

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, MARCH 21, 1996

PRESENT: JEAN GRAPES, PRESIDENT
STEVEN A. GRIMM, COMMISSIONER
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Exonerations on Personal Property for Randall T. Blair - Tygart District (1995) and Patsy Jones - Tygart District (1995).

At 10:00 A.M., the County Commission and the Employee Benefits Committee met with insurance agents to discuss health coverage for Wood County employees. The Employee Benefits Committee consists of Janet Smith, Kay Williams, Richard Lawrentz, Michell Cole, and Dale Wilcox. Also in attendance was Jamie Six, Clerk of the County Commission and Jay Day, Administrative Assistant to the Clerk. First to speak was Pete Berolatti, a former Blue Cross/Blue Shield employee, who now works for himself. Mr. Berolatti stated that the Committee might want to put a cap where the County currently has 100% benefits; look at deductibles; they have New Blue Product, Super Blue Product and Super Blue Select; the committee would need to tell him what exactly they want; Mountain State has one of the best network of doctors in the area; the Super Blue Network would be the most beneficial; you can adjust plans to get what you need or want. Dave Roberts, Parkersburg Benefits was next to speak. Mr. Roberts stated he is the current agent for the County; Mr. Berolatti did a good job

describing what Blue Cross/Blue Shield has to offer; Blue Cross is working together with the Columbia HCA and St. Joseph's Hospital to put together the first local Health Maintenance Organization; you will need an increase in participation to offset the cost; he would not have answered anything differently that Mr. Beralotti spoke on; Super Blue has a prescription card where employees would only pay 30% on prescriptions; Marietta Memorial and Camden Clark Hospitals are the preferred hospitals, St. Joseph's Hospital is a participant in the Blue Cross/Blue Shield insurance coverage; no matter who the agent is, Blue Cross/Blue Shield has said that the commission will be the same for all agents. Fred Earley, Vice President at Mountain State Blue Cross/Blue Shield spoke next. Mr. Earley stated the policy for bidding procedures for all of the Blue Cross/Blue Shield agents will be the same; the changes can be made in the County insurance coverage without going out to bid and without changing the agent. Mr. Six asked about the tier program. Mr. Roberts stated he has been trying to get a middle rate, instead of the low and high rate (how many is in each family). Mr. Earley stated that concerning the question of forming an association of County employees to get a broader pool, it would probably get a smaller risk (cost) initially, but you have to consider that if there are several high risk (cost) cases, it will make the rates increase even if it is not a Wood County employee. Mr. Roberts stated if an employee is out of town he/she will be covered as if they went to a network doctor, if it is an accident or an emergency. Jerry Villers, Villers Financial Group, stated he works with forty-five insurance companies; everything that

has been said about Mountain State is true; the Commission might want to go with a \$250.00 deductible; the Commission could also have alternate deductibles in one plan; there are other carriers besides Blue Cross/Blue Shield that could be looked at if the Commission goes out to bid. Del Beard, from Acordia stated that Pete Thaxton would be speaking on behalf of Acordia. Mr. Thaxton stated Acordia is the seventh largest insurance broker in the world; the Commission may want to try the self-insured plan; Select Net is another option, this consists of thirty-five to forty hospitals in West Virginia; Acordia has the resources to bring whatever the Commission wants to look at; Acordia has several hundred groups within West Virginia that are self-insured; Acordia can compete with Blue Cross/Blue Shield benefits. Judy McGrail from Prudential was last to speak. Ms. McGrail stated that with her policy they would have a prescription card; baby wellness is included on this policy; the deductible is \$250.00; the premium, which is not locked in due to a lot of assumptions would be \$56,000.00 per month; she didn't receive a quote from Golden Rule as of today; she advises that they raise the deductible to lower the premium; the Golden Rule has a deductible of \$500.00; this is for any doctor or hospital; she would handle the claims and fill out any forms; claims are paid within two weeks; the group plans come with a \$10,000.00 life insurance policy. The employee benefits committee will discuss what they have heard today and report back to the Commission with a recommendation.

