

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, AUGUST 14, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to personal property for Lowell E. Blankenship - City District (1996); UB Vehicle Leasing, Inc. - City District (1997); Konni D. Hewitt - City District (1997); Robin Duckworth - Slate District (1997); Jaime D. Whitlatch - Parkersburg District (1997); Robert R. Macy - City District (1997); Coy D. Ainsely - Vienna District (1997); NBD Equipment & Finance - Lubeck District (1997); James R. Bish - Vienna District (1997); Norman & Debra Frank - Williamstown District (1996); Douglas W. & Christina L. Casto, Sr. - City District (1996); and Richard E. Johns - City District (1997).

On this date, the County Commission approved Erroneous Assessment Applications in regard to real estate for Raymond Buckley - Harris District (1997); Opal Grogg - City District (1997); Grace P. Haythorne - City District (1997); Evelyn Binegar Living Trust - Williamstown District (3 for 1997); Mae Kesterson - Lubeck District (1996 & 1997); William E. & Linda Carpenter, Jr. - Vienna District (1997); Danny L. & Beth Hudson - Slate District (1997); James H. Province - City District (2 for 1997); Mitchell McCashe - City District (1997); Starling Cohagen -

Union District (1997); Malcolm Doolittle - City District (1997); Ruby C. Williams - City District (1997); and Gregory & Nell Marie Berry - Union District (1997).

At 9:15 A.M., the County Commission went into Executive Session at the request of Sheriff K.D. Merritt under Number 7 of Chapter 6, Article 9a, Section 4 of the West Virginia Code and upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver. Ricky Woodyard, Captain in the Wood County Sheriff's Department was also present at said executive session. They adjourned at 9:45 A.M.

At 10:00 A.M., the County Commission of Wood County, at 10:00 A.M., opened sealed bids for a High Pressure Breathing Air Compressor/Purification System for the Wood County Firefighter's Association. The opening of said sealed bids is pursuant to a Legal Notice appearing in both local newspapers, The Parkersburg News and The Parkersburg Sentinel, on July 23, 1997 and July 30, 1997. The sole bid received was from the following:

Breathing Air Systems
Division of Sub-Aquatics, Inc.
8855 E. Broad Street
Reynoldsburg, OH 43068
\$29,507.00

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, the County Commission did hereby ORDER that the aforementioned bid be taken under advisement. An Order was prepared regarding this matter.

At 10:30 A.M., the County Commission held a hearing in regard to Jennie A. Schmidt Estate to remove Executrix. Attorney was Thomas Zimmerman. David Underwood, Attorney was also present. Mr. Zimmerman stated they have come to an understanding in this estate; it is requested that Mr. Zimmerman be the Fiduciary of the estate.

At 11:00 A.M., the County Commission met with Gail Millington from Lucent Technologies to discuss a new phone system for Wood County. Ms. Millington discussed prices, state bid, security, support, the features of the phones, etc. Jack Buckley, Maintenance Superintendent and Mary R. Rader, County Administrator, were also present at this meeting. Ms. Millington left additional information for the Commission.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to execute the Standard Maintenance Service Agreement with Noe Office Equipment, Parkersburg, West Virginia, in regard to a copier located in the Law Enforcement Office. The aforementioned Agreement provides service on a 2550 Copier, serial number TE416712, and such service covers all parts and labor, required preventative maintenance, drums and all consumables except paper and toner. The said Agreement includes seventy thousand (70,000) copies annually with an overage in the amount of \$.0136 per copy. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to enter into an AGREEMENT by and between the County Commission of Wood County, Parkersburg, West Virginia, and Professional Services Industries, Inc., Route 10, Box 124A, Parkersburg, West Virginia, in regard to concrete cylinder testing for the Wood County Planning Commission. The aforementioned testing consists of a comprehensive strength testing of concrete samples taken at the site by the County Compliance Officer at the time of pouring concrete at any specific subdivision as required by the Subdivision Regulations for Wood County. The cost per cylinder for such testing is in the amount of twelve

dollars and fifty cents (\$12.50) which includes a complete report furnished to the Office of the County Administrator to be filed in the appropriate subdivision file. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of four thousand eight hundred fifty-nine dollars and six cents (\$4,859.06) from the State of West Virginia, of which the amount of three thousand one hundred fifty-two dollars and eighty-six cents (\$3,152.86) represents reimbursement to the County for expenses incurred during the month of May, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 141 and bearing the date of June 19, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Stop Violence Against Women Grant Number 96-VAW-001. No expenditures were made during the month of July, 1997. However, during the month of July, 1997, the Prosecuting Attorney for Wood County placed an ad in the local newspapers requesting resumes for the part-time Assistant Prosecuting Attorney's position to deal with domestic violence issues. An Assistant Prosecuting Attorney was hired under the grant, and after discussion with the County Commission of Wood County, the position was made full-time with the County Commission providing additional monies for an annual salary of thirty-four thousand dollars and 00/100ths cents

(\$34,000.00). In addition to the Request for Reimbursement, the Monthly Progress Reports and the Project Financial Reports are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. No expenditures were incurred by the County during the month of July, 1997 in regard to the aforementioned Grant due to the fact that the County Commission requested a time extension during the month of July, 1997 in order to be able to use the remaining funds. Approval has been received to extend the Grant period to June 30, 1998. In addition to the Request for Reimbursement, the Project Financial Report and the Project Director's Monthly Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

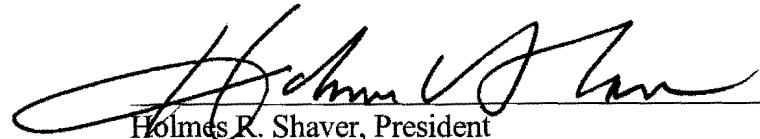
On this date, the County Commission of Wood County was in receipt of a check in the amount of four thousand eight hundred fifty-nine dollars and six cents (\$4,859.06) from the State of West Virginia, of which the amount of one thousand seven hundred six dollars and twenty cents (\$1,706.20) represents reimbursement to Wood County for expenses incurred during the month of May, 1997 in regard to the Juvenile Justice and Delinquency Prevention Grant Number 95-JJ-5-011. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 143 and bearing the date of June 23, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said

Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON AUGUST 14, 1997

No. 22483	Arrow Electronics	\$ 3665.00
22494	Chapman Printing	206.80
22507	Hornor & Harrison	953.75
22517	Stuart Oil	3036.00
22536	Mahone Tire Service	188.44
22545	Sirchie	166.90
22546	Workingman's Store	114.20
22547	Shirt Factory	4.99
22548	HR Direct	36.94
22549	K-Mart	19.98
22550	Wesson Transmission	30.00
22553	Wal-Mart	31.68
22554	Ashland Petroleum	64.20

22555	Wal-Mart	83.17
22556	Office Depot	181.25
22559	Breed's Auto Electric	73.95
22560	Breed's Auto Electric	116.08
22561	William Myers	1025.00
22562	Exxon	189.95
22563	Pifers Service Center	23.67
22564	BP Oil Company	135.90
22565	Broadwaters Motorcar	75.56
22566	Miller Communications	157.20
22567	Kesterson Cleaners	299.84
22568	Mary's Towing	25.00
22571	Miller Communications	71.35
22572	Miller Communications	36.00
22573	Miller Communications	106.80
22574	VISA Credit	68.90
22617	IKON Office Solutions	165.00
22620	C.R. Malcom & Associates	55.00
22621	Infotel Distributing	2708.64

To listen to these minutes, please refer to Tape #49.