

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD  
THURSDAY, JANUARY 2, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT  
DAVID A. COUCH, COMMISSIONER  
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

On this date, David A. Couch was sworn in as County Commissioner; Penny Cain was sworn in as a Deputy Clerk for the County Clerk's Office; Jodie Boylen, Glenn Neal and Eva Plum were sworn in as Assistant Prosecuting Attorneys.

On this date, Steven A. Grimm submitted his resignation as County Commissioner.

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, Holmes R. Shaver is hereby elected as President of the Wood County Commission for the year of 1997.

Upon a motion made by Robert K. Tebay, seconded by Holmes R. Shaver and passed, David A. Couch is hereby elected as President Pro Tem of the Wood County Commission for the year of 1997, to serve in the absence of Holmes R. Shaver, President.

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, it is hereby agreed that the Commission terms are to be held on Mondays, from 9:00 o'clock A.M. until 12:00 o'clock Noon and from 1:00 o'clock P.M. until 4:00 o'clock P.M. and on Thursdays from 9:00 o'clock A.M. until 12:00 o'clock Noon.

Upon a motion made by Robert K. Tebay, seconded by David A. Couch and made unanimous by Holmes R. Shaver, it is hereby unanimously agreed by the members of the Wood County Commission, that offices at the Wood County Courthouse will close at 12:00 o'clock Noon on Good Friday, March 28, 1997. The closing of the office of the Circuit Clerk of Wood County shall be determined by the Chief Judge.

All Special and Emergency Meetings held before the Wood County Commission will be in accordance with Chapter 7, Article 1, Section 2 of the West Virginia Code.

The agenda for all regularly scheduled meetings held before the Wood County Commission on their regularly scheduled meeting days will be available to the public in the Office of the County Administrator.

THE FOLLOWING APPOINTMENTS TO THE VARIOUS COMMITTEES WERE MADE BY HOLMES R. SHAVER, PRESIDENT OF THE WOOD COUNTY COMMISSION, AS FOLLOWS:

IN RE: WOOD COUNTY RECREATION COMMISSION - DAVID A. COUCH

IN RE: WOOD COUNTY AIRPORT AUTHORITY - HOLMES R. SHAVER

IN RE: WOOD COUNTY COMMUNITY RESOURCES, INC. - BETTY SEAFLEER

IN RE: WOOD COUNTY EMERGENCY SERVICES - DAVID A. COUCH

IN RE: WOOD COUNTY COMMISSION ON INTERGOVERNMENTAL RELATIONS -  
DAVID A. COUCH, ROBERT K. TEBAY AND HOLMES R. SHAVER

IN RE: WOOD COUNTY COMMISSION ON CRIME, DELINQUENCY AND  
CORRECTION - DAVID A. COUCH, ROBERT K. TEBAY AND HOLMES  
R. SHAVER

IN RE: WOOD COUNTY PLANNING COMMISSION - ROBERT K. TEBAY

IN RE: WOOD COUNTY DEVELOPMENT AUTHORITY - HOLMES R. SHAVER  
IN RE: MID-OHIO VALLEY REGIONAL COUNCIL - DAVID A. COUCH AND  
ROBERT K. TEBAY  
IN RE: NORTHWESTERN AREA AGENCY ON AGING - KAREN LEACHMAN  
IN RE: PARKERSBURG-WOOD COUNTY VISITORS AND CONVENTION BUREAU -  
DAVID ASHLEY  
IN RE: WEST VIRGINIA EXTENSION SERVICE COMMITTEE - ROBERT K.  
TEBAY

The County Commission of Wood County, by Order duly recorded in the official records of the County Commission and pursuant to the Code of West Virginia 1931, as amended, has created numerous boards, commissions and/or committees, and in which they hereby make appointments of members to such boards, commissions and/or committees. Therefore, the County Commission requests that a member of the following boards, commissions and/or committees deliver meeting minutes to the County Commission, during regular session, and give a brief update at that time.

Wood County Building Commission (if meeting is called)  
Wood County Community Resources (quarterly)  
Wood County Historic Landmark Commission (quarterly)  
Wood County Parks and Recreation Commission (quarterly)  
Wood County Solid Waste Authority (quarterly)  
Parkersburg/Wood County Visitors & Convention Bureau (quarterly)  
Western District Guidance Center (quarterly)

An Order was prepared regarding this matter.