On this date, the County Commission of Wood County was in receipt of a check in the amount of seven hundred forty-two dollars

and thirty-two cents (\$742.32) from the State of West Virginia which represents reimbursement to the County for expenses incurred during the month of January, 1996 in regard to the Drug Control and System Improvement Grant Number 95-DC-025. Receipt of said check is pursuant to an Order appearing in Order Book 56, at Page 396 and bearing the date of February 22, 1996, at which time the Request for Reimbursement was signed by Jean Grapes, President of the Wood County Commission. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the County Administrator's Office. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, adopted a Resolution in reference to Budget Revision No. 17 in the General County Fund budget for the fiscal year 1995/1996. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the application for funding from the Community EMS Assistance Program of the West Virginia Department of Health and Human Resources, Office of Emergency Medical Services, Charleston, West Virginia. The request for funding in the amount of five hundred fifty-one dollars and

00/100ths cents (\$551.00) would be used to purchase communications equipment (Visar Portable Radio). Local cash in the amount of five hundred fifty-one dollars and 00/100ths cents (\$551.00) will be combined with the aforementioned request for a total amount of one thousand one hundred two dollars and 00/100ths cents (\$1,102.00) for the portable radio. All documentation pertaining to the said Community EMS Assistance Program is on file in the Office of the County Administrator.

On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 15 in the General County Fund budget for the fiscal year 1995/1996. Receipt of said Approval is pursuant to an Order appearing in Order Book 56, at Page 431 and bearing the date of February 29, 1996, at which time the Request for Revision was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Extended Service Plan with CWS Business Machines & Products, P.O. Box 26, Parkersburg, West Virginia. This said Extended Service Plan, Account Number WCCDP001, is in regard to the Mita DC-3055 copier located in the Wood County Prosecutor's Office, Serial Numbers 37054173, 37061318 and 36037178. The aforementioned Extended Service

Plan is in the amount of one thousand five hundred dollars and 00/100ths cents (\$1,500.00) which includes one hundred twenty thousand (120,000) copies per year with an overage at .0125 per copy and with the effective date being for the period of February 20, 1996 through February 19, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Guaranteed Maintenance Agreement with American Office Systems, 619 Virginia Street West, Charleston, West Virginia. This said Maintenance Agreement Number M-02347 is in regard to the Lanier 3022 copier located at the Wood County Correctional Center, Serial Number 114154. The aforementioned Maintenance Agreement is in the amount of seven hundred five dollars (\$705.00) which includes forty-two thousand (42,000) copies per year with an overage at .0095 per copy and with the effective date being for the period of March 30, 1996 through March 30, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, authorized Jean Grapes, in her official capacity as President and on behalf of the County Commission, to enter into an indenture between THE CITY OF WILLIAMSTOWN, a West Virginia municipal corporation, and THE COUNTY COMMISSION OF WOOD COUNTY. Said Indenture is pursuant to a Resolution found in Order Book 56, at Page

282 and bearing the date of July 24, 1996, at which time the County Commission Resolved to loan the City of Williamstown one hundred thirty-five thousand dollars and no cents (\$135,000.00) for the construction of water and sewer facilities to the Walker Systems, Inc. manufacturing plant to be constructed on West Virginia State Route 14. The City of Williamstown has agreed to repay the County Commission the aforesaid sum of \$135,000.00 in sixty monthly payments totaling \$2,250.00: \$1,583.33 per month from the water fund; and \$666.67 per month from the sewer fund. The Public Service Commission of West Virginia did, in Case No. 95-0800-WS-CN, approve the borrowing of such sum by the City of Williamstown from the County Commission. Said loan will be advanced at such time as the City of Williamstown certifies, in writing that all funds available to it for the construction of said Project, other than a grant from the Appalachian Regional Council, have been exhausted. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 95-DC-050. Expenditures for the salary of C. Scott Durig, Assistant Prosecuting Attorney, were in the amount of six thousand seven hundred fifty dollars and 00/100ths cents (\$6,750.00), plus the amount of benefits, which includes social security, retirement and workers' compensation, during the months of

