

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, MARCH 18, 1996

PRESENT: JEAN GRAPES, PRESIDENT  
STEVEN A. GRIMM, COMMISSIONER  
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Exonerations on Personal Property for Richard H. Poling - Parkersburg District (1995); Steven Mayo - Vienna District (1995); Randall Hall - Union District (1995); Mary Beth Full - City District (1994); Toni G. (Bays) Morgan - City District (1994); and Norman C. Farnsworth - Parkersburg City District (1995).

On this date, the County Commission approved an Exoneration on Real Property for Herbert L. Kelley - Tygart District (1995)

At 9:30 A.M., the County Commission met with Jamie Six, Clerk of the County Commission to discuss pollworkers. The County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, approved the lists of poll workers, as submitted by Robert B. Fish, Chairman of the Wood County Republican Executive Committee, and Luther A. Godbey, Chairman of the Wood County Democrat Executive Committee, to work in the Primary Election to be held in the County of Wood on May 14, 1996. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with Steve Nicely from the Parkersburg/Wood County Visitors and Convention Bureau. Mr.

Nicely presented the audited financial statements as of December 31, 1995; the audit report is clean, there are no problems. Mr. Nicely then stated tomorrow afternoon at 11:45 A.M., there will be a luncheon at the Holiday Inn to discuss the Cities by-way program; at this meeting they will discuss what it takes to become a city by-way project; there is funding available and there are two projects in this area that may be possible city by-ways; he would like someone from the County Commission to attend. The Commission stated that they should ask Tiano-Knopp Associates, Inc. to attend due to the fact that they handle grants for the County. Mr. Nicely showed the County Commission the latest Cat's Meow Collection piece, which is the Wood County Courthouse; two dollars from the sale of each of them will go to the Visitors and Convention Bureau. Mr. Nicely then stated there will be a public hearing on the North Bend rail trail on Wednesday at the City Building.

At 11:00 A.M., the County Commission met with K.D. Merritt, Sheriff of Wood County and Charlie Johnson, Chief Deputy to discuss their budget. Commissioner Shaver stated that one of the questions had been about the vehicles, but he is working with Mr. Johnson on that. Commissioner Grimm asked the Sheriff to explain the dispatchers line item and the longevity line item. Sheriff Merritt stated they requested an additional dispatcher; they have five dispatchers now that work around the clock, when someone is off they have to work a deputy or pay overtime to the other dispatchers. Commissioner Shaver asked if they gave him an extra dispatcher, would that decrease the overtime line item. Sheriff Merritt stated that

it would cut it way down. Commissioner Grapes asked if his people would rather work the overtime rather than increase the number in the department. Mr. Johnson stated he has talked with two of them and they are getting pretty tired of working all of the overtime. Sheriff Merritt stated that even after the E-911 system goes into effect, they will still need their dispatchers. Mr. Johnson stated the overtime will be cut down considerably on the dispatchers if they had the other position. Mr. Johnson stated they have a certain time frame where a lot of officers, this year, will hit their longevity time and two officers who will go up in rank. Mr. Six asked why the longevity raises haven't been paid out of the longevity line item. Mr. Six asked if they would meet with him in the Finance Office to explain and go over this due to the fact that Mary Rader usually handles this and she is not present due to an illness. Commissioner Grimm also asked the Sheriff to speak on the matter of an extra employee for the Sheriff's Tax Office. Sheriff Merritt stated that the State has mandated some things on the Tax Office; there has been an increase in the work, but he doesn't have the figures in front of him; he would like a person to handle the paperwork for the concealed weapon permits. They may take a person from one of the departments and then fill their spot later. Commissioner Shaver stated the Commission noticed that the revenue from the process servers is down. Mr. Johnson stated they are swamped with State subpoenas, which they don't get paid for; there are a number of individual people, private investigators, etc. that are doing the serving of the subpoenas for the attorneys and other organizations. More discussion took place.

