

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, MAY 19, 1994

PRESENT: HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, approved minutes from Monday, March 14, 1994; Monday, March 21, 1994; Thursday, March 24, 1994 and Monday, March 28, 1994.

At 9:45 A.M., William R. Campbell was sworn in as a Correctional Officer for Wood County.

At 10:00 A.M., the County Commission met with Dan Marshall in regard to the Wood County, West Virginia Revenue Bonds, (Corning Glassworks Pollution Control Project). The County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and made unanimous by Holmes R. Shaver, adopted a Resolution Providing for Redemption of the above mentioned bonds. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission opened the sole bid in response to the request for sealed bids to pave the driveway and the parking lot at the Waverly Library. The bid was received from Carl Kelly Paving, Inc., P.O. Box 366, Parkersburg, WV 26101 - \$13,872.00. The opening of the bid is pursuant to a Legal Notice appearing in The Parkersburg News on April 29, 1994 and on May 6, 1994. The administration of the Waverly Library Project, being funded through the Governor's Community Partnership Grant funds, is supplied by the Mid-Ohio Valley Regional Council on behalf of the County Commission through

an Intergovernmental Agreement signed by both parties. The County Commission, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, took the bid under advisement. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, did hereby certify the results of the May 10, 1994 Primary Election. An Order was prepared regarding this matter.

On this date, the County Commisison signed a letter to Fred VanKirk, Commissioner of the West Virginia Department of Highways in regard to Henrie Lane. Henrie Lane is located in Boaz, Wood County, West Virginia. A copy of the letter is attached to these minutes and should be made a part thereof.

On this date, the County Commission was in receipt of a letter from Greg Bailey. Said letter is attached to these minutes.

On this date, the County Commission was in receipt of a check from the State of West Virginia in the amount of \$9,934.45 of which the amount of \$1,025.79 represents reimbursement to Wood County for expenses incurred during the period of January 1, 1994 through March 31, 1994 in regard to the Section 153 Highway Safety Grant NO. 94HB-14. An Order was prepared regarding this matter. The amount of \$8,908.66 represents reimbursement to Wood County for expenses incurred during the period of January 1, 1994 through March 31, 1994 in regard to the Comprehensive Community Highway Safety Grant No. 94HS-07. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a check in the amount of \$2,111.34 which represents reimbursement to Wood County for expenses incurred during the month of March, 1994 in regard to the Juvenile Justice and Delinquency Prevention Grant. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes,

seconded by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President, to sign the Partial Release of the easterly seventy feet of Lot No. 105 and the westerly thirty feet of Lot No. 103 of Mullenix Subdivision, Section Two, a plat of which said Subdivision is of record in the Office of the Clerk of the County Commission, in Plat Book No. 18, at Page 51. With the signing of said Partial Release, the Commission released only the lien of seventy (70) feet of Lot No. 105 and thirty feet of Lot No. 103; in all other respects the said Notice of Lien shall remain and be a valid and subsisting lien. That certain Notice of Lien, which is dated June 3, 1982, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown of record in the Office of the Clerk, in Lien Book 274, at Page 703 which said Notice of Lien secures a bond in the amount of \$8,000.00. Said Notice of Lien constitutes a lien against real estate in Union District. An Order was prepared regarding this matter.

On this date, the West Virginia Department of Health and Humane Resources Work and Training Community Work Experience Program (CWEP) Contract Addendum was signed by Mary R. Rader, County Administrator, on behalf of the County Commission. The said CWEP Contract by and between the County of Wood, as the Sponsor, and The Parkersburg Area No. 6, Area/State Office of Work and Training, referred to as the Office, is hereby revised, effective July 1, 1994 to continue through June 30, 1995. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, authorized Holmes R. Shaver, as President, to sign the Preapplication Form for the Juvenile Justice and Delinquency Prevention Program funding through the Governor's Committee on Crime, Delinquency and Correction. The request is in the amount of \$25,000.00 for a Juvenile Specialist who will be able to provide a prompt response to delinquent conduct, and when appropriate, work with the youth in the

