

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
MONDAY, DECEMBER 8, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT  
DAVID A. COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

The County Commission met with Kay Williams, Clerk and Jamie Six, County Clerk to discuss voting precincts and upcoming changes.

The County Commission met with Robert Tranquill, Chief Tax Deputy to inform them that even though the computers will be shut down this week, they will still be taking payments.

On this date, the County Commission approved Erroneous Assessment Applications in regard to Personal Property for Kenneth R. & Julie L. Dennis - Williams District (1997).

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, reappointed Jack Derr, Dale Lowther and Andy Swearingen to the Wood County Parks and Recreation Commission (Mountwood Park). Their new terms will expire on December 16, 2000. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, placed John V. Roberts in nomination for reappointment to the Wood County Building Commission. The vacancy was

announced on December 1, 1997. The new term will expire on December 20, 2002. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 411 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments to Boards and Authorities; the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Holmes R. Shaver and passed, placed William Hupp in nomination to fill a vacancy on the Wood County Parks and Recreation Commission (Mountwood Park). Said nomination is on the recommendation of Dick Bailey, Director of Mountwood Park. The vacancy is due to the expiration of Garner Norman's term which was announced on November 24, 1997. An Order was prepared regarding this matter.

On this date, the County Commission, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby ORDER that the amount of \$5,000.00 be contributed to the Wood County Recreation Commission for the purchase of equipment to be utilized in the Programs offered by the said Wood County Recreation Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby ORDER that the fees received from the Enhanced 911 charges be deposited in a separate account to be known as the WOOD COUNTY E-911 ACCOUNT. The said Wood County E-911 Account is being created and is to be utilized for the recurring and non-recurring rates and charges paid to telephone companies in regard to the aforementioned Enhanced 911 System; for costs associated with the Enhanced 911 services; for wages, benefits, insurance and uniform costs for personnel

employed by the Enhanced 911 System; for training for said personnel; for costs (including insurance) associated with purchase, replacement, enhancement, repair and maintenance of telecommunications equipment and for computer equipment associated with the Enhanced 911 database, CAD and/or other aspects of the Enhanced 911 System; for costs (including insurance) associated with radio equipment, including spare equipment; for costs (including insurance and land) associated with radio towers; for costs (including insurance) associated with radio towers; for costs (including insurance) associated with emergency power generation, transmission and control equipment; and for costs associated with electrical facilities associated with Enhanced 911 equipment. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a letter from the Justice Programs Specialist of the Criminal Justice and Highway Safety Division, Charleston, West Virginia, acknowledging receipt of Wood County's application for Court Security Grant funds. Acknowledgment of receipt of such grant application is pursuant to an Order appearing in Order Book 60, at Page 257 and bearing the date of November 24, 1997 and is further pursuant to an Order appearing in Order Book 60, at Page 258 and bearing the date of December 1, 1997 at which time the aforementioned grant application was amended. Documentation pertaining to the said Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-

YT-020. Expenditures in the amount of two hundred ten dollars and 00/100ths (\$210.00) were expended by Wood County during the month of November, 1997 which represents payment of contractual services provided by Phillip Stephens, Case Manager, working out of the Office of the Wood County Juvenile Probation Office. In addition to the Request for Reimbursement, the Monthly Report, the Financial Recap, the Daily Time Record, the Monthly Project Director's Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Other documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Monitoring Report as a result of an on-site visit completed by Barbara Bayer, Justice Programs Monitor with the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the STOP Violence Against Women Grant Number 96-VAW-001. The said Monitoring Report reflects that the project objectives as stated in the said Grant are in progress, that the records are adequately maintained, that the budget is adequate for the goals and objectives as approved, that the personnel assigned to the project are adequate to accomplish the goals and objectives of the project and there is coordination with the Prosecuting Attorney, the Police and Victim Services. However, the said Monitoring Services reflects that the Office of the Wood County Commission and the Prosecuting Attorney are giving substantially more cash support than reported and suggests that the Project Director keep an account of the Commission's contributions to illustrate their strong, consistent support. The said Report further recommends consideration of quantifying the work of the Assistant Prosecuting Attorney in order to measure objectives. Documentation pertaining to the

said STOP Violence Against Women Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Monitoring Report as a result of an on-site visit completed by Barbara Bayer, Justice Programs Monitor with the Criminal Justice and Highway Safety Division, Charleston, West Virginia, in regard to the Victims of Crime Act (VOCA) Program Grant Number 97-VA-017. The said Monitoring Report reflects that the objectives stated in the Grant request are being met, that the records of the said Grant are adequately maintained, that the budget is adequate for the goals and objectives as approved, that the personnel assigned to the said Grant are adequate to accomplish the goals and objectives of the project, the method of logging volunteer hours is adequate and there is project coordination with the Prosecuting Attorney, the Police and the Victim Services. However, the said Monitoring Report states that the Victims Advocate Program and the Family Crisis Intervention Center may have some duplicative and complimentary components and suggests that services be coordinated.

