

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JUNE 6, 1996

PRESENT: JEAN GRAPES, PRESIDENT
STEVEN A. GRIMM, COMMISSIONER
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:30 A.M., the County Commission met with Mark Whitley from the City of Parkersburg. Mr. Whitley stated that in June of 1995 he approached the County Commission regarding forming a partnership or consortium in order for the City of Parkersburg to tap into a new Federal source of funding called the Home Initiative; it is for new housing opportunities; they received notice recently that they were successful in their request and they have received \$380,000.00 to be used for new housing initiatives; the State of WV provided \$120,000.00 which gives them half a million dollars to be used; in the next four years they expect to receive somewhere around two million dollars. Commissioner Grimm asked Mr. Whitley to explain this process a little more. Mr. Whitley stated that the County and City working together will receive a half million dollars annually as long as the program is available; it is for new housing construction for moderate income housing and for the elderly; they would be able to take families out of the slum areas and move them into newly constructed housing; they sent out notices to developers and have received two excellent proposals and with the help of Mary Rader they hope to narrow it down to one project proposal; they are going to set aside 15% of the money to be used for non-profit

organizations who have in their charter affordable housing; they will make it available through non-profits and their clients; the City will be very much involved in reviewing the applicants and working with local lenders in order to try to combine all of the efforts to make it a doable project. Commissioner Grapes stated that she understood him to be saying that most of these will be in the City and Mr. Whitley said that was correct. Mr. Whitley stated that based on the proposals for the multi-family houses there would be anywhere from 25-48 housing units within the City, which still leaves \$120,000.00 to be used maybe throughout the County. Commissioner Grimm asked if the money was dedicated solely for new construction or could it be for rehabilitation of existing structures. Mr. Whitley stated it could be for rehabilitation but it has to be over and above what they set the CDBG funds aside to do, it has to be new initiatives; they have a strategy where they want to focus their efforts, they can use the funds anywhere, but they want to make sure it is consistent with their housing strategy. Mary Rader stated that if they are going to work with non-profit organizations and their clients, then what did he request in the proposal. Mr. Whitley stated initially they requested multi-family housing; they have two community housing development organizations that are certified in Wood County, they are in daily contact with both organizations; the multi-family housing, they didn't leave that portion open for non-profit organizations, but they may become involved; they would underwrite the project and the interest will be based on what the project can afford (principal reduction); they do expect program

income to be generated back into the program. More discussion took place. Mr. Whitley stated the program is more flexible than it used to be; they will leave it up to Wood County and the City of Parkersburg to determine what best meets the market needs in the area.

At 10:00 A.M., the County Commission met with the Executive Committee of the West Virginia Interstate Fair and Exposition. Phil Gilchrist stated they wanted to discuss funding; they turned in a budget request in February and for some reason they are not in the budget for the first time in twenty-four years; they don't understand why; they had their constitution changed so that if they ever decide to not have a fair, the property will revert back to the County; they have a piece of property that appraises for a million and a half dollars; they have signed contracts already for 1997 for people that want the sites at the fairgrounds. There was discussion about the pageant. Mr. Gilchrist then wanted to discuss the hotel/motel tax; they have to maintain the fair year round; if they received money from the hotel/motel tax that would give them incentive to promote things on the fairgrounds that would use the hotels and motels; they were planning on using the money from the budget to lay a six inch water line; they are trying to get a National motorcross race for next year and a RV caravan. More discussion. Mr. Gilchrist stated that the fair has potential. Mr. Gilchrist, after being asked, told the Commission that they requested \$30,000.00. Commissioner Shaver stated he remembers that they asked for assistance with the paving of the road which would be about \$30,000.00 and the Commission agreed

to do that subject to the reversion clause (and a few other things) stating that the grounds would come back to the Commission if there was no longer a fair; they were told to work with the Prosecuting Attorney and get back with them, so the Commission has been waiting on the Fair Board. Mr. Gilchrist wanted to know who challenged the fact that the Fair was in the budget. Commissioner Grimm stated they could do a budget revision to correct this. Commissioner Grimm stated that since the problem was rectified, they will handle the slag for the road. Commissioner Shaver stated they will pay the slag bill, and when the ending balance comes in they will check into putting the fair back into the budget. Commissioner Grapes stated that the Commission would discuss this matter.

At 11:45 A.M., the County Commission met with James Cox, Manager of the Lubeck Public Service District. Mr. Cox reminded the Commission that he met with them previously on April 29, 1996 talking about the waiving of the recording fees for public service districts; he asked if they were going to take any action on a letter they received from Michele Rusen, Prosecuting Attorney. Jamie Six, Clerk of the Commission, stated he understood that there was no action needed, it would be automatic; Mr. Six also asked the Commission about copy fees and other services for municipalities. The County Commission asked Mr. Six to put his questions in writing. Mr. Six stated that he would and that Mr. Cox can proceed with recording without getting charged because that is not what his questions are in regard to.