On this date, Bennett Stump, Wood County Recreation Commission welcomed the two new Commissioners (Couch and Tebay). Mr. Stump also informed the Commission that they hope to make a decision on the new

Executive Director for the Wood County Recreation Commission. Commissioner Shaver stated that Commissioner Couch would be the liaison for the County.

At 11:00 A.M., the County Commission met with D.R. Smith, Director of the Wood County Emergency Services. Mr. Smith asked the Commission to invest in a new, electric auxiliary generator for Emergency Services to maintain a 24 hour emergency communication center and response; he requested permission to enter into a bid process to replace the current auxiliary generator with something that is naturally gas driven with propane gas backup. More discussion took place.

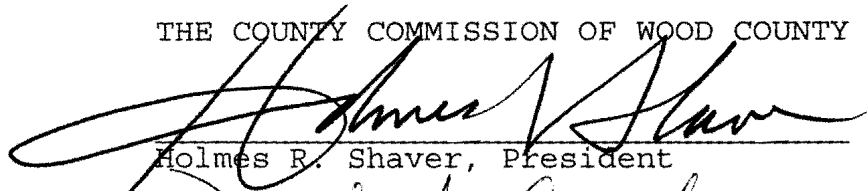
Pursuant to Chapter 11, Article 3, Section 24 of the Code of the State of West Virginia, of 1931, as amended, upon a motion made by Holmes R. Shaver, seconded by David A. Couch and made unanimous by Robert K. Tebay, THE COUNTY COMMISSION OF WOOD COUNTY, will meet for the purpose of reviewing and equalizing the assessments made by the Assessor of the said County of Wood, for the year 1997, beginning on the 3rd day of February, 1997 and continuing through and including the 10th day of February, 1997, (Saturdays and Sundays excepted) each session beginning at 10:00 o'clock A.M. until 12:00 Noon and from 1:00 o'clock P.M. until 3:00 o'clock P.M., and also will be available by appointment through the County Administrator's Office, if needed beginning on the 11th day of February, 1997, and concluding at 3:00 o'clock P.M. on the 28th day of February, 1997, for the purpose of hearing any and all complaints of taxpayers as to the assessments placed upon his or her property by the Assessor. The County

Commission shall proceed to examine and review the property books and shall add on the books, the names of persons, the value of personal property and descriptions and value of all real estate liable to assessments, which was omitted by the Assessor. They shall correct all errors in the names of persons, in the description of value of property, and they shall cause to be done whatever else may be necessary to make the valuation comply with the provisions of this Chapter; but, in no case, shall any question of classification of taxability be considered or reviewed. IF ANY PERSON FAILS TO APPLY FOR RELIEF IN THIS MATTER, HE SHALL HAVE WAIVED HIS RIGHT TO ASK FOR CORRECTION IN HIS ASSESSMENT LIST FOR THE CURRENT YEAR, AND SHALL NOT, THEREAFTER, BE PERMITTED TO QUESTION THE CORRECTNESS OF HIS LIST AS FINALLY FIXED BY THE COUNTY COMMISSION, EXCEPT ON APPEAL TO THE CIRCUIT COURT. An Order was prepared regarding this matter.

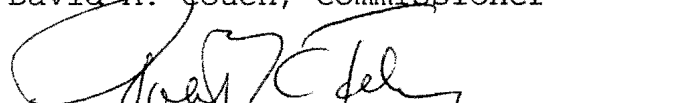
Having no further scheduled appointments or business to attend to, the County Commission adjourned 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY

  
Holmes R. Shaver, President

  
David A. Couch, Commissioner

  
Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON JANUARY 2, 1997

|     |       |                           |    |        |
|-----|-------|---------------------------|----|--------|
| NO. | 21819 | Parkersburg Office Supply | \$ | 12.00  |
|     | 21839 | Mahone Tire Service       |    | 190.52 |
|     | 21944 | WV State Police           |    | 6.50   |
|     | 21946 | Broadwaters Motorcar      |    | 82.56  |
|     | 21951 | Broadwaters Motorcar      |    | 15.94  |

To listen to these minutes please refer to Tape #17.