

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 25, 1996**

**PRESENT: JEAN GRAPES, PRESIDENT
HOLMES R. SHAVER, COMMISSIONER**

ABSENT: STEVEN A. GRIMM, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, approved minutes from Friday, May 17, 1996; Monday, May 20, 1996; Tuesday, May 21, 1996; Thursday, May 23, 1996; Thursday, May 30, 1996 and Monday, June 3, 1996.

At 10:00 A.M., the County Commission met with Dixie Showalter from the Mid-Ohio Valley Health Department. There were others in attendance from the Health Department. Ms. Showalter stated they received a public health service grant out of Charleston; it is a brick and mortar grant; they started working on this grant for renovations because they didn't have enough time to look for new construction; the grant can either be 100% or 80%; for Wood County, because they are not medically indigent, they can only receive 80% of what they apply for; the other 20% needs to come from another entity. Discussion took place. The Commission asked them to report back to them after they talk with Mark Whitley - Community Development for the City of Parkersburg.

At 10:30 A.M., the County Commission met with Sam Winans from the Humane Society. The County Commission of Wood County, upon a

motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, entered into an Agreement by and between the Humane Society of Parkersburg, Inc. and the County Commission of Wood County. The said Agreement states that the Humane Society of Parkersburg, Inc. is to provide housing, feeding, medication and disposition of stray and unwanted dogs and cats in Wood County, outside the Municipalities of Parkersburg, Vienna and Williamstown. For this service, the County Commission agrees to pay the Society the sum of Two thousand and 00/100 Dollars (\$2,000.00) per month; PROVIDED monies are available in the Dog Fund created in accordance with Chapter 19, Article 10, Section 10 of the West Virginia Code 1931, as amended. If additional expenses are incurred by the Humane Society in the disposition of dead animal bodies or additional expenses incurred as a result of any court proceedings, the County Commission will take under consideration said expenses on an individual basis upon notification to them of such expenses by the Humane Society. This Agreement will be in effect beginning this date and continuing through June 30, 1997. Either party may terminate this Agreement upon thirty (30) days written notification. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, entered into an Additional Agreement by and between the Humane Society of Parkersburg, Inc. and the County Commission of Wood County. Under the terms set forth in the Additional Agreement, the County Commission agrees to contribute additional compensation in the

amount of Thirty-Five Thousand Dollars and No Cents (\$35,000.00) to the Society for its services during the fiscal year 1996/1997. This additional compensation is to be paid on a monthly basis in the amount of Two Thousand Nine Hundred Sixteen Dollars and Sixty-Six Cents (\$2,916.66) payable at the end of each month. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, did hereby ORDER that the following additions to the Floodplain Ordinance be enacted on this date.

Section 7.7 Inspection and Revocation
(The following paragraph is to be added)

After the construction period, the Building Permit Officer or other authorized official SHALL inspect the premises to determine that all work that was performed is in compliance with the information provided on the permit application and with all applicable laws and ordinances. In the event the Building Permit Officer or other authorized official discovers that the work does not comply with the permit application or any applicable laws and ordinances or that there has been a false statement or representation by any applicant, such violation shall be reported to the Wood County Commission for whatever action it considers necessary.

Section 8.3 Enforcement and Penalties
(Entire section to be replaced with the following)

Enforcement of these Regulations shall be the responsibility of the County Inspector, who shall make an initial interpretation that a violation has occurred. The County Inspector shall prepare a written Violation Notice and Directive to Comply and/or Cease and Desist and shall transmit such notice to the party or parties responsible for the violation. This notice shall give the party or parties responsible thirty (30) days in which to comply with the terms of the written notice and directive. Failure to comply with the written notice and directive shall be cause for the Planning Commission to declare a violation of this Ordinance against the party or parties responsible. Upon such declaration, the Planning Commission shall instruct the County Inspector to request the

assistance of the County Prosecuting Attorney and:

- a. Seek an injunction in the Circuit Court of Wood County to restrain the responsible parties from continuing the violation or to order them to comply with the requirements of this Ordinance.

AND/OR

- b. Proceed by criminal warrant or information against the party or parties in violation.

Any person who fails to comply with any or all of the requirements or provisions of this ordinance or direction of the Building Permit Officer or any other authorized employee of the community shall be guilty of a misdemeanor and upon conviction, shall pay a fine to the County of not less than fifty dollars (\$50.00) or more than five hundred dollars (\$500.00) or up to ten (10) days in Jail or both. The violator shall also be responsible for any court costs involved in the case. Each day during which any violation of this Ordinance continues shall constitute a separate offense. The imposition of a fine or penalty for any violation of, or non-compliance with, this Ordinance or permit it to continue; and all such persons shall be required to correct or remedy such violations within a reasonable time. Any structure constructed, reconstructed, enlarged, altered or relocated in non-compliance with this Ordinance may be declared by the Wood County Commission to be a public nuisance and abatable as such.

Nothing herein contained shall prevent the Planning Commission, Wood County Commission, or any other persons or corporation from taking such lawful action as is necessary to prevent or remedy any violation.