At 2:00 P.M., the County Commission met with Lisa Starcher from Artsbridge to discuss their annual request. Ms. Starcher stated they are celebrating their tenth anniversary this year; they have looked at the things they have been able to do with the funding in the past such as: with attendance, since they have been in existence, they have put about three million dollars into the arts in Wood and Washington Counties by using money they have raised here and having it matched at the State and Federal levels and outside agencies; they have given over a million dollars in general operating support to groups like the Art Center and the Actors Guild, specifically to organizations that bring in tourism; they have a good relationship with the tourism bureaus; they have given one hundred thirty-eight thousand dollars in small project grants to schools, brown bag festival, etc.; they have spent a half million dollars in elementary schools programming for art programs that have been cut out of their budget; they have had donated office space from Commercial Bank, but this year the building is going to be torn down; they have been looking for something handicap accessible and free, they have found the old Triple-A building on Market Street, the Erickson Foundation owns this building and has offered to help them renovate it; they will have to pay rent; their copier has broken down, they have only one computer; in the past the County has given them four percent of the hotel/motel occupancy tax; they are requesting, in addition to the hotel/motel tax, a one time \$5,000.00 contribution to get them through this year; the \$5,000.00 will be used for a copy machine, computer, rent, etc. Ms. Starcher presented a letter of request, an

Arts calendar, a catalog of artists. Ms. Starcher stated that they need to move out of their old building before July 1, 1996. More discussion took place. (Cassette tape shut off at this point.)

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, executed a Memorandum of Understanding between the West Virginia Regional Jail and Correctional Facility and the County Commission of Wood County to house prisoners in the Southern Regional Jail located in Kanawha County. The per diem rate for each prisoner is thirty-five dollars and 00/100ths cents (\$35.00) set by the Authority for the fiscal year ending June 30, 1996. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Partial Release of Lot Numbers One Hundred Two (102) and One Hundred Four (104) of the Mullenix Subdivision, Section Two, as amended, a plat of which said Subdivision is of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Plat Book No. 22, at Page 10, to which plat reference is hereby made and had for a more particular description of said lots by metes and bounds. With the signing of said Partial Release, the County Commission released on the liens on Lot Number One Hundred Two (102) and One Hundred Four (104); in all other respects the said Notice of Lien shall remain and be a valid and subsisting lien. That certain

Notice of Lien, which is dated June 3, 1982, executed by Ronald J. Mullenix and Rita K. Mullenix, as shown of record in the Office of the Clerk of the County Commission of Wood County, West Virginia, in Lien Book 274, at Page 703, which said Notice of lien secures a bond in the amount of eight thousand and 00/100ths dollars (\$8,000.00) on real estate situate in the District of Union, County of Wood and State of West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the On-Site Program Review completed by H.W. Richardson, Compliance Monitor with the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the Drug Control and System Improvement Grant Number 95-DC-050. The said On-Site Program Review revealed that the County Commission of Wood County is in compliance with the Anti-Drug Abuse Act and all pertinent federal requirements. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Expenditures in the amount of two thousand two hundred ninety-three dollars and eighty cents (\$2,293.80) were made by the County during the month of February, 1996 which represents payment of contractual services

rendered by Rose S. Bowen, After-Care Case Manager, who is working under the supervision of the Wood County Juvenile Probation Office, and represents travel expenses of Rose S. Bowen. In addition to the Request for Reimbursement, the Monthly Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from One Valley Bank, Charleston, West Virginia, for the Rebate Fund, the Expense Fund and the Bond Fund in regard to the West Virginia Single Family Mortgage Revenue Refunding Bond Issue, Series 1991A. The said Statements of Accounts are for the period of November 30, 1995 through February 29, 1996. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bond Issue is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of eighteen dollars and eight-five cents (\$18.85) from the State of West Virginia, which represents reimbursement to Wood County for extradition fees to allow Detective K.L. Miller to pick up Susie Mollohan and return her to Wood County. The extradition of the said Susie Mollohan is in regard to the State of West Virginia, Plaintiff, vs. Susie Mollohan, Defendant, which appears as a matter of record in Order Book 56, at Page 432 and

bearing the date of March 4, 1996 at which time a request for a check in the amount of eighteen and 85/100ths dollars (\$18.85) was signed by the County Commission. Receipt of said check is pursuant to an Order signed by Judge George W. Hill and dated March 1, 1996 requesting reimbursement from the West Virginia Division of Corrections. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand seven hundred ninety and 45/100ths dollars (\$1,790.45) from the State of West Virginia, of which the amount of one thousand two hundred and 00/100ths dollars (\$1,200.00) represents reimbursement to Wood County for extradition fees to allow Officer Larry Lee to pick up Robert Ables and return him to Wood County. The extradition of the said Robert Ables is in regard to the State of West Virginia, Plaintiff, vs. Robert M. Ables, Defendant, which appears as a matter of record in Order Book 56, at Page 232 and bearing the date of May 4, 1995 at which time a request for a check in the amount of one thousand two hundred and 00/100ths dollars (\$1,200.00) was signed by the County Commission. Receipt of said check is pursuant to an Order signed by Judge George W. Hill and dated February 21, 1996 requesting reimbursement from the West Virginia Division of Corrections. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand seven hundred ninety and 45/100ths dollars (\$1,790.45) from the State of West Virginia, of which the amount of five hundred fourteen and 72/100ths dollars



