

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

**IN RE: MINUTES OF MEETING HELD
THURSDAY, SEPTEMBER 5, 1996**

**PRESENT: STEVEN A. GRIMM, PRESIDENT PRO TEM
HOLMES R. SHAVER, COMMISSIONER**

ABSENT: JEAN GRAPES, PRESIDENT

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, ORDERED that the amount of one hundred fifty thousand and 00/100ths dollars (\$150,000.00), which was received from Ohio Municipal Electric Generation Agency, Joint Venture 5, be placed in the Special County Building Fund. Said amount is payment in Lieu of Taxes. The County Commission, upon a motion duly made, seconded and passed, further ORDERED that the above amount be deposited in the Institutional Savings Account at United National Bank, Parkersburg, West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from the Criminal Justice and Highway Safety Division, Charleston, West Virginia, acknowledging receipt of the Section 402 Community Traffic Safety Program Grant Application from Wood County requesting the amount of sixty thousand dollars and 00/100ths cents (\$60,000.00). Said funding would be used to continue the Wood County Highway Safety Program for the time period of October 1, 1996 through December 31, 1997. The aforementioned Application and all documentation pertaining to the said Community Traffic Safety

Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Steven A. Grimm, in his official capacity as President Pro Tem and on behalf of the County Commission, to enter into a Contract of Lease by and between the County Commission of Wood County, herein referred to as "Lessor", and the State of West Virginia, herein referred to as "Lessee". The Secretary of the Department of Administration, by execution of said Contract of Lease, hereby leases the premises for use by the Division of Veterans Affairs, herein referred to as "Tenant". Said Contract of Lease renews the lease for two rooms containing approximately five hundred twenty-nine (529) square feet, more or less, on the fourth floor of the Wood County Courthouse, No. 1 Court Square in the City of Parkersburg, County of Wood, West Virginia, to be used by Veterans Affairs. Monthly rent will be in the amount of two hundred dollars (\$200.00), and the term of the said Lease will be for a twelve-month period beginning on October 1, 1996 and ending at midnight on September 30, 1997. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission to various Boards and Commissions, the County Commission, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, reappointed Keith Litton to the Wood County Recreation

Commission. Said reappointment is further pursuant to an Order bearing the date of August 29, 1996 at which time the vacancy was announced. Mr. Litton's term will expire on September 15, 1999. Mr. Litton was sworn in on this date. An Order was prepared regarding this appointment.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, AUTHORIZED Steven A. Grimm, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the letter requesting a budget revision in the Comprehensive Community Traffic Safety Program Grant No. 96HS-09. The transfer of one thousand six hundred fifty and 00/100ths dollars (\$1,650.00) from the Travel/Training Category to the Other Category would allow the Program Coordinators to purchase miscellaneous highway safety materials and promotional items. All documentation pertaining to the said Comprehensive Community Traffic Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Holmes R. Shaver, seconded by Steven A. Grimm and passed, did hereby AUTHORIZE Steven A. Grimm, in his official capacity as President Pro Tem and on behalf of the County Commission to sign the letter addressed to the Federal Highway Administration which depicts the enclosure of the Progress Report for the month of August, 1996 in regard to the Red Light Running Campaign. The amount of one thousand one hundred thirty-five and 35/100ths dollars

(\$1,135.35) were expended during the month of August; three hundred fifteen and 60/100ths dollars (\$315.60) were expended for administrative salary; six hundred and 00/100ths dollars (\$600.00) were expended for law enforcement overtime and two hundred nineteen and 75/100ths dollars (\$219.75) were expended for campaign materials. The said monthly report is being submitted to the Federal Highway Administration, Washington, D.C.; a copy is being submitted to Global Exchange, Inc., Bethesda, Maryland and a copy is being submitted to the Federal Highway Administration, Charleston, West Virginia. All documentation pertaining to the said Red Light Running Campaign Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Steven A. Grimm, seconded by Holmes R. Shaver and passed, appointed Clarabelle Pierce (Republican) and Wanda Sams (Democrat) as Emergency Absentee Voter Ballot Commissioners to perform the duties and functions as set forth in Chapter 3, Article 3, Section 5C of the West Virginia Code. These appointments are for the General Election to be held in Wood County on Tuesday, November 5, 1996 and is pursuant to written notification to the County Commission by Carole Jones, Circuit Clerk of Wood County. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Gaston Caperton, informing the County Commission that the application for funding from the Juvenile Justice and Delinquency Prevention Program


In the amount of fifteen thousand forty-eight and 00/100ths dollars (\$15,048.00) has been approved. The said Grant will allow the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program to continue another year beginning September 1, 1996 and continuing through August 31, 1997. The amount of eighteen thousand and 00/100ths dollars (\$18,000.00) is being provided as an in-kind match by the Juvenile Probation Office, the Prosecuting Attorney's Office, law enforcement agencies, counselors and social service agencies. The application and all documentation pertaining to the said Juvenile Justice and Delinquency Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from the Governor of West Virginia, Gaston Caperton, informing the County Commission that the application for funding from the Juvenile Justice and Delinquency Prevention Program has been approved; however, said grant will be in the amount of twenty-five thousand five hundred and 00/100ths dollars (\$25,500.00) rather than thirty-one thousand and 00/100ths dollars. The said Grant would enable Wood County to hire a part-time Youth Transition Case Manager, on a contractual basis, to work with you on an individual basis approximately ninety days before discharge from the Juvenile Justice System. Supervision of such program would be through the Wood County Juvenile Probation Office. The application and all documentation pertaining to the said Juvenile Justice and Delinquency Prevention Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.


Having no scheduled appointments or further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



 Steven A. Grimm, President Pro Tem



 Holmes R. Shaver, Commissioner

PURCHASE ORDERS SIGNED ON SEPTEMBER 5, 1996

No.	21229	Atlas Pen & Pencil Corporation	\$	493.09
	21244	Parkersburg Office Supply		28.52
	21322	Bernhardt's		106.80
	21402	Easton Printing		123.65
	21435	Gall's Inc.		58.96
	21437	Sam's Club		13.79
	21445	Broadwaters Motorcar		967.50
	21457	Broadwaters Motorcar		41.88
	21458	Sam's Club		208.28
	21462	Broadwaters Motorcar		160.09
	21463	Mahone Tire Service		156.52
	21472	Broadwaters Motorcar		8.43
	21473	Lowe's Home Centers		454.39
	21474	Broadwaters Motorcar		6.06
	21481	Casto & Harris		819.00
	21482	Dayton Legal Blank		186.45

To listen to these minutes, please refer to tape #4.●