

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 29, 1995

PRESENT: JEAN GRAPES, PRESIDENT
STEVEN A. GRIMM, COMMISSIONER
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, approved minutes from Monday, June 12, 1995 and Monday, June 19, 1995.

On this date, the County Commission approved Exonerations for Michael A. & Regina T. Santer - Vienna District; Junior D. & Juanita L. McCumbers - Union District; Kevin S. & Pam K. Sams - Lubeck District; and Curtis D. & Pamela B. Causie - Slate District.

On this date, the County Commission approved Personal Property Improvers for McCutcheon Repair Shop - City District; Jamie McCoy dba Advanced Wallcovering Blind Secrets - City District; Criss Concrete Company (Computer Equip.) - City District; and General Repair and Welding @ Francis Dearth - City District.

At 9:30 A.M., the County Commission met with Del Beard, Acordia Insurance. Mr. Beard stated that he has received the renewal quote from the State Board of Risk on the liability which increased; he proposes an alternative with St. Paul Insurance Company, which writes for City of Parkersburg and Huntington; St. Paul's quote, which is the same and more in some areas is about \$20,000.00 cheaper; and it will be negotiated each year. Discussion took place. Commissioner Grapes informed Commissioners Grimm and Shaver that a meeting took

place with Richard Hayhurst, Attorney; Michele Rusen, Prosecuting Attorney, Mary R. Rader, County Administrator, Mr. Beard and herself to get input on what was needed out of the insurance coverage; this coverage does not cover people that are appointed by the Commission to serve on Boards; Commissioner Grapes thinks they should try to find insurance coverage that would cover these people. More discussion. The County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, did hereby ORDER that insurance coverage for General Liability, Employer's Liability, Law Enforcement Liability, Public Entity Management, Business Auto and Commercial Umbrella for Wood County be awarded to St. Paul Fire and Marine Insurance Company with Acordia of West Virginia, Parkersburg, WV, acting as the Agent on behalf of the County Commission. The annual premium for said coverage is in the amount of one hundred forty-four thousand nine hundred sixty-two dollars and seventy-seven cents (\$144,962.77) which represents a savings to Wood County in the amount of twenty thousand one hundred nine dollars and twenty-three cents (\$20,109.23) if they continued with coverage provided by the West Virginia State Board of Risk and Insurance Management, Charleston, WV. The County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, did further ORDER that insurance coverage for Property, Boiler and Machinery, EDP, Business Income, Valuable Papers and Records, Mobile Property and Crime for Wood County be awarded to U.S.F. & G with Acordia of West Virginia, Parkersburg, WV, acting as

the Agent on behalf of the County Commission. The annual premium for said coverage is in the amount of eighteen thousand six hundred eighty-five dollars and no cents (\$18,685.00). Insurance binders for the aforementioned insurance coverages are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Sam Winans and Charisse Straight to discuss the contract between the Commission and the Humane Society. The County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, entered into an Agreement by and between the Humane Society of Parkersburg, Inc. and the County Commission of Wood County. The said Agreement states that the Humane Society of Parkersburg, Inc. is to provide housing, feeding, medication and disposition of stray and unwanted dogs and cats in Wood County, outside the Municipalities of Parkersburg, Vienna and Williamstown. For this service, the County Commission agrees to pay the Society the sum of Two Thousand Dollars and No Cents (\$2,000.00) per month; PROVIDED monies are available in the Dog Fund created in accordance with Chapter 19, Article 10, Section 10 of the West Virginia Code 1931, as amended. If additional expenses are incurred by the Humane Society in the disposition of dead animal bodies, the County Commission will take under consideration said expenses on an individual basis upon notification to them of such expenses by the Humane Society. This Agreement will be in effect beginning this date and continuing through June 30, 1996. Either party may terminate

this Agreement upon thirty (30) days written notification. Orders were prepared regarding this matter.

At this time, the County Commission went to the City building to donate blood for the County vs. City Blood Drive.

At 11:00 A.M., the County Commission met with Deputy Gary Parsons. Mr. Parsons informed the Commission that the amount for insurance on the helicopter would be \$3,535.00 and asked them to pay this amount, which will later be reimbursed by the Sheriff's Department. The County Commission agreed to pay the \$3,535.00.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, entered into an Additional Agreement by and between the Humane Society of Parkersburg, Inc. and the County Commission of Wood County. Under the terms set forth in the Additional Agreement, the County Commission agrees to contribute additional compensation in the amount of Thirty-Five Thousand Dollars and No Cents (\$35,000.00) to the Society for its services during the fiscal year 1995/1996. This additional compensation is to be paid on a monthly basis in the amount of Two Thousand Nine Hundred Sixteen Dollars and Sixty-Six Cents (\$2,916.66) payable at the end of each month. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the established rates

for the County's merit rated group health insurance and dental insurance received from Mountain State Blue Cross/Blue Shield, Parkersburg, West Virginia. . Established rates for health coverage for the individual employee, per month, increases to one hundred ninety-eight dollars and forty-three cents (\$198.43) from one hundred eighty dollars and eight-eight cents (\$180.88) and for family coverage, the monthly premium increases to four hundred ninety-six dollars and eleven cents (\$496.11) from four hundred fifty-two dollars and twenty-four cents (\$452.24). Established rates for dental coverage for the individual employee, per month, increases to twelve dollars and ninety-two cents (\$12.92) from eleven dollars and twenty-seven cents (\$11.27) and for family coverage, the monthly premium increases to thirty-four dollars and fourteen cents (\$34.14) from twenty-nine dollars and seventy-nine cents (\$29.79). Said established rates represents a ten percent (10%) premium increase effective July 1, 1995 and will continue through June 30, 1996. The above motion reflects that coverage remains the same as the present coverage for County employees, and that the County Commission will continue to pay the premiums for employees. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 27 in the General County Fund budget for the fiscal year 1994/1995. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 246 and bearing the date of June

