

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 19, 1995

PRESENT: JEAN GRAPES, PRESIDENT
STEVEN A. GRIMM, COMMISSIONER
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, approved the Addendum to the minutes of December 19, 1994; upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, approved the Addendum to minutes of December 22, 1994; and upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, approved minutes from Monday, January 9, 1995.

On this date, the County Commission approved a Personal Property Improper for Allan L. Stull - City District.

On this date, the County Commission approved Exonerations for Paul Bungard - Clay District and for Thomas J. & Jennifer R. Stewart - Williamstown District.

On this date, Gail Hartshorn discussed the Floodplain areas in the County. Mr. Hartshorn feels that the paperwork that FEMA requires is not being done; he needs to determine if building in a floodplain area will harm anyone else; the County needs to get an engineer's study so that the County will be covered. Commissioner Shaver stated that there are some areas that this would apply and some areas that are not and that Mr. Hartshorn will have to use his discretion. On this date, the County Commission of Wood County, upon

a motion duly made, seconded and passed, ORDERED that the requirement set forth in paragraph (10), 60.3 of the Federal Emergency Management Agency, October 1, 1986 Edition, be met by the said County Commission on an individual basis. The said County Commission further ORDERED that the Director of the Wood County Emergency Services, Gail Hartshorn, during his routine inspections, bring to the attention of the said County Commission any violations or any alleged violations he may find. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a hearing in regard to the Ralph W. Hedrick estate. Attorney was Daniel Douglass. Mr. Douglass stated that he is representing the estate of Beryl Cunningham, deceased, who was Administrator of the Ralph Hedrick estate. Mr. Douglass, along with Richard M. Adams, Jr., Assistant Vice President and Trust Counsel for United National Bank, agreed that Mr. Adams will administer the Bank's duties as Administrator d.b.n., C.T.A of the estate. Upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, the County Commission Ordered that the estate of Beryl A. Cunningham, is hereby discharged and United National Bank be and is hereby appointed Administrator d.b.n, C.T.A of the estate of Ralph W. Hedrick.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, appointed Marlin Sams to the Wood County Planning Commission. Mr. Sams will be filling the unexpired term of Charles Peck, who was

reappointed December 27, 1994, but no longer wishes to serve on said Commission. Mr. Sams' term will expire on December 31, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check from the State of West Virginia in the amount of forty-four thousand four hundred thirty-two dollars and sixty-seven cents (\$44,432.67) which represents reimbursement to Wood County for expenses incurred during the month of November, 1994 in regard to the Section 408 - Alcohol Incentive Fund Grant Number AI94-07. Receipt of said check is pursuant to an Order appearing in Order Book 56, at Page 138 and bearing the date of December 19, 1994 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the County Commission at that time. All documentation pertaining to the said Section 408 - Alcohol Incentive Fund Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of an Order entered in the Circuit Court of West Virginia in regard to an appointment of a Special Prosecutor for Magistrate Court Case Number 94-M-4362 - State of West Virginia vs. Aaron Fleming. It appearing to the Circuit Court that the Prosecuting Attorney and her assistants are unable to act or that it would be improper for the Prosecuting Attorney or her assistants to act in the above stated case pursuant to Chapter 7, Article 7, Section 8 of the West Virginia Code of 1931, as amended, the Circuit Court did hereby ORDER that Gerald A. Titus be appointed as Special Prosecutor in said Magistrate

Court case. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the letter addressed to Marvin Stead, Mayor of the City of Williamstown, West Virginia, requesting reimbursement in the amount of forty-three dollars and twenty-four cents (\$43.24) which represents overtime compensation for Sgt. Donald G. Balog during the month of December, 1994. The said overtime compensation is for the two (2) hours spent on the D.A.R.E. Program activities conducted at Waverly Elementary School, and is in accordance with an Agreement entered into by and between the County Commission of Wood County and the City of Williamstown in regard to the Drug Control and System Improvement Grant awarded to the City of Williamstown. Said fully executed Agreement is pursuant to an Order appearing in Order Book 56, at Page 84 and bearing the date of September 26, 1994. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the request for State funds in the amount of two thousand two hundred thirteen dollars (\$2,213.00) being submitted by the Mid-Ohio Valley Emergency Medical Services, Inc. to the West Virginia Department of Health, Office of

Emergency Medical Services. The said request is being made to enable the purchase of a new recorder to insure proper recording of REACOM communications. The said request in its entirety is on file in the office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 94-DC-023. Expenditures in the amount of five hundred sixty dollars and sixty cents (\$560.60) were made by the County during the month of December, 1994 which represents overtime compensation for Sgt. Donald G. Balog of the Wood County Sheriff's Department who has been assigned as the officer to work the D.A.R.E. Program for Wood County. However, the Request for Reimbursement is in the amount of five hundred four dollars and fifty-four cents (\$504.54) since there is a ten percent (10%) stipulation in the said grant that requires the said percentage from the County as matching funds. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the

Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 12 in the General County Fund budget for the fiscal year 1994/1995. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 129 and bearing the date of December 1, 1994, at which time the Request for Revision was signed by Holmes R. Shaver, who at the time was President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, adopted a Resolution in reference to Budget Revision No. 15 in the General County Fund budget for the fiscal year 1994/1995. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from Bank One, West Virginia, Charleston, WV, for the Program Expense Fund and the Redemption Fund in regard to the Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzell, Wood, Wyoming & City of Wheeling, WV Single Family Mortgage Revenue Bonds 1983 Series A. The said Statements of Accounts are for the period of January 1, 1994 through December 31, 1994. All documentation pertaining to the said Single Family

Mortgage Revenue Bonds 1983 Series A is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from Bank One, West Virginia, Charleston, West Virginia, for the Revenue Fund and the Mortgage Reserve Fund in regard to the Berkeley, Boone, Fayette, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, McDowell, Marion, Marshall, Mason, Mingo, Monongalia, Morgan, Ohio, Pleasants, Summers, Tyler, Upshur, Wetzel, Wood, Wyoming and City of Wheeling, West Virginia Single Family Mortgage Revenue Bonds 1983 Series A. The said Statements of Accounts are for the period of January 1, 1994 through December 31, 1994. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from Bank One, West Virginia, Charleston, West Virginia for the Custodial Hold Account for Morgan Keegan, the Custodial Receipts Hold Account, the Bond Fund, the Expense Fund and the Mortgage Reserve Fund in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The said Statements of Accounts are for the period of October 1, 1994 through December 31, 1994. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statement of Account from Bank One, West Virginia, Charleston, West Virginia for the P&I Fund in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds Series 1992. The said Statement of Account is for the period of January 1, 1994 through December 31, 1994. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 94-DC-057. Expenditures for the salary of Glenn R. Neal, Assistant Prosecuting Attorney, were in the amount of two thousand six hundred sixty-six dollars and sixty-six cents (\$2,666.66), plus the amount of benefits, which include social security, health insurance, retirement and workers' compensation, during the month of December, 1994. However, the Request for Reimbursement is in the amount of one thousand one hundred ninety-two dollars (1,192.00) which represents compensation at sixteen dollars (\$16.00) per hour, the allowable compensation under the said Grant, for 45.50 hours allocated to the duties of the Drug Prosecutor by Assistant Neal as defined and set forth in the said Grant. In


In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, West Virginia. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 94-DC-049. Expenses in the amount of one thousand three hundred two dollars (\$1,302.00) were incurred by the County during the month of December, 1994. However, the Request for Reimbursement is in the amount of one thousand one hundred seventy-one dollars and eighty cents (\$1,171.80) since there is a ten percent (10%) matching fund requirement set forth in the said Grant to be met by the County. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, West Virginia. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the office of the County Administrator. An Order was prepared regarding this matter.

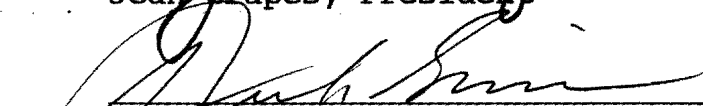
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

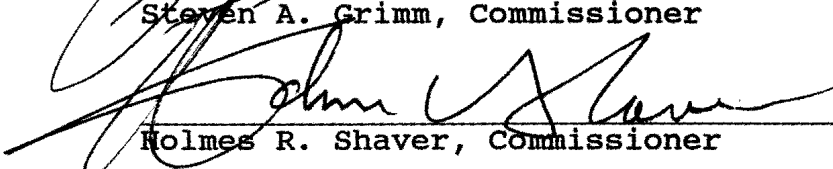
THE COUNTY COMMISSION OF WOOD COUNTY



 Jean Grapes, President



 Steven A. Grimm, Commissioner



 Holmes R. Shaver, Commissioner
PURCHASE ORDERS SIGNED ON JANUARY 19, 1995

No.	19236	West Virginia Uniforms	\$	1211.10
	19408	Bernhardt's		5804.68
	19512	Auto America Store		263.22
	19520	West Virginia Uniforms		153.00
	19545	Broadwaters Motorcar		8.60
	19546	Mahone Tire Service		250.42
	19561	Miller Communications		48.00
	19570	Broadwaters Motorcar		165.79
	19577	Broadwaters Motorcar		30.31
	19590	Radio Shack		3.38
	19593	Badgett Equipment		861.95
	19594	Viking Office Products		34.33
	19595	NOE Office Equipment		106.50
	19596	Broadwaters Motorcar		9.00
	19597	Miller Communications		144.70
	19598	PC Concepts		195.00
	19599	Broadwaters Motorcar		12.84
	19600	Dils Ford		23.62
	19601	Miller Communications		56.70
	19602	Remittance Processing Center		34.90
	19603	R.L. Polk Company		322.00
	19613	Sherwin-Williams		144.89
	19614	Newberry Hardware		12.75
	19615	Safety-Kleen		55.00