

. IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
MONDAY, APRIL 21, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved an Erroneous Assessment Application in regard to Real Property for Doolin Federal Savings & Loan - Clay District (1996). The County Commission approved Erroneous Assessment Applications in regard to Personal Property for Jeffrey A. Hawes - Vienna District (1996); Michael Henthorne - Parkersburg District (1995); Shirley A. Parson - Clay District (1996), Randall E. Knopp - City District (1996); Steven & Tonya K. Mercer - Tygart District (1995); Jerry R. Robinson - Lubeck District (1996); and O'Ames Company - Tygart District (1997).

At 9:30 A.M., the County Commission met with Toni Tiano to discuss the following grant applications.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission to sign a Resolution authorizing the filing of an Application with the West Virginia Department of Military Affairs and Public Safety, Criminal Justice and Highway Safety Office, Charleston, West Virginia, for the purpose of applying for a Juvenile Justice and Delinquency Prevention Grant. Funding in the amount of twenty-two thousand two hundred dollars and 00/100ths cents (\$22,200.00) would be utilized for the hiring of a Project Coordinator, on a contractual basis, to develop Responsibility Enhancement Projects for Adolescent Youth (R.E.P.A.Y.), a restitution and diversion program utilizing community service projects. Such Project Coordinator would work under the jurisdiction of the Wood County Juvenile Probation Office. The development of such restitution program is aimed at diverting and deterring youth from further delinquent conduct as well as enabling the youth to develop pride in their community. The project period would commence

on July 1, 1997 and continue through June 30, 1998.

The said Resolution and Application are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign a Resolution authorizing the filing of an Application with the West Virginia Department of Military Affairs and Public Safety, Criminal Justice and Highway safety Office, Charleston, West Virginia, for the purpose of applying for a Juvenile Justice and Delinquency Prevention Grant. Funding in the amount of thirty-five thousand dollars and 00/100ths cents (\$35,000.00) would be utilized to continue the employment of a Specialized Case Manager, on a contractual basis, in the Wood County Juvenile Probation Office. The said Specialized Case Manager will develop after care plans for the youth who are returning to their homes and the community after being placed in an out-of-home facility, and will also monitor the youth and the services being provided to them after their return to the community. The project period would commence on July 1, 1997 and continue through June 30, 1998. The said Resolution and Application are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County at 10:00 A.M. opened sealed bids for janitorial services to be provided at the Wood County Courthouse and the Wood County Judicial Building. The opening of said sealed bids is pursuant to an Order appearing in Order Book 60, at Page 84 and bearing the date of March 24, 1997 at which time the County Commission ORDERED that the bids be let, and is further pursuant to a Legal Notice that appeared in both The Parkersburg News and The Parkersburg Sentinel on March 29, 1997 and on April 5, 1997. Bids were received from the following vendors.

1. Patterson Cleaning & Supply
7000 Grand Central Avenue
Vienna, WV 26105
Bid: \$102,650.00/Year (\$8,554.16/Month)
2. Winans Services

P.O. Drawer E.
Parkersburg, WV 26102
Bid: \$3,175.00/Month

3. Priority One Maintenance
200 Foster Lane
Washington, WV 26181
Bid: \$2,700.00/Month
4. Thorn Industries
619 -14th Street
Parkersburg, WV 26101
Bid: \$2,295.00/Month

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, the County Commission of Wood County took the aforementioned bids under advisement. An Order was prepared regarding this matter.

At 10:10 A.M., came Randy Flinn, Manager of Leavitt Ambulance Service, Parkersburg, West Virginia, and requested the County Commission of Wood county grant "emergency provider" status to the aforementioned Leavitt Ambulance Service. Mr. Flinn provided to the said County Commission a letter signed by Roger D. Bibbee, Regional Program Director of the West Virginia Emergency Medical Services - Region V, Vienna, West Virginia, that stated that the said Leavitt Ambulance Service has been inspected and currently meets the State of West Virginia requirements for a Basic Life Support ambulance service. In addition to the required equipment on the vehicle, the personnel requirements under the West Virginia EMS (Emergency Medical Services) Codes, Rules and Regulations, and Medicaid Guidelines have been met. Certificates of Liability Insurance were provided on behalf of the said Leavitt Ambulance Service. After careful review of the request and assurance that the said request was within the guidelines of the code of West Virginia, 1931 as amended, the County Commission of Wood County did hereby ORDER that the said Leavitt Ambulance Service be granted "emergency ambulance provider" status upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a hearing in regard to the Minnie R. Reynolds estate. Mildred L. Fisher wishes to be

removed as Executrix and United National Bank will take her place. The County Commission, upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, approved said request.

At 10:45 A.M., the County Commission met with Steven A. Grimm, Assessor to discuss an Erroneous Assessment Application for OAmes.