Diversion Program being set up by the Probation Office and Prosecuting Attorney's Office. The duties of the Juvenile Specialist will be assigned to a Deputy Officer within the Wood County Sheriff's Department who will perform the stated duties on a full-time basis or a new deputy will be hired to perform the stated duties. Matching funds in the amount of \$12,699.93 are required, of which the amount of \$12,000.00 will be provided by the Wood County Sheriff's Department as in-kind and support services; such as, office space, utilities, telephone, office equipment, supplies, computer, secretarial aid and use of a vehicle. The remaining amount of \$699.93 is to be provided by the County to supplement the salary and benefits of the Juvenile Specialist. The total salary for the Juvenile Specialist is in the amount of \$19,548.00 and the benefits for the position are in the amount of \$6,151.93 for a total of \$25,699.93 for salary and benefits. The project period would commence on September 1, 1994 and continue through August 31, 1995. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, adopted a Resolution in reference to Budget Revision No. 21 in the General County Fund budget for the fiscal year 1993/1994. The Request, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of a letter from Fred Cutlip, Director of the Community Development Division of the West Virginia Development Office, Charleston, WV, advising the County Commission that the request for a waiver of eligibility was approved. Approval of said waiver would allow the County Commission to submit an application for Small Cities Block Grant Program funds for the fiscal year 1994/1995. Receipt of said approval is pursuant to an Order bearing the date of May 5, 1994 at which time the

County Commission made said request. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to Revision No. 17 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of March 31, 1994, at which time the Request for Reimbursement was signed by Jean Grapes, President Pro Tem. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to Revision No. 18 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of April 7, 1994, at which time the Request was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, WV, in regard to Revision No. 19 in the General County Fund budget for the fiscal year 1993/1994. Receipt of said Approval is pursuant to an Order bearing the date of April 21, 1994, at which time the Request was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, Ordered that the bid be let for Microfilming Services for the Office of the Circuit Clerk of Wood County. The Legal Notice requesting sealed bids will appear as a Class II Legal Advertisement in both The Parkersburg News and The Parkersburg Sentinel on May 24, 1994 and May 31, 1994 with bid opening to be held by the County Commission on Monday, June 13, 1994 at 10:15 A.M. An Order was prepared

regarding this matter.

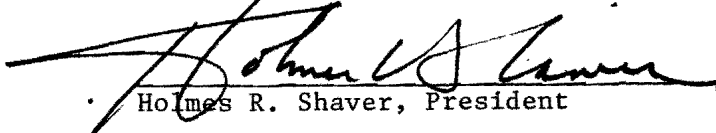
On this date, the County Commission, upon a motion duly made, seconded and passed, Ordered that the bid be let for a copy machine to be located in the Office of the County Administrator. The Legal Notice requesting sealed bids will appear as a Class II Legal Advertisement in both The Parkersburg News and The Parkersburg Sentinel on May 24, 1994 at May 31, 1994 with bid opening to be held on Monday, June 13, 1994 at 10:30 A.M.

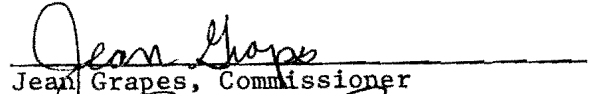
On this date, the County Commission was in receipt of a letter from Melissa B. Whittington, Drug and Violent Crime Coordinator, in the Criminal Justice and Highway Safety Division, Charleston, WV, in which it is acknowledged the receipt of Wood County's application requesting Drug Control and System Improvement Formula Grant funds in the amount of twenty-one thousand one hundred ninety-five dollars. Receipt of said letter is pursuant to an Order bearing the date of May 9, 1994 at which time the Grant Application was signed by Holmes R. Shaver, President. An Order was prepared regarding this matter.

