

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, OCTOBER 17, 1996

PRESENT: JEAN GRAPES, PRESIDENT
STEVEN A. GRIMM, COMMISSIONER
HOLMES R. SHAVER, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:30 A.M., the County Commission held a hearing upon the Petition for removal of Betty Palmer as Administratrix, C.T.A., and appointment of William Crichton V, as Successor Administrator. The County Commission having reviewed the Petition; having reviewed the Affidavit of Betty Palmer; and having ascertained that there are no objections to the removal and substitution does Order, Adjudge and Decree as follows: That Betty Palmer be and is hereby removed as Administratrix, C.T.A., of the Estate of Bradley E. Frye, deceased. 2. That William Crichton V, be and is hereby appointed Successor Administrator of the Estate of Bradley E. Frye, deceased. 3. That William Crichton V, shall post a fiduciary bond with a commercial surety in an amount not less than \$34,000.00. An Order was prepared regarding this matter.

At 10:00 A.M., the County Commission met with David G. Underwood on behalf of Viola G. Allen, the Domiciliary Executrix of the Harry G. Allen Estate, and on behalf thereof, moved that the Commission appoint him as the Ancillary Administrator, C.T.A., and that since no personal estate is situated in the State of West Virginia, that he be permitted to qualify as such Ancillary Administrator, C.T.A., without bond. The Commission, upon due and mature consideration and

believing it proper to do so, does hereby Order that David G. Underwood, a resident of Wood County, West Virginia, be and he is hereby appointed as the Ancillary Administrator, C.T.A., of the Last Will and Estate of Harry G. Allen, deceased, and it is further Ordered that he be permitted to qualify, without bond, provided, however, that should he receive any personal property as such Ancillary Administrator, C.T.A., he shall then be required to post bond with good and sufficient surety thereon, in an amount equal to the value of such personal estate. An Order was prepared regarding this matter.

At 11:00 A.M., the County Commission met with Charlie Johnson, Chief Deputy of the Wood County Sheriff's Department and Deputy Mike Shook. Deputy Shook presented Copper, the canine being used by said Sheriff's Department for tracking drugs.

On this date came Michele Rusen, Prosecuting Attorney for Wood County and represented to the Court that Ronald L. Grow stands charged with a felony. The said Ronald L. Grow was being held by the authorities in Columbus, Ohio. It was therefore necessary that Detective W.B. Fluharty and Detective J.K. Smith travel to Columbus, Ohio and pick up the said Ronald L. Grow and return him to Wood County, West Virginia. Expenditures for said round trip from Parkersburg to Columbus costs \$57.23. The sum of \$100.00 was previously issued to Detective W.B. Fluharty. Since the cost of said trip to Columbus amount to only \$57.23, the amount of \$42.77 is being refunded to the County. An Order was prepared regarding this matter.

On this date came Michele Rusen, Prosecuting Attorney for Wood

County and represented to the Court that JoEllen Smith stands charged with a felony. The said JoEllen Smith is being held by the authorities in Columbus, Ohio. It is therefore necessary that Detective W.B. Fluharty travel to Columbus, Ohio and pick up the said JoEllen Smith and return her to Wood County, West Virginia. Expenditures for said round trip from Parkersburg, West Virginia to Columbus, Ohio will cost approximately \$75.00. It appearing proper to do so, it is hereby Ordered that a check be issued in the amount of \$75.00 to Detective W.B. Fluharty who will submit an itemized statement of the expenditures to this Court upon his return. The funds for this expenditure are to be taken from the Extradition Circuit Court account number 1-101-419-40-0-23 and reimbursed by the Division of Corrections of the State of West Virginia. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to boards and authorities, the County Commission of Wood County announced to all concerned that a vacancy will exist on the Claywood Park Public Service District. Said vacancy is due to the expiration of Michael Miller's term on November 1, 1996. Upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, the County Commission placed Mr. Miller in nomination. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with

the procedure policy for appointments to boards and authorities, the County Commission of Wood County announced to all concerned that a vacancy will exist on the Union-Williams Public Service District. Said vacancy is due to the expiration of Ronald J. Mullenix's term on November 1, 1996. Upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and made unanimous by Jean Grapes, the County Commission placed Mr. Mullenix in nomination. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, was in receipt of the Statement of Account from Bank One, West Virginia, Charleston; Charleston, West Virginia for the Bond Fund in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The said Statement of Account is for the period of July 1, 1996 through September 30, 1996. All documentation in regard to the Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of eight hundred six dollars and sixty-seven cents (\$806.67) from the State of West Virginia which represents reimbursement to the County for expenses incurred during the month of August, 1996 in regard to the Victims of Crime Act Grant Number 96-VA-006. Receipt of said check is pursuant to the Order appearing in Order Book 56, at Page 546 and bearing the date of September 23, 1996 at which time the Request for Reimbursement was

