

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 3, 1997

PRESENT: DAVID A. COUCH, PRESIDENT PRO TEM
ROBERT K. TEBAY, COMMISSIONER

ABSENT: HOLMES R. SHAVER, PRESIDENT

On this date, the County Commission of Wood County met in regular session. They signed invoices and other correspondence.

On this date, the County Commission approved Erroneous Assessment Applications in regard to personal property for Beverly A. Wallace - Union District (1996) and Jerry Ruble - Williamstown District (1996). The County Commission approved Erroneous Assessment Applications in regard to real property for Parker J. Corbitt, Jr. estate - Union District (1996); Robert R. & Debra K. Baker - North Hills District (1997); Roy J. Givens - Vienna District (1997) and William L. Johnson - City District (1997).

At 11:00 A.M., the County Commission met with the River Valley Skippers Jump Rope Team. The County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, signed a Proclamation proclaiming the River Valley Skippers Jump Rope Team as Ambassadors of Good Will for Wood County. An Order was prepared regarding this matter.

On this date, Gary Deem, Vienna Police Chief was sworn in as a member of the E-911 Communications Advisory Board.

On this date, Jamie Six, County Clerk discussed putting an Order on the record in regard to not keeping the originals of certain documents after ten years. Commissioner Tebay stated he sees no problem with doing this, but asked Mr. Six to get an opinion from the Prosecuting Attorney. Glenn

Neal, Assistant Prosecuting Attorney joined the meeting and stated they should probably get in touch with the State and follow their guidelines and maybe offer the old records to the State or to the local historical society.

On this date, Mark Rhodes and Doug Herrington requested funding for new printers. The County Commission approved the request. Mr. Rhodes also requested funding to upgrade Ginny Conley's computer and a computer system for himself. The County Commission approved this request.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Criminal Justice and Highway Safety Division-Court Security Grant Number 97-CS-13. There were no expenditures for the month of June, 1997. In addition to the Request for Reimbursement, the Grant Progress Report and the Financial Project Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

Pursuant to Chapter 7, Article 6, Section 1, of the Official Code of the State of West Virginia, and it appearing proper to do so, it is hereby ORDERED that the following be, and they are hereby, designated as County Depositories for Wood County, West Virginia, for the Fiscal Year 1997/1998.

Commercial Banking and Trust, Parkersburg, WV
Community Bank of Parkersburg, WV
Huntington Bank, Parkersburg, WV
One Valley Bank, Parkersburg, WV
United National Bank, Parkersburg, WV
WesBanco, Parkersburg, WV

This day there was presented Depository Bonds from the above named banks for the Fiscal Year 1997/1998, and it appearing to this Commission that all the bonds are continuing type bonds, and all filing updated lists of securities; upon a motion duly made, seconded and passed, the said updated lists of securities are hereby ORDERED to be recorded in the Office of the Clerk of the County Commission. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of a Grant Adjustment Notice in regard to the Juvenile Justice and Delinquency Prevention Grant Number 96-JJ-RD-021. Said Adjustment Notice extends the grant to June 30, 1998 so that the estimated balance, along with local funds which are in the process of being raised, may be used for another year to continue the Y.I.E.L.D. (Youth In Effective Legal Diversion) Program. All documentation pertaining to the said Juvenile Justice and Delinquency Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County was in receipt of the fully executed Grant Contract Agreement between the Criminal Justice and Highway Safety Division and the Wood County Commission in regard to the Victims of Crime Act (VOCA) Assistance Program Grant Number 97-VA-017. Receipt of said fully executed Grant Contract Agreement is pursuant to an Order appearing in Order Book 60, at Page 138 and bearing the date of June 16, 1997 (nunc pro tunc June 12, 1997) at which time the said Grant Contract Agreement was signed by Holmes R. Shaver, President of the Wood County Commission. All documentation pertaining to the said Victims of Crime Act (VOCA) Assistance Program is on file in the Office of the County Administrator.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the letter addressed to the Juvenile Justice Specialist of the Criminal Justice and Highway Safety Division.