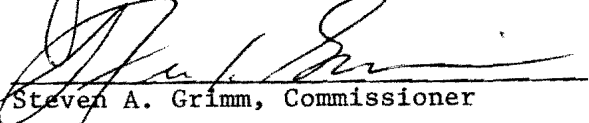
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON MAY 19, 1994

No. 18692	Dale Myers	\$ 1500.00
18706	Stuart Oil Company	3047.82
18708	BSSI	62.75
18709	Assurance Business Forms	102.00
18727	Parks Hardware & Supply	5.98
18740	Parks Hardware & Supply	27.00
18742	Casto & Harris	2504.25
18743	CWS	265.00
18749	Nugget Software Systems	267.00
18751	Alexander Hamilton Institute	69.10

*File*

# The County Commission of Wood County

PARKERSBURG, WEST VIRGINIA 26101



COUNTY ADMINISTRATOR  
MARY R. RADER  
424-1976

HOLMES R. SHAVER, PRESIDENT  
JEAN GRAPES, COMMISSIONER  
STEVEN A. GRIMM, COMMISSIONER

COUNTY CLERK  
JAMIE SIX  
424-1850

May 19, 1994

Fred VanKirk, Commissioner  
West Virginia Department of Highways  
1900 Kanawha Boulevard, East  
Charleston, WV 25305

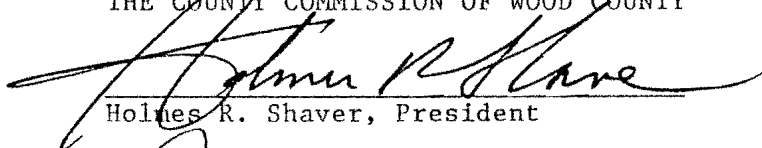
Dear Mr. VanKirk:

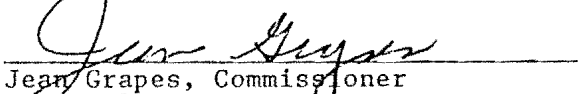
We, the County Commission of Wood County, would like to request the West Virginia Department of Highways consider accepting Henrie Lane into the State system. Henrie Lane located in Boaz, Wood County, West Virginia, is a thoroughfare from the Old Williamstown Road to West Virginia Route No. 14 as shown on the enclosed survey and tax map of Wood County. The said Henrie Lane has been in existence since 1860 and is 30 feet in width. Abutting property owners have appeared before us requesting our assistance; therefore, we are referring this matter to you.

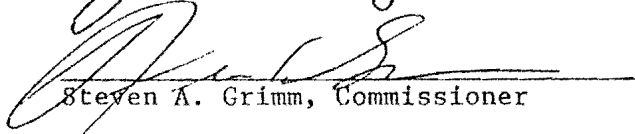
If we may be of further assistance, please don't hesitate to contact us.

Sincerely,

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
Jean Grapes, Commissioner

  
Steven A. Grimm, Commissioner

cc: Debbie Henson  
Don Mercar

Enclosure



5/19/94  
0

To: The Honorable:  
Jean Grapes  
Butch Shaver  
Steve Grimm

For the past several years, I have followed with interest, the actions of Wood County public officials. Each and every Sunday in the Parkersburg News in Section C, on page two, the Wood County Commission has advertised meeting times and dates under the section entitled "The Week Ahead".

On Thursday 4/28/94 I, as a private citizen did address this Commission. The main purpose of my appearance before you that day was to substantiate the fact that the current "President" of this Commission is not on duty at all times as advertised in The Parkersburg News. He did admit that he is not on duty at all times, as scheduled.

Since addressing this Commission on 4/28/94, I have noticed that since that time, on 5/8/94 and 5/15/94 Commission meeting dates and times have not ~~advertised~~ been advertised as usual. I do suspect that for the past two weeks this Commission has been in violation of the W.V. Open Meetings law, and is today, as we speak.

My intent is not to seek corrective action through the court system, as is proper under State Code, but instead to ask that in the future, that this public body conform to the laws that govern it. Not to do so is highly disrespectful of the citizens of Wood County.

Therefore, as a citizens' advocate for open, accountable government, I do hereby request that you accept this letter and consider it as a formal complaint, and please take the appropriate ~~corrective~~ corrective measures.

Respectfully,

Alex Bailey