5, 1995, at which time the Request for Revision was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 28 in the General County Fund budget for the fiscal year 1994/1995. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 249 and bearing the date of June 12, 1995, at which time the Request for Revision was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, came Samuel A. McLain and Sherri L. McLain, husband and wife, and presented to the County Commission of Wood County letters of approval from the United States Postal Service (Mineral Wells, West Virginia - Postmaster) and from the West Virginia Department of Transportation, Division of Highways, Parkersburg, West Virginia in regard to the naming of a forty foot (40') roadway. Presentation of said letters of approval is in accordance with Chapter 7, Article 1, Section 3 of the Code of the State of West Virginia 1931, as amended, which deals, in part, with the County Commission naming or renaming thereof of roads, ways, streets, avenues, drives and the like to assure uniform, nonduplicative conversion of all rural routes to city-type addressing on a permanent basis. The said Samuel A. McLain and Sherri L. McLain do thereby have ownership of the said forty foot (40') roadway as

shown of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Deed Book 936, at Page 27. The said forty foot (40') roadway located in Slate District, being petitioned to be named HICKORY HEIGHTS DRIVE, is highlighted on the enclosed Map 170 as shown of record in the Mapping Division of the Wood County Assessor's Office. The said roadway is further shown in its entirety on the plat prepared by Scott F. Stewart, Licensed Land Surveyor Number Eight Hundred Seven (807), for West Virginia, which is recorded in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Deed Book 895, at Page 786. The County Commission of Wood County does hereby find that the said Samuel A. McLain and Sherri L. McLain, husband and wife, along with adjoining property owners by signatures on a Petition that has hereby been Ordered to be filed and with the aforementioned letters of approval from the Postal Service and the Division of Highways, have no objection to the naming of the aforementioned roadway to be known as HICKORY HEIGHTS DRIVE. NOW, THEREFORE, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and made unanimous by Jean Grapes, does hereby ORDER that the aforementioned forty foot (40') roadway be named HICKORY HEIGHTS DRIVE. The Commission further Orders that a copy of the Order, with attachment, be certified by the Clerk of this Commission for entry in the Office of the Clerk of the County Commission of Wood County, West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and

passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Service Agreement by and between Nugget Software Systems, Inc. and the Wood County Commission in regard to the computer system located in the Office of the Circuit Clerk of Wood County. Said action of the County Commission is pursuant to a letter of recommendation signed by the Circuit Clerk of Wood County, Carole Jones. Said Agreement will cover services for the Circuit Clerk Management System, the Unpaid Court Costs and the Jury Management System for the period of July 1, 1995 and will continue through June 30, 1996. The annual fee is in the amount of two thousand four hundred eighty dollars and no cents (\$2,480.00) for the aforementioned coverage period. In addition to the said annual fee, travel time will be billed in the amount of forty-five dollars and no cents (\$ 45.00) per hour and professional services will be billed in the amount of seventy dollars and no cents (\$70.00) per hour. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby authorize Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Annual Memorandum of Agreement by and between the West Virginia University Cooperative Extension Service, County Extension Service Committee and the County Commission of Wood County. The said Annual Memorandum of Agreement for the fiscal year beginning July 1, 1995 and continuing through June 30, 1996, supplements the cooperative agreement covering Cooperative Extension work in Wood County in accordance with the Code of West Virginia,

1931, Chapter 19, Article 8, as amended and reenacted by the 1963 Legislature. The total amount of fifty-two thousand nine hundred nine dollars and no cents (\$52,909.00) has been allocated to the Extension Office by the Wood County Commission for the above-mentioned fiscal year. An Order was prepared regarding this matter.

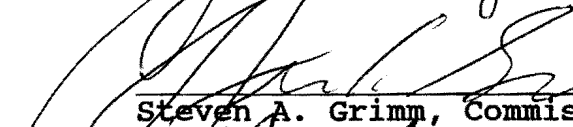
On this date, the County Commission of Wood County was in receipt of the fully executed West Virginia Department of Health and Human Resources Work and Training Program Community Work Experience Program (CWEP) Contract Addendum by and between the County of Wood and the Parkersburg Area 6/Wood 54 Office of Work and Training. Receipt of said fully executed Contract Addendum is pursuant to an Order appearing in Order appearing in Order Book 56, at Page 247 and bearing the date of June 8, 1995. An Order was prepared regarding this matter.

Having no further scheduled appointments or further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


 Jean Grapes, President


 Steven A. Grimm, Commissioner


 Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON JUNE 29, 1995

No. 19723	Sun TV & Appliances	\$ 4225.00
19769	Bell Industries	150.00
19773	CWS	136.04
19825	Bernhardt's	12000.00
19872	Ohio Valley Office Equipment	4997.00
20080	Wal-Mart	10.62
20090	R.D. Wilson	170.00
20108	Sequel Computer Systems	2690.00
20113	Ogden Newspapers	16500.00