(\$514.72) represents reimbursement to Wood County for extradition fees to allow Officer Larry Lee to pick up Christopher Lee Sheppard and return him to Wood County. The extradition of the said Christopher Lee Sheppard is in regard to the State of West Virginia, Plaintiff, vs. Christopher Lee Sheppard, Defendant, which appears as a matter of record in Order Book 56, at Page 385 and bearing the date of February 8, 1996 at which time a request for a check in the amount of five hundred fourteen and 72/100ths dollars (\$514.72) was signed by the County Commission. Receipt of said check is pursuant to an Order signed by Judge George W. Hill and dated February 7, 1996 requesting reimbursement from the West Virginia Division of Corrections. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand seven hundred ninety dollars and forty-five cents (\$1,790.45) from the State of West Virginia, of which the amount of seventy-five dollars and seventy-three cents (\$75.73) represents reimbursement to Wood County for extradition fees to allow Detective R.L. Lowe to pick up Brian Hisgen and return him to Wood County. The extradition of the said Brian Hisgen is in regard to the State of West Virginia, Plaintiff, vs. Brian Hisgen, Defendant, which appears as a matter of record in Order Book 56, at Page 379 and bearing the date of February 5, 1996 at which time a request for a check in the amount of eighty-two dollars and 50/100ths cents (\$82.50) was signed by the County Commission and further in regard to an Order appearing in Order Book 56, at Page 397 and bearing the date of February 22, 1996 at which time the amount

of six dollars and seventy-seven cents (\$6.77) was returned to the General County Fund budget with the said Orders being signed by the County Commission. Receipt of said check is pursuant to an Order signed by Judge Jeffrey B. Reed and dated February 15, 1996 requesting reimbursement from the West Virginia Division of Corrections. Said Order requests the amount of seventy-five dollars and 73/100ths cents (\$75.73). An Order was prepared regarding this matter.

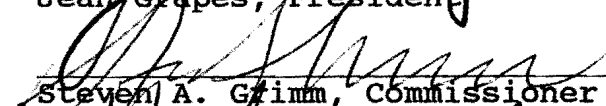
On this date, the County Commission of Wood County, announced to all concerned, that they as a Commission, will not meet in Special Session on Tuesday, March 19, 1996 in regard to the preparation of the budget for the fiscal year 1996/1997 due to other commitments. Said announcement is pursuant to an Order appearing in Order Book 56, at Page 438 and bearing the date of March 13, 1996 at which time the County Commission, in Special Session, announced that they may meet to work on the budget beginning March 14, 1996 through March 28, 1996. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Jean Grapes, President

  
Steven A. Grimm, Commissioner

  
Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON MARCH 18, 1996

No.	20492	Parkersburg Tile Company	\$ 130.40
	20742	Parkersburg Office Supply	697.80
	20818	Miller Communications	275.55
	20863	Filtech, Inc.	707.99
	20893	Broadwaters Motorcar	613.85
	20925	State Electric Supply Company	165.12
	20933	Broadwaters Motorcar	26.67
	20934	Broadwaters Motorcar	3.98
	20935	Broadwaters Motorcar	30.68
	20952	State Electric Supply Company	35.06
	20954	Xerox Corporation	276.00
	20958	Parkersburg Office Supply	90.00
	20959	State Electric Supply Company	11.76
	20963	State Electric Supply Company	296.20
	20973	National Directory	80.00
	20974	Broadwaters Motorcar	46.95
	20976	Parks Hardware & Supply	28.99
	20979	Casto & Harris	523.15
	20981	Wal-Mart	15.84
	20982	Wal-Mart	3.88
	20985	Fullers Wholesale Electronic	6.30
	20986	Williams and Company	424.88
	20989	Bell Atlantic	104.03
	20990	Broadwaters Motorcar	3.03
	20993	Vienna Cleaners	193.22
	20994	Broadwaters Motorcar	27.45
	20995	Broadwaters Motorcar	25.97
	21002	Broadwaters Motorcar	31.80
	21003	Broadwaters Motorcar	24.26
	21004	Broadwaters Motorcar	12.86
	21005	Miller Communications	104.80
	21007	Mary's Towing Service	21.00
	21008	WV Corrections Academy	650.00