

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MAY 12, 1994

PRESENT: HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, the County Commission approved minutes from Thursday, May 5, 1994.

At 10:30 A.M., the County Commission met with Carole Jones, Circuit Clerk; Michele Rusen, Prosecuting Attorney; K.D. Merritt, Sheriff; W.C. Parrish, Assessor and Jamie Six, County Clerk. The elected officials discussed a smoking/non smoking ordinance for County buildings. The County Commission stated that they wanted input on making County buildings non-smoking environments. Sheriff Merritt stated that he would let the offices that the public does not enter to smoke, but the rest would be non-smoking at the Law Enforcement Building; at the Correctional Center, there would be no smoking everywhere except cell blocks; and the Tax Office is no smoking throughout the office. Jamie Six stated that his offices are currently non-smoking. Carole Jones stated that there is no smoking in her offices, but they can smoke in the lunchroom. W.C. Parrish stated that almost all of his employees smoke. Michele Rusen stated that all of her offices except for two offices are non-smoking. The County Commission took this under advisement.

At 11:00 A.M., the County Commission met with Annette Fantasia, Family Law Master and George Hill, Circuit Judge to discuss the need for office space for a part time law master that will be starting in July, 1994. Judge Hill suggested that either the Magistrate Court Building or the Judicial Building be expanded. President Shaver stated that the County hasn't been paid for the

current office space. President Shaver asked if Judge Hill had any recommendations on how to get the state to pay. Judge Hill stated that the County Commission would have to ask the Prosecuting Attorney for her advice. Ms. Fantasia stated that the security is good now; they are close to the Sheriff's Department and the bailiff that is in Magistrate Court and that it would be nice to have someone from the Child Advocate's Office close to them. The County Commission will discuss this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, Ordered that the bid be let for the construction of additional office space for the part-time Family Law Master and Assistant. Specifications are incomplete at this time, however, specifications will be prepared in the near future at which time a Legal Notice will be published as a Class II Legal Advertisement. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Statement of Account from Huntington National Bank West Virginia, Charleston, WV, in regard to the Trust Account for the Wood County Building Commission (Wood County Courthouse Annex Project) 1983 Series Bond Issue. The said Statement of Account is for the period of November 1, 1993 through April 30, 1994. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, authorized Holmes R. Shaver, as President, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant No. 93-DC-070. Expenditures in the amount of \$1,627.50 were made by the County during the month of April, 1994 for services provided by Kurt A. Klettner and Bridgett Reger, Counselors for the Offender Treatment Program being provided through the Adult Probation Office of Wood County. However, the Request for Reimbursement is in the amount of \$1,464.75 since there is a ten percent matching fund requirement set forth in the Grant

to be met by the County. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. An Order was prepared regarding this matter.

On this date, Mary R. Rader, Director of the Wood County Planning Commission, presented to the County Commission a plat of Ken Corbitt river lots. The said river lots are located in Union District with access being provided to the said lots from Waverly Road. The said six lots were previously leased to tenants; the preparation and recordation of said plat will allow the tenants to purchase the lots since they currently may have a cabin, storage buildings or trailers already in place. A forty foot right of way, (requirement of the Subdivision Regulations for Wood County) with turnaround, has been platted which will provide access for future development by Ken Corbitt. Utilities are currently being provided to the said river lots and an existing gravel road provided access to the said river lots; therefore, a bond is not required. The County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, gave approval for recordation of said plat and authorized Holmes R. Shaver, as President, to sign the said plat of Ken Corbitt River Lots. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, signed a Resolution designating the week of May 23-30, 1994 as Buckle Up America! Week. With the signing of the Resolution, the County Commission, in recognition of this National life-saving opportunity, join with others across the Country to proclaim support for Buckle Up America! Week. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, Ordered that the vehicle to be used

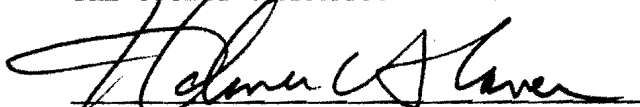
by the Investigator assigned to the Office of the Prosecuting Attorney be purchased on the lease program provided by Dils Motor Company, Parkersburg, WV. The said vehicle is a 1993 Ford Taurus with the total cost of the vehicle being \$4,020.48 after the trade-in of the 1984 Chevrolet Camaro Z28, currently being driven by said Investigator. The purchase of said vehicle is pursuant to an Order bearing the date of May 2, 1994. The said Order states that the County Commission Ordered that the bid be let; however, instead of an outright purchase of a vehicle, the County Commission opted to lease a vehicle. An Order was prepared regarding this matter.

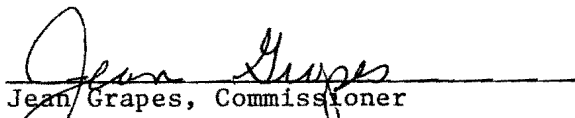
On this date, the County Commission approved Personal Property Improvers for Brian T. Swisher - Vienna District and Jacob H. Mellinger - Walker District.

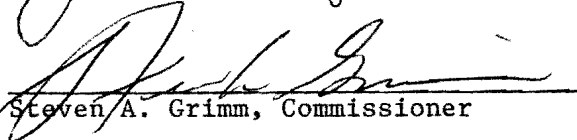
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner


Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON MAY 12, 1994

No. 18551	Williams and Company	\$ 403.27
18616	Williams and Company	373.10
18701	Sears Roebuck	193.92
18702	Guinns Tractor Sales	131.00
18703	Parks Hardware & Supply	2.95
18717	Dils Ford	4,020.48