

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 29, 1994

PRESENT: HOLMES R. SHAVER, PRESIDENT
JEAN GRAPES, COMMISSIONER
STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Personal Property Improvers for Haircutters - Williamstown District; and James B. & Vada I. Cline - Lubeck District.

On this date, the County Commission approved Exonerations for W.M. Strous - City District; Carroll Sue Lucas - Vienna District; Wilma Nelson - Williams District; Edna Feick - Union District; G.L. Blake, S.J. Koreski dba Classic Drive Range - City District; City of Parkersburg - City District; John O. & Ethel F. Bell - Tygart District; Audra D. & Carolyn L. Buckalew - City District; Virgil L. & Alice Cunningham - Union District; Dorothy E. Johnson - Union District; AC Enterprises - City District; Lester & Marie Wallace - Williams District; Carol Love - City District; and Roy E. & Betty M. Brown - Clay District.

At 9:30 A.M., Steven W. Nicely appeared before the County Commission of Wood County and executed a Deed of Trust by and between the Parkersburg/Wood County Visitors and Convention Bureau, Incorporated and Michele L. Rusen, Prosecuting Attorney for Wood County, West Virginia. The said Deed of Trust is to secure the payment by the Visitors and Convention Bureau to the County Commission of Wood County in the amount of twenty-five thousand

dollars (\$25,000.00) plus interest, under the terms of an Agreement dated September 1, 1994 between the said County Commission and the said Visitors and Convention Bureau. Execution of said Deed of Trust is pursuant to an Order appearing in Order Book 56, at Page 64 and bearing the date of September 1, 1994 at which time the said Agreement was executed by Holmes R. Shaver, President of the said County Commission and on behalf of the County Commission; and Steven W. Nicely, President of the Visitors and Convention Bureau and on behalf of the Visitors and Convention Bureau, in which the said County Commission did contribute to the Visitors and Convention Bureau the sum of twenty-five thousand dollars (\$25,000.00) toward the purchase of a building located at 350 Seventh Street, Parkersburg, West Virginia, to be used for offices of the said Bureau. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Joseph Quick from the Family Crisis Intervention Center. Mr. Quick wanted to formerly request that President Shaver and the other Commissioners visit the Center on Monday, October 3, 1994 to see what has been done and what needs to be done at the Center. The Commissioners agreed to visit said Center at 3:00 P.M. on October 3, 1994.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 1 in the General County Fund budget for the fiscal year 1994/1995. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 17 and bearing the date of July

11, 1994, at which time the Request for Revision was signed by Holmes R. Shaver, President of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 3 in the General County Fund budget for the fiscal year 1994/1995. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 55 and bearing the date of August 25 1994, at which time the Request for Revision was signed by Holmes R. Shaver, President of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Jean Grapes, seconded by Steven A. Grimm and passed, adopted a Resolution in reference to Budget Revision No. 6 in the General County Fund budget for the fiscal year 1994/1995. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 2 in the General County Fund budget for the fiscal year 1994/1995. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 43 and bearing the date of August

11, 1994, at which time the Request for Revision was signed by Holmes R. Shaver, President of the County Commission. Said Approval is further pursuant to an Order appearing in Order Book 56, at Page 69, and bearing the date of September 12, 1994, at which time a Corrected Request for Revision was signed by Jean Grapes, President Pro Tem of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of two hundred sixty dollars and fifty-seven cents (\$260.57) from the City of Williamstown which represents reimbursement to Wood County for overtime compensation paid to Sgt. Donald G. Balog during the month of May, 1994 for D.A.R.E. services provided at Waverly Elementary School. Receipt of said check is pursuant to an Order appearing in Order Book 56, at Page 3 and bearing the date of June 16, 1994 at which time the Request for Reimbursement addressed to the City of Williamstown, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from David D. Hill, Senior Vice President of Community Bank, Parkersburg, WV, advising the County Commission of a pledge of one hundred thousand dollars (\$100,000.00) to secure County deposits of funds. The said security pledged is a U.S. Treasury Note maturing on July 31, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made

unanimous by Holmes R. Shaver, ORDERED that the amount of one hundred fifty thousand dollars (\$150,000.00) be taken from the Special County Building Fund and utilized to purchase a certificate of deposit at Community Bank, Parkersburg, WV. As reflected in the attached Business Account Agreement, the said County Commission of Wood County purchased certificate of deposit number 14404 in the above amount of one hundred fifty thousand dollars (\$150,000.00). The said certificate of deposit was purchased for a twelve (12) month period with the maturity date being September 30, 1995. The interest rate for the said certificate of deposit is 4.70% with an annual percentage yield of 4.80% and interest will be compounded monthly. The early withdrawal penalty is three (3) months' interest on the amount withdrawn. The said certificate of deposit has been placed in a safety deposit box at the Commercial Banking & Trust Company, Parkersburg, WV. An Order was prepared regarding this matter.

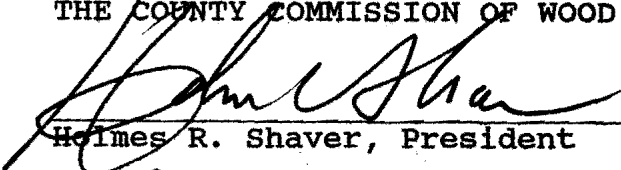
On this day, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County for approval a plat of Section "A" and Section "B" of the A.A. Kellar Estates. The said Kellar Estates is located in Williams District off Old Williamstown Pike in the unincorporated area of Boaz, Wood County, West Virginia, consists of eight (8) lots (Lot Numbers 13-20) and is being developed by Eugene C. Mayo. Water and sewer facilities are currently provided to the said Kellar Estates as well as all other utilities, such as gas, electric, telephone and cable. A homeowners' association is in existence for the maintenance and upkeep of the streets within the stated subdivision. A bond will

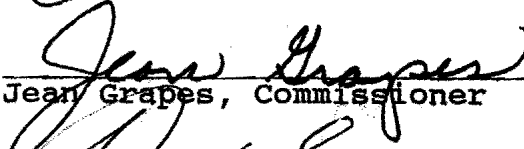
not be required since all improvements have been completed. The County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, gave approval for recordation to the plat of Section "A" and Section "B" of the A.A. Kellar Estates.

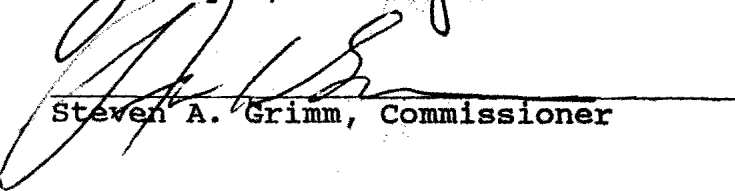
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Jean Grapes, Commissioner


Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 29, 1994

No. 19114	Miller Communications	\$ 87.35
19189	Franklin Fire Equipment	278.00
19195	Miller Communications	82.10
19202	Miller Communications	25.00
19207	State Electric Supply	109.44
19214	Broadwaters Motorcar	5.30
19215	Freestyle	82.25
19221	Miller Communications	30.00
19222	Miller Communications	135.75