

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, FEBRUARY 20, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:00 A.M., the County Commission met with Judge Jeffrey Reed to discuss computers at Magistrate Court. Also present was Elsie Smith, Clerk of the Magistrate Court. Judge Reed stated that the computer system at Magistrate Court is prehistoric and they have run out of storage capacity (disk space); the Supreme Court has available same type of system that they use in Charleston, the cost is \$17,273.00. Mrs. Smith stated that this cost does not include more than three users on the wordperfect program (they need more than three). Commissioner Shaver stated he thought this was the State's responsibility. Judge Reed stated that the worthless check fund is money that can only be spent in Magistrate Court; the Supreme Court is asking that the amount of \$14,000.00 be paid out of the worthless check fund and the Supreme Court will pay the remainder. This cost is through a State bid. The Commission wants Doug Herrington to look at the proposal. The County Commission agreed to this but want the request in writing. Judge Reed also discussed the need for a refrigerator for the jurors to put their lunches in. The Commission stated that is not an unfair request.

At 9:15 A.M., the County Commission met with Paul Gandee and Charlie Johnson from the Wood County Sheriff's Department. Mr. Gandee discussed his retirement and the fact that he was shorted four

months of money being put in towards his retirement; the County's share with interest would be \$523.00; he wants the County Commission to pay the interest on his share of the money he has to put in (\$149.00). The County Commission stated they would talk to Jamie Six, Clerk about this and get back in touch with him.

At 9:30 A.M., the County Commission held a public hearing on the annexation of State Road Right-of-Way and Wood County Development Authority. The Petitioner, City of Williamstown, a municipal corporation, appeared through its Mayor, Marvin Stead, Council Member, Jean Ford and the City Attorney, Patrick E. McFarland. Also present were Mary Neal and Bob Kimble. At the conclusion of evidence being presented, the County Commission, after due and mature consideration, is of the opinion to and does hereby find that: 1.) The petition with exhibits was filed before the Commission in open session on December 5, 1996, seeking annexation by minor boundary adjustment of certain real property described therein. 2.) Notice of this hearing and proposed annexation by the Petitioner was duly published. 3.) Notice of this hearing and proposed annexation by the Petitioner was duly posted at not less than five public places within the area proposed to be annexed. 4.) The first proposed minor boundary line adjustment is known as State Route 14 adjacent to property owned by the Wood County Development Authority in Williams District, County of Wood, West Virginia. The second proposed annexation is known as a tract of land approximately 31.05 acres owned by the Wood County Development Authority, Williams District, County of Wood, West Virginia. 5.) The area proposed to

be annexed is contiguous to the corporation line of the City of Williamstown. 6.) No portion of the area proposed to be annexed is within the corporate limits of any other municipality. 7.) There are no persons presently residing in said area. 8.) No persons have appeared and registered herein any objection or opposition to the proposed annexation as applied for by the Petitioner. In view of the foregoing findings of fact, this Commission accordingly concludes that the Petition is in property form; that the areas proposed to be annexed are property subjects for annexation by minor boundary adjustment, and therefore, it is ORDERED that the described property, formerly situate in Williams District, Wood County, West Virginia, be and the same is, hereby annexed, by minor boundary adjustment, to the Petitioner herein and, accordingly, the corporate limits of the City of Williamstown be, and the same are, hereby changed by virtue of such annexation, to include said property described in the Order that was prepared regarding this matter.