A copy of pages 18 through 22 of the said Floodplain Ordinance reflecting the aforementioned addition is attached to the Order that was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from the West Virginia Development Office, Charleston, West Virginia, advising the County Commission of Community Partnership Grant Programs to be considered for funding through the Legislative Digest during the fiscal year 1996/1997. The two projects cited for funding consideration are the Center for

Community Services Agencies in the amount of five thousand dollars and 00/100ths cents (\$5,000.00) and the Erickson All-Sport Athletic Facility Improvements in the amount of seventy thousand dollars and 00/100ths cents (\$70,000.00). An "informational sheet" is to be completed for the aforementioned projects and returned to the Community Development Division of the West Virginia Development Office. As stated in the letter received, costs should not be incurred nor commitments made in regard to the above-stated funds until authorization has been received from the Governor of West Virginia, Gaston Caperton. All documentation pertaining to the said Community Partnership Grants is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, came Mary R. Rader, Director of the Wood County Planning Commission, and presented to the County Commission of Wood County, a copy of the proposed revisions to the Subdivision Regulations for Wood County. Such proposed revisions were given approval by the Wood County Planning Commission at their regular monthly meeting held on Wednesday, June 5, 1996 with the exception of paragraph 11. Street Requirements - Grade, Curves and Slight Distances, items a. through f. which was tabled for future discussion. A Public hearing in regard to the proposed revisions was held by the Wood County Planning Commission at a regular monthly meeting held on January 3, 1996. The County Commission of Wood County, on this date, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, did hereby ORDER that the proposed revisions, as presented with the aforementioned exception,

be given approval and consequently be adopted. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a Grant Adjustment Notice from the Juvenile Justice and Delinquency Prevention Program under the Criminal Justice and Highway Safety Division, Charleston, WV. The aforementioned Grant Adjustment Notice Number Three (3) advises the County Commission that the unused amount of nine hundred seven dollars and sixty-one cents (\$907.61) is being deobligated and the Juvenile Justice and Delinquency Prevention Grant Number 94-JJ-3-004 is being closed. The said grant award was in the amount of fifteen thousand dollars and 00/100ths cents (\$15,000.00) and was utilized for the Court Appointed Special Advocate (C.A.S.A.) Program. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Expenditures in the amount of one thousand six hundred ninety-seven dollars and twenty-two cents (\$1,697.22) were made by the County during the month of June, 1996 which represents payment for contractual services provided by Rose S. Bowen, who is working under the supervision of the Wood County

Juvenile Probation Office, and for travel expenses of the aforementioned Rose S. Bowen. In addition to the Request for Reimbursement, the Monthly Recap and Project Director's Report and the Financial Recap Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 95-DC-050. Expenditures for the salary of Assistant Prosecuting Attorney, C. Scott Durig, were in the amount of thirteen thousand five hundred dollars and 00/100ths cents (\$13,500.00), plus the amount of benefits, which includes social security, retirement, health insurance and workers' compensation, during the months of March, April, May and June, 1996. However, the Request for Reimbursement is in the amount of three hundred seventy-six dollars and 00/100ths cents (\$376.00) which represents compensation at sixteen dollars and 00/100ths cents (\$16.00) per hour, the allowable compensation under the said Grant, for twenty-three and one half (23.5) hours during the aforementioned months allocated to the duties of the Drug Prosecutor by Assistant Durig as defined and set forth in the said Grant. In addition to the Request

for reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 94-JJ-7-013. Expenditures in the amount of one thousand one hundred forty dollars and 00/100ths cents (\$1,140.00) were made by the County during the month of June, 1996 which represents payment of contractual services provided by Dr. Fred Jay Krieg and Associates in regard to the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program. In addition to the Request for Reimbursement, the Monthly Recap and Project Director's Report and the Financial Recap are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as

President and on behalf of the County Commission, to sign, as the Fiscal Agent, for a Child Abuse Prevention Grant in the amount of five thousand dollars and 00/100ths cents (\$5,000.00). Said Grant award is funded through the Governor's Cabinet On Children and Families, Charleston, West Virginia, and the said Wood County Child Abuse Response Team, or CART, will be administered through the Office of the Prosecuting Attorney for Wood County. Documentation supplied by the Office of the Prosecuting Attorney in regard to the said CART Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a Notice of Grant Award Change from the West Virginia Development Office, Charleston, West Virginia, in which the County Commission was given an extension on the time period for completion from June 30, 1996 to June 30, 1997 in regard to the Governor's Community Partnership Grant for the Waverly Library project. The said Award Change represents change order number four (4) for Grant ID Number 91-92CPGP00, Project Number 92CPGP0115. Documentation pertaining to the said Community Partnership Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Notice of Grant Award Change Number Three (3) from the West Virginia Development Office, Charleston, West Virginia, in regard to the fiscal year 1992 Small Cities Block Grant Number B-92-540001 for the Lubeck water project. The said Notice of Grant Award


Change gives approval to extend the time period from June 30, 1996 to June 30, 1997 to allow additional time to complete the water project through the Lubeck Public Service District. All documentation pertaining to the said Small Cities Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Jean Grapes and passed, adopted a Resolution in reference to Budget Revision No. 1 in the General County Fund budget for the fiscal year 1996/1997. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Jean Grapes, President



Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON JULY 25, 1996

No.	21258	Midwest Micro	\$	1,650.00
	21285	Graphic Comm., Inc.		69.00

21293	Wildt's Photo Lab	7.43
21321	Parks Hardware & Supply	53.40
21323	Liant Software Corp.	1,010.00
21324	Parks Hardware & Supply	11.58
21325	Casto & Harris	663.00
21326	Mahone Tire Service	20.00
21329	Sam's Club	857.22
21330	Parkersburg Office Supply	189.53
21331	Assurance Business Forms	244.50