At 11:00 A.M., the County Commission met with Jamie Six, County Clerk and Kay Williams, Deputy Clerk to discuss a change in a precinct. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby ORDER that the Clerk of the County Commission, Jamie Six, place a legal notice in the local newspapers, The Parkersburg News and The Parkersburg Sentinel, giving notification of the change in the following voting precincts.

Precinct 79 - now voting at Sam's Creek Community Building
change to
Amerihost

Amerihost will not require a fee be paid to them, they are doing it as a community service. The placement of such legal notice in local newspaper publications is pursuant to Chapter 3, Article 1, Section 7 of the Code of West Virginia, 1931, as amended. An Order was prepared regarding this matter.

At 11:15 A.M., the County Commission met with Dan Marshall, Attorney, in regard to a Resolution that Crews and Associates had proposed. This Resolution would allow Crews and Associates to move forward to work with Ferris Baker, Watts. The County Commission, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, approved said Resolution subject to Crews and Associates' approval of said Resolution.

The County Commission, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, as President and on behalf of the County Commission, to sign the Short-Term Investment Authorization Form for The Goldman Sachs Money Market Trust Institutional Liquid Assets ILA Administration Units Treasury Instruments Portfolio. The

aforementioned Investment Authorization Form is being executed pursuant to the letter received from Bank One, West Virginia, NA, Charleston, WV, in regard to the investment fund selection for the Brooke, Harrison, Marshall, Wetzel and Wood Counties, WV Single Family Mortgage Revenue Refunding Bonds. All documentation pertaining to the said Revenue Refunding bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 11:30 A.M., the County Commission met with David Riggleman from Allegheny Power. Mr. Riggleman informed the County Commission that he is now their contact person to handle any problems within the County.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the West Virginia Department of Health and Human Resources, Office of Emergency Medical Services, Community EMS Assistance Program Application. The said Community EMS Assistance Program Application requests funds in the amount of three thousand three hundred ninety dollars and 00/100ths cents (\$3,390.00) from the State Office of Emergency Medical Services with the local cash match in the amount of three thousand one hundred seventy-five dollars and 00/100ths cents (\$3,175.00) being furnished by the Wood County Rescue Ambulance Service. The total amount of six thousand five hundred sixty-five dollars and 00/100ths cents (\$6,565.00) would be utilized for the purchase of a Life Pak 300AED for the said Wood County Rescue Ambulance Service. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to enter into a Billing Contract by and between the Wood County Commission, West Virginia and Armstrong Telephone Company - Northern Division, West Virginia in regard to the billing for the Enhanced 911 System for Wood County, West Virginia. The said Armstrong Telephone Company - Northern District shall act as the billing agent for the County Commission for the monthly fee of

one dollar and seventy-five cents (\$1.75) for each "local exchange service line" located in Wood County. For the purposes of this Contract, "local exchange service line" shall include and be limited to each residence line; each business line, including key business lines; each semi-public telephone line; each COCOT (Customer-owned, Coin-Operated Telephone) line; each PBX trunk; and each number of Centrex lines designated to be the equivalent of a PBX under Local Exchange Service Tariff, P.S.C.-WV-No. 2. The said Armstrong Telephone Company - Northern Division, acting as the billing agent for the Wood County Commission, shall retain two percent (2%) of the fees collected before remitting the remainder to Wood County. Wood County shall notify the said Armstrong Telephone Company - Northern Division, in writing, at least ninety (90) days prior to the effective date of any change in the amount of the System fee. Either party may, at any time, terminate this Contract by giving the other party sixty (60) days written notice of such termination. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby ENACT the ENHANCED 911 ORDINANCE FOR WOOD COUNTY, WEST VIRGINIA. A copy of said Ordinance is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby ORDER that the billing Contract by and between the Wood County Commission and Bell Atlantic-West Virginia, Inc. be executed in regard to the billing for the Enhanced 911 System for Wood County, West Virginia. Bell Atlantic shall act as the billing agent within Wood County, except for the City of Parkersburg, for the billing of the fee imposed by Wood County for the capital, installation and maintenance costs, including recurring maintenance and dispatcher costs, of the aforementioned Enhanced Emergency Telephone System of the Wood County Commission. The said fee in the amount of one dollar and seventy-five cents (\$1.75) will commence with the Bell Atlantic bills dated August 1, 1997 for

each "local exchange service line". The said "local exchange service line" shall include each residence line, each business line, each semi-public telephone line, each PBX trunk and each number of Centrex lines equivalent to a PBX trunk. The said Bell Atlantic, acting as the billing agent for the Wood County Commission, shall retain two percent (2%) of the fees collected before remitting the remainder to Wood County. Fees shall mean the fees billed by Bell Atlantic less the fees uncollectible, which shall be calculated at Bell Atlantic's current rate of uncollectible revenues for intrastate service. Wood County shall notify Bell Atlantic, in writing, at least ninety (90) days prior to the effective date of any change in the amount of enhanced emergency system fee. The term of this contract shall be one (1) year and will renew automatically for successive one year terms unless either party notifies the other party of its intention to terminate the Contract at least thirty (30) days prior to the expiration of the then current Contract. The said contract may be terminated by either party giving the other party sixty (60) days written notice of such termination.

