

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JANUARY 16, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission of Wood County met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:15 A.M., Jackie Hoffman was sworn in as a Humane Officer for the Humane Society and James Fox was sworn in as Administrative Assistant for the Assessor's Office.

At 9:25 A.M., the County Commission went into Executive Session under No. 2 of the West Virginia Code, Chapter 6, Article 9A, Section 4, as amended. Also in attendance was Mary R. Rader, County Administrator and D.R. Smith, Wood County Emergency Services Director. Said Executive Session ended at 9:57 A.M.

At 10:00 A.M., the County Commission met with Sheriff Ken Merritt and Chief Charlie Johnson. Discussion took place about vehicles for the Sheriff's Department. The County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and made unanimous by Holmes R. Shaver, did hereby ORDER that twenty-two (22) Crown Victoria Police Package vehicles be purchased from Dils Ford, Parkersburg, WV, to be utilized by the Wood County Sheriff's Department. The aforementioned Dils Ford was awarded the State bid for Crown Victoria Police Package vehicles, therefore, the County Commission of Wood County does not need to go out to bid. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-YT-020. Expenditures in the amount of two thousand five hundred seventy-four dollars and ninety-nine cents (\$2,574.99) were made by the County during the month of December, 1996 which represents payment of contractual services provided by Phil Stephens, Youth Transition Case Manager, who is working through the Wood County Juvenile Probation Office, for travel expenses of the said Youth Transition Case Manager and for supplies required by the said Youth Transition Case Manager. In addition to the Request for Reimbursement, the Monthly Report, the Project Financial Report, the Financial Recap Report and the Project Director's Monthly Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Drug Control and System Improvement Grant Number 96-DC-018. Expenditures in the

amount of four hundred fifty-one dollars and ninety-seven cents (\$451.97) were made by the County during the month of December, 1996 which represents overtime compensation, including benefits, for Sgt. Donald G. Balog and Deputy Carl VanClief who have been assigned as the officers to work the D.A.R.E. (Drug Abuse Resistance Education) Program for Wood County. However, the Request for Reimbursement is in the amount of four hundred six dollars and seventy-seven cents (\$406.77) since there is a ten percent (10%) stipulation in the said Grant that requires the said percentage from the County as matching funds. In addition to the Request for Reimbursement, the Monthly Progress Report and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Drug Control and System Improvement Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Expenditures in the amount of nine hundred twelve dollars and 00/100ths cents (\$912.00) were made by the County during the month of December, 1996 which represents payment of contractual services provided by Fred Jay Krieg, Ph.D. and Associates for group counseling under the Youth In Effective Legal Diversion (Y.I.E.L.D.) Program. In addition to the

Request for Reimbursement, the Monthly Report, the Project Financial Report, the Financial Recap Report, the Project Director's Monthly Report, the Monthly Activity Report, the Demographic Report and the Monthly Attendance Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Statement of Account for the Custodial Hold Account for Morgan Keegan from Bank One, West Virginia, Charleston; Charleston, West Virginia in regard to the Brooke, Harrison, Marshall, Wetzel and Wood Counties, West Virginia Single Family Mortgage Revenue Refunding Bond, Series 1992. The said Statement of Account is for the period of January 1, 1996 through December 31, 1996. All documentation pertaining to the said Single Family Mortgage Revenue Refunding Bonds is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Review of Assets, the Receipts and Disbursements, the Summary Statement of Transactions, the Statement of Transactions and the Summary of Dividends and Interest for the Revenue Fund and the Repair Fund from United National Bank, Parkersburg, WV, in regard to the Wood County, WV Industrial Development Revenue Bonds, 1980 Series A. The aforementioned Statements are for the period of January 1, 1996 through September 30, 1996. All documentation pertaining to the

said Wood County, WV Industrial Development Revenue Bonds, 1980 Series A is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a check in the amount of one thousand twenty-seven dollars and thirty-five cents (\$1,027.35) from the State of West Virginia which represents reimbursement to Wood County for contractual services provided by Diana Walker, Victims Advocate, during the month of November, 1996 in regard to the Victims of Crime Act Assistance Program Grant Number 96-VA-006. Receipt of said check is pursuant to an Order appearing in Order Book 56, at Page 599 and bearing the date of December 16, 1996 at which time the Request for Reimbursement was signed by Steven A. Grimm, former President Pro Tem of the Wood County Commission. All documentation pertaining to the said Victims of Crime Act Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the Asset Statement, the Summary Statement and the Transaction Statement for the Revenue Fund and the Repair Fund from United National Bank, Parkersburg, West Virginia, in regard to the Wood County, West Virginia Industrial Development Revenue Bonds, 1980 Series A (Kroger Co. Project). The aforementioned Statements are for the period of October 1, 1996 to December 31, 1996. All documentation pertaining to the said Industrial Development Revenue Bonds is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a

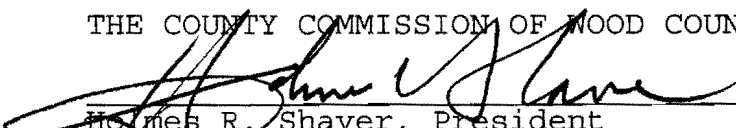
motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Lawn Application Program for 1997 with T&S Lawn - Landscape, Vienna, West Virginia. The aforementioned Program is for the lawn area in front of the Wood County Judicial Building and is in the amount of four hundred fifty-six dollars and 00/100ths cents (\$456.00). An Order was prepared regarding this matter.

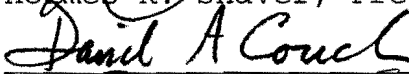
On this date, the County Commission was in receipt of the Approval of the Request for Revision to Approved Budget from the Department of Tax and Revenue, Charleston, West Virginia, in regard to Revision No. 10 in the General County Fund budget for the fiscal year 1996/1997. Receipt of said Approval is pursuant to an Order appearing in Order Book 60, at Page 1 and bearing the date of December 19, 1996, at which time the Request for Revision was signed by Jean Grapes, former President of the Wood County Commission. An Order was prepared regarding this matter.

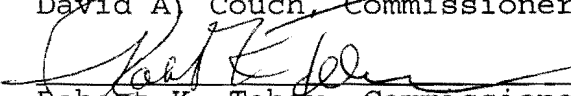
Having no further business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY


Holmes R. Shaver, President


David A. Couch, Commissioner


Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON JANUARY 16, 1997

No.	21790	Wal-Mart	\$ 88.65
	21865	Miller Communications	104.80
	21866	Broadwaters Motorcar	1.99
	21867	Broadwaters Motorcar	12.28
	21870	Dils Ford	32.77
	21976	Stouts Pharmacy	10.98
	21985	Parkersburg Wrecker Service	25.00
	21986	Assurance Business Forms	447.00

To listen to these minutes, please refer to Tape #18.