January and February, 1996. However, the Request for Reimbursement is in the amount of three hundred eight dollars and 00/100ths cents (\$308.00) which represents compensation at sixteen dollars and 00/100ths cents (\$16.00) per hour, the allowable compensation under the said Grant, for 19.25 hours during the aforementioned month allocated to the duties of the Drug Prosecutor by Assistant Durig as defined and set forth in the said Grant. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, West Virginia. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

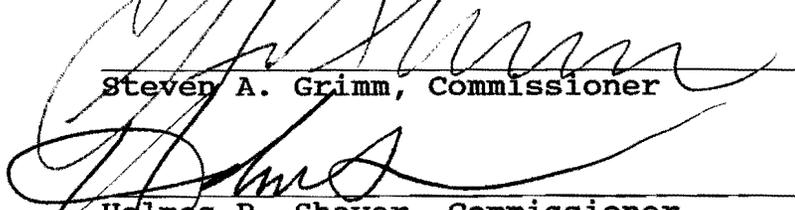
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



Jean Grapes, President



Steven A. Grimm, Commissioner



Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON MARCH 21, 1996

No.	20156	BSSI	\$ 78.00
	20269	Michie Butterworth	12.99
	20836	Easton Printing Company	99.50
	20840	Easton Printing Company	32.25
	20879	West Virginia Uniform	254.35
	20892	Walter F. Stephens, Jr., Inc.	189.09
	20900	Fanelli Boys & Assoc.	119.90
	20948	Parkersburg Office Supply	14.75
	20950	Fanelli Boys & Assoc.	4.00
	20975	Lowe's Home Centers	69.00
	20988	Casto & Harris	4035.15
	20992	Viking Office Products	156.99
	20997	PAMS	11.69
	21000	Miller Communications	312.85
	21001	Parks Hardware & Supply	16.33
	21006	Dils Ford	22.89
	21011	Broadwaters Motorcar	18.74
	21012	Easton Printing Company	349.00
	21013	Andataco	180.00
	21015	Wal-Mart	22.28
	21018	Lowe's Home Centers	21.23
	21020	Sam's Club	122.85
	21021	Wal-Mart	37.04
	21022	Parkersburg Office Supply	24.00
	21023	Broadwaters Motorcar	11.98
	21024	Dils Ford	2.62
	21025	Kramer's Photo Supply	43.00
	21026	Parkersburg Office Supply	40.28
	21027	Parkersburg Office Supply	28.50
	21028	Parkersburg Office Supply	26.34
	21029	Artcraft Studio	24.75
	21030	Assurance Business Forms	1365.46
	21031	Assurance Business Forms	497.60
	21032	Assurance Business Forms	1504.50
	21033	Broadwaters Motorcar	928.14
	21034	Broadwaters Motorcar	44.76
	21035	Parkersburg Office Supply	53.12
	21037	Chapman Printing	262.00
	21038	Assurance Business Forms	472.20
	21040	Broadwaters Motorcar	39.88
	21041	Mahone Tire Service	952.60
	21042	Broadwaters Motorcar	115.84
	21043	SW Graphics	88.60
	21044	Parks Hardware & Supply	14.28
	21045	Fore Timber Company	27.05
	21048	Broadwaters Motorcar	76.92
	21049	Badgett Equipment	19.49
	21050	Casto & Harris	300.00
	21052	Artcraft Studio	16.00
	21056	Indiana Cash Drawer Company	881.00
	21057	AR&B Associates	66.00
	21058	Best Impressions	1634.84

10

21059

Wal-Mart

29.40