An Order was prepared regarding this matter.

On this date, the County Commission of Wood County does hereby pay tribute to the members of the ENHANCED 911 COMMITTEE for Wood County who so willingly gave freely of their time and who worked so diligently on the ENHANCED 911 ORDINANCE FOR WOOD COUNTY, WEST VIRGINIA. Members of the Committee are as follows:

CHARLIE O. MEYERS
Wood County Firefighters' Association

LARRY G. STEPHENS
Ambulance Manager, Camden-Clark Memorial Hospital

DWANE WEEKELY
Ambulance Director, St. Joseph's Hospital

DANIEL GOODWIN
Chief-Vienna Volunteer Fire Department

PATSY JOHNSON
Recorder - City of Vienna

TOM DENT
Captain-Parkersburg Police Department

KENNY HARRIS

Wood County Emergency Services

K.D. MERRITT
Sheriff of Wood County

STEVEN A. GRIMM
Wood County Assessor

B.D. ADKINS
West Virginia State Police

R.L. HOLLEN
West Virginia State Police

D.R. SMITH
Director-Wood County Emergency Services

DAVID GIBSON
Private Citizen

ARNIE GREEN
Dupont

PAM BRUST
The Parkersburg Sentinel

PAUL M. BUMGARNER
Wirt County Commission

DOUG HILL
Chief-Elizabeth/Wirt Volunteer Fire Department

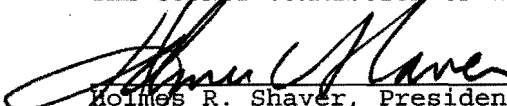
LEWIS PECK
Sergeant-Wirt County Sheriff

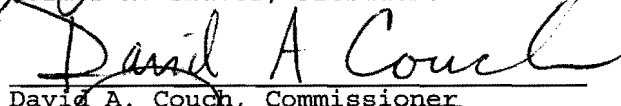
An Order was prepared regarding this matter.

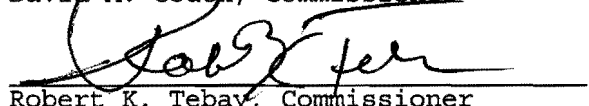
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

APPROVED:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON APRIL 21, 1997

No.	21456	L.C. Horner Welding	\$165.00
	22094	Garrison Brewer	344.00
	22161	Chapman Printing	2130.00
	22188	AGA Gas	15.42
	22199	Lowe's Home Centers	128.64
	22217	SW Resources	149.60
	22228	SW Graphics	45.76
	22235	Garrison Brewer	37.50
	22239	Broadwaters Motorcar	19.00
	22246	Nassau Research	125.95
	22248	Parkersburg Paint Company	22.50
	22254	Sturm Supply	15.10
	22256	Parkersburg Office Supply	192.23
	22257	Viking Office Supply	1263.15
	22258	Fanelli Boys & Associates	317.80
	22260	Parks Hardware	5.18
	22262	Broadwaters Motorcar	53.20
	22263	NOE Office Equipment	116.50
	22266	Shirt Factory & Sporting Goods	12.00
	22268	Best Office Machines	46.60
	22269	Viking Office Products	302.63
	22270	Graphic Comm., Inc.	54.00
	22274	Assurance Business Forms	474.20
	22282	Sam's Club	899.97
	22283	Parkersburg Office Supply	29.49
	22284	Mahone Tire Service	376.88
	22285	Broadwaters Motorcar	78.52
	22291	Broadwaters Motorcar	15.90
	22292	Parkersburg Office Supply	721.88
	22301	Fore Timber Company	489.65
	22305	K-Mart	127.91
	22306	Workingman's Store	64.98
	22307	Chevron	39.69
	22308	Bosley Petroleum	14.85
	22309	Stuart Oil	3151.58
	22310	Miller Communications	106.80
	22311	Broadwaters Motorcar	4.05
	22312	WV Uniform	90.94
	22315	West Publishing Corp.	1080.00
	22318	Broadwaters Motorcar	20.89
	22319	Broadwaters Motorcar	44.80
	22321	CR Malcom & Associates	202.79
	22324	WV State Police Academy	6.50
	22325	WV Uniform	275.20
	22326	Broadwaters Motorcar	43.83
	22327	Broadwaters Motorcar	32.21
	22328	Hobart Sales & Service	102.60
	22329	Lowe's Home Centers	106.83
	22330	Nugget Software Systems	356.00
	22331	Bear Graphics	861.96
	22332	Xerox Corp.	166.00

To listen to these minutes, please refer to Tape Numbers 30 and 31.