

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 14, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
ROBERT K. TEBAY, COMMISSIONER

ABSENT: DAVID A. COUCH, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 10:30 A.M., the County Commission met with Charlie Johnson, Chief Deputy of the Wood County Sheriff's Department to discuss 4-wheel drive vehicles. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby ORDER that two (2) four-wheel drive vehicles be purchased from Matheny Motor Truck Company, Parkersburg, West Virginia. The two (2) vehicles to be purchased are 1997 Jimmy 4WD 2-door Tailgate Body, Option Number Three (3), as reflected on Matheny's bid dated February 10, 1997 and is in response to the County Commission's request for sealed bids. The aforementioned bid is shown on an Order appearing in Order Book 60, at Page 33 and bearing the date of February 10, 1997 at which time the County Commission opened sealed bids. All bids are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Financial Status Report in regard to the United States Department of Justice, Law Enforcement Block Grant Number 96-LB-VX-1665. No expenditures have been made by the County during the period of January 1, 1997 through March 31, 1997 in regard to the aforementioned Grant. All documentation pertaining to the said United States Department of Justice, Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, by Resolution and upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on

behalf of the County Commission, to sign the Grant Contract Agreement between the Criminal Justice and Highway Safety Division and Wood County Commission in regard to the STOP Violence Against Women Grant Number 96-VAW-001. Funding in the amount of twenty-nine thousand dollars and 00/100ths (\$29,000.00) from the aforementioned Grant will be utilized to enhance the Silent Affects Familiar Everywhere (S.A.F.E.) Team to improve the criminal justice system's response to violence against women. The team members include the Wood County Prosecuting Attorney, the Wood County Sheriff's Department, the Vienna Police Department, the Family Crisis Intervention Center of Region V., Inc., as well as other community organizations. The terms of the Grant Contract Agreement will begin on July 1, 1997 and will continue through June 30, 1998. All required changes in the scope of services in the aforementioned Grant shall be in writing and agreed upon by both parties. In addition to the Resolution and the Grant Contract Agreement, the Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions was also signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, adopted a Resolution in reference to Budget Revision No. 16 in the General County Fund budget for the fiscal year 1996/1997. The Request for Revision to the Approved Budget, being submitted to the Department of Tax and Revenue, Charleston, West Virginia, was signed by Holmes R. Shaver, President of the Wood County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Payment in regard to the United States Department of Justice, COPS Universal Hiring Program Grant Number 96-UM-WX-1285. Expenditures in the amount of seven thousand three hundred eighty-nine dollars and

twenty-seven cents (\$7,389.27) were made by the County during the period of January 1, 1997 through March 31, 1997, which represents payment of the salary of Gordon Skeen, Wood County Sheriff's Department Deputy. However, the Request for Payment is in the amount of five thousand six hundred twenty-four dollars and fifty-four cents (\$5,624.54) due to a sixteen percent (16%) stipulation in the said Grant that requires the said percentage from the County as matching funds. All documentation pertaining to the said United States Department of Justice, COPS Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the letter of request addressed to the United States Department of Justice, Washington, D.C. in regard to the United States Department of Justice, COPS Universal Hiring Program Grant Number 96-UM-WX-1285. The letter requests the term of the Program be changed from December 1, 1995 through November 30, 1998 to November 1, 1996 through October 31, 1999 due to the fact that Wood County did not receive the Grant Notice until August of 1996. This letter is the second request from Wood County; the first request is reflected on an Order appearing in Order Book 56, at Page 541 and bearing the date of September 12, 1996. All documentation pertaining to the said United States Department of Justice, COPS Universal Hiring Program is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign a letter of request addressed to the Bureau of Justice Assistance, Washington, D.C. in regard to the United States Department of Justice, Law Enforcement Block Grant Number 96-LB-VX-1665. The said letter requests that the amount of four thousand five hundred dollars and 00/100ths cents (\$4,500.00), currently in the Overtime Account, be transferred to the Equipment Account; thus, making the total funds in the Equipment Account to be fourteen thousand seventy-seven dollars and 00/100ths cents (\$14,077.00). The transfer of funds in the aforementioned amount of four thousand five hundred dollars and 00/100ths cents

(\$4,500.00) will be utilized for the purchase of an updated light bar for the Sheriff's Department vehicle which will transport its canine unit and for the purchase of a laptop computer system which will be used by the Deputy working with the canine unit. All documentation pertaining to the said United States Department of Justice, Law Enforcement Block Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Comprehensive Community Traffic Safety Grant Number 97HS-09. Expenditures in the amount of nine thousand nine hundred sixty-three dollars and 00/100ths cents (\$9,963.00) were made by the County during the period of January 1, 1997 through March 31, 1997 which represents payment of contractual services provided by Tiano-Knopp Associates, Inc., Grant Consultants for Wood County; for travel and training expenses of the said Tiano-Knopp Associates, Inc.; for materials and supplies utilized by the said Tiano-Knopp Associates, Inc.; and for postage utilized by the said Tiano-Knopp Associates, Inc. In addition to the Request for Reimbursement, the Grant Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Comprehensive Community Traffic Safety Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date came Ginny Conley, Prosecuting Attorney, and informed the County Commission that Gary Martinovich stands charged with a felony. The said Gary Martinovich was being held by the authorities in Orient, Ohio. It was therefore necessary that R. W. Shuman of the Vienna Police Department travel to Orient, Ohio and pick up said Gary Martinovich and return him to Wood County. Expenditures for said round trip were in the amount of \$11.53. The sum of \$50.00 was previously issued to Mr. Shuman. Since the cost of said trip amounted to only \$11.53, the amount of \$38.47 is being refunded to the County. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by

Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act Assistance Program Grant Number 96-VA-006. Expenditures in the amount of one thousand two hundred forty-two dollars and 00/100ths cents (\$1,242.00) were made by the County during the month of March, 1997 which represents payment of contractual services provided by Diana W. Walker, Victims Advocate, who is working through the Office of the Prosecuting Attorney. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Daily Time Record and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the Victims of Crime Act Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Expenditures in the amount of one thousand twenty-six dollars and 00/100ths cents (\$1,026.00) were made by the County during the month of March, 1997 which represents payment of contractual services provided by Fred Jay Krieg, Ph.D. and Associates for group counseling under the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program. In addition to the Request for Reimbursement, the Monthly Reports, the Project Financial Report, the Financial Recap, the Daily Time Record, the Project Director's Monthly Report, the Monthly Activity Report, the Demographic Report and the Monthly Attendance Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Review of Assets from Wesbanco Wheeling, Wheeling, West Virginia, which has pledged securities as a County Depository. The Review of Assets reflects fifty thousand dollars and 00/100ths cents (\$50,000.00) in Federal Bank Land Notes at

5.25% interest and becomes due on July 31, 1998. The Cusip Number 912827L67 more specifically identifies the Federal Land Bank Note with a total market value of forty-nine thousand three hundred fifty dollars and 00/100ths cents (\$49,350.00) as of March 31, 1997. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Expenditures in the amount of nine hundred seventy-eight dollars and ninety-six cents (\$978.96) were made by the County during the month of March, 1997 which represents payment of contractual services provided by Phillip Stephens, Case Manager working out of the Wood County Juvenile Probation, and for supplies utilized by the said Case Manager. In addition to the Request for Reimbursement, the Monthly Reports, the Project Financial Report, the Financial Recap, the Daily Time Record, the Expense Account and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Office, Charleston, WV. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date came the City of Parkersburg, a municipal corporation, by C. Blaine Myers, its Attorney, and rendered to the Commission its Petition, with Exhibits, for annexation of territory to the City of Parkersburg by minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5 of the Code of West Virginia, as amended and it appearing to the Commission that said Petition is in proper form and that said petitioner is entitled to file said Petition and make such application, it is ORDERED that said Petition and exhibits by and the same are hereby filed. It further appearing to the Commission that the boundary adjustment sought is a minor boundary adjustment, that this Commission has jurisdiction to hear and consider such application, a hearing shall be set for May 8, 1998 at 10:00 A.M. and that Notice of said hearing be published in the two local newspapers and that said Notice also be posted at not less than five public places within the area proposed to be annexed. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by

Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 96-DC-018. Expenditures in the amount of five hundred two dollars and thirty-seven cents (\$502.37) were made by the County during the month of March, 1997 which represents overtime compensation, including benefits, for Sgt. Donald G. Balog and Deputy Carl D. VanClief who have been assigned as the officers to work the Drug Abuse Resistance Education (D.A.R.E.) Program for Wood County. However, the Request for Reimbursement is in the amount of four hundred fifty-two dollars and thirteen cents (\$452.13) since there is a ten percent (10%) stipulation in said Grant that requires the said percentage from the County as matching funds. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

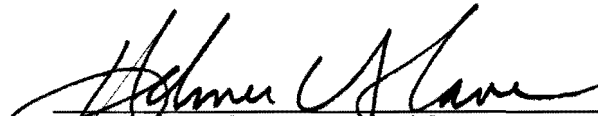
On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two thousand four hundred twenty-three dollars and fourteen cents (\$2,423.14) were made by the County during the month of March, 1997 which represents payment of contractual services provided by Phillip Stephens, Case Manager working out of the Office of the Wood County Juvenile Probation, and for travel expenses of the said Phillip Stephens. In addition to the Request for Reimbursement, the Monthly Reports, the Project Financial Report, the Financial Recap, the Project Director's Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, WV. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter. An Order was prepared regarding this matter.

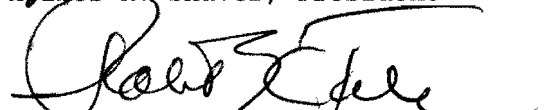
Having no further scheduled appointments or business to attend to, the

County Commission adjourned at 4:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON APRIL 14, 1997

No. 22281

Matheny Volvo & GMC

\$46,188.00

To listen to these minutes, please refer to Tape #30.