

IN THE COUNTY COMMISSION OF WOOD COUNTY, WEST VIRGINIA

IN RE: MINUTES OF MEETING HELD
THURSDAY, JULY 31, 1997

PRESENT: HOLMES R. SHAVER, PRESIDENT
DAVID A. COUCH, COMMISSIONER
ROBERT K. TEBAY, COMMISSIONER

On this date, the County Commission met in regular session. They signed purchase orders, invoices and other correspondence.

At 9:30 A.M., the County Commission met with Tim Buskirk and John Licheillo to discuss an alternate transportation advocacy committee. Discussion took place. Mr. Buskirk stated that they are going to need money and the Commission's political influence as they start to build a trail. As of now, they are just updating the Commission, but are warning them that they will be back asking for money.

At 10:00 A.M., the County Commission held a hearing in regard to the Violet and Raymond Weaver Estates. Attorney Richard Hayhurst is the Fiduciary Commissioner. Attorney Eugene Hague stated he has been unable to get a final settlement filed in these two estates and he would like the Fiduciary Commissioner to explain. Mr. Hayhurst explained that there is a piece of real estate that needs to be sold; one of the heirs had agreed to purchase the property at the time of the survey there was a boundary dispute; this took time to work out and the time lapse is his (Hayhurst) fault; the closing can now be scheduled for next week according to the bank. The Commission continued this to August 18, 1997 at 10:00 A.M.

At 11:00 A.M., the County Commission met with Doug Harrington, Mark Rhodes, Jamie Six, County Clerk; Carole Jones, Circuit Clerk and Janet Smith, Deputy Clerk to discuss the scanning of

records. Maintenance and costs of scanning was discussed. Lengthy discussion. Commissioner Tebay will set up a date for Carole Jones, Janet Smith and Doug Herrington to go to the Commercial Bank to observe how they do their scanning. The County Commission stated they will try to let this group know a decision on Monday.

On this date, the County Commission of Wood County, upon a motion made by David A. Couch, seconded by Robert K. Tebay and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Request for Reimbursement in regard to the Victims of Crime Act (VOCA) Assistance Program Grant Number 96-VA-006. Expenditures in the amount of one thousand three hundred twelve dollars and six cents (\$1,312.06) were made by the County during the month of June, 1997 which represents payment of contractual services provided by Diana W. Walker, Victims Advocate working out of the Office of the Prosecuting Attorney for Wood County, and for supplies utilized by the said Victims Advocate. In addition to the Request for Reimbursement, the Monthly Project Report, the VOCA Survey, the Monthly Statistics Report, the Daily Time Record and the Project Financial Report are being submitted to the Criminal Justice and Highway Safety Division, Charleston, West Virginia. All documentation pertaining to the said Victims of Crime Act (VOCA) Assistance Program Grant is on file in the Office of the County Administrator. An Order was prepared regarding this matter.

On this date, the County Commission of Wood County, upon a motion duly made, seconded and passed, did hereby AUTHORIZE Holmes R. Shaver, in his official capacity as President and on behalf of the County Commission, to sign the Application for Admission to Basic Police Training School on behalf of Kent Michael Stephens, Deputy Sheriff. The said Basic Police Training School is sponsored by the West Virginia State Police and is held at Institute, West Virginia. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991 dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion duly made, seconded and passed, placed Jeffrey A. Elder in nomination for reappointment to the Wood County Civil Service Commission for Deputy Sheriffs. The vacancy was announced June 2, 1997 due to Mr. Elder's term expiring on June 30, 1997. An Order was prepared regarding this matter.

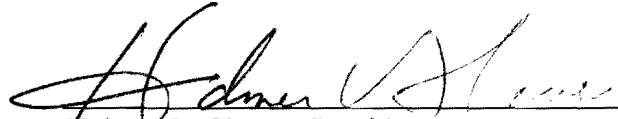
On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion duly made, seconded and passed, announced to all concerned that a vacancy exists on the Vienna Public Library Board. Said announcement is pursuant to a letter from Alice C. Thomas, Director of said library, stating that Jane Amos has resigned. The term will expire on June 30, 1998. As per the request of Ms. Thomas, the County Commission, upon a motion duly made, seconded and passed, placed Peggy Merinar in nomination to fill said vacancy. An Order was prepared regarding this matter.

On this date, and pursuant to an Order appearing in Order Book 51, at Page 433 and bearing the date of April 1, 1991, dealing with the procedure policy for appointments being made by the County Commission of Wood County; the County Commission, upon a motion duly made, seconded and passed, announced to all concerned that a vacancy exists on the Wood County Emergency Services Board. Said announcement is pursuant to a letter of resignation from Carl J. Jarzynski, Republican. Mr. Jarzynski's term would have expired February 1, 1999. An Order was prepared regarding this matter.

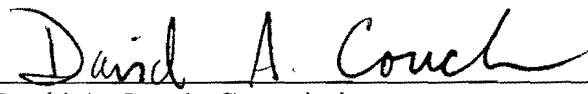
Having no further scheduled appointments or business to attend to, the County Commission adjourned at 12:00 Noon.

Approved:

THE COUNTY COMMISSION OF WOOD COUNTY



 Holmes R. Shaver, President



 David A. Couch, Commissioner



 Robert K. Tebay, Commissioner

PURCHASE ORDERS SIGNED ON JULY 31, 1997

No. 22348	Parkersburg Office Supply	\$ 153.46
22376	Sturm Supply	13.40
22379	Broadwaters Motorcar	48.63
22389	Advanced Alarm Technologies	747.50
22390	Runyon Lock Service	13.50
22392	Broadwaters Motorcar	30.25
22395	Environmental Chemical	60.00
22397	Sturm Supply	5.40
22463	Broadwaters Motorcar	37.88
22465	Big Mac Printing	515.00
22467	Mahone Tire Service	18.00
22477	State Electric Supply	254.59
22486	NOE Office Equipment	106.50
22489	Universal Supply	47.31
22495	Xerox Corporation	228.00
22510	Wayne Batten	340.00
22512	Kramer's Photo Supply	24.55
22513	Stout's Pharmacy	10.98
22514	Sherwin-Williams	11.35
22518	Wal-Mart	55.02
22519	Parkersburg Office Supply	39.60
22521	Parkersburg Office Supply	6.20

22522	Parkersburg Police Dept.	60.00
22526	Xerox Corporation	180.00
22602	Viking Office Products	308.95

To listen to this Commission meeting, please refer to Tape #45 and #46.