

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JANUARY 4, 1996

PRESENT: JEAN GRAPES, PRESIDENT  
STEVEN A. GRIMM, COMMISSIONER  
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Personal Property Improvers for Amy Moyer - City District (1995) and Wallace & Maetha D. Ryder - Vienna District (1994).

On this date, the County Commission approved an Exoneration for Eugene L. & Evelyn Z. Perry - Union District (1995).

On this date, the County Commission, upon a motion made by Steven A. Grimm, seconded by Jean Grapes and passed, approved minutes from Thursday, December 28, 1995.

At 10:00 A.M., the County Commission met with Carolyn Strock, Manager of the Wood County Airport and Randall Miller, who was representing Charles Miller who is the Governor's Chief of Operations. Ms. Strock stated that she wanted to discuss local participation in bond issues that the Airport is attempting to acquire; in 1987 a series of bonds were issued in the amount of 1.1 million dollars, with a 5.280 interest rate, payments are fixed at \$11,548.00 per month and it is due to retire in the year 2000, there is a balance due of just over half of what was initially borrowed; the money was for the sight where the National Guard was built; due to downsizing of corporate travel, military, sales have dropped; they have seen greater expenses, they had to lay off employees last year;

they have to replace the underground storage tanks by 1998; at this point there are no funding programs that can assist them with the tank replacement; they are trying to get help with this bond issue, \$138,000.00 a year; a letter was sent to the Governor through Charles Miller to request assistance and Mr. Miller told her that there would be better luck with the Governor if there was local participation, he suggested that he come to talk with the County Commission and the Mayor. Bill Richardson, Jr., President of the Wood County Airport Authority Board stated that they haven't asked for assistance from the County and the County receives tax money from planes at the airport. Mr. Miller stated that he was here today to determine how local participation was going to be accepted and report back to the Governor's Office. Ms. Strock stated that she is requesting that the Commission make a couple of payments and she is going to request a couple of payments from the City and hopefully some help from the State. Discussion took place in regard to the sale of gasoline and flights. The County Commission stated that they would give Ms. Strock an answer on Monday.

At this time the County Commission met with Karen and Kenneth Brady, Developers of Dogwood Subdivision. Mr. Brady stated that they hope, after last night's planning commission meeting, they hope to have a solution that will expedite the situation; what they need to do is borrow the money to take care of their creditors; they appreciate that the Planning Commission wants a rough draft between the homeowners and the Bradys before they would look at any agreement to reduce the bond; the problem with that is that Steve Compton was absent from the meeting and he is the one who has been working on

said agreement; at this point the money they would borrow is going to be used to pay off a loan at One Valley Bank, they (the bank) have first position, the County has second position; the bank wants to work it out so that the County's position stays the same, the bank will take the house and five acres (being first position) and the County would take first position on the remaining 20 acres plus three lots and second position on the house and five acres; this would expedite the process and allow them to borrow the money and continue the process of working out an agreement with the homeowners. Commissioner Grapes asked why they didn't let the bank put the mortgage on, borrow some extra money, commit it to the County in case something happens to the road. Discussion took place. Mary Rader, Director of the Planning Commission thinks that the Brady's idea is a good one. Commissioner Shaver stated that he wants to do whatever will please the Planning Commission and the Bradys. Mrs. Brady read a portion of minutes from September, 1994 about the issuance of the bond. Commissioner Grapes stated she could see no problem with doing what the Bradys asked. Upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, the County Commission approved the lien against Dogwood Subdivision and approved the signing of any documents by Jean Grapes that may be presented by Robert K. Tebay, the Brady's attorney.

Upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, Jean Grapes is hereby elected as President of the Wood County Commission for the year of 1996.

Upon a motion made by Steven A. Grimm, seconded by Jean Grapes

and passed, Holmes R. Shaver is hereby elected as President Pro Tem of the Wood County Commission for the year of 1996, to serve in the absence of Jean Grapes, President.

Upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, it is hereby agreed that the Commission terms are to be held on Mondays, from 9:00 o'clock A.M., until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 4:00 o'clock P.M. and on Thursdays from 9:00 o'clock A.M. until 12:00 o'clock Noon.

Upon a motion made by Steven A. Grimm, seconded by Jean Grapes and made unanimous by Holmes R. Shaver, it is hereby unanimously agreed by the members of the Wood County Commission, that offices at the Wood County Courthouse will close at 12:00 o'clock Noon on Good Friday, April 5, 1996. The closing of the office of the Circuit Clerk of Wood County shall be determined by the Chief Judge.

All Special and Emergency Meetings held before the Wood County Commission will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

The agenda for all regularly scheduled meetings held before the Wood County Commission on their regularly scheduled meeting days will be available to the public in the Office of the County Administrator.

The following appointments to the various committees were made by Jean Grapes, President of the Wood County Commission as follows:  
WOOD COUNTY RECREATION COMMISSION - STEVEN A. GRIMM; WOOD COUNTY AIRPORT AUTHORITY - HOLMES R. SHAVER; WOOD COUNTY COMMUNITY RESOURCES, INC. - PAULINE EATON; WOOD COUNTY EMERGENCY SERVICES -

STEVEN A. GRIMM; WOOD COUNTY COMMISSION ON INTERGOVERNMENTAL RELATIONS - JEAN GRAPES, STEVEN A. GRIMM, HOLMES R. SHAVER; WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND CORRECTION - JEAN GRAPES, STEVEN A. GRIMM, HOLMES R. SHAVER; WOOD COUNTY PLANNING COMMISSION - JEAN GRAPES; WOOD COUNTY DEVELOPMENT AUTHORITY - HOLMES R. SHAVER; MID-OHIO VALLEY REGIONAL COUNCIL - JEAN GRAPES AND STEVEN A. GRIMM; NORTHWESTERN AREA AGENCY ON AGING - KAREN LEACHMAN; PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION BUREAU - DAVE ASHLEY; WEST VIRGINIA EXTENSION SERVICE COMMITTEE - JEAN GRAPES.