Documentation pertaining to the said Victims of Crime Act (VOCA) Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Court Security Grant Number 97-CS-13. Expenditures in the amount of twenty-one thousand six hundred forty dollars and 00/100ths cents (\$21,640.00) were incurred by Wood County during the period of October and November, 1997 which represents payment for the installation of panic buttons and anti-ballistic material and the purchase of metal

detectors and hand held scanners for both the Judicial Building and the Magistrate Court Building of Wood County. In addition to the Request for Reimbursement, the Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Documentation pertaining to the aforementioned Court Security Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 97-JJ-Y-065. Expenditures in the amount of two thousand two hundred twenty-three dollars and thirty-eight cents (\$2,223.38) were incurred by the County during the month of November, 1997 which represents payment of contractual services provided by Phillip Stephens, After Care Case Manager, working out of the Wood County Juvenile Probation Office, and for payment of travel expenses for the said Phillip Stephens, After Care Case Manager. In addition to the Request for Reimbursement, the Monthly Reports, the Financial Recap, the Daily Time Records, the Travel Voucher, the Project Director's Monthly Report, the Monthly Supervisor's Report, the Demographic Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. Documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, was in receipt of the Cash Statements and Asset Lists for the Debt Service Fund, the Acquisition Fund, the Redemption fund

and the Program Expense Fund from the Bank of New York; New York, New York in regard to the counties of Barbour, Berkeley, Boone, Braxton, Brooke, Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, Marion, Marshall, Mason, McDowell, Mercer, Mingo, Monongalia, Monroe, Morgan, Nicholas, Ohio, Pleasants, Pocahontas, Raleigh, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Wayne, Webster, Wetzel, Wirt, Wood and Wyoming and the cities of Charleston and Wheeling, WV Single Family Mortgage Revenue Bonds, 1997 Series. The said Cash Statements and Asset Lists are for the period of November 1, 1997 through November 30, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists from The Bank of New York; New York, New York in regard to the Prepayment Account Fund, the Debt Service Fund, the Debt Service Reserve Fund, the Revenue Fund, the Excess Investment ER Fund, the Redemption Fund, the Program Expense Fund, the Acquisition Fund, the Mortgage Reserve Fund and the Excess Earnings Number Two (2) Fund in regard to the Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia, Single Family Mortgage Revenue Bonds, 1997 Series. The aforementioned Cash Statements and Asset Lists are for the period of November 1, 1997 through November 30, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Cash Statements and Asset Lists for the Principal Prepayment Fund, the Principal Account Fund, the Bond Fund, the Rebate Fund, the Expense Fund, and the Escrow Account - Expense Fund from The Bank of New York; New York, New York in regard to the Wood County, West Virginia Single Family Mortgage Revenue Bond Issue, 1997 Series. The aforementioned Cash Statements and Asset Lists are for the period of November 1, 1997 through November 30, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bond Issue is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statements of Accounts from One Valley Bank, Charleston, West Virginia, for the Prepayment Account Fund, the Debt Service Fund, the Debt Service Reserve Fund, the Revenue Fund, the Excess Investment ER Fund, the Redemption Fund, the Program Expense Fund, the Acquisition Fund, the Mortgage Reserve Fund and the Excess Earnings Number Two (2) Fund in regard to the Counties of Berkeley, Brooke, Fayette, Hancock, Harrison, Jackson, Jefferson, Marion, Marshall, Mason, Mercer, Monongalia, Morgan, Nicholas, Ohio, Raleigh, Randolph, Upshur, Wetzel and Wood and the City of Wheeling, West Virginia, Single Family Mortgage Revenue Bonds, 1984 Series A. The aforementioned Statements of Accounts are for the period of September 30, 1997 through November 30, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, was in receipt of the Statements of Accounts from One Valley Bank, Charleston, West Virginia, for the Revenue Fund, the excess




Investment Fund, the Debt Service Reserve Fund, the Mortgage Reserve Fund, the Debt Service Fund, the Acquisition Fund, the Redemption fund and the Program Expense Fund in regard to the counties of Barbour, Berkeley, Boone, Braxton, Brooke, Cabell, Calhoun, Clay, Doddridge, Fayette, Gilmer, Hancock, Harrison, Jackson, Jefferson, Lincoln, Logan, Marion, Marshall, Mason, Mcdowell, Mercer, Mingo, Monongalia, Monroe, Morgan, Nicholas, Ohio, Pleasants, Pocahontas, Raleigh, Randolph, Ritchie, Taylor, Tucker, Tyler, Upshur, Wayne, Webster, Wetzell, Wirt, Wood and Wyoming and the cities of Charleston and Wheeling, WV Single Family Mortgage Revenue Bonds, 1985 Series. The said Statements of Accounts are for the period of July 31, 1997 through November 30, 1997. All documentation pertaining to the said Single Family Mortgage Revenue Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
David A. Couch, Commissioner

  
Robert K. Tebay, Commissioner

To listen to these minutes, please refer to Tape #70.