On this date, and pursuant to an Order appearing in Order Book

51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, appointed Nancy Roettger to the Vienna Public Library Board. Said vacancy was announced on May 30, 1996 due to the death of Phyllis McGaha on April 27, 1996. Ms. Roettger's term will expire on June 30, 1998. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, did hereby ORDER that the amount of twenty-three thousand dollars and 00/100ths cents (\$23,000.00) be contributed to the Belleville Homecoming, Inc. for the purchase of a 5.5 acre tract situated on State Route 68 and Robin Hood Road in Belleville, Harris Taxing District, West Virginia. The aforementioned contribution is to be made from monies received by the County in lieu of taxes from the Ohio Municipal Electric Generation Agency Joint Venture 5 (Omega JV5). An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, did hereby ORDER that the amount of thirty thousand dollars and 00/100ths cents (\$30,000.00) be contributed to the Parkersburg High School Foundation, Inc. - Stadium Fund for the project of renewing the surface of Stadium Field and installing a new eight (8) lane, all-weather, competitive track. The aforementioned

contribution will be made available to the Board of Education upon the presentation of an invoice/invoices reflecting the purchase of materials for the above-stated project. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, adopted a Resolution in reference to Budget Revision No. 22 in the General County Fund budget for the fiscal year 1995/1996. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, came Jamie R. Six, Clerk of the County Commission of Wood County, and requested permission to pursue the possibility of changing some voting precincts. The Clerk will need to obtain permission from the potential new voting precincts prior to changes being made and a legal notice placed in the local newspapers in accordance with Chapter 3, Article 1, Section 7 of the Code of West Virginia of 1931 as amended. The said Clerk requested permission for the following.

Precinct 35A - now voting at the West Virginia Avenue Fire Station (has been targeted to be closed by the City of Parkersburg)
change to
Church of Christ in the same vicinity

Precinct 15 - now voting at the Wood County Emergency Services (garage)
change to
Stephenson United Methodist Church

Precinct 30 - now voting at the YMCA

change to
Stout Methodist Church

Permission was granted by the County Commission of Wood County, upon a motion duly made, seconded and passed, to pursue the potential new precincts.

The County Commission was further advised by the said Clerk that Precinct 62, Washington Community Building, had over one thousand (1,000) voters and needed to be divided. The possibility of two precincts in the same building was discussed; however, the said Clerk is to get back to the County Commission on this matter. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand nine hundred twenty-six dollars and ninety-six cents (\$1,926.96) from the State of West Virginia which represents reimbursement to the County for expenses incurred during the month of March, 1996 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Receipt of such check is pursuant to an Order appearing in Order Book 56, at Page 465 and bearing the date of April 29, 1996 at which time the Request for Reimbursement was signed by Jean Grapes, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the fully executed Community Work Experience Program

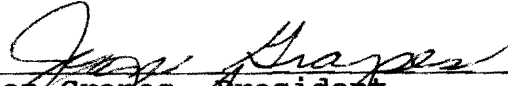
(CWEP) Contract Addendum by and between the West Virginia Department of Health and Human Resources, Work and Training Program, and the County Commission of Wood County. Receipt of such fully executed Contract Addendum is pursuant to the Order appearing in Order Book 56, at Page 475 and bearing the date of May 16, 1996. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statement of Assets for the Debt Service Account, the Debt Service Investment Account, the Debt Service Reserve Account and the Bonds Depreciation Reserve Fund from Commercial Banking and Trust Company, Parkersburg, WV, in regard to St. Joseph's Hospital Wood County Building Commission Revenue Refunding Bonds Series 1984. The said Statement of Assets is for the period ending March 31, 1996. All documentation pertaining to the said Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

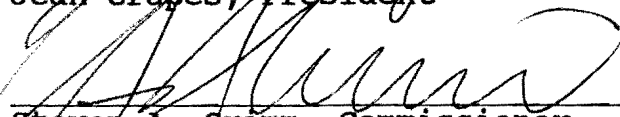
On this date, the County Commission of Wood County was in receipt of the Statement of Assets for the Debt Service Fund and the Debt Service Reserve Fund from Commercial Banking and Trust Company, Parkersburg, West Virginia, in regard to the St. Joseph's Hospital Wood County Building Commission Revenue Refunding Bonds, Series 1990. The said Statement of Assets is for the period ending March 31, 1996. All documentation pertaining to the said Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Approved:

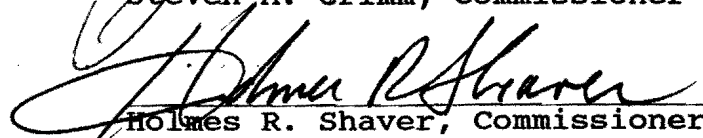
THE COUNTY COMMISSION OF WOOD COUNTY



Jean Grapes, President



Steven A. Grimm, Commissioner



Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON JUNE 6, 1996

No.	21110	Wireless One Network	\$	280.23
	21124	Stuart Oil		4001.00
	21140	West Virginia Uniform		139.75
	21215	Parkersburg Paint Company		73.23
	21216	Mahone Tire Service		313.82
	21221	Parkersburg Police Department		210.00