On this date, came the City of Parkersburg, a municipal corporation, by C. Blaine Myers, its Attorney, and tendered to the Commission its Petition with Exhibits, a copy of which is attached hereto, for annexation of territory to the City of Parkersburg by a minor boundary adjustment, pursuant to the provisions of Chapter 8, Article 6, Section 5, of the Code of West Virginia, as amended. It appearing to the commission that said Petition is in proper form and that said petitioner is entitled to file said Petition and make such application, it is Ordered that said Petition and Exhibits be and the same are, hereby filed. It further appearing to the Commission that

the boundary adjustment sought by said Petition is a minor boundary adjustment, that this Commission has jurisdiction to hear and consider such application, a hearing shall be set for March 17, 1997, at 10:00 A.M. and that Notice of said hearing, including a description of the territory sought to be annexed, be published in The Parkersburg News and The Parkersburg Sentinel, newspapers published in Wood County, West Virginia, once a week for two consecutive weeks, with the first publication thereof to be more than fourteen days prior to the said hearing date and that said Notice also be prominently posted at not less than five public places within the area proposed to be annexed. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, at 10:00 o'clock A.M. opened sealed bids for the removal of MANSARD Roof, replacing with new wall, building deck on top floor and construction of concrete porch on ground level at the Wood County 4-H Camp Conference Center. Receipt of said sealed bids is pursuant to a legal notice appearing in both The Parkersburg News and The Parkersburg Sentinel on January 27, 1997 and on February 3, 1997. Sealed bids were received from the following vendors.

1. Daniel D. Berry
Berry Contractors
P.O. Box 481
Washington, WV 26181
Bid: \$69,441.96
2. Burnside Construction and Remodeling
47 Pine Street
Davisville, WV 26142
Bid: \$85,000.00
3. HRS Son's Construction

807 Virginia Avenue
Parkersburg, WV 26101
Bid: \$29,380.00

4. Schneider Construction Company
P.O. Box 1685
Parkersburg, WV 26101
Bid: \$104,842.00

The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, did hereby take the bids under consideration. All opened bids are on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission; the County Commission announced that a vacancy exists on the Wood County Emergency Services Board. Said vacancy is due to A.W. Taylor's term expiring on February 1, 1997. The County Commission, upon a motion duly made, seconded and passed, placed Mr. Taylor in nomination to be reappointed to said Board. The new term will expire on February 1, 2002. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two thousand nine hundred fifty dollars and twenty-

seven cents (\$2,950.27) were made by the County during the month of January, 1997 which represents payment of contractual services provided by Phil Stephens, Youth Transition Case Manager, who is working through the Wood County Juvenile Probation Office, for payment of travel expenses of the said Youth Transition Case Manager and for payment of supplies needed by the said Youth Transition Case Manager. In addition to the Request for Reimbursement, the Monthly Report, the Project Financial Reimbursement, the Monthly Report, the Project Financial Report, the Financial Recap, the Project Director's Monthly Report and the Monthly Supervisor's Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Expenditures in the amount of nine hundred twelve dollars and 00/100ths cents (\$912.00) were made by the County during the month of January, 1997 which represents payment of contractual services provided by Fred J. Krieg, Ph.D. and Associates for group counseling under the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program. In addition to the Request for Reimbursement, the Monthly Report, the Project Financial

Report, the Financial Recap, the Monthly Project Director's Report, the Monthly Activity Report, the Demographic Report and the Monthly Attendance Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act Assistance Program Grant Number 96-VA-006. Expenditures in the amount of one thousand one hundred forty-four dollars and 00/100ths cents (\$1,144.00) were made by the County during the month of January, 1997 which represents payment for contractual services provided by Diana W. Walker, Victims Advocate, who is working through the Office of the Wood County Prosecuting Attorney. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Statistics Report, the Monthly In-Kind Match, the Daily Time Records and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Victims of Crime Act Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a

motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 96-DC-018. Expenditures in the amount of one thousand thirty dollars and seventy-five cents (\$1,030.75) were made by the County during the month of January, 1997 which represents overtime compensation, including benefits, for Sgt. Donald G. Balog and Deputy Carl D. VanClief who have been assigned as the officers to work the Drug Abuse Resistance Education (D.A.R.E.) Program for Wood County. However, the Request for Reimbursement is in the amount of nine hundred twenty-seven dollars and sixty-eight cents (\$927.68) since there is a ten percent (10%) stipulation in said Grant that requires the said percentage from the County as matching funds. In addition to the Request for Reimbursement, the Monthly Progress Report, the Monthly Project Summary Report, the Daily Activity Reports and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign

the Financial Status Report in regard to the COPS Universal Hiring Program Grant Number 96-UM-WX-1285. Expenditures in the amount of four thousand three hundred thirty-three dollars and sixty-eight cents (\$4,333.68) were made by the County during the period of October 1, 1996 through December 31, 1996. However, the Request for Payment is in the amount of three thousand six hundred forty dollars and twenty-nine cents (\$3,640.29) and is pursuant to an Order appearing in Order Book 60, at Page 36 and bearing the date of February 20, 1997 (nunc pro tunc February 10, 1997) in which the Request for Payment was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said COPS Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Financial Status Report in regard to the United States Department of Justice, Law Enforcement Block Grant Number 96-LB-VX-1665. No expenditures have been made by the County during the period of October 1, 1996 through December 31, 1996 in regard to the aforementioned Law Enforcement Block Grant. In addition to the Financial Status Report, the Progress Report is also being submitted to the Bureau of Justice Assistance, Washington, D.C. All documentation pertaining to the said United States Department of Justice, Law Enforcement Block Grant is on file in the Office of the

County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, and pursuant to the authority vested in said County Commission by West Virginia Code 7-12-1 et seq., does hereby name and appoint the following individuals to serve as members of the Wood County Development Authority, and further ORDERS that said appointments be made nunc pro tunc to end as set forth herein:

<u>Members</u>	<u>Term Expires</u>
Marcia Ogilvie	December 31, 1999
Charles Burd	December 31, 1999
Doug Cochran	December 31, 1999
William Crites	December 31, 1999
Jerry Halverson	December 31, 1998
Edward Kruger	December 31, 1998
Michael Matheny	December 31, 1998
Jim Wakley	December 31, 1998
Sam Winans	December 31, 1997
Rick Keup	December 31, 1999

An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to enter into a Service Agreement with Pro Com, Inc., Bruceton Mills, WV. Execution of such Service Agreement will continue the long distance telephone service for the Wood County Commission telephone system to be provided by the aforementioned Pro Com, Inc. for a period of twelve (12) months at the rate of 12.9 cents per minute. Upon the receipt of the aforementioned Service Agreement by Pro Com, Inc., the County Commission of Wood County will receive a credit in the amount of seven hundred forty-seven dollars

and eighty-two cents (\$747.82). An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of four hundred six dollars and seventy-seven cents (\$406.77) from the State of West Virginia, which represents reimbursement to Wood County for expenses incurred during the month of December, 1996 in regard to the Drug Control and System Improvement Grant Number 96-DC-018, Drug Abuse Resistance Education (D.A.R.E.) Program. Receipt of said check is pursuant to an Order appearing in Order Book 60, at Page 16 and bearing the date of January 16, 1997 at which time the Request for Reimbursement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

At 10:10 A.M., the County Commission adjourned and met as the Board of Review and Equalization.

At 10:10 A.M., the Board met with Tommy and Debra Morrison to discuss property in Vienna District, Map 6, Parcel C4.

At 10:20 A.M., the Board met with Henry O. Kerr to discuss property in Steele District, Map 580, Parcel I and Map 570, Parcel E.

At 10:30 A.M., the Board met with Jerry and Ieleen Montgomery to discuss property in Harris District, Map 130, Parcels M and NI and Map 170, Parcel C7.

At 10:45 A.M., the Board met with Donald and Kathleen Hutton to

discuss property in Vienna District, Map 18, Parcel 97.

At 11:00 A.M., the Board met with Marvin and Joan Petty to discuss property in Union District, Map 400, Parcel G and Map 410, Parcels B and G.

At 11:15 A.M., the Board met with Daniel Pierce to discuss property in Walker District, Map 220, Parcel C.

At 11:30 A.M., the Board met with D.C. Jean to discuss property in the name of West Virginia Motor Sports in Slate District, Map 90, Parcel A8.

