolution which gives authorization to President Shaver to sign the Grant

Application for the Drug and Violent Crime Program Funds from the Criminal Justice and Highway Safety Office of the Office of Military Affairs and Public Safety, State of West Virginia. The Grant Application requests funds in the amount of \$21,195.00 for the continual operation of treatment programs to deal with probationers and inmates with drug/alcohol substance abuse problems for an additional twelve month period beginning August 1, 1994 and would continue through July 31, 1995. The local matching funds in the amount of \$2,355.00 is to be provided by the Wood County Commission. In addition to the Grant Application, President Shaver signed the Special Conditions and Assurances form in regard to the Grant. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the fully executed Memorandum of Understanding between the County Commission and the West Virginia Regional Jail and Correctional Facility Authority. The Memorandum of Understanding allows Wood County to house prisoners at the South Central Regional Jail. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of written comments signed by Debbie Legg, Grants Management Specialist with the West Virginia Development Office, Charleston, WV, in regard to Monitoring Visit No. 1 on the fiscal year 1990 Small Cities Block Grant awarded to the Wood County Commission in the amount of \$750,000.00 for the Walker/Kites Run Water Project. The review of the Project included program performance and progress, equal opportunity compliance, internal management systems, environmental, Section 504 compliance and procurement/contracting. Negative comments were not set forth in the visit in the above stated categories; however the Project construction should be completed by August, 1994. Therefore, a contract extension will be needed. Through an Intergovernmental Agreement by and between the County Commission and the Mid-Ohio Valley Regional Council, the administration of the Grant is being done by staff at the said Regional

Council. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, Ordered that the amount of \$2,500.00 be contributed to the Oil and Gas Museum. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a check in the amount of \$236,622.02 from the State of West Virginia which represents Drawdown No. 2 in regard to the Small Cities Block Grant No. B90-DC-54-0001 which is to provide water service to the Walker/Kites Run area through the Claywood Park Public Service District. Receipt of said check is pursuant to an Order bearing the date of April 11, 1994 at which time Drawdown No. 2 was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion duly made, seconded and passed, Ordered that the amount of \$3,500.00 be contributed to the City of Vienna for the Bicentennial being observed this year by the City of Vienna. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to Revision No. 16 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of March 17, 1994 at which time the Request for Revision was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

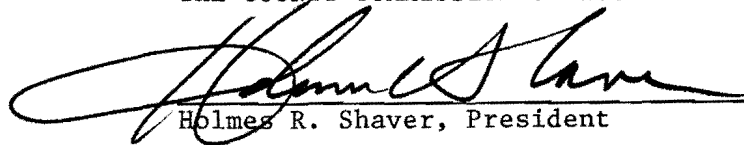
On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue in regard to Revision No. 15 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of March 3, 1994 at which time the Request for Revision was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, Commissioner Grapes sent letters to Cindy Musser, Department of Natural Resources; Brenda Brum, House of Delegate; and John Lichiello, Solid Waste Authority in regard to the Recycling Limited located on Gihon Road. Copies of the letters are attached to these minutes.

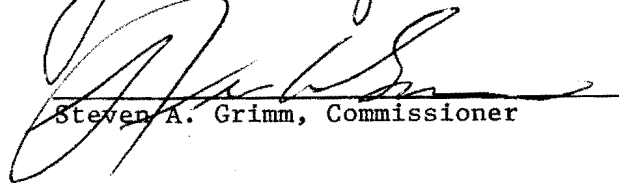
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON MAY 9, 1994

No. 18453	Miller Communications	\$ 185.70
18558	Parkersburg Office Supply	175.43
18559	Bob Barker Company	1475.54
18560	Sam's Club	188.39
18562	CWS	72.00
18590	Parkersburg Office Supply	27.07
18593	Sam's Club	47.32
18626	Char Ann Service Company	76.40
18631	Williams and Company, Inc.	11.17
18657	KMart	49.59
18658	Miller Communications	48.00
18662	Northern Automotive	55.39
18665	Kramer's Photo Supply	307.50
18671	Independent Cellular Network	221.40
18674	Parkersburg Office Supply	17.14
18694	Lowe's Home Centers	198.34
18697	Casto & Harris	215.30



# The County Commission of Wood County

PARKERSBURG, WEST VIRGINIA 26101



COUNTY ADMINISTRATOR  
MARY R. RADER  
424-1976

HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

COUNTY CLERK  
JAMIE SIX  
424-1850

May 5, 1994

The Honorable Brenda Brum  
House of Delegates  
2600 17th Avenue  
Parkersburg, WV 26101

Dear Brenda:

Please find enclosed a copy of the Petition, that the County Commission received, in regard to the Recycling Limited located on Gihon Road. The Petition contains 170 signatures of residents in that area. Jim Robercht, who headed up the Petition, informed me that the petition does not include citizens outside of the area of Recycling Limited.

The residents feel they are being neglected. I feel this is a mandate for the Wood County Commission, Department of Natural Resources and the Wood County Solid Waste Authority to pursue this matter until the clean-up is accomplished.

Sincerely,

Jean Grapes, Commissioner  
Wood County Commission

JG:ah

Enclosure

P.S. I need your help on this. Thanks.

# The County Commission of Wood County

PARKERSBURG, WEST VIRGINIA 26101



COUNTY ADMINISTRATOR  
MARY R. RADER  
424-1976

HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

COUNTY CLERK  
JAMIE SIX  
424-1850

May 5, 1994

John Lichiello  
Wood County Solid Waste Authority  
P.O. Box 2371  
Parkersburg, WV 26102

Dear John:

Please find enclosed a copy of the Petition that the County Commission received, in regard to the Recycling Limited located on Gihon Road. The Petition contains 170 signatures of residents in that area. Jim Robercht, who headed up the petition informed me that the petition does not include citizens outside of the area of Recycling Limited.

The residents feel they are being neglected. I feel this is a mandate for the Wood County Commission, Department of Natural Resources and the Solid Waste Authority to pursue this matter until the clean-up is accomplished.

Sincerely,

Jean Grapes, Commissioner  
Wood County Commission

JG:ah

Enclosure

# The County Commission of Wood County

PARKERSBURG, WEST VIRGINIA 26101



COUNTY ADMINISTRATOR  
MARY R. RADER  
424-1976

HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

COUNTY CLERK  
JAMIE SIX  
424-1850

May 5, 1994

Cindy Musser  
Department of Natural Resources  
2311 Ohio Avenue  
Parkersburg, WV 26101

Dear Ms. Musser:

Please find enclosed a copy of the Petition that the County Commission received, in regard to the Recycling Limited located on Gihon Road. The Petition contains 170 signatures of residents in that area. Jim Robercht, who headed up the petition, informed me that the petition does not include citizens outside of the area of Recycling Limited.

The residents feel they are being neglected. I feel this is a mandate for the Wood County Commission, Department of Natural Resources and the Wood County Solid Waste Authority to pursue this matter until the clean-up is accomplished.

Sincerely,

Jean Grapes, Commissioner  
Wood County Commission

JG:ah

Enclosure