signed by Jean Grapes, President of the County Commission. All documentation pertaining to the said Victims of Crime Act Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Adjustment Notice from the Criminal Justice and Highway Safety Division, Charleston, WV, in regard to the Comprehensive Highway Safety Program Grant Number 96HS-09. Receipt of said Adjustment Notice Number Two is pursuant to an Order appearing in Order Book 56, at Page 533 and bearing the date of September 5, 1996 at which time the letter of request was signed by Steven A. Grimm, President Pro Tem of the Wood County Commission. All documentation pertaining to the aforementioned Highway Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act Assistance Program Grant Number 96-VA-006. Expenditures in the amount of one thousand one hundred ninety-four dollars and sixty-seven cents (\$1,194.67) were made by the County during the month of September, 1996 which represents payment for contractual services provided by Diana Walker, Victims Advocate, who is working through the Office of the Wood County Prosecuting Attorney. In addition to

the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Victims of Crime Act Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of one hundred thirty-eight dollars and 00/100ths cents (\$138.00) were made by the County during the month of September, 1996 which represents payment for a "Help Wanted Ad" that appeared in both The Parkersburg News and The Parkersburg Sentinel accepting resumes for the position of Youth Transition Case Manager as set forth in the aforementioned Grant. In addition to the Request for Reimbursement, the Monthly Report, the Project Director's Report, the Financial Re-Cap and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the aforementioned Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a

motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Comprehensive Traffic Safety Program Grant Number 96HS-09. Expenditures in the amount of eleven thousand two hundred thirty-seven dollars and five cents (\$11,237.08) were made by the County during the month of September, 1996 which represents payment for overtime compensation paid to officers of the Parkersburg Police Department who participated in the traffic safety enforcement activities as set forth in the said Grant, for payment of contractual services provided by Tiano-Knopp Associates, Inc. and for postage, supplies and materials as set forth in the said Grant. In addition to the Request for Reimbursement, the Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. All documentation pertaining to the said Comprehensive Traffic Safety Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Jean Grapes, in her official capacity as President and on behalf of the County Commission, to sign a Resolution which states that Michael St.Clair, Director of the Wood County Emergency Services, shall hereby be legally authorized to enter into agreements with the West Virginia Office of Emergency Services for the State and Local Assistance (SLA) Program. A copy

of the executed Resolution is attached to this Order and should be made a part thereof. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the fully executed Interagency Agreement For Use of Jail Inmates on Work Details by and between the Wood County Commission and the Sheriff of Wood County and the City of Parkersburg. Receipt of said fully executed Interagency Agreement is pursuant to an Order appearing in Order Book 56, at Page 553 and bearing the date of October 3, 1996 at which time the aforementioned Interagency Agreement was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Receipt and Acceptance Certificate to Equipment Schedule Number 3 to the Equipment Lease Agreement Number 122893C1 between BI Incorporated and Wood County. The said Receipt and Acceptance Certificate does hereby certify that twenty (20) BI 9000 Field Monitoring Devices and that twenty (20) BI 9010 Transmitters were received by Mark D. Rhodes, Jail Administrator, on September 30, 1996. Receipt of said devices is pursuant to an Order appearing in Order Book 56, at Page 545 and bearing the date of September 19, 1996 at which time the Equipment Schedule Number 3 to the Equipment Lease Agreement Number 122893C1 was signed by Jean Grapes, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, was in receipt of the Statement of Account from Bank One, West Virginia, Charleston; Charleston, West Virginia for the Bond Fund in regard to


the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bonds, Series 1992. The said Statement of Account is for the period of July 1, 1996 through September 30, 1996. All documentation in regard to the Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, adopted a Resolution in reference to Budget Revision No. 5 in the General County Fund budget for the fiscal year 1996/1997. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Jean Grapes, President of the Wood County Commission.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


 Jean Grapes, President


 Steven A. Grimm, Commissioner

PURCHASE ORDERS SIGNED ON OCTOBER 17, 1996

No.	21517	Filtech, Inc.	\$ 1208.49
	21556	Wal-Mart	33.36

21562	Viking Office Products	128.75
21571	Tri-State Wholesale Dry Goods	1000.00
21583	Parks Hardware & Supply	8.48
21586	Merck Human Health	762.60
21587	Miller Communications	104.80
21588	Vienna Cleaners	311.37
21596	Exxon	46.90
21600	Parks Hardware & Supply	3.29

To listen to these minutes, refer to Tape #10.