At 11:45 A.M., the Board met with Rob Nicholson to discuss property in City District, Map 70, Parcels 240 and 241.

The 1:00 P.M. appointment with Benny and Dorothy Colantoni to discuss property in Vienna District, Map 23, Parcel KID was cancelled.

At 1:15 P.M., the Board met with Margaret E. Myer - Vienna District, Map 2, Parcels 160, 161 and 162.

At 1:30 P.M., John Burchard failed to show to discuss property in Parkersburg City District.

The 1:45 P.M. appointment with James W. Simonton to discuss property in Parkersburg City District, Map 50, Parcel 68 was rescheduled for February 25, 1997.

At 2:00 P.M., the County Commission met with Shelvia J. Neely to discuss property in Parkersburg City District, Map 73, Parcel 204.

At 2:15 P.M., the County Commission met with Glen and Geraldine Harris to discuss property in Vienna District, Map 38, Parcel 16.

At 2:30 P.M., the County Commission met with Thomas Hager to

discuss property in Parkersburg City District, Map 62, Parcel 135.

At 2:45 P.M., the County Commission met with Lester Turrill to discuss property in Walker District, Map 340, Parcel A.

The 3:00 P.M. appointment with Mary J. Hammond to discuss property in Parkersburg City District, Map 46, Parcel 31 was rescheduled for February 25, 1997.


At 3:15 P.M., Barbara and Harlan Bowser failed to show to discuss their property in Parkersburg City District.

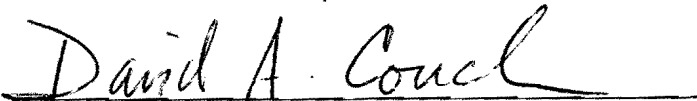
At 3:30 P.M., the Board met with Charles Furbee to discuss property in the name of South Hills Golf Course in Tygart District, Map 60, Parcel D.

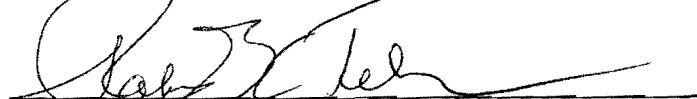
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 4:00 P.M.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON FEBRUARY 20, 1997

No.	21835	Parkersburg Office Supply	\$	114.56
	21838	SW Resources		31.08
	21844	Broadwaters Motorcar		687.95
	21869	Parks Hardware & Supply		2.50
	21882	Easton Printing		232.80
	21894	Wildt's Photo Lab		11.63
	21896	Gall's Inc.		2052.42
	21898	Parkersburg Office Supply		8.29

21899	BP Fleet Manager	74.01
21900	Broadwaters Motorcar	97.99
21901	Exxon	98.72
21902	Miller Communications	66.20
21903	Hill-Donnelly	91.48
21910	Broadwaters Motorcar	18.91
21912	Quality Sales & Service	156.57
21942	Easton Printing	287.00
21995	Gall's Inc.	550.14
22021	Miller Communications	37.00
22022	Kramer's Photo Supply	43.00
22023	Wal-Mart Stores	46.77
22029	Warner Pontiac	908.55
22034	AGA Gas, Inc.	58.35
22035	Universal Supply	5.70
22043	Universal Supply	95.40
22044	Infotel	1865.42
22045	Gates Arrow	1704.00
22046	Broadwaters Motorcar	13.52
22047	Fanelli Boys and Associates	69.95
22049	Pengad Inc.	20.73
22050	Broadwaters Motorcar	20.30
22053	CR Malcom and Associates	260.10
22057	Quill Corporation	53.98
22059	Wal-Mart Stores	167.28
22060	Assurance Business Forms	199.74
22063	Chevron	28.17
22064	Broadwaters Motorcar	1.46
22065	Vienna Cleaners	280.67
22073	Parkersburg Office Supply	65.99
22075	Signs Now	72.70
22083	Parks Hardware & Supply	2.00
22084	Sherwin-Williams	46.65