Said letter is in regard to revised budget pages of the Grant Application for Grant No. 96-JJ-A-064 (Responsibility Enhancement Projects for Adolescent Youth (R.E.P.A.Y.)). The original Grant Application was in the amount of twenty-two thousand two hundred and 00/100ths dollars (\$22,200.00); however, the grant was awarded in the amount of nineteen thousand and 00/100ths dollars (\$19,000.00) with an in-kind match in the amount of four thousand and 00/100ths dollars (\$4,000.00). All documentation pertaining to said Juvenile Justice and Delinquency Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the Expenditure Report and Reimbursement Request (Final Report) in regard to the Commission on Drunk Driving Prevention Grant Number 97-31. Expenditures in the amount of eleven thousand eight hundred thirty and 64/100 dollars (\$11,830.64) were made during the period of April 1, 1997 and June 15, 1997 by the Parkersburg Police and the Vienna Police Department. The aforementioned amount represents overtime compensation paid to officers of the aforementioned Police Departments who participated in the drunk driving prevention road patrols and sobriety checkpoints program. In addition to the Expenditure Report and Reimbursement Request, the Financial Summary for both the Parkersburg Police Department and the Vienna Police Department are being submitted to the West Virginia State Police, South Charleston, West Virginia. All documentation pertaining to the said Commission on Drunk Driving Prevention Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his

official capacity as President Pro Tem and on behalf of the County Commission, to sign the Request for Payment in regard to the United States Department of Justice, COPS Universal Hiring Program Grant Number 96-UM-WX-1285. Expenditures in the amount of six thousand eight hundred sixty and 14/100 dollars (\$6,860.14) were made by the County during the period of April 1, 1997 through June 30, 1997 which represents payment of the salary of Gordon Skeen, Wood County Sheriff's Department Deputy. However, the Request for Payment is in the amount of five thousand seven hundred sixty-two and 52/100 cents (\$5,762.52) due to a sixteen percent (16%) stipulation in the said Grant that requests the said percentage from the County as matching funds. All documentation pertaining to the said United States Department of Justice, COPS Universal Hiring Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, signed a letter to Fred Cutlip, Director of Community Development and the West Virginia Development Office in Charleston, West Virginia. Said letter is requesting a waiver for eligibility to participate in the 1997 Small Cities Block Grant program. Said waiver is being requested due to the fact that Wood County has been restricted from applying to the Small Cities Block Grant program due to a delay in a B92-DC-54-0001 project (Lubeck Public Service District - LMH/Hopewell Water Extension Project). An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion made by Robert K. Tebay, seconded by David A. Couch and passed, did hereby AUTHORIZE David A. Couch, in his official capacity as President Pro Tem and on behalf of the County Commission, to sign the letter addressed to the Juvenile Justice Specialist of the Criminal Justice and Highway Safety Division. Said letter is in regard to revised budget pages of the Grant Application for Grant No. 97-JJ-Y-065. The original Grant Application was in the amount of thirty-five thousand and 00/100ths dollars

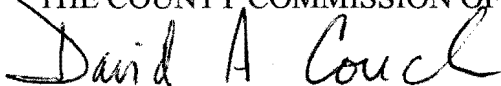
(\$35,000.00); however, the grant was awarded in the amount of twenty-seven thousand and 00/100ths dollars (\$27,000.00) with an in-kind match in the amount of five thousand and 00/100ths dollars (\$5,000.00). All documentation pertaining to said Juvenile Justice and Delinquency Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission announced to all concerned that a vacancy will exist on the Wood County Civil Service Commission for Correctional Officers. Said vacancy is due to the expiration of John Powell's term on July 28, 1997. An Order was prepared regarding this matter.

Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



David A. Couch, President Pro Tem



Robert K. Tebay, Commissioner

To listen to this Commission meeting, please refer to Tape #41.