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Wood County Building Commission (if meeting is called)

Wood County Community Resources (quarterly)

Wood County Historic Landmark Commission (quarterly)

Wood County Parks and Recreation Commission (quarterly)

Wood County Solid Waste Authority (quarterly)

Parkersburg/Wood County Visitors & Convention Bureau (quarterly)

Western District Guidance Clinic (quarterly)

An Order was prepared regarding this matter.

Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion duly made and carried, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 1996, beginning on the 1st day of February, 1996, and continuing through and including the 9th day of February, 1996, (Saturdays and Sundays excepted) each session beginning at 10:00 o'clock A.M., until 12:00 Noon, and from 1:00 o'clock P.M. until 3:00 o'clock P.M., and also will be available by appointment through the County Administrator's Office, if needed, beginning on the 13th day of February, 1996, and concluding at 3:00 o'clock P.M., on the 29th day of February, 1996, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which was omitted by the Assessor. They shall correct all errors in the names of persons in the description of value of property, and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this Chapter; but, in no case, shall any question of classification of taxability be considered or reviewed. IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST

AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Board and Authorities, the County Commission of Wood County, upon a motion duly made, seconded and passed, placed Chris Fisher in nomination to fill a vacancy on the Wood County Parks and Recreation Commission (Mountwood Park). Said vacancy exists due to the death of William Dudak. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities, the County Commission of Wood County, upon a motion duly made, seconded and passed, placed Philip Gilchrist in nomination to fill a vacancy on the Mineral Wells Public Service District. Said vacancy is due to George Kesterson's term expiring on November 30, 1995. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign a letter requesting a one month extension of the Juvenile Justice and Delinquency Prevention Grant Number 94-JJ-3-004. Funds in the amount of one thousand dollars and 00/100ths cents (\$1,000.00) remain in the "Other" Category of the aforementioned Grant in which the terms of

the said Grant ended December 31, 1995. Approval of a one month extension would allow the purchase of supplies and miscellaneous items for the C.A.S.A. (Court Appointed Special Advocate) Program being funded through the aforementioned Grant. Currently, ten (10) volunteers are being trained for the C.A.S.A. Program and it is anticipated that their training will be completed by mid-January, 1996. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, adopted a Resolution in reference to Budget Revision No. 12 in the General County Fund budget for the fiscal year 1995/1996. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, WV, was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.


On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 11 in the General County Fund budget for the fiscal year 1995/1996. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 359 and bearing the date of December 21, 1995 at which time the Request for Revision was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

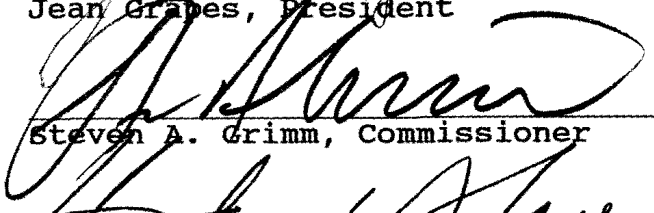


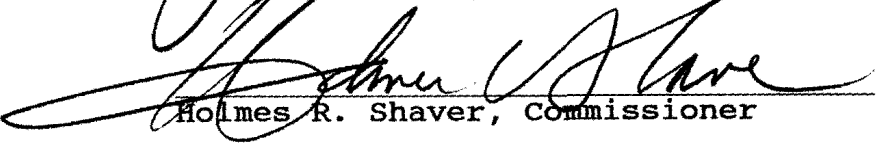
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Jean Grapes, President

  
Steven A. Grimm, Commissioner

  
Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON JANUARY 4, 1996

No. 20752	Broadwaters Motorcar	\$ 50.61
20754	Dave Poske's Performance Parts	30.00
20770	PAMS	75.68
20771	PAMS	15.75
20773	Parks Hardware & Supply	39.96
20774	Quill Corporation	477.03
20780	Parkersburg Office Supply	26.06
20783	Char Ann Sales & Service	14.10
20784	Ogden News	4364.50
20785	PAMS	27.41


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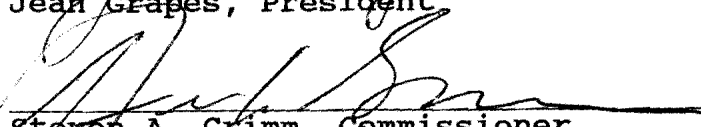
ADDENDUM TO MINUTES OF THURSDAY, JANUARY 4, 1996

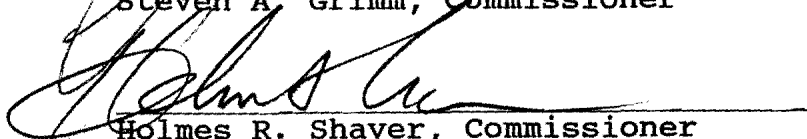
On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby ORDER that the bid be let for a copy machine to be utilized in the Office of the Wood County Emergency Services. Specifications for such copy machine are incomplete at this time; however, at such time as specifications are complete, a Legal Notice will be placed in both The Parkersburg News and The Parkersburg Sentinel accepting sealed bids.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Jean Grapes, President

  
Steven A. Grimm, Commissioner

  
Holmes R. Shaver, Commissioner